Webinar will begin at 11:00 AM

VIRGINIA DEPARTMENT OF HOUSING
AND COMMUNITY DEVELOPMENT
Partners for Better Communities

Department of Virginia Housing and Community Development

Homeless and Special Needs Housing Unit

VIRGINIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
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Homeless and Special Needs Housing HSNH 2024-2026
How-to-Apply Webinar

February 13: 11:00AM – 12:00PM
February 16: 11:00AM – 12:00PM

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Introductions

Associate Director: Ara Mendoza

- **HSNH Team**
    - **Will Kerner, Housing Program Manager**
        - Program Administrators: Deserae Williams, Rae Obejero, Tamia Bright, Darlene Watson
- **Balance of State Team**
    - **Darl Wilburn, BoS CoC Program Manager**
        - Program Administrator: Shantelle Haggins, Breanna Green, Kike Oliver
- **Data Integration Team**
    - **Andriea Ukrop, Homeless Data Integration Program Manager**

Housekeeping Tips

- ## Ask Questions
  - Feel free to submit questions using the chat feature during the presentation
  - Q&A will be held at the end of the presentation
- ## Technical Difficulties
  - Let us know if you cannot hear us or if we begin to have technical difficulties
- ## After the presentation
  - Recorded presentation will be made available on the DHCD website

Agenda

- DHCD and HSNH Background

- Overview of the HSNH Program

- VHSP & HOPWA requirements and eligible activities

- Completing the application in CAMS

- CAMS and Application Tips

- Question and Answer

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DHCD's Mission

DHCD is committed to creating safe, affordable and prosperous communities to live, work and do business in Virginia.

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HSNH

Homeless and Special Needs Housing (HSNH) administers a continuum of state- and federally-funded homeless service programs to address housing and stabilization services for individuals and families at-risk of or experiencing homelessness in the commonwealth.

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State Goals:

- To reduce the length of homelessness

- To reduce the number of new cases of homelessness

- To reduce the number of individuals returning to homelessness

HSNH administers four (4)* grant programs:

Virginia Homeless Solutions Program (VHSP)

Housing Opportunities for Persons with AIDS/HIV (HOPWA)

Virginia Housing Trust Fund – Homeless Reduction Grant (HTF-HRG)

HOME ARP – Tenant Based Rental Assistance (HOME ARP – TBRA)

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HSNH Funding

Funding Sources		
Name	*Source*	*Amount*
Virginia Homeless Solutions Program (VHSP)	State General Funds Emergency Solutions Grant (ESG)- HUD	$15,423,561
Housing Opportunities for Persons with AIDS/HIV (HOPWA)	Federal - HUD	$1,086,700
Housing Trust Fund – Homeless Reduction Grant	State General Funds	$12,000,000

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HSNH Funding

VHSP and HOPWA Funding will be administered based on a two-year funding cycle

- Year 1, July 1, 2024 - June 30, 2025, Basis – Grant Application
- Year 2, July 1, 2025 - June 30, 2026, Basis – Renewal, fund availability, and performance

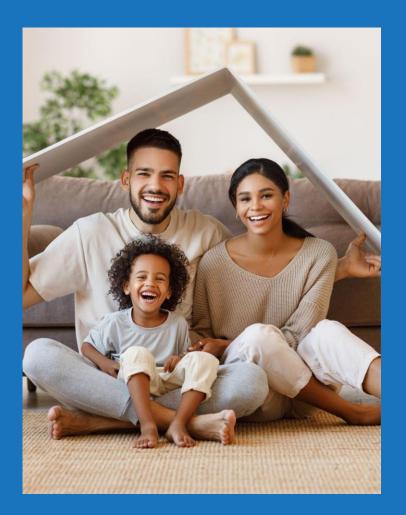## HSNH Guidelines

Section 1: HSNH
- Overview
- Grantee Requirements
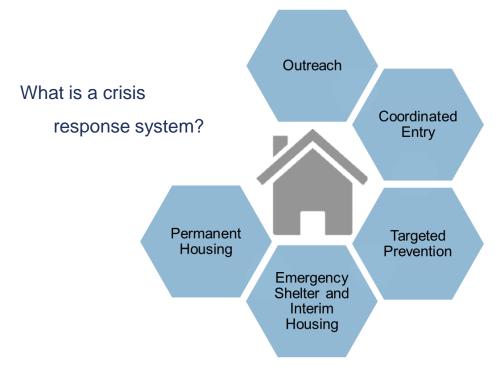- Emergency Crisis Response System

Section 2: VHSP

Section 3: HOPWA

Section 4: HTF - HRG

Emergency Crisis Response System

What is a crisis response system?

- Outreach
- Coordinated Entry
- Targeted Prevention
- Emergency Shelter and Interim Housing
- Permanent Housing

Role of the CoC/LPG

- Governance and structure

- System coordination and planning

- Designating and operating HMIS

- Coordinated Entry

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Virginia Homeless Solutions Program (VHSP)

- VHSP supports the emergency crisis response system, a housing-focused approach to ensure homelessness is rare, brief, and one-time through coordinated community-based activities.
- Goals of VHSP:
  - To assist households experiencing homelessness to quickly regain stability in permanent housing
  - To prevent households from becoming homeless.

VHSP Funding

Funding Sources (approx. annual amounts)*		
Name	**Source**	**Amount**
Emergency Solutions Grant	Federal- HUD	$2,820,422
Homeless General Funds- Homeless Assistance	Virginia	$8,689,210 (including $1.1 million for RRH, $100,000 of which is veteran- specific)
State General Funds- Homeless Prevention	Virginia	$3,969,000
	Total	**$15,478,632**

- *Actual funding levels have not been determined as of this presentation and could vary significantly from estimated amounts

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Match Requirements

- VHSP requires a 25% match based on the total amount of funds allocated within the CoC/LPG (applies to VHSP funds only).

- Match requirement may be met at the community and/or grantee level.

- See page 19 of the HSNH-VHSP guidelines for the full listing of match requirements.

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Eligible VHSP Grantees

- Non- profit organizations (current on 990 filings)

- Units of local government

- Housing Authorities*

- Planning District Commissions*

*excludes shelter operations and rapid re-housing

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Grantee Designations

- Service Providers

- Service Coordinators

- Fiscal Agents

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VHSP Grantee Requirements

- Harm Reduction

- Trauma Informed Care

- Case Management Best Practices

- Proof of Diversion

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VHSP Eligible Activities

- Outreach

- Centralized or Coordinated Assessment/Entry System

- Targeted Prevention

- Emergency Shelter Operations

- Rapid Rehousing

- CoC/LPG Planning

- HMIS (or comparable system)

- Administration

VHSP Eligible Activities – Indirect categories

- CoC/LPG Planning

  - Capped at 10%

- HMIS (or comparable system)

  - Capped at 5%

- Administration

  - Capped at 5%

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Reminder: FMR Waiver

- The FMR waiver for all state funds administered by HSNH will remain in effect.

- Waives the FMR requirement for all assisted units. All other unit eligibility requirements, including rent reasonableness, apply.

- Programs and activities impacted:

  - VHSP – Prevention

  - VHSP – State Rapid Rehousing

  - HTF – Homeless Reduction Grant (all project types)

    *to utilize the FMR Waiver contact your Program Administrator

Key Outputs and Performance Measures

Agencies will be required to report on the following outputs based on HUD's System Performance Measures (mid year and end of year reports):

- Demographics
- Permanent housing placements (Destinations)
- Length of time receiving financial assistance (Targeted Prevention and RRH)
- Length of time receiving case management (Targeted Prevention and RRH)
- Capacity and utilization (Emergency Shelter Operations)
- Prior Living Situations

Key Outputs and Performance Measures

- During agency and system monitoring, evaluations of the following processes will occur:
  - Ensuring that all households at the entry point are assessed with a standardized assessment tool
  - Entry point(s) are low-barrier and easily accessible
  - Service providers refer appropriate households seeking shelter to the entry points
  - Appropriate written policies and procedures are implemented (DHCD must review and approve these and all revisions)
  - Individualized housing-focused case management is provided

HOPWA Assistance

- The HOPWA program goals are to assist eligible households to maintain housing stability.
- Funds will be focused on direct housing assistance and supportive services to those most in need.

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HOPWA Grantee Requirements

- Financial Training
- HOPWA Housing Quality Standards
- Confidentiality

  - See page 43 of the HSNH Guidelines for a comprehensive list.

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HOPWA Eligible Activities

- Tenant- Based Rental Assistance (TBRA)

- Short Term Rental, Mortgage, and Utility Assistance (STRMU)

- Supportive Services

  - Permanent Housing Placement

- Housing Information Services

- Administrative Costs

HSNH 2024-2026 Application

- Submitted through the Centralized Application and Management System (CAMS)

  - Must have CAMS Organizational Profile

- 1 application per CoC/LPG, submitted by lead agency

- Deadline for submission: **11:59 PM on April 5, 2024**

- Technical assistance is available upon request

- Application questions: william.kerner@dhcd.virginia.gov

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Accessing Application Instructions & Guidelines

1. Go to the DHCD website, www.dhcd.virginia.gov

2. Click on Access CAMS button in the upper right corner

3. Login to CAMS (or, click Registration if the organization does not have a profile)

4. Click Apply from the top menu. This takes you to "Apply for Funding" page

5. Select Homeless and Special Needs Housing 2024-2026 from the drop down menu, click Go

6. Links to HSNH application instructions and HSNH 2024-2026 guidelines are shown here

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Accessing Application

1.   From the "Apply for Funding" page, find the pencil to the right of the

        program name and click "Apply"

2.   Enter your project name.

                Example: Prince William Area CoC HSNH 2024-2026

3.   This starts your application

4.   To access a saved application, select Application Status from the

        top menu

5.   Your saved application will be listed under "Incomplete Applications"

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Application Sections

- Part 1: Community Analysis and Processes

- Part 2: Proposed Grantees (VHSP + HOPWA)

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Budget Guidance: Base Request

- The base request is total from Outreach, Emergency Shelter Operations, Rapid Re-housing, Targeted Prevention, and Centralized or Coordinated Assessment/ Entry.

- Indirect activities have caps set by base request. Example:

Total base request	$ 100,000
CoC Planning (up to 10%)	$ 10,000
HMIS (up to 5%)	$ 5,000
Admin (up to 5%)	$ 5,000
Total VHSP Request	$120,000

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Narrative Guidance

- Thoroughly answer the questions, do not assume anything
- Utilize quantitative data as much as possible to detail need, gaps, performance. Add qualitative data when necessary and available.
- Make sure that all components of a question are addressed in the response.
- Ensure application process is open and transparent, include process for grievance and resolution.
- Provide real examples of coordination and implementation of best practices.

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Application Attachments

- CoC Certification and Assurances

- Organization Certification and Assurances

- Year 1 Request

- CoC Level Policies and Procedures/ Service Standards

- CoC/LPG Governance Charter/By Laws

- CoC/LPG HMIS Policies and Procedures

- Job Descriptions (case managers and housing locator positions funded (full or portion) by HSNH)

- Homeless Services Flow Chart

- VHSP Proposed Match Form

- Board of Director Listing (non-profits only)

- MOUs (if applicable)

- Additional Attachments

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Scoring Criteria

Community Need and Performance Outcomes – 25%

CoC/LPG-level Approach and Local Coordination – 50%

Proposed grantee-level capacity and approach – 25%

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Debrief Calls

1. Purpose

2. To discuss funding recommendations

3. To discuss proposed activities

4. To discuss proposed grantees

5. To clarify information presented in the application

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Technical Assistance

- CAMS – camshelp@dhcd.Virginia.gov

- Programmatic

- Application

Contact: Will Kerner

Housing Program Manager

(804) 659-2587

william.kerner@dhcd.virginia.gov

Q&A

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