

Southeastern Virginia Homeless Coalition (SVHC)
 Program Monitoring Committee Meeting Minutes
 March 17, 2021
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Attendees	Alicia Matthews, St Columba Bill Young, ForKids Junita Dowdy, ForKids Barbara Wagner, VSH Felecia Motteler, VSH Duane Miller, VSH Kristen Pine, YWCA Megan Honan, NCSB Darl Wilburn, YWCA Marleisa Montgomery, Genieve	Mary Mann, The Salvation Army Meisha Calloway, YWCA Nathan Ruckman, LGBT Life Center Stacie Walls, LGBT Life Center Leanne Pelser, NCSB Charnitta Waters, STOP Amanda Brandenburg, The Planning Council Julie Dixon, The Planning Council Jordan Schaller, The Planning Council Angela Kellam, The Planning Council
AGENDA ITEM	DISCUSSION POINTS	
MINUTES	Stacie Walls motioned the minutes be approved as written; Alicia Matthews seconded the motion. The motion carries without opposition. The minutes from February 24, 2021 were approved as written. Amanda will double check the attendees and the time the meeting ended to ensure it is accurate.	
HMIS AUDITS AND SITE VISITS	Jordan reviewed the HMIS Audit methodology changes. Amanda reviewed the CoC Site Visit checklist. HMIS Audits and CoC Site Visits will be conducted together during the month of April. Agencies will be able to chose to hold the audit in person or virtually due to concerns stemming from the pandemic.	
SYSTEM PERFORMANCE MEASURES	Julie reviewed the submitted FY2020 System Performance Measures. The CoC performance dropped in most categories for SVHC. Jordan reviewed some data for the households that returned to homelessness from various programs. Jordan will share the specific client information with each of the providers to be sure that the numbers were accurate and not duplicative.	
VHSP DEBRIEF	Amanda reviewed the changes to the budget during the FY2020 year, including the LGBT Life Centers reallocation of \$18,444 of Prevention funding to the Coordinated Assessment budget to support their case management staff. The LGBT Life Center had this position funded under the CHERP budget, however, in January the CHERP guidance changed, dictating that ESO funding could not be used for Outreach. Amanda reviewed the action steps that from DHCD from the last VHSP application in 2020. The committee also reviewed the renewal application from 2019 to use during the 2021 process. The review form will be updated and distributed amongst the grantees to prepare for the application in April. DHCD has not released any information regarding the date the application will open and when it will be due.	
COMMITTEE UPDATES	<ul style="list-style-type: none"> • SCC Singles – No update. • SCC Families – Going well at committee. There are some persons that are popping up on the agenda that should not be on the SCC Families agenda. Questions for NRHA. • HMIS – SPM, PIT/HIC were reviewed at the meeting. There were helpful hints shared for HMIS end users. • CES Workgroup – The CES workgroup decided to set a 45-day fall off time frame for persons not connected to any outreach programs. The CoC has decided that the outreach fall off time for Outreach be set to 90 days. Therefore, clients connected to outreach in the CES project will also follow a 90 day fall off time. ForKids currently has time to operate and aid with cleanup processes in the CES project. The CES group will address this in April. 	
UPDATES & ANNOUNCEMENTS	VHSP Quarter 3 call is March 30 @ 11 am. NRHA Waitlist Open – Registration Event.	

	<p>ForKids will be moving into the new building in a few weeks. Shelter will move to the new building at the end of April.</p> <p>YWCA – Meisha is the new Program Director for shelter and housing. Darl is the new housing program. Kristen is recruiting for a CEO at the YWCA.</p> <p>Priority Setting meeting to be scheduled with the full CoC membership and the Governing Board.</p> <p>March 26th is the due date for the RFP for the Virginia Housing Strategic Planning grant to identify a consultant.</p> <p>The Norfolk Health Dept is meeting with Norfolk providers to coordinate COVID-19 vaccination planning.</p> <p>NEST was able to get about 22 persons vaccinated.</p>
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Meeting adjourned 2:12 pm.

Next Meeting: April 21, 2021 12:30 PM via GoTo

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