

Southeastern Virginia Homeless Coalition (SVHC)  
 Program Monitoring Committee Meeting Minutes  
 October 28, 2020  
 GoTo Meeting

Attendees	Alicia Matthews, St Columba Barbara Wagner – VSH Bill Young – ForKids Felecia Motteler – VSH John Guglielmino, NCSB Junita Dowdy, ForKids Kristen Pine, YWCA Maddi Zingraff, VSH Marla Robinson, NCSB	Marleisa Montgomery, Genieve Meg Honan, NCSB Meisha Calloway, YWCA Nathan Ruckman – LGBT Olisha Sawyer – STOP Stacie Walls, LGBT Life Center Amanda Brandenburg, The Planning Council Julie Dixon, The Planning Council Angela Kellam, The Planning Council
AGENDA ITEM	DISCUSSION POINTS	
MINUTES	The minutes from September 23, 2020 were approved as written. Stacie motioned the minutes be approved.	
PERFORMANCE MANAGEMENT PROGRAM	<p>Include acronyms for Grants in pt. 2</p> <p>Setting thresholds and targets for the CES system. Is it necessary to continue waiting? Find a starting point.</p> <p>Form – save and come back to it.</p> <p>Funding spend down – some providers spend one grant out before working on another. How would this effect grants? Would they be on continuous PIP? Communication and would it only apply to the specific project. Low performing in multiple areas, instead of just spending. How does that affect PDP reporting? Ask applicants what their spending schedule is. Some may not know what schedule they are going to use. Percentage ranges instead? Different standard for programs in their first year.</p> <p>Allowances for programs that are strategic in funding.</p> <p>Bring back next month.</p>	
HOUSING TRUST FUND	DHCD has announced their Housing Trust Fund grant opportunity. Amanda presented a grant application timeline. The Planning Council will work with the Governing Board to move their meeting up a week to ensure they are able to review HTF Letters of Intent.	
COORDINATED ENTRY SYSTEM	Outreach – should all literally homeless be referred to an outreach program? NCSB – Clients that are eligible and appropriate to be referred should be referred. ESG Guidance.	
CoC SERVICE DETERMINATION	Amanda discussed the trial period of the CoC Service Determination process. Changing the method of how clients get connected to services and implementing the same process across the region should allow clients to connect to services in the appropriate region. The pilot period will run from Nov 1 – Nov 27. Jordan and Amanda will present data after the pilot period to the RTFEH in December.	
COMMITTEE UPDATES	<ul style="list-style-type: none"> <li>• SCC Singles – No changes. More folks getting comfortable with new CES process. Shantelle working with committee to customize the SCC report.</li> <li>• SCC Families – SCC committee wants the historical notes back.</li> <li>• HMIS – Will meet in Dec.</li> </ul>	
PMC SCHEDULE	<ul style="list-style-type: none"> <li>• The regular Nov and December meetings will be cancelled. Amanda will email out a doodle with potential times for a Joint meeting during the first 2 weeks of December.</li> </ul>	
UPDATES & ANNOUNCEMENTS	<ul style="list-style-type: none"> <li>• PIT Dates will be January 27 &amp; 28, 2021.</li> </ul>	

**Meeting adjourned 2:02 pm.**  
**Next Meeting: November 25, 2020 12:30 PM via GoTo.**