

Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2023 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2023 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It
- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2023 CoC Program Competition on behalf of your CoC.

- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1A-1. CoC Name and Number: VA-501 - Norfolk, Chesapeake, Suffolk/Isle of Wight, Southampton Counties CoC

1A-2. Collaborative Applicant Name: The Planning Council

1A-3. CoC Designation: CA

1A-4. HMIS Lead: The Planning Council

1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
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1B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry.	
	NOFO Sections V.B.1.a.(1), V.B.1.e., V.B.1f., and V.B.1.p.	

In the chart below for the period from May 1, 2022 to April 30, 2023:

1.	select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or
2.	select Nonexistent if the organization does not exist in your CoC’s geographic area:

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC’s Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	Yes
2.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
3.	Disability Advocates	Yes	Yes	Yes
4.	Disability Service Organizations	Yes	Yes	Yes
5.	EMS/Crisis Response Team(s)	Yes	No	No
6.	Homeless or Formerly Homeless Persons	Yes	Yes	No
7.	Hospital(s)	Yes	Yes	Yes
8.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	No	No	No
9.	Law Enforcement	Yes	No	No
10.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	Yes	Yes	Yes
11.	LGBTQ+ Service Organizations	Yes	Yes	Yes
12.	Local Government Staff/Officials	Yes	Yes	Yes
13.	Local Jail(s)	No	No	Yes
14.	Mental Health Service Organizations	Yes	Yes	Yes
15.	Mental Illness Advocates	Yes	Yes	Yes

16.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	Yes	Yes
17.	Organizations led by and serving LGBTQ+ persons	Yes	Yes	Yes
18.	Organizations led by and serving people with disabilities	Yes	Yes	Yes
19.	Other homeless subpopulation advocates	Yes	Yes	Yes
20.	Public Housing Authorities	Yes	Yes	Yes
21.	School Administrators/Homeless Liaisons	Yes	No	No
22.	Street Outreach Team(s)	Yes	Yes	Yes
23.	Substance Abuse Advocates	Yes	Yes	Yes
24.	Substance Abuse Service Organizations	Yes	Yes	Yes
25.	Agencies Serving Survivors of Human Trafficking	Yes	Yes	Yes
26.	Victim Service Providers	Yes	Yes	Yes
27.	Domestic Violence Advocates	Yes	Yes	Yes
28.	Other Victim Service Organizations	Yes	Yes	Yes
29.	State Domestic Violence Coalition	No	No	No
30.	State Sexual Assault Coalition	No	No	No
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Homeless Organizations	Yes	Yes	Yes
33.	Youth Service Providers	Yes	Yes	Yes
	Other: (limit 50 characters)			
34.	Senior Service Agencies	Yes	Yes	Yes
35.	Veteran's Services Organizations	Yes	Yes	Yes

1B-2.	Open Invitation for New Members.	
	NOFO Section V.B.1.a.(2)	

Describe in the field below how your CoC:	
1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;
2.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and
3.	invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).

(limit 2,500 characters)

1. The Southeastern Virginia Homeless Coalition (SVHC) is made up of over 40 active agencies, while the Governing Board (GB) consists of representatives from 14 agencies and individual volunteers. The GB and Lead Agency are responsible for the recruitment of new members and ongoing engagement with local and regional service providers. The GB meets bi-monthly to identify new strategies focused on expanding the CoC network and increasing involvement with CoC-led initiatives. CoC meetings and events are announced via the CoC listserv, CoC website, and social media. The Lead Agency and members of the GB also attend other systems of care meetings with the Department of Justice, foster care, health, and youth-focused committees to encourage collaboration among service providers and strategic use of resources. Representation by the CoC at regional initiatives and events offers opportunities to inform the public about the work being accomplished by the CoC and to solicit new agencies to join. The Lead Agency conducts outreach throughout the year to fill vacancies in the GB and to increase the overall participation in the CoC. The Lead Agency holds monthly orientation meetings and bi-monthly general membership meetings which are always open to new members. The HMIS Lead Agency offers open HMIS demonstrations on an ongoing basis to encourage participation and display the benefits of HMIS.

2. Communication of CoC activities is available for persons with disabilities and other barriers (including language), which are addressed with the assistance of the Language Line, which offers translation services available through the Lead Agency. All CoC materials are available in PDF format for the public with accessibility features, and presented visually as well as orally during meetings, then shared electronically on the CoC website and via email.

3. The CoC invites agencies who serve specific or underserved populations to regularly present to the membership and participate in CoC committee work. Agencies serving DV/Trafficking victims, disabled, LGBTQIA and more have long been members. Additionally, to increase knowledge, create partnerships, and promote best practices to better serve the medically complex aging homeless population within the region, the CoC has implemented the Coalition for Homeless Elders (CHE). The CHE is a collaborative body that joins the aging, homeless, and medical sectors to address the needs of the growing aging homeless population.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section V.B.1.a.(3)	

Describe in the field below how your CoC:	
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;
2.	communicated information during public meetings or other forums your CoC uses to solicit public information;
3.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and
4.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.

(limit 2,500 characters)

1. Throughout the year, the CoC conducted outreach to all localities and service areas (law enforcement, health systems, legal aid, faith-based, Community Action Agencies, etc.) to participate in governance and improve the CoC decision-making body. The new board has 13 members that include homeless service providers, homeless or formerly homeless representatives, local government designees, and community advocates. The CoC recently completed the process of developing a 3-year Strategic Plan. The year-long process gathered diverse community feedback and input on homeless services and affordable housing across the geographic area of the CoC. The CHE is comprised of homeless service providers, affordable housing partners, Senior Service agencies, social services agencies, and medical providers, that continue to work together to develop housing, cross-sector connections, and programs to target older adults experiencing or at risk of homelessness. The CoC participates with community partners in forums for the Virginia Eviction Reduction Pilots.
2. Feedback on CoC processes are collected through membership meetings and trainings that are open to the public and advertised on the CoC website, via email listserv, and included in meeting materials. Feedback is also solicited outside of formal meetings via surveys or assessments.
3. Communication of CoC activities is available for persons with disabilities and other barriers (including language), which are addressed with the assistance of the Language Line, who offers translation services through the Lead Agency. All CoC materials are available in PDF format for the public with accessibility features, and presented visually as well as orally during meetings, then shared electronically on the CoC website.
4. The Strategic Planning process allowed the CoC to gather new information and create appropriate goals and action plans. Community input, opinions, and feedback related to the current CoC processes, policies, and services, as well as identifying system gaps and services needed to enhance the system were collected and included in the strategic plan. Throughout the Strategic Planning process, focus groups and stakeholder interviews were conducted that included input from a variety of stakeholders, persons with lived experience of homelessness, funding agencies, and interested citizens to collect feedback, set CoC goals, create steps for implementation, and identify timeframes and responsible parties.

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
	NOFO Section V.B.1.a.(4)	
	Describe in the field below how your CoC notified the public:	
1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;	
2.	about how project applicants must submit their project applications—the process;	
3.	about how your CoC would determine which project applications it would submit to HUD for funding; and	
4.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats.	

(limit 2,500 characters)

1. Announcements of available funding are distributed in PDF format via email to community members, members of the CoC, and neighboring CoCs, and published on the CoC's website (www.hamptonroadsendhomelessness.org) and social media, all of which are publicly accessible. The CoC announced the application on July 5, 2023 and at all homeless related meetings attended or facilitated by members of the CoC. The CoC made the application materials for the FY23 application available on August 1, 2023 via email, CoC website, and social media. The process is open to all interested entities, including organizations that have not previously received CoC program funding.

2. Application materials are available on the CoC website and via email. The CoC prepares an application timeline that clearly identifies deadlines and important meeting dates. Applicants are instructed to contact the Lead Agency for assistance. All applications are required to be submitted to the Lead Agency by email with application documents attached. The CoC provides ongoing communication to remind applicants of deadlines. Application materials include a project application, supplemental application, and a CoC Scorecard. The New Project scorecard determines organizational capacity and eligibility. The Renewal Scorecard is a standardized evaluation tool that reviews previous year's performance. Any projects that fail to submit all application materials by the deadline or do not commit to the CoC process are rejected.

3. The CoC determines which projects are submitted to HUD in two parts. First is Peer Review where a draft ranking order is determined and where renewal applicants can request considerations on the CoC Scorecard. After Peer Review, Renewal and New applicants present the scope, units, staffing, budget, and capacity/experience to administer a CoC program grant. To be considered, new project applicants must be in good standing with HUD and demonstrate knowledge of best-practice models, leverage mainstream resources, and commit to accepting all referrals from the CES as well as implement a housing first model. Applicants must also meet the HUD-established new project thresholds and support the CoC's vision. The Governing Board votes to finalize the ranking based on recommendations made through Peer Review and CoC policies. The local competition includes an appeal process.

4. The application is available in PDF and allows users with disabilities the full range of accessibility feature

1C. Coordination and Engagement

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1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section V.B.1.b.	
	In the chart below:	
	1. select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
	2. select Nonexistent if the organization does not exist within your CoC's geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	No
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Nonexistent
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	

18. Veteran's Service Organizations, Workforce Development, Legal Aid	Yes
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1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section V.B.1.b.	

Describe in the field below how your CoC:

1.	consulted with ESG Program recipients in planning and allocating ESG Program funds;
2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;
3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and
4.	provided information to Consolidated Plan Jurisdictions to address homelessness within your CoC's geographic area so it could be addressed in the Consolidated Plan update.

(limit 2,500 characters)

1. Within the CoC localities, ESG funds are awarded from two sources: the City of Norfolk and the VA Department of Housing and Community Development (DHCD). Both sources offer a period of ESG consultation and technical assistance before grant announcements, changes to program guidelines, and finalizing the Consolidated Plan. The CoC and ESG program recipients held meetings to identify how to use ESG-CV funding. ESG recipients are members of the Governing Board and the CoC and actively participate in funding allocation conversations in CoC meetings. ESG funders participate in CoC meetings.

2. Locally, the CoC has been consulted to develop performance standards and to evaluate outcomes for ESG-funded activities, including Prevention, Street Outreach, Day Shelter, Emergency Shelter, and Rapid Rehousing. The City of Norfolk invites the CoC Lead Agency, non-conflicted agencies and formerly homeless CoC members to review ESG activities while the State requires local CoCs to determine funding allocations through a review/evaluation process. ESG recipients communicate grant requirements and funding limitations to the CoC and aid in program monitoring and technical assistance. The CoC members conduct quarterly performance reviews of all ESG-funded projects as part of its regular monitoring and evaluation work and the HMIS Lead Agency reports systemwide quarterly data on ESG-CV data to the state.

3. The CoC Lead Agency annually prepares reports that analyze and visualize data from the PIT and HIC for the jurisdictions to utilize in their Consolidated Plan updates. The Lead Agency is engaged on an annual basis to provide narrative, analysis, and data tables around homelessness, housing, and gaps in services within Consolidated Plans as well as CAPERs. Other reports include System Performance Measures, Racial Disparities assessment, and other highlights of the CoC's work. All reports are made available to the city and partners via email and publicly posted on the CoC's website. Data is also provided for ad hoc research studies around affordable housing, housing impediments, and other studies that are sometimes conducted by local jurisdictions.

4. The Lead Agency assists with the development of the Consolidated Plan by including CoC data, project outcomes, activities around identifying needs, preventing homelessness, and service provision. The CoC participates in local jurisdiction community engagement forums to discuss strategies around homeless services.

1C-3.	Ensuring Families are not Separated.	
	NOFO Section V.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated.	No
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
3.	Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	No
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance.	No
5.	Sought assistance from HUD by submitting questions or requesting technical assistance to resolve noncompliance by service providers.	No

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	Yes
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

CoC members work with local homeless school liaisons (coordinated by the statewide Project Hope VA) to ensure households are enrolled in McKinney-Vento services and connected to homeless services. Providers assist families in negotiating and mediating with school systems across the CoC. In April 2023, Project Hope presented the additional resources received through ARPA in order to gather information on homeless service gaps and ensure open communication and referrals to services. Transportation, wrap around support and educational support is ensured through these partnerships so as to provide continuity and stability for children experiencing homelessness.

ForKids, a family provider, maintains formal partnerships with the City of Chesapeake Public Schools and City of Suffolk Public Schools to provide out-of-school educational services, as well as schools in Norfolk, Suffolk, Isle of Wight, Southampton, and Chesapeake where participants attend school. Through a voluntary release of information, ForKids evaluates students report cards, Standards of Learning scores, and reading and math assessments to tailor instruction to each student's strengths and areas of improvement. Education Liaisons coordinate with teachers and administrators at LEAs to advocate for student rights under McKinney Vento and ensure students are receiving the educational services they need. Through Hampton Roads Workforce Council, ForKids partners with NextGen, a youth education provider focusing on career education. NextGen taught participants in the Teen Program soft skills which they implemented during their summer internships. Another youth education provider, Junior Achievement, provided financial literacy education to teen participants. During this past school year, Teens with a Purpose met weekly with students to empower them to use their voices through the arts and to participate in the community. In collaboration with the Department of Education, ForKids administered the 21st Century Community Learning Center program to provide academic and social emotional support to students. ForKids has established partnerships with three public school systems to identify and assist students and families identified as homeless to be evaluated and prioritized for services. When students referred by the school system are participating in afterschool programming, the education team communicates regularly with classroom teachers to assess progress and adjust intervention levels.

1C-4b.	Informing Individuals and Families Experiencing Homelessness about Eligibility for Educational Services.	
	NOFO Section V.B.1.d.	

Describe in the field below written policies and procedures your CoC uses to inform individuals and families who become homeless of their eligibility for educational services.

(limit 2,500 characters)

Family providers dedicate staff to the educational advocacy of each child, ensuring they are properly enrolled in school and their rights are not violated under the McKinney-Vento Homeless Education Assistance Improvement Act. Upon entry, staff inform school personnel of the family’s present housing situation, along with a consent to exchange and disclose information letter. Providers assist parents with the McKinney-Vento Homeless Assistance Transportation Request with the student’s school of origin and communicate with school officials and the homeless liaison. ForKids works closely with public school districts to educate teachers and administrators about programs and services available for students and their families that have been identified as homeless. Partnering LEAs may refer students to ForKids programming. When entering ForKids programming, staff members describe all programs available to families including educational services. Families may choose to opt out of ForKids educational services. When receiving educational services, families are assigned an Education Liaison to coordinate with a student's current school for transportation, to connect with teachers, coordinate accommodations, or assist with enrollment. Liaisons ensure all rights given under the McKinney-Vento Homeless Assistance Act are carried out so students may continue to attend their school of origin regardless of housing status or location of emergency shelter.

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	Yes	No
2.	Child Care and Development Fund	No	No
3.	Early Childhood Providers	Yes	Yes
4.	Early Head Start	Yes	No
5.	Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	Yes	No
6.	Head Start	Yes	No
7.	Healthy Start	Yes	No
8.	Public Pre-K	Yes	Yes
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.			

1C-5.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors–Collaboration with Federally Funded Programs and Victim Service Providers.	
	NOFO Section V.B.1.e.	

In the chart below select yes or no for the organizations your CoC collaborates with:

Organizations		
1.	state domestic violence coalitions	No
2.	state sexual assault coalitions	No
3.	other organizations that help this population	Yes

1C-5a.	Collaboration with Federally Funded Programs and Victim Service Providers to Address Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC regularly collaborates with organizations indicated in Question 1C-5 to:

1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC's geographic area are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

1. The CoC regularly collaborates with agencies who provide housing and services to survivors at every level of the CoC. Representatives from Victim Service Providers (VSPs) such as the YWCA of South Hampton Roads (YWCA), The Genieve Shelter, Samaritan House, Survivor Ventures, and Help and Emergency Response (HER) attend Program Monitoring Committee (PMC) meetings where general policies and guidance are proposed, including adaptation of the Bylaws, to ensure subcommittees are meeting project requirements. Additionally, VSPs participate at PMC meetings to provide year-round monitoring of funded homeless projects and ensure all agencies adhere to funding requirements, inform providers of submission requirements, coordinate an unbiased review panel to prioritize annual projects and funding, and ensure that providers meet the established Standards of Care. VSPs report their data for program review from their comparable database at committee meetings. Due to the VSP's feedback, the consortium has implemented these best practices, such as removing survivors identifying information from service coordination agendas. Since July of 2021, the CoC has evaluated and implemented a prioritization process of emergency housing vouchers to improve the availability of longer term financial assistance for survivors of domestic violence. The CoC, in partnership Norfolk Redevelopment Housing Authority, included in the EHV prioritization special consideration for households experiencing domestic violence.

2. VSPs provide appropriate trainings as requested. A region wide annual training was held for all CoC members by The Samaritan House to inform on critical best practices related to serving survivors of DV, dating violence, sexual assault, stalking and human trafficking, and how to effectively implement emergency transfers. The Lead Agency also hosted regionwide trainings on Trauma Informed Care and the Fair Housing Act. Providers receive ongoing training to utilize these frameworks to ensure successful outcomes for homeless service providers. Together these resources ensure that all partner agencies within the CoC are prepared to meet the needs of survivors. A training on the VAWA reauthorization by the National Network to End Domestic Violence (NNEDV) is scheduled for October 2023 to outline specific considerations for survivors, review changes in the housing laws, and identify CoC and agency policies and procedures that should be revised in accordance with VAWA.

1C-5b.	Coordinated Annual Training on Best Practices to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC coordinates to provide training for:

1.	project staff that addresses best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and
2.	Coordinated Entry staff that addresses best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually).

(limit 2,500 characters)

1-2. Victim Service Providers (VSPs) actively participate in every level of CoC meetings and are available to answer any questions related to providing needed shelter, housing, and/or services to survivors of DV. The CoC collaborates with VSPs to provide training offered locally and regionwide on best practices when assisting survivors of domestic violence, which include both Coordinated Entry System staff and project staff. In October 2022, the Lead Agency coordinated with The Samaritan House to provide an annual regionwide training to all CoC members that addressed critical best practices on safety and planning protocols related to serving survivors of domestic violence, dating violence, sexual assault, stalking, and human trafficking, and how to effectively implement emergency transfers. The training highlighted a victim-centered approach to provide trauma-informed service delivery when assisting survivors of domestic violence. Additionally, the Lead Agency partnered with a local full-time trainer to host a regionwide annual Trauma-Informed Care training to inform project staff and CES staff on the best practices of trauma informed care and how it can be utilized to increase successful outcomes when serving vulnerable populations. By partnering with VSPs and providing continued training, the CoC ensures that project staff and CES staff are well prepared or have the best information for local resources to serve survivors of domestic violence.

1C-5c.	Implemented Safety Planning, Confidentiality Protocols in Your CoC's Coordinated Entry to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC's coordinated entry includes:

1.	safety planning protocols; and
2.	confidentiality protocols.

(limit 2,500 characters)

1. The CES addresses the safety of DV, dating violence, sexual assault, and stalking survivors by performing initial triage and safety screenings upon first contact with access points identified within the CES. Survivors are immediately connected to the DV Crisis Hotline, which is a 24-hour hotline that serves the CoC’s geographic region and is operated by the YWCA. A lethality assessment is administered to those experiencing DV to prioritize and serve those who are at imminent risk of danger. The CoC’s CES allows those at imminent risk of danger the ability to request an emergency transfer. A household is eligible for transfer if they reasonably believe that there is a threat of imminent harm. The CoC’s plan is based on a model emergency transfer plan published by HUD, and it includes eligibility, client confidentiality, & facilitation steps.

2. The CoC includes three DV providers: the YWCA, The Genieve Shelter, & Help and Emergency Response. All three providers participate in the CES and provide feedback on planning protocols. Their involvement in the CoC’s Governing Board meetings where general policies and guidance are implemented impacts the operation of the CES to ensure that it is inclusive of DV survivors. The CoC has adopted confidentiality and security standards that dictate how information is gathered and shared. The CES ensures confidentiality for survivors of DV through presentation at closed confidential coordinated assessment meetings. VSPs also utilize a comparable database outside of the CoC’s HMIS to maintain adequate privacy protections for survivors within the CES. Providers who have access to HMIS or a comparable database are provided continued training from the HMIS Lead Agency to inform on security & confidentiality standards to protect client information as part of their quarterly training series.

1C-5d.	Used De-identified Aggregate Data to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

Describe in the field below:

1.	the de-identified aggregate data source(s) your CoC used for data on survivors of domestic violence, dating violence, sexual assault, and stalking; and
2.	how your CoC uses the de-identified aggregate data described in element 1 of this question to evaluate how to best meet the specialized needs related to domestic violence and homelessness.

(limit 2,500 characters)

1. The CoC utilizes de-identified aggregate data from local DV programs to assess and meet special needs of survivors of domestic violence, dating violence, sexual assault, and stalking. The data is generated by an HMIS comparable database. The comparable database has the ability to pull an Annual Performance Report (APRs) which is then utilized to complete the CoC scorecard which evaluates program performance during peer review with other CoC members. Additionally, VSP data is reported out to the community, CoC membership and funding agencies to demonstrate the need as well as gaps in services and system planning through a quarterly monitoring and evaluation processes and funding cycles. The CoC has developed a reporting dashboard to track system and project performance on a routine basis. The HMIS Lead Agency, HMIS vendor, and warehouse are continuing to explore the usability of the hashed csv as a VSP friendly method to integrate de-identified aggregate data for monitoring and evaluation into the CoC tool.

2. VSPs provide de-identified aggregate data via CoC APRs, ESG CAPERs, PIT reports, and more as requested. Performance is reviewed via CoC APRs during the annual CoC Scorecard process during the CoC Competition for ranking purposes. This includes a review of project utilization rates, length of stay, successful exits/retention of PH, returns to homelessness, retention/increases of cash income, non-cash benefits, health insurance, and a review of special populations served. Each VSP provides aggregate data to match the reporting templates required for the CoC's annual PIT Count as well as any State reporting requirements. Data is used to identify the number of households and persons served by VSPs in ES, TH, RRH, PSH, and OPH projects. Reports provide a breakdown of household types served, demographics of persons to include Race, Ethnicity, Age, and other sub-population data such as number of Veterans, Chronically Homeless, Elderly, Severely Mentally Ill, etc. The CoC uses the data to estimate the number of households experiencing homelessness and fleeing DV. This estimate is compared to unit inventory to further identify system gaps to fully address the need and target applications for resources.

** **

1C-5e.	Implemented Emergency Transfer Plan Policies and Procedures for Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC communicates to all individuals and families seeking or receiving CoC Program assistance:

1.	whether your CoC has policies and procedures that include an emergency transfer plan;
2.	the process for individuals and families to request an emergency transfer; and
3.	the process your CoC uses to respond to individuals' and families' emergency transfer requests.

(limit 2,500 characters)

1-2. The CoC maintains emergency transfer plan policies and procedures. When staff are made aware of a dangerous situation for any household, including those fleeing domestic violence, dating violence, sexual assault, or stalking, steps are taken to immediately identify options to transfer the client into safer circumstances. Staff work with the client to determine safety at other shelters in the region or through an emergency shelter hotel voucher. The program may offer households financial assistance for bus tickets, gas vouchers, or other travel needs to help families or individuals relocate to a safer area outside of the CoC. Additionally, the CoC partners with other VSPs to identify regional safety options for households that wish to remain in the Hampton Roads region. Households in permanent housing are also able to make plans to be relocated for safer housing. Housing program staff also review leases and provide lease amendments to add VAWA protections.

3. The CoC assists and supports survivors of domestic abuse, dating violence, assault, or stalking in requesting an emergency transfer after being admitted to CoC programs. Providers train staff to assess households for emergency situations. Households are encouraged at intake for CoC programs to notify staff immediately if there are concerns for safety. Staff explain options for emergency transfers when safety concerns arise. Additionally, project staff honor client choice and work collaboratively with households to identify the right path to safety. All households identified to be in immediate danger are accommodated, and trained staff members offer trauma-informed treatment.

1C-5f.	Access to Housing for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
NOFO Section V.B.1.e.		
Describe in the field below how your CoC:		
1.	ensures that survivors of domestic violence, dating violence, sexual assault, or stalking have safe access to all of the housing and services available within the CoC's geographic area; and	
2.	proactively identifies systemic barriers within your homeless response system that create barriers to safely house and provide services to survivors of domestic violence, dating violence, sexual assault, or stalking.	

(limit 2,500 characters)

1. The CoC ensures that all households, including survivors of DV, dating violence, sexual assault, or stalking, have access to all the housing and services available within the CoC’s geographic area by partnering with VSPs that participate in the CoC CES. The CoC collaborates with VSPs to ensure that the specialized needs of survivors are addressed within CoC-wide policies to guarantee access to all housing and services with the CoC. Survivors experiencing or at-risk of homelessness who contact a DV Crisis Hotline, or another identified access point within the CoC are referred to appropriate assessment points within the CES. Along with other CoC agencies, VSPs, such as the YWCA of South Hampton Roads, The Genieve Shelter, and Help and Emergency Response (HER), also assess survivors for housing and services using the Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT), the CoC standardized housing assessment, to obtain data regarding survivor’s history of homelessness, barriers to housing, and needed housing interventions. Subsequently, VSPs attend regularly scheduled confidential case conferencing meetings where clients are presented for all housing and services within the CoC. Survivors are then prioritized in accordance with CES policies. Additionally, the community is committed to ending chronic and veteran homelessness. As such, chronic and veteran households experiencing homelessness are prioritized for referrals to housing and services within the CoC. Once a referral has been placed, all households have the right to decline a referral to any housing program or service and refusing a resource does not impact eligibility for future referrals. The CoC uses a person-centered approach and recognizes households’ rights to choose and takes steps to meet the needs of households engaged in the system. Once housed, program staff continue to connect households to wraparound supportive services for the duration of their program participation as requested to ensure that survivors can sustain independently within their community.

2. The CoC holds monthly CES Workgroup meetings designed to proactively target systemic barriers within the CoC’s CES. CoC agencies, including VSPs, work together to identify solutions to improve service delivery within the region to safely house and provide services to survivors of domestic violence, dating violence, sexual assault, or stalking.

1C-5g.	Ensuring Survivors With a Range of Lived Expertise Participate in Developing CoC-Wide Policy and Programs.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC:	
1.	ensured survivors with a range of lived expertise are involved in the development of your CoC-wide policy and programs; and
2.	accounted for the unique and complex needs of survivors.

(limit 2,500 characters)

1. The CoC collects feedback through surveys and focus groups from a wide range of program participants, including participants from VSPs. The CoC has collected, reviewed, and implemented participant feedback at the program and CoC level to better meet client needs. YWCA of South Hampton Roads (SHR) facilitates the VOICES group which is a volunteer group of survivors who give feedback on everything from policies to office décor.

2. The CoC member organizations meet routinely to discuss feedback from partners and participants. CoC member organizations include the YWCA of SHR, Help and Emergency Response (H.E.R.), and Survivor Ventures. Discussions at the CoC and agency levels have led to the expansion of services available for survivors, revisions to the CES intake and assessments, and expansion of emergency shelters. The YWCA of SHR operates the 24-Hour Crisis Hotline which provides comprehensive, wrap-around crisis services to survivors. In 2019, the YWCA of SHR moved the emergency shelter to a new site that increased unit inventory from 9 units to 22 units. In November of 2019, the YWCA of SHR opened the Norfolk Family Justice Center, a multi-agency center that co-locates law enforcement officers, prosecutors, victim-witness advocates, social service specialists, a Sexual Assault Nurse Examiner (SANE) clinic, and survivor services including a crisis hotline and intervention, victim advocacy, counseling, support groups, wellness classes, and childcare. The CES has incorporated a person-centered, trauma-informed process to reduce the effects of repeated traumatization. Additionally, the CoC has revised intake and assessments to better identify survivors and connect them to culturally appropriate services to better meet their complex needs. The CoC supports programs that are dedicated to serving literally homeless households that are also survivors where services are specialized to the population and account for the higher vulnerabilities and service needs. Additionally, in the FY2023 CoC application, the CoC is submitting a request for funding for a new RRH program (LGBT Life Center Intimate Partner Violence) that is dedicated to survivors of domestic violence/intimate partner violence in the LGBT+ community. The National Intimate Partner and Sexual Violence survey demonstrated that 43.8% of lesbian women, 61.1% of bisexual women, 26% of gay men, 37.3% of bisexual men, and 54% of trans folx have experienced some form of IPV in their lifetime

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+—Anti-Discrimination Policy and Training.	
	NOFO Section V.B.1.f.	

	1. Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
	2. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
	3. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	No

1C-6a.	Anti-Discrimination Policy—Updating Policies—Assisting Providers—Evaluating Compliance—Addressing Noncompliance.	
	NOFO Section V.B.1.f.	

Describe in the field below:

1.	how your CoC regularly collaborates with LGBTQ+ and other organizations to update its CoC-wide anti-discrimination policy, as necessary to ensure all housing and services provided in the CoC are trauma-informed and able to meet the needs of LGBTQ+ individuals and families;
2.	how your CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy;
3.	your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and
4.	your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies.

(limit 2,500 characters)

1. The CoC CES Written Standards include the CoC-wide anti-discrimination policy around housing and services offered to ensure these are provided free from discrimination. Intake and engagement methods are discussed regularly by providers at CES to identify appropriate methods that are being implemented by all. The CES Written Standards are currently under review to ensure they are accurate and reflective of the recent system improvements with the required data collection for CES. This includes meetings to review system processes. The recent strategic planning work allowed for more feedback from stakeholders and people with lived experience through surveys and focus groups that inform the policies and processes in place. The LGBT Life Center provides trainings annually on providing culturally competent services to the LGBT+ community to prevent discrimination against LGBT+ individuals and families.
2. The CoC has made the CoC-wide anti-discrimination policies available to all CoC partners and projects for review and adoption at the project level. Additionally, the CoC provides annual trainings on Fair Housing laws to inform all funded and unfunded programs of their responsibilities to ensure people are not discriminated against based on any protected class.
3. The PMC and Governing Board are ultimately responsible for adapting and ensuring CoC-wide anti-discrimination policies are implemented. These policies are reviewed at the committee level and brought forward for recommendations and voting on an annual basis.
4. The CoC does not currently have a process for addressing non-compliance with the CoC-wide anti-discrimination policies.

1C-7.	Public Housing Agencies within Your CoC's Geographic Area—New Admissions—General/Limited Preference—Moving On Strategy.	
	NOFO Section V.B.1.g.	

You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.

Enter information in the chart below for the two largest PHAs highlighted in gray on the current CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with—if there is only one PHA in your CoC's geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2022 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Norfolk Redevelopment & Housing Authority		Yes-Both	Yes
Chesapeake Redevelopment & Housing Authority	20%	Yes-HCV	Yes

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section V.B.1.g.	
	Describe in the field below:	
	1. steps your CoC has taken, with the two largest PHAs within your CoC’s geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or	
	2. state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.	

(limit 2,500 characters)

Since 2003, members of the Regional Task Force to End Homelessness identified working with PHAs as a key strategic priority in all jurisdictions to increase housing opportunities for persons experiencing homelessness. Since 2016, the Norfolk Redevelopment and Housing Authority (NRHA) has had an agreement with the CoC to prioritize homeless families and individuals for vouchers and PH options and has set aside a percentage of turnover vouchers for the CoC to access. NRHA has also adopted a homeless preference. More recently, the CoC collaborated with NRHA to develop and implement the provision of 63 Emergency Housing Vouchers. As of March 2023, there have been 104 households accepted and leased up with NRHA through the Move-On and EHV programs. In 2020, the CoC partnered with the Chesapeake Redevelopment & Housing Authority (CRHA) to implement an agreement to set aside an annual allotment of Housing Choice Vouchers for the CoC to access and implement a homeless preference. In 2022, the CoC applied for the Unsheltered Homelessness NOFO with support from CRHA to designate units for PSH through the Stability Voucher program. The CoC supported CRHA's application for Stability Vouchers. In March 2023, CRHA implemented the agreement and expanded the designated population from persons that are graduating from CoC programs to include persons that are literally homeless and persons exiting a state psychiatric facility with a serious mental illness. CoC members have approached leadership at all local PHAs and continue to advocate for establishing homeless admission preferences for Housing Choice Voucher and Public Housing programs. Since implementation, CRHA has received 5 referrals from the CoC and 1 family is leased up.

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored—For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners	Yes
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	Yes
	Other (limit 150 characters)	
5.		

1C-7c.	Include Units from PHA Administered Programs in Your CoC's Coordinated Entry. NOFO Section V.B.1.g.	
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In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process:

1.	Emergency Housing Vouchers (EHV)	Yes
2.	Family Unification Program (FUP)	Yes
3.	Housing Choice Voucher (HCV)	Yes
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	Yes
5.	Mainstream Vouchers	Yes
6.	Non-Elderly Disabled (NED) Vouchers	Yes
7.	Public Housing	Yes
8.	Other Units from PHAs:	

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness. NOFO Section V.B.1.g.	
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1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	Yes
		Program Funding Source
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	Housing Stability Vouchers

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV). NOFO Section V.B.1.g.	
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	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes
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1C-7e.1.	List of PHAs with Active MOUs to Administer the Emergency Housing Voucher (EHV) Program.	
	Not Scored—For Information Only	

	Does your CoC have an active Memorandum of Understanding (MOU) with any PHA to administer the EHV Program?	Yes
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	If you select yes to question 1C-7e.1., you must use the list feature below to enter the name of every PHA your CoC has an active MOU with to administer the Emergency Housing Voucher Program.	
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PHA		
Norfolk Redevelop...		

1C-7e.1. List of PHAs with MOUs

Name of PHA: Norfolk Redevelopment & Housing Authority

1D. Coordination and Engagement Cont'd

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1D-1.	Discharge Planning Coordination.	
	NOFO Section V.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1. Foster Care	Yes
2. Health Care	Yes
3. Mental Health Care	Yes
4. Correctional Facilities	Yes

1D-2.	Housing First—Lowering Barriers to Entry.	
	NOFO Section V.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition.	10
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition that have adopted the Housing First approach.	10
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2023 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
	NOFO Section V.B.1.i.	

You must upload the Housing First Evaluation attachment to the 4B. Attachments Screen.

	Describe in the field below:
1.	how your CoC evaluates every project—where the applicant checks Housing First on their project application—to determine if they are using a Housing First approach;
2.	the list of factors and performance indicators your CoC uses during its evaluation; and
3.	how your CoC regularly evaluates projects outside of your local CoC competition to ensure the projects are using a Housing First approach.

(limit 2,500 characters)

1. The CoC evaluates every recipient that indicates their project follows a Housing First approach through Quarterly Reporting (QR), CES event/referral tracking, annual site visits, and CoC scorecards. The CoC has a QR schedule for CoC and ESG funded programs. The QR requires projects to report out on project administration to show the project is running as intended. The CES Referral and Event evaluations occur on a monthly basis to evaluate cancelled and declined referrals for reasons that would be against Housing First (i.e., income, criminal history, substance use disorder, mental health disorders, or history of victimization). HMIS CE Event sub-assessments and service transactions in HMIS track program referrals. The CoC developed data dashboards to visualize referrals based on HMIS data that demonstrate program responses and placement. The CoC routinely reviews the dashboard which includes individual acceptance or rejection rates for each program. The Lead Agency completes annual site visits with all CoC and ESG funded projects to review the current program operations and ensure the project is running within CoC policies and procedures. Site visits include reviewing program eligibility criteria to ensure compliance with the grant. During the competition, the Renewal project scorecard includes performance targets for rapid placement in housing as well as performance thresholds for PH exits and retention.

2. For each given quarter, the QR factors include 1) the number of households or persons served, 2) the number of drawdowns or reimbursement requests, and 3) the amount of funding spent per project. For CES Referral tracking, the CoC uses referral transaction outcomes, program eligibility criteria, CE Event sub-assessments, and client record notes as factors and performance indicators. During site visits, the CoC uses program eligibility information from grant applications, program policies, and CES data as performance indicators. The CoC scorecard includes factors and performance indicators for the length of time from project start to housing, exits to PH, and retention rates.

3. Outside of the competition, the CoC evaluates projects through Quarterly Reports, CoC Site Visits, and routine monitoring of CES functions and referral acceptance rates. Through all three evaluation methods, the CoC is able to ensure programs are prioritizing rapid placement and stabilization without requiring preconditions and service participation.

1D-3.	Street Outreach—Scope.	
	NOFO Section V.B.1.j.	

	Describe in the field below:
1.	your CoC's street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;
2.	whether your CoC's Street Outreach covers 100 percent of the CoC's geographic area;
3.	how often your CoC conducts street outreach; and

4.	how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.
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(limit 2,500 characters)

1. Outreach is conducted at homeless shelters, day centers, libraries, meal sites, and other places where homeless persons gather. Staff respond to referrals from the Housing Crisis Hotline and engage with homeless households quickly. Staff focus on building rapport and trust and are vigilant in their search for encampments while traveling and often perform impromptu engagement in the community. Outreach teams participate as Access and Assessment Points for the Crisis Response System. Outreach teams focus their efforts on individuals with the highest service needs who are not able to access resources on their own. Outreach staff employ gentle and recurring engagement techniques so that individuals have multiple opportunities to consider service options. Norfolk and Chesapeake have dedicated city outreach programs to provide street canvassing.

2 & 3. Outreach covers 100% of the CoC’s geographic area and is conducted 5 days a week at different times. Referrals are received daily from the Hotline, faith community, city agencies, law enforcement, food pantries, and private citizens. Outreach workers respond via phone or will search for the client in the last known location. Outreach services are advertised at local businesses and community centers. Hotline and outreach business cards are left at locations to increase awareness of available services. CoC member agencies also advertise via television, radio, and billboards.

4. To ensure those least likely to request assistance are engaged, CSB, DHS, outreach staff, and other wraparound service providers collaborate at CES meetings to connect persons experiencing homelessness to benefits. Clients without phone access are informed of outreach office locations and may use phones at any DHS or CSB at any time. DHS offers client phones through benefits to increase accessibility. Services are continuously provided to clients until they are housed or self-resolve. Clients are assisted with services targeted towards mental illness, substance use and cognitive disabilities, and the Language Line is used when there are language barriers. Outreach staff provide contact information and resources to all clients and tailor each encounter to best fit their needs. Each individual is engaged, assessed, and connected with the CES. Outreach works to assist clients with SMI and cognitive disabilities immediately. For those with physical disabilities, transportation is provided to housing appointments with partner agencies.

1D-4.	Strategies to Prevent Criminalization of Homelessness.	
	NOFO Section V.B.1.k.	

Select yes or no in the chart below to indicate strategies your CoC implemented to ensure homelessness is not criminalized and to reverse existing criminalization policies in your CoC's geographic area:

	Your CoC's Strategies	Ensure Homelessness is not Criminalized	Reverse Existing Criminalization Policies
1.	Engaged/educated local policymakers	Yes	No
2.	Engaged/educated law enforcement	Yes	No
3.	Engaged/educated local business leaders	No	No

4. Implemented community wide plans	Yes	No
5. Other:(limit 500 characters)		

1D-5.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC) or Longitudinal Data from HMIS.	
	NOFO Section V.B.1.I.	

		HIC Longitudinal HMIS Data	2022	2023
	Enter the total number of RRH beds available to serve all populations as reported in the HIC or the number of households served per longitudinal HMIS data, e.g., APR.	HIC	270	372

1D-6.	Mainstream Benefits–CoC Annual Training of Project Staff.	
	NOFO Section V.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

	Mainstream Benefits	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI–Supplemental Security Income	Yes
3.	SSDI–Social Security Disability Insurance	Yes
4.	TANF–Temporary Assistance for Needy Families	Yes
5.	Substance Use Disorder Programs	Yes
6.	Employment Assistance Programs	Yes
7.	Other (limit 150 characters)	

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section V.B.1.m	

Describe in the field below how your CoC:

- systemically provides up-to-date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, SSDI, TANF, substance abuse programs) within your CoC's geographic area;
- works with project staff to collaborate with healthcare organizations, including substance abuse treatment and mental health treatment, to assist program participants with receiving healthcare services; and
- works with projects to promote SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.

(limit 2,500 characters)

1. DHS staff attend CoC meetings to report any resource changes that affect client eligibility. TANF/VIEW staff accept referrals from Service Coordination Committees (SCC) and expedite the application process. The CoC maintains a list of active SOAR-trained members who work to expedite the approval of disability income applications for SSI/SSDI benefits. Homeless service providers and street outreach workers are continuously trained in accessing benefits. Clients are given information on additional services, including childcare, child welfare, and Family Assessment & Planning Team. The CoC attends community fairs where information regarding mainstream benefits and other resources is provided. Benefit services teams, CES staff, and outreach workers participate in community events, reinforcing CoC partnerships. Informational updates and changes in policy concerning mainstream benefits are presented at General Membership and relevant subcommittee meetings. Additionally, all updated information is shared through the CoC website and the email distribution list. The CoC also works with the local DHS to provide technical assistance and training for mainstream benefits eligibility and changes. Staff from the Veterans Affairs Medical Center are also actively involved in the CoC and work with providers to verify and connect veterans to assistance including veteran insurance and income.

2.-3. The CoC uses the CommonHelp website for electronic applications, setting walk-in DHS appointments to obtain benefits applications, and allowing telephone requests to send applications through the mail. Once applications are completed and submitted, providers assist clients with follow up with the workers assigned to the applications and ensure clients attend interviews or request telephone interviews, if needed. In addition, providers assist clients with obtaining verification for applications to Medicare, Medicaid, SSI, SSDI, SSA, TANF, VIEW, SNAP, and other cash or non-cash benefits. Private and public funding supports staffing at some agencies to provide these services. Outreach workers also see clients in shelters and assist them with completing applications online. Certified SOAR workers collaborate closely with the State coordinator to increase capacity and decrease the length of time to approve applications. SOAR trainings are announced and offered to CoC members by the VA Department of Behavioral Health and Developmental Services.

1D-7.	Increasing Capacity for Non-Congregate Sheltering.	
	NOFO Section V.B.1.n.	

Describe in the field below how your CoC is increasing its capacity to provide non-congregate sheltering.

(limit 2,500 characters)

Since summer 2020, the CoC's jurisdictions have worked to increase non-congregate shelter to safely shelter persons experiencing homelessness. Since June 2020, CARES Act funds allowed for service providers to make arrangements with hotels that were not being utilized to set up non-congregate shelter with supportive services. CARES Act funding lasted until September 2022. In Norfolk, the City made the commitment to establish a city-run shelter for its most medically vulnerable individuals experiencing homelessness and purchased and upgraded a motel to serve in this capacity as a new, permanent shelter for 100 individuals, with overflow capacity in the winter of 50 beds. It was officially opened in October 2021 and, in partnership with Sentara Health and other community partners, provides onsite medical care, case management, food and other services. In Chesapeake, the City quickly established an agreement with a hotel in June 2020 and has since provided shelter for individuals who are medically vulnerable but have an active housing plan. In 2021, ForKids established a new, expanded emergency shelter for families with an additional 49 beds in private units with their own baths and kitchenettes. During the winter months the City of Suffolk utilized ARPA funding to establish a non-congregate shelter that served individuals.

ID-8.	Partnerships with Public Health Agencies—Collaborating to Respond to and Prevent Spread of Infectious Diseases.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC effectively collaborates with state and local public health agencies to:	
1.	develop CoC-wide policies and procedures to respond to infectious disease outbreaks; and	
2.	prevent infectious disease outbreaks among people experiencing homelessness.	

(limit 2,500 characters)

1. Local Public Health Departments, along with other agencies such as Emergency Management, DHS, CSBs, PHAs, and hospitals, work collaboratively in work groups to plan for emergencies of all types, including outbreaks of infectious diseases and other public health emergencies. Strategies within the plans are developed and reviewed annually that include situation analysis, lines of communication, persons responsible, interventions, and continuity of operations. Outreach and engagement for vulnerable populations, including persons experiencing homelessness in shelter or on the streets, is detailed with points of contact and action items for the hospitals, Public Health Departments, cities and counties, and service provider organizations. Materials and information regarding preventing the spread of infectious diseases is available at each site, and when needed, the action plan is employed to distribute PPE, and set up testing sites and isolation areas, as well as treatment locations. The Lead Agency is able to share information with all CoC agencies around next steps for preventing and addressing infectious disease outbreaks among those being assisted.

2. Safety protocols are in place for agencies working with persons experiencing homelessness, that include points of contact for information within each agency, methods of sharing information and distributing PPE, and working with health agencies to arrange for testing, isolation, and treatment, if needed. City/County agencies and CoC agencies are part of adopted Emergency Operations Plans that outline steps to prevent and address infectious disease outbreaks among vulnerable populations in various settings. Additionally, public health personnel are available for training and onsite coordination if requested, to ensure protocols are properly set up and implemented.

ID-8a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC:	
1.	shared information related to public health measures and homelessness, and	
2.	facilitated communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.	

(limit 2,500 characters)

1. When the COVID-19 Emergency Declaration was made in Virginia, the CoC coordinated quickly with existing ES and TH providers, local jurisdictional leadership, the Virginia Department of Housing and Community Development, and the public health agencies to share ideas and solutions around housing unsheltered and sheltered persons experiencing homelessness, including providing supplies and safety protocol training, basic food, healthcare, and other services. State and CARES Act funding have been coordinated on an ongoing basis to support both congregate and non-congregate shelters, targeted prevention, and rapid rehousing, and to provide guidance for safety protocols in the various settings to continue housing and providing supportive services. Testing and vaccination for those experiencing homelessness and service provider agency staff were prioritized.

2. Regular updates between CoC agencies and city/state agencies are in place to ensure information sharing and coordination around service provision, sharing of necessary supplies, applications for various funding opportunities, and to decide on sheltering protocols. Street outreach, ES, and TH programs institute safety protocols, PPE, and spacing to provide a safe environment for case management, outreach, and engagement. Additionally, city Public Health agencies have routinely provided outreach to homeless Day Service Centers to provide education around COVID-19, including testing, PPE, hand sanitizer, and access to vaccinations, as well as information about other health issues that may disproportionately affect homeless individuals.

1D-9.	Centralized or Coordinated Entry System—Assessment Process.	
	NOFO Section V.B.1.p.	

Describe in the field below how your CoC's coordinated entry system:	
1.	covers 100 percent of your CoC's geographic area;
2.	uses a standardized assessment process; and
3.	is updated regularly using feedback received from participating projects and households that participated in coordinated entry.

(limit 2,500 characters)

1. The CES covers 100% of the geographic area through various designated Access Points that include the Housing Crisis Hotline, emergency shelters, designated homeless service providers, and street outreach, that connect households across the area experiencing a housing crisis to the CES. The CoC has engaged with Beacon of Hope in Western Tidewater and Western Tidewater Community Services Board to strengthen outreach efforts in the Western Tidewater region. In FY 2022, the CES interacted with approximately 13,934 people and of those persons approximately 5,958 persons reported homeless living situations. Within the CES project, 1,984 people reported chronic homelessness, 1,421 reported to be survivors of DV, and 1,954 identified as veterans. At access, all households are enrolled on the By-Name List (BNL) via HMIS.

2. When homeless households engage the CES, a Crisis Needs Assessment is collected to identify a household’s homeless status and immediate needs and enrolled on the BNL. Then a housing assessment and the Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT) is utilized to assess the level of housing intervention and services needed. Households are then enrolled on the Prioritization List (PL) via data entry into HMIS. Households on the PL are case conferenced at regularly scheduled service coordination meetings and prioritized by level of vulnerability.

3. The CoC holds monthly CES Workgroup meetings where project staff collaborate to identify and address challenges within the CES to ensure that it is updated regularly. The Lead Agency conducts a monthly CES Learning Lab training for all HMIS users who participate in Coordinated Entry projects. This ensures that CES project staff are continually trained on new best practices in accordance with the CoC’s Written Standards. Additionally, the Housing Crisis Hotline has implemented a satisfaction survey for callers who engage with the CES to gain insight from households on system performance. Every seven weeks an electronic survey is sent to obtain feedback regarding the Hotline’s ability to provide solutions to their needs and their overall experience with Hotline staff. The feedback is used to analyze trends, identify areas of improvement, and set performance benchmarks to improve the CES.

1D-9a.	Program Participant-Centered Approach to Centralized or Coordinated Entry.	
	NOFO Section V.B.1.p.	

	Describe in the field below how your CoC's coordinated entry system:
1.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;
2.	prioritizes people most in need of assistance;
3.	ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their preferences; and
4.	takes steps to reduce burdens on people using coordinated entry.

(limit 2,500 characters)

1. The CoC operates a multisite centralized access CES to ensure the system is accessible to all households across the geographic area. The CES affirmatively markets housing and supportive services to eligible persons regardless of race, color, national origin, religion, sex, age, familial status, handicap, or any other protected group who are least likely to apply in the absence of special outreach. By connecting with the Housing Crisis Hotline, homeless and at-risk households are offered low barrier access to be identified by the CES and placed on the BNL. From June 2022 – May 2023, the hotline received 28,007 calls from households within the geographic region.
2. The CoC’s CES fully implements the prioritization process included in HUD Notice CPD-016-11. Additionally, the community is committed to ending chronic and veteran homelessness. As such, chronic and veteran households experiencing homelessness are prioritized for referrals. Households on the BNL are case conferenced at regularly held Service Coordination Committee meetings and prioritized by level of vulnerability, then referred to housing programs as appropriate and available.
3. The CoC ensures people most in need of assistance receive housing in a timely manner by setting a 21-day deadline for households to be assessed for services after enrollment on the BNL. Also, the CoC has set a 7-day deadline for agencies to provide an outcome after the household has been referred. Furthermore, the CoC implements an off-week housing referral process to promote continued service delivery outside of the regularly held case conferencing meetings so that households are connected to housing programs in a timely manner. Households have the right to decline a referral to any program and refusing a resource does not impact eligibility for future referrals. The CES is person-centered, recognizes households’ rights to choose, and takes steps to meet the needs of households engaged in the system.
4. CoC member agencies do not screen people out for assistance to avoid perceived barriers to housing or services, including, but not limited to, mental illness, lack of employment or income, drug or alcohol use, or having a criminal record. Housing and homeless programs agree to the low barrier screening criteria in accordance with the CES Written Standards. The CoC does not require documentation of homelessness or other identification to access CES.

1D-9b.	Informing Program Participant about Rights and Remedies through Centralized or Coordinated Entry–Reporting Violations.	
	NOFO Section V.B.1.p.	

Describe in the field below how your CoC through its centralized or coordinated entry:	
1.	affirmatively markets housing and services provided within the CoC’s geographic area and ensures it reaches all persons experiencing homelessness;
2.	informs program participants of their rights and remedies available under federal, state, and local fair housing and civil rights laws; and
3.	reports any conditions or actions that impede fair housing choice for current or prospective program participants to the jurisdiction(s) responsible for certifying consistency with the Consolidated Plan.

(limit 2,500 characters)

1. CoC supports the operation of the ForKids Housing Crisis Hotline (HCH) which connects citizens of 14 cities and counties to critical resources including housing and emergency shelter, homelessness prevention, eviction reduction, and more. Through the Hotline, ForKids manages the Resources757 website to connect residents of Hampton Roads to resources. The phone number for the Hotline can be found through Virginia 211, through the Virginia Poverty Law Center, the CoC website, member agency social media accounts, and in certain cities, dispatchers answering 911 calls can refer callers to the Hotline. Business cards clearly marked with the Housing Crisis Hotline phone number are available at all local Departments of Social and Human Services, and major non-profit and faith-based partners. Business cards are provided to outreach and seasonal shelter programs. Hotline information is posted at relevant locations throughout the region, including community locations where homeless individuals are known to congregate. The Hotline phone number is included on eviction documents in many jurisdictions and local police departments, and Sheriff's offices are educated about the Hotline as a resource. Tele-interpret services are immediately available to callers for whom English is their second language. During the winter months, the Hotline has a 24-hour recording of winter shelter information and callers are provided with the criteria and locations of seasonal shelters. Messages left overnight, on weekends, or during holidays are returned on the next business day for emergencies, and within 3 days for non-emergencies. A toll-free Hotline number is available for people calling from outside the local calling area, remote parts of the region, and for people with limited phone access.

2. Program participants are informed of their rights under fair housing and civil rights laws upon entry into programs and at renewal, policies are posted in reception areas, and brochures are distributed. Additionally, staff provide quarterly tenant education classes which include fair housing education, tenant rights, and specific tenant rights under VAWA. Program staff advocate on behalf of the participants and tenants may be connected to Legal Aid as needed.

3. When discovering any unfair housing practices, housing staff report concerns to H.O.M.E or DPOR to investigate. Staff are trained annually by H.O.M.E employees to spot unfair practices and educate tenants about their rights.

1D-10.	Advancing Racial Equity in Homelessness—Conducting Assessment.	
	NOFO Section V.B.1.q.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	07/21/2022

1D-10a.	Process for Analyzing Racial Disparities—Identified Racial Disparities in Provision or Outcomes of Homeless Assistance.	
	NOFO Section V.B.1.q.	

Describe in the field below:

1.	your CoC's process for analyzing whether any racial disparities are present in the provision or outcomes of homeless assistance; and
2.	what racial disparities your CoC identified in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

1. The CoC conducts a racial disparities assessment using HUD's Equity Analysis Tool 3.0, HMIS, PIT data, HUD's Stella P Data Analysis Tool and partner agencies. HMIS data was analyzed from October 1, 2020, to September 30, 2021 and made available on July 21, 2022. Outcomes were assessed via exits to permanent housing and were compared by race and ethnicity. The Stella P tool was used to compare returns to homelessness (for households exiting within 12 months of the current report period) by race and ethnicity. To assess equity in the provision of services, annual enrollment across 10 program types was calculated by race and ethnicity and compared to the total percentage of clients by race/ethnicity in HMIS to determine if any race or ethnicity was disproportionately represented in any programs. Finally, the CoC sent a questionnaire to each partner agency that asked for the racial composition of staff, management, and board members. The assessment also included a supplemental analysis by gender and race for outcomes (successful exits) and program enrollment. The assessment was provided for review to all CoC members and included graphs, tables, and narrative descriptions of the data. Data was discussed with PMC and Governing Board members to identify any barriers and challenges related to outcomes by race.

2. The largest racial groups in the CoC's HMIS population were Black/African American (70%) and White (17%). Other racial groups were: 8% Multiracial, 0.7% American Indian/Alaska Native, 0.3% Asian/Pacific and 3.4% unknown. Comparing outcomes showed that 42% of Black/African American clients exited to a permanent destination, compared with 29% of White clients and 39% among other racial groups. Assessing the provision of services indicates that eight program types are comprised of more than 70% Black/African American clients. These programs were Prevention, Rapid Rehousing, Transitional Housing, Day Shelter, Support Services Only, Other Permanent Housing, and Permanent Supportive Housing. Programs with slightly less than 70% Black/African Americans were Coordinated Entry (69%), Emergency Shelter (69%) and Street Outreach (68%). While direct services staff was 64% Black/African American and 31% White, the executive/management staff was just 34% Black/African American and 60% White, and board members were just 33% Black/African American and 65% White. This may indicate the potential for disparities in programming or service provision.

1D-10b.	Implemented Strategies that Address Racial Disparities.	
	NOFO Section V.B.1.q.	

Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities.

1.	The CoC's board and decisionmaking bodies are representative of the population served in the CoC.	No
2.	The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.	No
3.	The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.	Yes

4.	The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.	Yes
5.	The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.	Yes
6.	The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.	Yes
7.	The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness.	Yes
8.	The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.	Yes
9.	The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.	Yes
10.	The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.	Yes
11.	The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.	Yes
	Other:(limit 500 characters)	
12.		

1D-10c.	Implemented Strategies that Address Known Disparities.	
	NOFO Section V.B.1.q.	

Describe in the field below the steps your CoC is taking to address the disparities identified in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

The CoC continues to be committed to identifying and addressing any racial disparities found in its service provision. Data collected and reviewed in the racial disparities assessment demonstrated only the potential of disparities within various services/projects, such as TH, street outreach, and support services. The percentage of non-White persons assisted in these programs was 70% or higher, while the population of non-whites is 83% across the six jurisdictions. Projects that demonstrated lower than 70% for service provision to non-Whites were ES, Street Outreach, and Coordinated Entry. These outcomes are reviewed at the Governing Board level and during peer review at the Program Monitoring Committee and further attention to client-level outcomes is being prioritized to identify any programming or service issues within projects. Additionally, agencies noted the racial composition of their staff, leadership, and boards in comparison with those being served and determined several agencies where one more race was more prolific than other races. To better understand the intersection of race, racism, and racial equity, the CoC attended trainings by Collective InCite. For those who attended the training, the CoC made additional Holding Space training available from Collective InCite. The CoC has also provided training on cultural competency focused on individuals fleeing DV situations and service provision for members of the LGBT community.

1D-10d.	Tracked Progress on Preventing or Eliminating Disparities.	
	NOFO Section V.B.1.q.	

Describe in the field below:

1.	the measures your CoC has in place to track progress on preventing or eliminating disparities in the provision or outcomes of homeless assistance; and
2.	the tools your CoC uses.

(limit 2,500 characters)

1. Racial disparities assessments will continue to be conducted and presented to the Governing Board, as well as to the Program Monitoring Committee. Through a data visualization tool, the CoC implements a routine review of project performance including provision of services based on participant age, race, and gender. Disparities highlighted (or potential disparities) are discussed as part of an ongoing conversation around equal and fair service provision. When reviewing the outcomes of those served, and by race, the CoC can identify any concerns that arise with one race being served disproportionately than any other.
2. The CoC uses custom HMIS reporting, LSA data, PIT count data, the Stella P tool, Census data as well as the HUD Equity Analysis Tool to review progress towards eliminating and preventing disparities.

1D-11.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking—CoC’s Outreach Efforts.	
	NOFO Section V.B.1.r.	

Describe in the field below your CoC’s outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decision making processes.

(limit 2,500 characters)

The CoC has a diverse Governing Board (GB) with positions designated for individuals with recent experience of homelessness. The GB works closely with service providers to recruit representatives from different jurisdictions of the CoC geography through targeted outreach. The CoC member agencies engage in targeted outreach to solicit interest in joining the CoC Governing Board and other consumer advisory groups.

The CoC member agencies also work to include people with lived experience in leadership roles and decision making processes at their agencies. For example, ForKids created and hired for a position titled Alumni Program Coordinator. The ForKids Alumni Program Coordinator supports alumni activities for the organization, which includes monthly surveys of past participants, in-person events, holiday drives, networking opportunities, and providing input regarding ForKids policies and practices as well as community-level advocacy.

Recruitment for the position was exclusively done through announcements to former ForKids participants and the selected candidate graduated from a ForKids program (TBRA) within the last year. ForKids staff also regularly shares employment postings on social media and directly to former participants who may have relevant qualifications. To further reduce barriers, ForKids has ensured that degrees are not required for all positions and has taken a closer look at criminal background check requirements. Background checks are reviewed with consideration for the requirements and role of the position as well as the nature of the crime and the period of time that has passed rather than having a blanket exclusionary policy that applies to all positions. This has allowed employees to be included who may otherwise have not passed the screening process. Many member agencies post career opportunities online, through social media, and the CoC listserv to broaden the range and diversify applicants.

1D-11a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

You must upload the Letter Signed by Working Group attachment to the 4B. Attachments Screen.

Enter in the chart below the number of people with lived experience who currently participate in your CoC under the four categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Included in the decisionmaking processes related to addressing homelessness.	1	1
2.	Participate on CoC committees, subcommittees, or workgroups.	1	1
3.	Included in the development or revision of your CoC's local competition rating factors.	0	0
4.	Included in the development or revision of your CoC's coordinated entry process.	0	0

1D-11b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

CoC member organizations provide employment opportunities for individuals with lived experience of homelessness and recognize the importance of recruiting staff who reflect the wide diversity of backgrounds and experiences that clients bring when seeking services. For example, ForKids has made employment opportunities available for multiple individuals with lived experience of homelessness and housing instability on program staff, including at a management and board level, with internal opportunities for promotions. In addition, ForKids created a position titled Alumni Program Coordinator. The ForKids Alumni Program Coordinator supports alumni activities for the organization, which includes monthly surveys of past participants, in-person events, holiday drives, networking opportunities and providing input regarding ForKids policies and practices as well as community-level advocacy. Recruitment for the position was exclusively done through announcements to former participants. ForKids staff also regularly shares employment postings on social media and directly to former participants who may have relevant qualifications. To further reduce barriers, ForKids has ensured that degrees are not required for all positions and has taken a closer look at criminal background check requirements. Background checks are reviewed with consideration for the requirements and role of the position as well as the nature of the crime and the period of time that has passed rather than having a blanket exclusionary policy that applies to all positions. This has allowed employees to be included who may otherwise have not passed the screening process. In addition, through partnership with Hampton Roads Workforce Council NextGen, high school ForKids participants are offered internships with local businesses (including ForKids) to increase job-readiness skills and explore careers. Students participating in the teen program hold summer internships to build occupational skills and train for the workforce. Classrooms are used during the day to host GED classes led by Chesapeake Public Schools which are also open to participants and alumni. CCC implements an annual performance goal system where staff meet regularly with supervisors to set goals and identify skill based training opportunities in the region. Additionally, the member agencies provide opportunities for staff to attend relevant trainings and conferences.

1D-11c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

- Describe in the field below:
1. how your CoC routinely gathers feedback from people experiencing homelessness;
 2. how your CoC routinely gathers feedback from people who have received assistance through the CoC or ESG Programs; and
 3. the steps your CoC has taken to address challenges raised by people with lived experience of homelessness.

(limit 2,500 characters)

1. The CoC is working to develop a CoC-wide survey to distribute to participants of the CES. The Homeless Older Adult Coalition, a sub-group of the CoC, is also designing a survey to gather feedback on the unique experience of homeless older adults. The Housing Crisis Hotline (HCH) completes customer satisfaction assessments with callers. Additionally, individual service providers have implemented routine feedback opportunities for households and individuals currently enrolled in, exiting, or previously enrolled in services. The HCH has implemented a satisfaction survey for callers who engage with the CES to gain insight from households on system performance. Every seven weeks an electronic survey is sent to obtain feedback regarding the Hotline’s ability to provide solutions to their needs and their overall experience with Hotline staff. Additionally, programs solicit feedback through monthly newsletters, quarterly surveys, mailings, and annual focus groups inviting people with lived experience to provide their feedback of processes.
2. The CoC adopted a Participant Grievance policy for individuals or households that have negative experiences. The CoC investigates submitted grievances and addresses system processes or organizations on a case by case basis. The feedback from household surveys is used to analyze trends, identify areas of improvement, and set performance benchmarks to improve the CES.
3. The CoC reviews feedback from participants at the Coordinated Entry workgroup. Partners discuss options to alleviate participant concerns while fulfilling the intent of the internal Coordinated Entry System. Feedback from participants may also impact regional collaborations. For example, the Hampton Roads region has four individual CoCs with different systems and processes. Feedback from participants and programs cited difficulty in connecting households to an appropriate CoC based on differences in eligibility. All four CoCs came together and developed a regional definition and process to connect households to the appropriate CoC which has reduced the number of households that were not able to be connected based on the previous methods.

1D-12.	Increasing Affordable Housing Supply.	
	NOFO Section V.B.1.t.	
	Describe in the field below at least 2 steps your CoC has taken in the past 12 months to engage city, county, or state governments that represent your CoC’s geographic area regarding the following:	
	1.	reforming zoning and land use policies to permit more housing development; and
	2.	reducing regulatory barriers to housing development.

(limit 2,500 characters)

1. Since 2022, several CoC members have taken part in the Zoned In initiative managed by Housing Forward in Richmond, Virginia. This research and advocacy project is being rolled out in the Hampton Roads area, which includes the CoC and all six jurisdictions. A toolkit to educate policymakers was first created, followed by implementing a statewide Zoning Atlas Research Collaborative to engage the right people in updating zoning laws. Certain GB members are engaged in the initiative to learn more about modern zoning options and the barriers current laws pose to creating and expanding affordable housing.

2. Some CoC members are participating in the Governor's Housing Conference presentations to advocate for additional zoning changes within the General Assembly. Locally, the Hampton Roads Housing Consortium is bringing the information and issues forward to the Planning District Commission to further its work to increase affordable housing development. The goal is that by the end of 2024, local jurisdictions will support new zoning laws to vote in changes moving forward.

1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1E-1.	Web Posting of Your CoC’s Local Competition Deadline–Advance Public Notice. NOFO Section V.B.2.a. and 2.g. You must upload the Web Posting of Local Competition Deadline attachment to the 4B. Attachments Screen.	
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1.	Enter your CoC’s local competition submission deadline date for New Project applicants to submit their project applications to your CoC—meaning the date your CoC published the deadline.	08/01/2023
2.	Enter the date your CoC published the deadline for Renewal Project applicants to submit their project applications to your CoC’s local competition—meaning the date your CoC published the deadline.	08/01/2023

1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC’s eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., 2.d., and 2.e. You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen. Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:	

1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes

5.	Used data from comparable databases to score projects submitted by victim service providers.	Yes
6.	Provided points for projects based on the degree the projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	No

1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., and 2.d.	

You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.
 Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	123
2.	How many renewal projects did your CoC submit?	9
3.	What renewal project type did most applicants use?	PH-PSH

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process.	
	NOFO Section V.B.2.d.	

Describe in the field below:

1.	how your CoC analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area.

(limit 2,500 characters)

1. The CoC uses APRs from HMIS during the CoC application process to evaluate project performance. Performance is assessed during the peer review of all renewal housing projects using the CoC Scorecard, an objective tool that rates the performance of projects based on targets that are established with HUD guidance, national averages pulled from the CoC SPM dashboard, or local project averages. Scores are awarded under eight categories and projects are assessed using data from HMIS, comparable system APRs, and special reports.
2. The Renewal CoC Scorecard includes a measure to analyze the average number of days from Project Start to Housing Move-In. The threshold is set to 30 days, a threshold determined by NAEH.
3. All projects have eliminated barriers to program entry and are working to serve those with the highest needs to meet the CoC’s commitment to housing the most vulnerable and following a Housing First model. The CoC met with neighboring CoCs on 5/25/2023 to compare the Performance Scorecard with the most recent version of the HUD Scorecard to ensure the CoC is addressing objective and appropriate criteria when assessing, reviewing, and rating project performance. The CoC utilized the HUD CoC System Performance tableau dashboard to identify national performance averages and set local performance thresholds.
4. Consideration of the level of difficulty for serving specific populations is factored into the established performance targets. The CoC Scorecard awards bonus points to programs that serve high need subpopulations including chronically homeless, persons with more than one disability, veterans, youth, DV, families with children, persons with HIV/AIDS, persons with a criminal history, persons with current or prior substance abuse, and households with low or no income. Consideration of these needs may be given during the Peer Review of the scorecards, where service providers are able to discuss particular challenges that may have been outside of their control. CoC-funded projects and non-conflicted committee members determine whether points are awarded and/or notes should be made for adjusting the scoring/threshold in future years. Conditions are set if a project or agency demonstrates low performance, and all conditions must be satisfied prior to the next funding application cycle for the project to avoid reallocation.

1E-3.	Advancing Racial Equity through Participation of Over-Represented Populations in the Local Competition Review and Ranking Process.	
	NOFO Section V.B.2.e.	
	Describe in the field below:	
	1. how your CoC used the input from persons of different races and ethnicities, particularly those over-represented in the local homelessness population, to determine the rating factors used to review project applications;	
	2. how your CoC included persons of different races and ethnicities, particularly those over-represented in the local homelessness population in the review, selection, and ranking process; and	
	3. how your CoC rated and ranked projects based on the degree to which their project has identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	

(limit 2,500 characters)

1.-2. The CoC conducts a review of the rating factors used to review project performance and applications at a regional meeting with neighboring CoCs. The members of the three CoCs represent a diverse group of racial identities and ethnicities. Input from all members is considered. The CoC utilizes national guidelines and performance targets when setting local thresholds.

3. The CoC reviews and ranks projects through the Program Monitoring Committee (PMC) and the Governing Board (GB). The GB is chaired by a woman of color and is comprised of individuals from funded and non-CoC funded agencies that represent a diverse background and racial makeup. The PMC is also a diverse group of homeless service providers.

4. The CoC does not currently factor how individual projects promote racial equity in the rating and ranking process for the CoC competition. The CoC is exploring how to incorporate racial equity in the development of a CoC Performance Management Program.

1E-4.	Reallocation—Reviewing Performance of Existing Projects.	
	NOFO Section V.B.2.f.	
	Describe in the field below:	
	1. your CoC's reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;	
	2. whether your CoC identified any low performing or less needed projects through the process described in element 1 of this question during your CoC's local competition this year;	
	3. whether your CoC reallocated any low performing or less needed projects during its local competition this year; and	
	4. why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.	

(limit 2,500 characters)

1. The CoC reallocates funds to new projects to improve outcomes, more efficiently use resources, and/or reduce homelessness. The CoC may reallocate funds from projects that are underperforming, using outdated program models, underspending and/or had high costs. Performance is assessed during the review of all renewal projects using the CoC Scorecard, an objective tool that rates project performance based on targets that are established at the top 60% of performance levels by like project types. Scores are awarded under eight categories and projects are assessed using data from HMIS and comparable system APRs. The CoC has actively identified projects to be created from reallocation funds since FY2016 based on scorecard performance and successfully reallocated funds in FY2016, FY2017, and FY2018, for new initiatives created by HUD. In FY2017, the CoC successfully reallocated \$94,088 to transition a TH project into a best-practice RRH project for homeless families. In FY2018, the CoC successfully reallocated \$70,288 from a poor performing RRH project to expand HMIS. In FY 2022, the CoC successfully reallocated \$103,832 from a TH grant to create a new PSH grant. In response to the need for increased permanent housing in the community, St Columba Ecumenical Ministries opted to reallocate the Next Step Transitional Housing program to create Next Step Permanent Supportive Housing.

2.-3. The CoC did not identify any low-performing projects for reallocation during the local FY2023 competition.

4. The renewal projects all scored above the 60% threshold on the CoC scorecard. It is important to note that 6 of the CoC's 9 existing HUD-funded projects are PSH, identified by HUD as a best practice for housing the most vulnerable. The remaining project types are Coordinated Assessment, RRH, or HMIS. While the CoC has successfully reallocated multiple years between FY17 and FY22, the cumulative funding amount of these projects is \$174,120, which is less than 20% of the CoC's total FY2023 ARD.

1E-4a.	Reallocation Between FY 2018 and FY 2023.	
	NOFO Section V.B.2.f.	

	Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2018 and FY 2023?	No
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1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject any project application(s) submitted for funding during its local competition?	Yes
2.	Did your CoC reduce funding for any project application(s) submitted for funding during its local competition?	No
3.	Did your CoC inform applicants why your CoC rejected or reduced their project application(s) submitted for funding during its local competition?	Yes
4.	If you selected Yes for element 1 or element 2 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023.	08/31/2023

1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023.	09/08/2023
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1E-5b.	Local Competition Selection Results for All Projects.	
	NOFO Section V.B.2.g.	
	You must upload the Local Competition Selection Results attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Project Names; 2. Project Scores; 3. Project accepted or rejected status; 4. Project Rank—if accepted; 5. Requested Funding Amounts; and 6. Reallocated funds.	Yes
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1E-5c.	Web Posting of CoC-Approved Consolidated Application 2 Days Before CoC Program Competition Application Submission Deadline.	
	NOFO Section V.B.2.g. and 24 CFR 578.95.	
	You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC’s website or partner’s website—which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	09/25/2023
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1E-5d.	Notification to Community Members and Key Stakeholders that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application was posted on your CoC’s website or partner’s website.	09/25/2023
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2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored—For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	WellSky
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2A-2.	HMIS Implementation Coverage Area.	
	Not Scored—For Information Only	

	Select from dropdown menu your CoC’s HMIS coverage area.	Multiple CoCs
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2A-3.	HIC Data Submission in HDX.	
	NOFO Section V.B.3.a.	

	Enter the date your CoC submitted its 2023 HIC data into HDX.	04/28/2023
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2A-4.	Comparable Database for DV Providers—CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section V.B.3.b.	

	In the field below:	
1.	describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in HMIS comparable databases;	
2.	state whether DV housing and service providers in your CoC are using a HUD-compliant comparable database—compliant with the FY 2022 HMIS Data Standards; and	

3. state whether your CoC's HMIS is compliant with the FY 2022 HMIS Data Standards.

(limit 2,500 characters)

1. The HMIS Lead Agency conducts an annual visit to CoC-funded Victim Service Providers to conduct a "certification of comparable database". This process includes a review of each agency's comparable system to ensure certain features and functionalities are present and working in alignment with the Comparable Database Checklist provided by HUD. This includes a review of the system's ability to: capture all of the required data elements as outlined in the HUD Data Standards Manual, record collected data at various points in time as outlined in the Data Dictionary and produce required reports such as the CoC APR and ESG CAPER. The certification also includes a review of security and technical standards which are based on the 2004 HMIS Data and Technical Standards Final Notice and the CoC's adopted HMIS Security Standards to include a review of Privacy Practices and workstation security.
2. DV providers are using a HUD-compliant comparable database that is compliant with the FY2022 HMIS Data Standards. This is confirmed through the "certification of comparable database" process described above. Additionally, DV Providers can attend all HMIS user groups for ongoing training and an open platform for technical assistance, in addition to having access to all of the training videos and resources produced by the HMIS Lead Agency. In addition, the HMIS Lead Agency works directly with DV Providers as needed to assist with the setup of their comparable database, ensuring HMIS Standards are fully met as it relates to project setup, the ability to enter all HMIS data elements as required by various federal funding sources, and the ability to fulfill reporting requirements as needed.
3. The CoC is compliant with the 2022 HMIS Data Standards. The HMIS Lead Agency provides training to all HMIS end users prior to providing them access to the system. This training includes descriptions of the applicable HMIS Data Elements following the HMIS Data Standards Manual and Federal Partner Program HMIS Manuals. The HMIS Lead also conducts annual HMIS Audits for all CoC-funded, ESG-funded, and Housing Trust Fund-funded projects. This allows for review of data collection and entry methods, understanding of HMIS standards, etc. The information collected during these audits is used to target future training efforts to ensure agencies remain compliant with all federal standards.

2A-5.	Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.	
	NOFO Section V.B.3.c. and V.B.7.	

Enter 2023 HIC and HMIS data in the chart below by project type:

Project Type	Total Year-Round Beds in 2023 HIC	Total Year-Round Beds in HIC Operated by Victim Service Providers	Total Year-Round Beds in HMIS	HMIS Year-Round Bed Coverage Rate
1. Emergency Shelter (ES) beds	329	81	248	100.00%
2. Safe Haven (SH) beds	0	0	0	
3. Transitional Housing (TH) beds	52	0	52	100.00%

4. Rapid Re-Housing (RRH) beds	372	11	361	100.00%
5. Permanent Supportive Housing (PSH) beds	890	0	880	98.88%
6. Other Permanent Housing (OPH) beds	232	0	158	68.10%

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.
	NOFO Section V.B.3.c.

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,500 characters)

1.-2. The addition of the Emergency Housing Voucher (EHV) program to the CoC HIC increased the number of beds available in Other Permanent Housing (OPH). In the 2023 HIC, there are 232 beds recorded for OPH, 74 of which are EHV program beds. However, Public Housing Authorities (PHAs) are not required to track EHV data in HMIS. If the EHV beds were not included on the HIC, the bed coverage rate for OPH would be 100%. The EHV program will sunset in September 2023. Therefore, there are no actions planned to incorporate the EHV program into HMIS.

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.
	NOFO Section V.B.3.d.
	You must upload your CoC's FY 2023 HDX Competition Report to the 4B. Attachments Screen.

Did your CoC submit at least two usable LSA data files to HUD in HDX 2.0 by February 28, 2023, 8 p.m. EST?	Yes
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2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC conducted its 2023 PIT count.	01/25/2023
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2B-2.	PIT Count Data–HDX Submission Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC submitted its 2023 PIT count data in HDX.	04/28/2023
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2B-3.	PIT Count–Effectively Counting Youth in Your CoC’s Most Recent Unsheltered PIT Count.	
	NOFO Section V.B.4.b.	

	Describe in the field below how your CoC:	
	1. engaged unaccompanied youth and youth serving organizations in your CoC’s most recent PIT count planning process;	
	2. worked with unaccompanied youth and youth serving organizations to select locations where homeless youth are most likely to be identified during your CoC’s most recent PIT count planning process; and	
	3. included youth experiencing homelessness as counters during your CoC’s most recent unsheltered PIT count.	

(limit 2,500 characters)

1. The CoC began planning for the FY2023 PIT Count in October 2022. CoC member agencies, including youth serving agencies, met to create a plan to divide the CoC’s geography into zones with volunteer and outreach teams. Planning for the PIT includes identifying the methodology, number of teams and volunteers needed, team coverage areas and specific locations, updating data collection methods as needed, creating, and identifying trainings, and identifying incentives to pass out to survey participants.
2. The youth serving agencies consulted program participants to assist with creating lists of known locations where youth may gather. Additionally, the CoC reviewed previous PIT data to determine where youth were identified, either in shelter or unsheltered, to provide additional known locations for survey teams to check.
3. Youth experiencing homelessness were not included as counters in the 2023 PIT count.

2B-4.	PIT Count–Methodology Change–CoC Merger Bonus Points.	
	NOFO Section V.B.5.a and V.B.7.c.	
	In the field below:	
	1. describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable;	
	2. describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable; and	
	3. describe how the changes affected your CoC’s PIT count results; or	
	4. state “Not Applicable” if there were no changes or if you did not conduct an unsheltered PIT count in 2023.	

(limit 2,500 characters)

1. Between 2022 and 2023, the CoC did not make any changes to the sheltered PIT count implementation, utilizing the Counting Us mobile app, HMIS reports, and aggregate reporting from DV providers for sheltered data collection.
2. In 2022 and 2023, the CoC implemented a complete census count, utilizing the Counting Us mobile app. The CoC coordinated teams of 2-4 to count across the full CoC geography, including high traffic areas and known locations, such as tent encampments or abandoned buildings. There was a significant change in data quality for the Unsheltered Count. In 2022 we were missing 93 pieces of data compared to 22 pieces of missing data in 2023. This is significant, because the total count of Unsheltered persons increased by 30 from 2022 to 2023, yet the amount of missing data decreased. This may be attributed to providing in-person training for the Mobile App (which had not been done in prior years due to COVID-19 protocols), allowing for more effective delivery and understanding of the material. There was an emphasis placed on collecting all pieces of data due to the amount of extrapolation that had to be done in the past. This was reinforced by real-time quality assurance reviews on all incoming Unsheltered Surveys the day of the PIT Count where the HMIS Lead Agency screened surveys for missing data and contacted surveyors in real-time to collect pieces of information that had been missed.
3. Between 2022 and 2023, the CoC demonstrated a 12% decrease in the number of persons identified as homeless during the night of the count. In 2022, the CoC identified 738 persons. In 2023, the CoC identified 653 persons. The 2023 PIT Count is lower than pre-COVID-19 counts of over 700 persons, where the CoC identified 709 persons in 2020. Changes to the planning, preparation, and training for the unsheltered PIT count led to more reliable and quality data collection.

2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2C-1.	Reduction in the Number of First Time Homeless–Risk Factors Your CoC Uses.	
	NOFO Section V.B.5.b.	
	In the field below:	
	1. describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;	
	2. describe your CoC’s strategies to address individuals and families at risk of becoming homeless; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time	

(limit 2,500 characters)

1. Annually, the CoC analyzes local emergency shelter data in HMIS and determines risk factors to identify persons becoming homeless for the first time, reviewing it with CoC members to evaluate tools and assessment questions asked during the prevention screening process. The CoC has determined that higher rents and lack of affordable housing are the primary risk factors for homelessness, followed by SMI, substance use, unemployment, limited household income (earned vs. benefits), current and past domestic violence, single Heads of Household, pregnancy, family size, and place of stay prior to entering shelter. The CoC uses the data from emergency shelter clients to establish priorities for prevention assistance on an annual basis.

2. Prevention resources are prioritized for the most vulnerable populations in the community. Additionally, street outreach and emergency shelter data in HMIS is analyzed to identify common risk factors of those persons engaged and identified as homeless. The Housing Crisis Hotline and CES Access Points use a screening tool for individuals and families qualifying for both emergency shelter and prevention programs to first assess if diversion is possible. Multiple attempts are made with family and friends to divert households prior to the provision of financial assistance or emergency shelter. Access Point assesses each household to determine eligibility for communitywide prevention programs, including EFSP, faith-based programs, SSVF, state-funded prevention programs, Virginia Eviction Reduction Pilot, and mainstream benefits. Diversion Assessments (DA) are attached to all emergency shelter referrals. Shelters begin each intake with a review of the DA and a repeated diversion attempt. Additionally, the CoC has developed a Performance Management Program (PMP) which includes a performance data dashboard with imported data from the HMIS that allows the CoC to establish a year-round approach to performance management at the system-wide and project level. The CoC incorporated all the relevant SPMs with additional measures that the CoC reviews quarterly to set system and project level thresholds, identify high and low performance, and develop strategies to improve system and individual project performance.

3. The Governing Board is responsible for overseeing the CoC’s strategy to reduce first time homelessness, accepting recommendations for changes from other Committee Chairs for discussion.

2C-1a.	Impact of Displaced Persons on Number of First Time Homeless.	
	NOFO Section V.B.5.b	

Was your CoC’s Number of First Time Homeless [metric 5.2] affected by the number of persons seeking short-term shelter or housing assistance displaced due to:
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1.	natural disasters?	No
2.	having recently arrived in your CoCs’ geographic area?	No

2C-2.	Length of Time Homeless—CoC’s Strategy to Reduce.	
	NOFO Section V.B.5.c.	

In the field below:

1.	describe your CoC’s strategy to reduce the length of time individuals and persons in families remain homeless;	
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2.	describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.

(limit 2,500 characters)

1. Shelters implement housing plans to identify RRH and other options available to reduce the length of homelessness. Service providers attempt diversion and self-resolution continuously and implement housing plans to identify available housing options. Service providers support employment skills in order to assist households with increasing their income and obtaining stabilization through partnerships with workforce development agencies. The CoC prioritizes PH for families with children, pregnant women, Veterans, youth, people with disabilities, those fleeing domestic violence, and those with severe service needs and long homeless histories. The CoC continues to monitor and review data regarding the length of time people remain homeless to identify gaps in the system and where the CoC can target new resources and services. The CoC has worked to decrease barriers and increase accessibility to all programs. HMIS data and service gaps identified on the By Name Lists are used to guide funding decisions and target existing resources, to include the use of state and local funds to increase RRH and PSH inventory. CoC members continue to build relationships and make connections with new landlords to increase the availability of affordable units. Additionally, the CoC has developed a PMP that the CoC reviews quarterly.

2. SCCs coordinate housing placements and plans for homeless households to expedite housing exits. The CoC uses a Housing Needs assessment to prioritize the most vulnerable households. SCCs have an off-week referral process to reduce time between assessment and referral. The CoC has fully implemented the Coordinated Entry process into HMIS to better track the length of time individuals and persons in families are awaiting a housing placement, and the time between project start date and housing move-in date. APRs are reviewed & performance targets established to monitor both length of stay for all programs and exits to permanent housing compared to unknown or homeless destinations. HMIS data and the By Name Lists are used to monitor and reduce the length of time that individuals and families remain homeless at both the CoC and the project level. More attention is being given to ensuring data entry/exits when there is staff turnover.

3. The Governing Board reviews data and outcomes, and monitors all strategies implemented to reduce the length of time homeless.

2C-3.	Exits to Permanent Housing Destinations/Retention of Permanent Housing—CoC's Strategy	
	NOFO Section V.B.5.d.	

In the field below:

1.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;
2.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing.

(limit 2,500 characters)

1-2. Agencies prioritize document readiness and appropriate referrals to quickly connect households to services to obtain and maintain permanent housing. The additional participation in HMIS of street outreach projects provides better tracking of the unsheltered population, which helps ensure each identified individual and family are followed until housing placement. Individuals and persons in families being served in emergency shelter, transitional housing, rapid rehousing, and permanent housing programs are engaged early in the process to identify a housing plan, connect to mainstream resources, and secure employment or increase income (when possible) to increase exits to permanent housing and maintain housing stability. To increase exits to permanent housing, the CoC continues to pursue new permanent housing opportunities, advocate for affordable housing, apply for subsidized housing, and implement Move On strategies to facilitate successful permanent housing retention and create vacancies in the system. Housing providers engage with landlords to increase the network of affordable housing units accessible to persons exiting homelessness. Outcomes are reviewed quarterly by the Program Monitoring Committee. The CoC consistently reports rates of retention and permanent housing destinations at 98-99% for individuals and persons in families served in permanent housing projects. This success is attributed to the high-quality case management services provided, increasing access to mainstream benefits and employment (when appropriate), utilizing the best practices of both the Housing First and No Wrong Door approach, and prioritizing permanent housing placements for the most vulnerable based on a common assessment tool. Additionally, the CoC has developed a PMP which includes a performance data dashboard with imported data from the HMIS that allows the CoC to establish a year-round approach to performance management at the system-wide and project level. The CoC incorporated all SPMs with some additional measures that are reviewed quarterly to set system and project level thresholds, identify high and low performance, and develop strategies to improve system and individual project performance.

3. The Governing Board monitors all strategies to increase the rate that individuals and families exit to or retain permanent housing.

2C-4.	Returns to Homelessness—CoC’s Strategy to Reduce Rate.	
	NOFO Section V.B.5.e.	

	In the field below:
1.	describe your CoC’s strategy to identify individuals and families who return to homelessness;
2.	describe your CoC’s strategy to reduce the rate of additional returns to homelessness; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the rate individuals and persons in families return to homelessness.

(limit 2,500 characters)

1. The CoC utilizes HMIS data to determine common factors of persons who return to homelessness. This review is done in conjunction with analysis of the System Performance Measures and considers the project type and the time frame in which the majority of returns occur. Additionally, partners review HMIS records to identify previous homeless episodes and case conference clients to learn and clarify important historical information from previous service providers. This information is entered into HMIS to ensure homeless history is recorded appropriately. Through SCC, providers are able to identify families and individuals that returned to homelessness and the cause of their recidivism to assist with developing a new plan to connect the household with targeted supportive services, which is vital to stabilize the household in permanent housing.

2. To reduce recidivism, the CoC prioritizes assistance for those with the highest barriers: families with children, Veterans, youth, people fleeing domestic violence, people with disabilities, and those with severe service needs and long homeless histories. The CoC seeks additional resources to target homelessness and eviction prevention, such as the Virginia Eviction Reduction Pilot. Prevention funds are targeted for people with prior histories of homelessness. The CoC Scorecard gauges performance at the project level for outcomes identified as high priority by the Continuum to include categories for exits to homelessness and exits to Permanent Housing and Housing Stability. Further, the CoC collaborates with the local PHAs to apply for new affordable housing and implement move on programs. Additionally, the CoC has developed a PMP which includes a performance data dashboard with imported data from the HMIS that allows the CoC to establish a year-round approach to performance management at the system-wide and project level. The CoC incorporated all the relevant SPMs with additional measures that the CoC reviews quarterly to set system and project level thresholds, identify high and low performance, and develop strategies to improve system and individual project performance.

3. The Governing Board oversees efforts to reduce returns to homelessness and instructs the Program Monitoring Committee to adapt strategies when needed. Data regarding project performance as it relates to returns to homelessness is reviewed annually during the CoC competition as well as quarterly reviews of the system and project performance.

2C-5.	Increasing Employment Cash Income—CoC's Strategy.	
	NOFO Section V.B.5.f.	
	In the field below:	
1.	describe your CoC's strategy to access employment cash sources;	
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their employment cash income; and	
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.	

(limit 2,500 characters)

1. The CoC adopted a Housing and Employment First best practice approach to assist program participants increase their cash income. Upon initial contact, providers rapidly engage households in increasing access to cash income and mainstream benefits while maintaining stable housing. Additionally, some CoC member agencies utilize HUD, state, and/or local funds to employ job coaches to increase access to income.

2. The CoC partners with the Hampton Roads Workforce Development Board, the Virginia Employment Commission, Local Initiatives Support Corporation, faith-based organizations, and businesses to expand the workforce and eliminate any barriers to connecting households to the region's workforce system, training, and employment resources. These activities are made possible through partnerships between the CoC, the Norfolk Community Services Board, LISC, the Virginia Employment Commission, and other employment and education organizations. The CoC also maintains a weekly listserv that shares job fairs & opportunities with partner agencies to maximize access to employment. The CoC continues to explore innovative ways to leverage the Workforce Innovation and Opportunity Act (WIOA) & mainstream benefits such as TANF & SNAPET funding to eliminate barriers to employment & increase cash income for households experiencing homelessness. Annual SOAR training is provided to assist clients in applying for disability benefits.

3. The Program Monitoring Committee and Governing Board oversee the CoC's strategies for increasing employment and non-employment cash income. Data regarding project performance as it relates to employment and non-employment cash income is reviewed annually during the CoC application peer review process as well as during quarterly reviews of the system and project performance. Additionally, the CoC has developed a performance data dashboard that allows the CoC to establish a year-round approach to set system and project level thresholds, identify high and low performance, and develop strategies to improve system and individual project performance.

2C-5a.	Increasing Non-employment Cash Income—CoC's Strategy	
	NOFO Section V.B.5.f.	
	In the field below:	
1.	describe your CoC's strategy to access non-employment cash income; and	
2.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.	

(limit 2,500 characters)

1. All applicants are screened at project intake and through the Housing Crisis Hotline for income, mainstream benefits, and resources as part of a diversion strategy. Potentially eligible participants are then referred to apply for all programs available (i.e., TANF, SNAP, SSI, unemployment, Medicaid, etc.) as part of the housing stabilization plan. Service providers assist individuals and households with applications for benefits at any Department of Human Services throughout the CoC, online at www.commonhelp.com, and via phone at Enterprise Customer Service Center. For those without computer or phone access, the CoC has partnered with all public libraries to facilitate online and phone benefits applications. The CoC is also working to increase SOAR-certified staff to expedite the applications for benefits for SSI and SSDI. The local departments of Social Services participate in SCC and assist providers with completing benefit applications. Veterans are screened for access to non-employment cash income through a coordinated entry system specifically designed for veterans in partnership with the VA. Those in need of and eligible for both VA and non-VA benefits are linked through this process. Providers assist participants with appeal documentation and connect clients to legal services during the appeal process for additional support. Additionally, the CoC has developed a PMP which includes a performance data dashboard with imported data from the HMIS that allows the CoC to establish a year-round approach to performance management at the system-wide and project level. The CoC incorporated all the relevant SPMs with additional measures that the CoC reviews quarterly to set system and project level thresholds, identify high and low performance, and develop strategies to improve system and individual project performance.

2. The Program Monitoring Committee and Governing Board oversee the CoC's strategies for increasing employment and non-employment cash income. Data regarding project performance as it relates to employment and non-employment cash income is reviewed annually during the CoC application peer review process as well as during quarterly reviews of the system and project performance.

3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3A-1.	New PH-PSH/PH-RRH Project–Leveraging Housing Resources.	
	NOFO Section V.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	No
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3A-2.	New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.	
	NOFO Section V.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	Yes
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3A-3.	Leveraging Housing/Healthcare Resources–List of Projects.	
	NOFO Sections V.B.6.a. and V.B.6.b.	
	If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.	

Project Name	Project Type	Rank Number	Leverage Type
New Ventures	PH-PSH	10	Healthcare

3A-3. List of Projects.

1. What is the name of the new project? New Ventures

2. Enter the Unique Entity Identifier (UEI): RS6DCM873FA3

3. Select the new project type: PH-PSH

4. Enter the rank number of the project on your CoC's Priority Listing: 10

5. Select the type of leverage: Healthcare

3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3B-1.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.s.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
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3B-2.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.s.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD’s implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

(limit 2,500 characters)

Not applicable.

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
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3C-2.	Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

Not applicable.

4A. DV Bonus Project Applicants for New DV Bonus Funding

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

4A-1.	New DV Bonus Project Applications.	
	NOFO Section I.B.3.I.	

Did your CoC submit one or more new project applications for DV Bonus Funding?	Yes
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4A-1a.	DV Bonus Project Types.	
	NOFO Section I.B.3.I.	

Select yes or no in the chart below to indicate the type(s) of new DV Bonus project(s) your CoC included in its FY 2023 Priority Listing.

	Project Type	
1.	SSO Coordinated Entry	No
2.	PH-RRH or Joint TH and PH-RRH Component	Yes

You must click "Save" after selecting Yes for element 1 SSO Coordinated Entry to view questions 4A-2, 4A-2a. and 4A-2b.

4A-3.	Assessing Need for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects in Your CoC's Geographic Area.	
	NOFO Section I.B.3.I.(1)(c)	

1.	Enter the number of survivors that need housing or services:	1,049
2.	Enter the number of survivors your CoC is currently serving:	70
3.	Unmet Need:	979

4A-3a.	How Your CoC Calculated Local Need for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
NOFO Section I.B.3.I.(1)(c)		
Describe in the field below:		
1.	how your CoC calculated the number of DV survivors needing housing or services in question 4A-3 element 1 and element 2; and	
2.	the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects); or	
3.	if your CoC is unable to meet the needs of all survivors please explain in your response all barriers to meeting those needs.	

(limit 2,500 characters)

1. The CoC collects information on households that are experiencing literal homelessness through the Coordinated Entry System project. This data includes information on household size, location, homeless history, and sub-population affiliations. The CoC specifically asks "Do you consider yourself a survivor of interpersonal violence?" to identify households that are fleeing domestic violence, sexual assault, and stalking. The CoC identified that 1,049 survivor households are seeking services across the geographic area. The CoC identified that an additional 70 households are connected to services by reviewing CE Event transactions within the CoC Coordinated Entry System project. Additionally, the LGBT Life Center identified in FY23 alone, 85 participants in the LGBT Life Center housing programs reported experiencing some form of domestic violence/intimate partner violence within their lifetime, 39 participants reported experiencing DV/IPV in the last year, and 20 were actively fleeing DV/IPV. Additionally, of the 30 clients that the LGBT Life Center IPV Counselor worked with in FY23, 8 clients reported experiencing literal homelessness and 7 clients reported imminent risk of becoming homelessness.

2. The CoC used the CoC implemented HMIS and Coordinated Entry System project to collect the data on the number of households needing or receiving housing and other services. A custom report is built out, the By-Name List and Prioritization Lists, to document all the households seeking services and their movement through the CES.

3. According to the American Journal of Emergency Medicine, domestic violence cases increased by 25-33% globally in 2021 due to COVID-19, with the United States seeing an increase by a little over 8%. These staggering numbers are still impacting our communities today. Prior to the pandemic, the CoC had limited resources to serve this vulnerable population, and very few RRH programs that specifically focused on serving survivors. Many survivors in the CoC were referred to agencies that offered RRH programs, but their programs were designed to serve homeless families, not specifically designed to serve the unique needs of this population. The rise of domestic violence rates coupled with limited resources, let alone resources designed for survivors, has limited the CoC's capacity to meet the unique and complex needs of all survivors.

4A-3b.	Information About Unique Project Applicants and Their Experience in Housing Placement and Housing Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
NOFO Section I.B.3.I.(1)		

Use the list feature icon to enter information on each unique project applicant applying for New PH-RRH and Joint TH and PH-RRH Component DV Bonus projects—only enter project applicant information once, regardless of how many DV Bonus projects that applicant is applying for.

Applicant Name
LGBT Life Center

Project Applicants Applying for New PH-RRH and Joint TH and PH-RRH DV Bonus Projects

4A-3b.	Information About Unique Project Applicants and Their Experience in Housing Placement and Housing Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(d)	

Enter information in the chart below on the project applicant applying for one or more New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects included on your CoC's FY 2023 Priority Listing for New Projects:

1.	Applicant Name	LGBT Life Center
2.	Project Name	LGBT IPV
3.	Project Rank on the Priority Listing	11
4.	Unique Entity Identifier (UEI)	UGHSMAYJ2PT1
5.	Amount Requested	\$338,936
6.	Rate of Housing Placement of DV Survivors—Percentage	60%
7.	Rate of Housing Retention of DV Survivors—Percentage	100%

4A-3b.1.	Applicant Experience in Housing Placement and Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(d)	

For the rate of housing placement and rate of housing retention of DV survivors reported in question 4B-3b., describe in the field below:

1.	how the project applicant calculated both rates;
2.	whether the rates accounts for exits to safe housing destinations; and
3.	the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects).

(limit 1,500 characters)

The LGBT Life Center has one RRH program in the CoC. The LGBT RRH programs accepts all referrals from Service Coordination Committee. These referrals can come from any organization that participates in the CES, including DV Shelters in the area such as the YWCA of SHR, H.E.R. Shelter, and Genieve Shelter. In FY23 the LGBT Life Center accepted 10 RRH referrals for literally homeless households in the CoC, of which 6 households reported experiencing domestic violence or were actively in a DV shelter. This means that 60% of the referrals the LGBT Life Center received for state funded RRH were survivors of domestic violence/intimate partner violence. Of that 60%, The LGBT Life Center was able to safely house and/or stabilize 100% of those survivors. The LGBT Life Center is currently still serving all 6 of those survivors within the program. This data was collected in partnership with The Planning Council through HMIS and secure systems including VADATA and Theranest.

4A-3c.	Applicant Experience in Providing Housing to DV Survivor for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
NOFO Section I.B.3.I.(1)(d)		
Describe in the field below how the project applicant:		
1.	ensured DV survivors experiencing homelessness were quickly moved into safe affordable housing;	
2.	prioritized survivors—you must address the process the project applicant used, e.g., Coordinated Entry, prioritization list, CoC's emergency transfer plan, etc.;	
3.	determined which supportive services survivors needed;	
4.	connected survivors to supportive services; and	
5.	moved clients from assisted housing to housing they could sustain—address housing stability after the housing subsidy ends.	

(limit 2,500 characters)

This project seeks to be accessible to all folx experiencing a crisis and in need of services. Households can call the agency or submit a request on the LGBT Life Center's website to be contacted and connected to services. As a participating member of the CoC, the LGBT Life Center will then utilize CES processes to ensure the households can gain access to services. A representative from the LGBT Life Center attends all SCC meetings where appropriate referrals for the project are accepted based on the CoC prioritizations. Participants are prioritized based on their VI-SPDAT scores and their barrier screenings. At that time, participants will complete the intake process and work closely with the LGBT Life Center program coordinator to obtain safe and affordable housing, with a goal of having them housed within 30 days of receiving the referral. The LGBT Life Center program coordinator will complete barrier assessments and individualized service plans to identify supportive service needs, safety/safer plan, address housing stability, budgeting, and plan for when housing subsidy assistance ends. As a member of the CoC, the LGBT Life Center will be able to connect households as they graduate from CoC housing to Move-On programs with the local Public Housing Authorities to retain permanent and affordable housing.

4A-3d.	Applicant Experience in Ensuring DV Survivor Safety for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
NOFO Section I.B.3.I.(1)(d)		
Describe in the field below examples of how the project applicant ensured the safety and confidentiality of DV survivors experiencing homelessness by:		
1.	taking steps to ensure privacy/confidentiality during the intake and interview process to minimize potential coercion of survivors;	
2.	making determinations and placements into safe housing;	
3.	keeping information and locations confidential;	
4.	training staff on safety and confidentiality policies and practices; and	
5.	taking security measures for units (congregate or scattered site), that support survivors' physical safety and location confidentiality.	

(limit 2,500 characters)

LGBT Life Center staff will ensure that meetings are held within private offices, safe spaces, or at the shelter to meet the needs of the participant and to minimize coercion. All LGBT Life Center staff, volunteers, and clients sign confidentiality forms to protect privacy and confidentiality. Additionally, the LGBT Life Center utilizes noise cancelling machines to protect confidential discussions. If any client information needs to be shared, a release of information must be signed, and this is explained to each participant. Participants are selected for the program based on the CoC prioritization and referral process. LGBT Life Center staff complete intake and then works closely with participants to identify safe and affordable housing for each household based on their unique needs. Confidentiality is central to providing these services. Once a client enters the program, their address is only accessible to staff and volunteers, all of whom have signed confidentiality forms and undergone employment background checks. All new staff are trained on agency confidentiality and safety practices during the onboarding process and receive annual training to ensure safe practices in accordance with federal, state, local, and agency guidelines. The project uses scattered site housing and clients determine where they feel safest living. To ensure ongoing safety, the program coordinator will continue to provide safety/safer planning, will review VAWA guidelines with the survivor and landlord, and will provide community and agency resources as well as referrals for services.

4A-3d.1.	Applicant Experience in Evaluating Their Ability to Ensure DV Survivor Safety for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects. NOFO Section I.B.3.I.(1)(d)	
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Describe in the field below how the project has evaluated its ability to ensure the safety of DV survivors the project served in the project, including any areas identified for improvement during the course of the proposed project.

(limit 2,500 characters)

The LGBT Life Center's proposed project is partnering with the YWCA of South Hampton Roads to provide culturally appropriate services and ensure the safety of all participants who may be referred to this program. This includes meeting participants in locations that best fit their needs such as the shelter, the Norfolk Family Justice Center, secure meeting rooms at the office, and community locations such as libraries. YWCA of South Hampton Roads and LGBT Life Center staff will be available to accompany survivors to court hearings, housing appointments, benefits appointments, etc., providing support and intervention as requested by the participant and they are available to also provide transportation. The LGBT Life Center's proposed program will use a scattered-site model to help ensure safety for survivors and will partner with the survivors to identify safe neighborhoods that also keep them connected to their community. Once participants are housed, safety/safer planning will occur with each participant, leases will be reviewed to ensure VAWA adherence, and funding will be available should emergency transfer requests occur. Throughout the course of the project, evaluation will occur, and adjustments will be made to prioritize the safety and wellness of participants.

4A-3e.	Applicant Experience in Trauma-Informed, Victim-Centered Approaches for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(d)	

Describe in the field below examples of the project applicant’s experience using trauma-informed, victim-centered approaches to meet needs of DV survivors by:

1.	prioritizing placement and stabilization in permanent housing consistent with the program participants’ wishes and stated needs;
2.	establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;
3.	providing program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma;
4.	emphasizing program participants’ strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans worked towards survivor-defined goals and aspirations;
5.	centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
6.	providing a variety of opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
7.	offering support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

(limit 5,000 characters)

The LGBT Life Center has been providing housing services for over 30 years and fully adheres to Housing First principles that homelessness is a housing crisis that anyone can experience, and it can most efficiently be ended by providing access to safe, decent, and affordable housing. Housing First prioritizes placement and stabilization in alliance with client choice, meaning that participants are at the forefront of guiding their services and placement. While the agency understands that supportive services, particularly for mental health or substance use counseling, can be beneficial, they are not a prerequisite to access housing or a condition of maintaining it because the LGBT Life Center believes that everyone is ready for and deserving of housing. The overall philosophy of the agency is a focus on “screening in” versus “screening out.” This project is committed to providing low-barrier assistance and fully encourages participants’ right to self-determination. Participants are not required to have income prior to enrollment, nor are they required to be “sober” or “treatment compliant” to be housed. The LGBT Life Center is also committed to streamlining the application process and to removing any unnecessary documentation. Participants are not subject to conditions of tenancy that exceed the normal conditions of any leaseholder or the grant. This ensures that relationships with clients are not built on control and fear, but instead on mutual respect and equality. The LGBT Life Center has operated a grant funded program with an IPV counselor since 2018, and services are centered around education and the effects of trauma. The IPV counselor works directly with survivors providing advocacy, helping them build an understanding of trauma, how it impacts development, and how to build skills to effectively manage trauma. The IPV counselor serves about 40 people each year. Additionally, at the LGBT Life Center office and at all of the community events that the agency participates in, which are over 30 per year, brochures are offered on the topics of intimate partner violence, the impact of trauma, and resources to mitigate the effects. The LGBT Life Center has been providing mental health services and trauma informed care for over 5 years, and sexual health/wellness services since the agency's inception. The agency has had a training coordinator providing Diversity, Equity, and Inclusion (DEI) training and services to the agency, CoC members, and community partners for over 2 years, and IPV specific peer groups for 2 years. Additionally, the agency has a variety of groups offered to the community to include men, women, children, and non-binary/trans folx. To ensure access to supportive services, The LGBT Life Center has had a benefits coordinator in-house for the past 2 years and have SOAR certified staff for over 5 years. To ensure access to services for all people, the agency has offered a language line and employs bilingual staff and continues to develop best practices for accessing services, which includes mandatory bi-annual cultural competency trainings for all staff.

4A-3f.	Applicant Experience in Meeting Service Needs of DV Survivors for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
NOFO Section I.B.3.I.(1)(d)		

Describe in the field below examples of supportive services the project provided to domestic violence survivors while quickly moving them into permanent housing and addressing their safety needs.

(limit 5,000 characters)

The following services will be available to all program participants from intake and throughout the program:

Housing Navigation & Services - The program coordinator will work closely with housing specialists and landlords to help identify permanent housing for program participants that fits their unique needs and desires while also being under FMR and sustainable for the participant. These services include Housing Quality Standards (HQS) inspections, budgeting, utility navigation, tenant education, landlord education, as well as ongoing housing services support.

Case Management Services - The program coordinator will work directly with program participants to create individualized service plans, safety/safer plans, and to provide ongoing support through the program. Case management is trauma informed and strength based, meeting participants where they are and building strong rapport to help facilitate success. The role of the program coordinator is to be an advocate for the participant and to assist in providing tools for success.

IPV Counseling/Court Advocacy - The LGBT Life Center has an IPV counselor available to anyone in need of services. This position provides court navigation and advocacy, trauma-informed services and care, support groups, and assists with safety/safer planning. The IPV Counselor provides individual and group services as needed.

Mental Health Counselors - Each participant will have access to an on-site counselor for services or will be connected to a community partner that provides mental health services.

Vocational Program Coordinator - The vocational program coordinator is a resource for participants that are seeking assistance with economic mobility. The vocational program coordinator will assist with resume building, applying for jobs, mock interviewing, transportation, interview clothes, and assistance with pursuing educational opportunities.

Benefits Assistance - The LGBT Life Center has an on-site benefits specialist that will assist with accessing mainstream benefits. Additionally, several staff members are SOAR certified to expedite the application process for Social Security Income applications.

Health & Wellness Coordination - All program participants will have access to sexual health wellness and services at the LGBT Life Center, which includes free testing, education about sexual health, and healthcare navigation.

Mental Health Skill Building - The Mental Health Skill Builder provides in-home services to participants in need to help them develop or establish skills to support independence and stability in housing. In addition to all of these services provided at the agency, participants will have access to services with community partners through the CoC and the YWCA of South Hampton Roads.

4A-3g.	Plan for Trauma-Informed, Victim-Centered Practices for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(e)	

Describe in the field below examples of how the new project(s) will:	
1.	prioritize placement and stabilization in permanent housing consistent with the program participants' wishes and stated needs;
2.	establish and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;
3.	provide program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma;

4.	emphasize program participants' strengths—for example, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans work towards survivor-defined goals and aspirations;
5.	center on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
6.	provide a variety of opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
7.	offer support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

(limit 5,000 characters)

1. The LGBT Life Center believes that providing survivor-driven services is the cornerstone to housing programs for this population and will operate this program with a Domestic Violence Housing First (DVHF) service model. DVHF provides housing related advocacy and flexibility to help survivors achieve safe and stable housing. Safety, self-determination, and healing from trauma are the driving factors of DVHF. According to a study conducted by the Office for Victims of Crime (OVC) (2023), compared to those who received services as usual, recipients of DVHF services were more likely to obtain and maintain safe and stable housing over time. These findings stayed true across race and ethnicity. Additionally, survivors receiving this model of service reported higher prosocial behaviors and improved mental health. To prioritize placement as well as stabilization, and to adhere to DVHF, the program will operate with the following pillars: Screen survivors into services, not out of them; Offer options, not opinions or mandates; Be conscious of and consider the unique needs and strengths of each survivor; Meet survivors where they are and help them navigate their needs and support systems; and, Always consider the survivors culture and community to increase safety and rebuild connections.

2. In accordance with DVHF and the pillars of service outlined above, the program will ensure that participants and the agency establish a safe, respectful, and equal working relationship to prioritize the success of participants. The LGBT Life Center has a grievance policy in place that is accessible for participants at coordinated entry and throughout their time in the program. Should a participant wish to file a grievance, the formal process includes allowing for them to have their support system with them, and the LGBT Life Center will also bring in a partner agency to help moderate/mediate the process. This seeks to eliminate the power differential and allows for the participant to feel safe, heard, and respected. If there is a need to escalate the grievance, the CoC policy will be provided.

3. All participants will have access to the agencies IPV counselor who centers their services around education and the effects of trauma. They work directly with survivors helping them build an understanding of trauma, how it impacts development, and how to build skills to effectively manage trauma. Additionally, the agency offers brochures and training about different types of intimate partner violence, the impact of trauma, and resources to mitigate the effects.

4. The LGBT Life Center's program model acknowledges that survivors are the experts and allows for services to be adapted to each survivor's unique circumstances, strengths, and needs. The program is designed to have the survivors lead their advocacy process, choose their own goals, and define for themselves what safety looks like. Staff work in partnership to create individualized service plans and safety plans that fit the unique needs and goals for each survivor, recognizing that safety and goals look different for each person, and no one plan works for everyone. Staff and survivors are partners. Critical thinking, exploration of services, and problem solving are shared between the survivor and their worker to emphasize resiliency and skill building. Additionally, the agency has partnered with the YWCA of South Hampton Roads to adopt screening tools and assessments that best fit the needs of survivors and serve to empower them, not shame them.

5. The LGBT Life Center centers services on diversity, equity, and inclusion. To ensure that all people feel safe, heard, and respected, there are several programs and services in place. The agency employs a Training and Engagement Coordinator that provides training to staff and community partners about DEI. Additionally, several managers and senior staff are enrolled in an Inclusive and Ethical Leadership program. The LGBT Life Center employs several bilingual staff to address the needs of all people seeking services, have

program paperwork in English and Spanish, and all employees have access to a language line to provide services to all non-English speakers.

6. The LGBT Life Center offers various support groups for men, women, children, and non-binary/trans folx. Additionally, the agency provides vocational groups to assist participants with economic mobility through careers and education. These groups seek to build community connections and help develop skills as well as resources for participants. Further, the agency has a community partnership with the YWCA of South Hampton Roads to connect survivors with each other for peer-to-peer support.

7. The IPV counselor at the LGBT Life Center specializes in providing support navigating the legal system and serves as a court navigator. The benefits specialist on staff will connect participants to mainstream benefits that assist with childcare and parenting classes.

4A-3h.	Involving Survivors in Policy and Program Development, Operations, and Evaluation of New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
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NOFO Section I.B.3.I.(1)(f)

Describe in the field below how the new project will involve survivors:

1.	with a range of lived expertise; and	
2.	in policy and program development throughout the project's operation.	

(limit 2,500 characters)

The LGBT Life Center seeks to provide survivor-driven, trauma informed advocacy, which means working in partnership with and employing survivors to deliver programming. The LGBT Life Center actively employ survivors of intimate partner violence/domestic violence, and their lived experiences as well as their professional experiences are invaluable to policy and program development for this project. In addition to employing survivors, the LGBT Life Center employs an IPV counselor who specializes in service delivery and development of programming for survivors. Their expertise and rapport with survivors and community partners will be vital in the development of a focus group that includes survivors with a variety of lived experiences as well as community service providers who will provide feedback to develop the program prior to the start of operations to ensure that it is trauma-informed, and that the delivery of services are survivor centered. To ensure that the program continues to operate effectively and meet the needs of program participants, anonymous electronic surveys will be distributed quarterly to participants to receive qualitative and quantitative feedback about services and areas for improvement. Upon receiving survey feedback, the LGBT Life Center will then partner with the YWCA of South Hampton Roads and the CoC to review the surveys and make program changes as needed. This process ensures that survivors and their experiences are always the primary focus of the program and that their voices are heard.

4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

1. You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.
2. You must upload an attachment for each document listed where 'Required?' is 'Yes'.
3. We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.
4. Attachments must match the questions they are associated with.
5. Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.
6. If you cannot read the attachment, it is likely we cannot read it either.
 - . We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).
 - . We must be able to read everything you want us to consider in any attachment.
7. After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.
8. Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions.

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	PHA Homeless Pref...	09/22/2023
1C-7. PHA Moving On Preference	No	PHA Moving On	09/22/2023
1D-11a. Letter Signed by Working Group	Yes	Letter Signed by ...	09/22/2023
1D-2a. Housing First Evaluation	Yes	Housing First Eva...	09/25/2023
1E-1. Web Posting of Local Competition Deadline	Yes	Web Posting of Lo...	09/22/2023
1E-2. Local Competition Scoring Tool	Yes	Local Competition...	09/22/2023
1E-2a. Scored Forms for One Project	Yes	Scored Forms for ...	09/22/2023
1E-5. Notification of Projects Rejected-Reduced	Yes	Notification of P...	09/22/2023
1E-5a. Notification of Projects Accepted	Yes	Notification of P...	09/22/2023
1E-5b. Local Competition Selection Results	Yes	Local Competition...	09/22/2023
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes	Web Posting - CoC...	09/25/2023

1E-5d. Notification of CoC-Approved Consolidated Application	Yes	Notification of C...	09/25/2023
2A-6. HUD's Homeless Data Exchange (HDX) Competition Report	Yes	HUD's HDX Competi...	09/22/2023
3A-1a. Housing Leveraging Commitments	No		
3A-2a. Healthcare Formal Agreements	No	Healthcare Formal...	09/22/2023
3C-2. Project List for Other Federal Statutes	No		
Other	No		

Attachment Details

Document Description: PHA Homeless Preference

Attachment Details

Document Description: PHA Moving On

Attachment Details

Document Description: Letter Signed by Working Group

Attachment Details

Document Description: Housing First Evaluation

Attachment Details

Document Description: Web Posting of Local Competition Deadline

Attachment Details

Document Description: Local Competition Scoring Tool

Attachment Details

Document Description: Scored Forms for One Project

Attachment Details

Document Description: Notification of Projects Rejected-Reduced

Attachment Details

Document Description: Notification of Projects Accepted

Attachment Details

Document Description: Local Competition Selection Results

Attachment Details

Document Description: Web Posting - CoC-Approved Consolidated Application

Attachment Details

Document Description: Notification of CoC-Approved Consolidated Application

Attachment Details

Document Description: HUD's HDX Competition Report

Attachment Details

Document Description:

Attachment Details

Document Description: Healthcare Formal Agreements

Attachment Details

Document Description:

Attachment Details

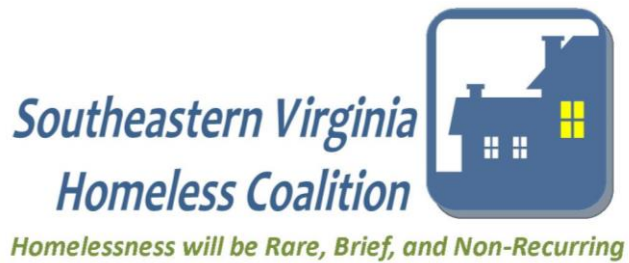
Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	07/27/2023
1B. Inclusive Structure	09/20/2023
1C. Coordination and Engagement	09/19/2023
1D. Coordination and Engagement Cont'd	09/19/2023
1E. Project Review/Ranking	09/25/2023
2A. HMIS Implementation	09/19/2023
2B. Point-in-Time (PIT) Count	09/19/2023
2C. System Performance	09/19/2023
3A. Coordination with Housing and Healthcare	09/22/2023
3B. Rehabilitation/New Construction Costs	09/19/2023
3C. Serving Homeless Under Other Federal Statutes	09/19/2023

4A. DV Bonus Project Applicants	09/22/2023
4B. Attachments Screen	09/25/2023
Submission Summary	No Input Required



FY 2023 Continuum of Care Application
VA-501: Southeastern Virginia Homeless Coalition

PHA Homeless Preference Attachment

Includes

- Excerpt from Chesapeake Redevelopment & Housing Authority Administrative Plan
- Excerpt from Norfolk Redevelopment & Housing Authority Administrative Plan

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

CRHA Policy

The PHA will use the following local preferences:

- **Homeless Preference (25 points)** - The PHA will provide a preference for up to twenty-two (22) families per fiscal year meeting the McKinney-Vento Act definition of homeless as verified by the Southeastern Virginia Homeless Coalition (SVHC).
 - Member agencies and organizations of the SVHC include ACCESS AIDS Care, Norfolk Office to End Homelessness, The Endependence Center, For Kids, Inc., City of Chesapeake Integrated Behavioral Healthcare, Chesapeake Human Services, Chesapeake Redevelopment and Housing Authority, The Planning Council, Virginia Supportive Housing, Virginia Veteran and Family Support, and YWCA South Hampton Roads. These agencies will be responsible for making a referral and developing a Housing Stabilization Plan for each household referred to CRHA.
 - Vouchers will be made available based on date and time referral is received.
 - The waiting list will remain open in this preference category

Next, the PHA will select families in the following order, based on total preference points:

- **Residency Preference (10 points):** For families who live, work, or have been hired to work in the City of Chesapeake, VA.
- **Involuntary Displacement (5 points):** Families displaced or being displaced from the PHA's public housing program.
- **Working Preference (5 points):** The PHA will offer a preference for "working" families, where the head, spouse, cohead, or sole member is employed and has worked an average of 20 hours per week for the past 6 months. As required by HUD, families where the head and spouse, or sole member is a person aged 62 or older, or is a person with disabilities, will also be given the benefit of the working preference.
 - *Example 1:* Head of household is elderly, but does not work. There is no spouse or co-head. This family receives benefit of the working preference.
 - *Example 2:* Head of household is 64, spouse is disabled. Neither work. This family receives benefit of the working preference.

- *Example 3:* Head of household is 63, spouse is neither elderly nor disabled. Neither work. This family does NOT receive benefit of the working preference since both the head of household and spouse (or cohead) must be elderly and/or disabled to receive benefit of the working preference, unless one is working an average of 20 hours a week for the past 6 months.
- In addition, if the head, spouse, cohead, or sole member is a graduate of (within the past 24 months) or a participant in an accredited educational or training program designed to prepare the individual for the job market, the family will qualify for the working preference.
- **Non-Elderly Persons with Disabilities (5 points)** – Per the requirements for the Mainstream Voucher Program, the PHA provides a preference for non-elderly persons with disabilities.

Chapter 4

ESTABLISHING PREFERENCES AND MAINTAINING THE WAITING LIST

[24 CFR Part 5, Subpart D; 982.54(d) (1); 982.204, 982.205, 982.206]

INTRODUCTION

It is the NRHA's objective to ensure that families are placed in the proper order on the waiting list and selected from the waiting list for admissions in accordance with the policies in this Administrative Plan.

This chapter explains the local preferences which the NRHA has adopted to meet local housing needs, defines the eligibility criteria for the preferences and explains the NRHA's system of applying them.

By maintaining an accurate waiting list, the NRHA will be able to perform the activities which ensure that an adequate pool of qualified applicants will be available so that program funds are used in a timely manner.

A. WAITING LIST [24 CFR 982.204]

The NRHA uses a single waiting list for admission to its Housing Choice Voucher program.

Except for Special Admissions, applicants will be selected from the NRHA waiting list in accordance with policies and preferences and income targeting requirements defined in this Administrative Plan.

Management of the Waiting List

NRHA will maintain all applications electronically and applicants will be selected from the waiting list in accordance to preference, date and time of application.

Applicants with a Norfolk residency status will have priority over all others (See Preferences on Page 4-3). The NRHA will maintain information that permits proper selection from the waiting list.

The waiting list contains the following information for each applicant listed:

Applicant name

Family unit size (number of bedrooms family qualifies for under NRHA subsidy standards)

Date and time of application

Qualification for preference

Racial or ethnic designation of the head of household

B. Special Admissions

[24 CFR 982.203]

If HUD awards a NRHA program funding that is targeted for specifically named families, the NRHA will admit these families under a Special Admission procedure, such as the Family Unification Program, Mainstream Voucher Program, Virginia Supportive Housing, Non-Elderly Disabled, Foster Youth Independence Program, Emergency Housing Vouchers, and VASH Voucher Program

Targeted Funding [24 CFR 982.204(e)]

HUD may award a NRHA funding for a specified category of families on the waiting list. The NRHA must use this funding only to assist the families within the specified category. Within this category of families, the order in which such families are assisted is determined according to the policies provided in Section 4-III.C.

NRHA Policy

The NRHA administers the following types of targeted funding:

- **Family Unification Program (when allocated)**
- **Mainstream Housing Opportunities**
- **Mod-Rehab SROr**
- **VASH**
- **Non Elderly Disabled**
- **SRAP**
- **Emergency Housing Vouchers**
- **Foster Youth Independence Program**

The following are examples of program funding that may be designated by HUD/State of Virginia for families living in a specified unit:

A family displaced because of demolition or disposition of a public or Indian housing project;

A family residing in a multifamily rental housing project when HUD sells, forecloses or demolishes the project;

For housing covered by the Low Income Housing Preservation and Resident Homeownership Act of 1990;

A family residing in a project covered by a project-based voucher HAP contract at or near the end of the HAP contract term; and

A non-purchasing family residing in a HOPE 1 or HOPE 2 project.

NRHA will administer 63 Emergency Housing Vouchers (EHV) to assist individuals and families who are experiencing homelessness; at risk of experiencing homelessness, fleeing domestic violence, dating violence, sexual assault, stalking, or human trafficking, and for whom providing rental assistance will prevent the family's homelessness or having high risk of housing instability. The applicants will be referred by partnering CoCs that are at risk of becoming homeless. The applicants will be referred by Norfolk Department of Human Services.

NRHA will administer up to 10 Foster Youth Independence (FYI) vouchers for at-risk young adults aging out of foster care ages 18-25 for a maximum of 36 months

C. WAITING LIST PREFERENCES [24 CFR 982.207]

NRHA has established priority ranking preferences that will be verified prior to admission.

NRHA will prioritize its waitlist by points. Points will be based on the head of household status. The maximum points available are 35. After the points have been factored, then date and time of application will be assessed.

The following point values will be assigned under the new system:

- a. Resident of Norfolk - 20 points (includes families employed in Norfolk)
- b. Working Families - 10 points (includes head of household or spouse or sole member is aged 62 or older or is a person with disabilities (Notice PIH 2011-33) or where the head of the household is the primary caregiver for a disabled household member. Minimum works hours 15 per week for non-elderly and non-disabled.)
- c. Veterans - 5 points (includes persons who were honorably discharged or under other than dishonorable conditions.)

Residents in communities with approved Section 18 activity as identified in the following sections of the approved Annual Plan:

1. Five Year Plan Initiative
2. Conversion to Project Based Section 8 through the Rental Assistance Demonstration (RAD) Program and the Housing opportunity Through Modernization Act (HOTMA)
3. Demolition and Disposition Activity
 - i. Residents in Diggs Town will be given a preference for Project Based Voucher (PBV) units at the Retreat at Harbor Pointe.
 - ii. Residents in Tidewater Gardens will be given preference for Project Based Voucher (PBV) units at St. Paul's Apartments.

The ratio of transfer to admission shall be determined based on need and vacancies of the NRHA; however as a general rule of thumb, the NRHA will maintain a 3 to 1 ratio.

TPV - Waiting List Preferences

In-House Referrals will take precedence over waiting list preferences in the following order:

Residents in communities with Section 18 planned activity and/or approval as identified in the following sections of the approved Annual Plan:

- i. Five Year Plan Initiative
- ii. Conversion to Project Based Section 8 through the Rental Assistance Demonstration (RAD) Program and the Housing Opportunity Through Modernization Act (HOTMA)
- iii. Demolition and Disposition Activity
 - i. Residents in Diggs Town will be given a preference for Project Based Voucher (PBV) units at the Retreat at Harbor Pointe.
 - ii. Residents in Tidewater Gardens will be given a preference for Project Based Vouchers (PBV) units at St. Paul's apartments.

Note All preferences superseded by displacement by government action or public housing replacement.

Note When adopting a new preference, NRHA will notify all applicants on the current waiting list to determine if any are eligible under the preference (24 CFR §5.655(c)). NRHA will specify in a public notice to advise current waiting list applicants that they may qualify for the preference. The notice will include any other information new applicants and current applicants

on the waiting list will need to know about how to successfully apply and establish their preference status, including any partnering agencies with whom the owner may be working to receive referrals or determine preference eligibility.

Set-Asides for the Southeastern Virginia Homeless Coalition (Norfolk Housing Collaboration) Housing Choice Voucher and Low Income Public Housing Programs Pilot Program

NRHA agrees to set aside up to 20 percent of its turnover in public housing units (about 80 units annually) and up to 20 percent of its available turnover in Housing Choice Vouchers (about 36 units annually) in order to accept referrals from the Southeastern Virginia Homeless Coalition (SVHC).

Member agencies and organizations of the SVHC include ACCESS AIDS Care, Norfolk Office to End Homelessness, The Endependence Center, For Kids, Inc., Norfolk Community Services Board, Norfolk Human Services, Norfolk Redevelopment and Housing Authority, The Planning Council, Virginia Supportive Housing, Virginia Veteran and Family Support, and YWCA South Hampton Roads. These agencies will be responsible for developing a Housing Stabilization Plan for each household referred to NRHA.

NRHA will accept five categories of referrals from the SVHC, given that the referral is otherwise in compliance with NRHA's eligibility standards. The categories are:

1. Persons experiencing homelessness or graduating from a homeless program and needing and qualifying for support services.
2. Persons exiting institutional settings, who would otherwise be homeless, and who have appropriate community supports.
3. Persons at risk of homelessness.
4. Persons fleeing domestic violence, dating violence, sexual assault, stalking, or human trafficking.
5. Persons recently homeless

All set-asides may be superseded by displacement by government action or public housing replacement.

Initial Determination of Preference Qualifications

At the time of application, an applicant's entitlement to a preference may be made on the following basis:

An applicant's certification that they qualify for a preference will be accepted without verification at the initial application. When the family is selected from the waiting list for the final determination of eligibility, the preference will be verified.

If during the final determination of the preference, it indicates that an applicant does not qualify for the preference, the applicant will be returned to the waiting list without the local preference

Note When adopting a new preference, NRHA will notify all applicants on the current waiting list to determine if any are eligible under the preference (24 CFR §5.655(c)). NRHA will specify in a public notice of a waiting list opening that current waiting list applicants may qualify for the preference. The notice will include any other information new applicants and current applicants on the waiting list will need to know about how to successfully apply and establish their preference status, including any partnering agencies with whom the owner may be working to receive referrals or determine preference eligibility.

D. INCOME TARGETING

In accordance with the Quality Housing and Work Responsibility Act of 1998, each fiscal year the NRHA will reserve a minimum of seventy-five percent of its Section 8 new admissions for families whose income does not exceed 30 percent of the area median income. HUD refers to these families as "extremely low-income families." The NRHA will admit families who qualify under the Extremely Low Income limit to meet the income-targeting requirement, regardless of preference.

ELI Families are defined as those whose income does not exceed higher than 30% of the area median income or the federal poverty level. 24 CFR 5.603, 903.7 and 960.102

The NRHA's income targeting requirement does not apply to low income families continuously assisted as provided for under the 1937 Housing Act.

The NRHA is also exempted from this requirement where the NRHA is providing assistance to low income or moderate-income families entitled to preservation assistance under the tenant-based program as a result of a mortgage prepayment or opt-out.

The NRHA shall have the discretion, at least annually, to exercise the "fungibility" provision of the QHWRA. This provision allows the NRHA to admit less than the minimum 40% of its extremely low-income families in a fiscal year to its public housing program to the extent that the NRHA's admission of extremely low income families in the tenant based assistance program exceeds 75% of all admissions during the fiscal year. If exercising this option the NRHA will follow the fungibility threshold limitations as set forth in QHWRA legislation.

E. INITIAL DETERMINATION OF PREFERENCE QUALIFICATION

announce the opening. Any reopening of the list is done in accordance with the HUD requirements.

Who May Apply

Any family asking to be placed on the waiting list, when the waiting list is open for Public Housing rental assistance will be given the opportunity to complete an application.

Multiple Families in Same Household

When families apply that consist of two families living together, (such as a mother and father, and a daughter with her own husband or children), if they apply as a family unit, they will be treated as a family unit.

B. SITE BASED WAITING LISTS

The PHA has established site-based waiting lists for all Public Housing properties. Applicants may select the communities of their choice during the application process.

Every reasonable action will be taken by NRHA to assure that applicants can make informed choices regarding the development(s) in which they wish to reside. NRHA will disclose information to applicants regarding the location of available sites. Site selection specific criteria may also be required for a specific development. Site-specific criteria may include employment, sustaining employment, criminal history, utility requirements, credit checks, landlord references, age, minimum incomes, etc.

Approved waiting list – Once an applicant has been approved and there are no available units in their community of choice then NRHA will offer the applicant a unit in another community if there are no pending approved applicants waiting for that community.

Monitoring Site-Based Waiting Lists

The system of site-based waiting lists will be carefully monitored to assure that civil rights and fair housing are affirmatively met.

NRHA will monitor its system of site-based waiting lists to assure that racial steering does not occur. If NRHA's analysis of its site-based waiting lists indicates that a pattern of racial steering is or may be occurring, NRHA will take corrective action.

C. WAITING LIST PREFERENCES

NRHA will prioritize its waitlist by points. Points will be based on the head of household status, spouse or sole member. The maximum points available are 35. After the points have been factored, then date and time of application will be assessed.

The following point values will be assigned under the new system:

- a. Resident of Norfolk - 20 points (includes families employed in Norfolk)

- b. Working Families - 10 points (includes head of household or spouse or sole member is aged 62 or older or is a person with disabilities (Notice PIH 2011-33) or where the head of the household is the primary caregiver for a disabled household member. Minimum works hours 15 per week for non-elderly and non-disabled.)
- c. Veterans - 5 points (includes persons who were honorably discharged or under other than dishonorable conditions.)

In-house referrals may take precedence over waiting list preference in the following order:

- 1. Residents in communities with Section 8 planned activity and/or approval as identified in the following sections of the approved Annual Plan:
- 2. Reasonable Accommodation Transfers
- 3. Safety/Security Transfers
- 4. Improperly Housing Transfers
- 5. Applicants
 - a. The ratio of transfer to new admission shall be determined based on the need and vacancies of NRHA; however, as a general rule of thumb NRHA will try and maintain a 3 to 1 ration.

In-house referrals will take precedence over waiting list preference:

- A. Choice Mobility
- B. Residents in communities with Section 18 planned activity and/or approval as identified in the following sections of the approved Annual Plan:
 - i. Five-year Plan Initiative
 - ii. Conversion to Project Based Section 8 through the Rental Assistance Demonstration (RAD) Program and the Housing Opportunity through Modernization Act (HOTMA)
 - iii. Demolition and Disposition Activity
 - i. Residents in Diggs Town will be given a preference for Project Based Voucher (PBV) units at the Retreat at Harbor Point

TPV – Waiting List Preference

In-house referrals will take precedence over waiting list preferences in the following order:

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 - iii. Demolition and Disposition Activity
 - i. Residents in Diggs Town will be given a preference for Project Base Voucher (PBV) units at the Retreat at Harbor Point

Note All preferences superseded by displacement by government action or public housing replacement.

Note When adopting a *new preference*, NRHA will notify all applicants on the current waiting list to determine if any are eligible under the preference (24 CFR §5.655(c)). NRHA will specify in a public notice to advise current waiting list applicants that they may qualify for the preference. The notice will include any other information new applicants and current applicants on the waiting list will need to know about how to successfully apply and establish their preference status, including any partnering agencies with whom the owner may be working to receive referrals or determine preference eligibility.

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NRHA agrees to set aside up to 20 percent of its turnover in public housing units (about 80 units annually) and up to 20 percent of its available turnover in Housing Choice Vouchers (about 36 units annually) in order to accept referrals from the Southeastern Virginia Homeless Coalition (SVHC). This will be explored for approximately six months to determine impact and feasibility.

Member agencies and organizations of the SVHC include ACCESS AIDS Care, Norfolk Office to End Homelessness, The Endependence Center, ForKids, Inc., Norfolk Community Services Board, Norfolk Human Services, Norfolk Redevelopment and Housing Authority, The Planning Council, Virginia Supportive Housing, Virginia Veteran and Family Support, and YWCA South Hampton Roads. These agencies will be responsible for developing a Housing Stabilization Plan for each household referred to NRHA.

NRHA will accept two categories of referrals from the SVHC, given that the referral is otherwise in compliance with NRHA's eligibility standards. The categories are:

1. Persons experiencing homelessness or graduating from a homeless program and needing and qualifying for support services.
2. Persons exiting institutional settings, who would otherwise be homeless, and who have appropriate community supports.

All set-asides may be superseded by displacement by government action or public housing replacement.

INITIAL DETERMINATION OF PREFERENCE QUALIFICATIONS

At the time of application, an applicant's entitlement to a preference may be made on the following basis:

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

CRHA Policy

The PHA will use the following local preferences:

- Homeless: First, the PHA will assist 12 families a fiscal year referred to the PHA by the Homeless Coalition per the joint MOU (funding permitting).

Next, the PHA will select families in the following order, based on total preference points:

- Insufficient funding (20 points): Any family that was terminated from the PHA's HCV program due to insufficient program funding.
- VAWA (15 points): Families that include victims of domestic violence, dating violence, sexual assault, or stalking who have either been referred by a PHA-approved service agency or that are seeking an emergency transfer from a PHA property under the PHA's emergency transfer plan. PHA partnering service agencies include:

City of Chesapeake Police Department

Chesapeake Victim/Witness Assistance Program

Magistrate's Office

Community Corrections Agency (CCA)

The applicant must certify that the abuser will not reside with the applicant unless the PHA gives prior written approval.

- Involuntary Displacement (5 points): Families displaced or being displaced from the PHA's public housing program.
- Residency Preference (5 points): For families who live, work, or have been hired to work in the PHA's jurisdiction.
- Working Preference (5 points): The PHA will offer a preference for "working" families, where the head, spouse, cohead, or sole member is employed and has worked an average of 20 hours per week for the past 6

months. As required by HUD, families where the head and spouse, or sole member is a person age 62 or older, or is a person with disabilities, will also be given the benefit of the working preference.

Example 1: Head of household is elderly but does not work. There is no spouse or co-head. This family receives benefit of the working preference.

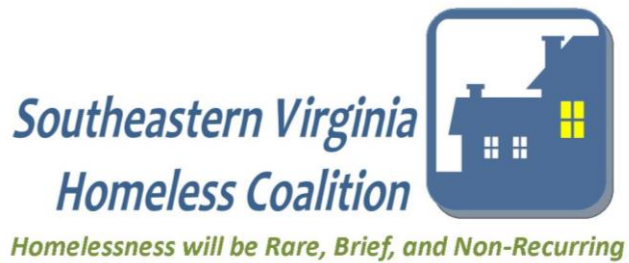
Example 2: Head of household is 64, spouse is disabled. Neither work. This family receives benefit of the working preference.

Example 3: Head of household is 63, spouse is neither elderly nor disabled. Neither work. This family does NOT receive benefit of the working preference since both the head of household and spouse (or cohead) must be elderly and/or disabled to receive benefit of the working preference, unless one is working an average of 20 hours a week for the past 6 months.

In addition, if the head, spouse, cohead, or sole member is a graduate of (within the past 24 months) or a participant in an accredited educational or training program designed to prepare the individual for the job market, the family will qualify for the working preference.

- Victims of Reprisals or Hate Crimes (5 points): a family will qualify for this preference if
 - i. The family is a victim of a hate crime, defined as: actual or threatened physical violence or intimidation that is directed against a person or his property and is based on the person's race, color, religion, sex, national origin, disability or familial status (including sexual orientation) and occurred within the last 6 months or is of a continuing nature. To qualify, the crime must have been reported to the appropriate authorities; or
 - ii. The family provided information to law enforcement regarding criminal activities and a law enforcement agency recommends re-housing the family to avoid or reduce the risk of violence or reprisals; or
 - iii. The family is referred through a Witness Protection Program.

In addition, for the Mainstream Voucher Program, the PHA provides a preference for non-elderly persons with disabilities. (5 points)



FY 2023 Continuum of Care Application
VA-501: Southeastern Virginia Homeless Coalition

PHA Moving On Preference Attachment

Includes

- Memorandum of Understanding Norfolk Redevelopment & Housing Authority Administrative Plan Move On Program
- Memorandum of Understanding Norfolk Redevelopment & Housing Authority Administrative Plan Emergency Housing Voucher (EHV) Program
- Memorandum of Understanding Chesapeake Redevelopment & Housing Authority Administrative Plan Move On Program
- Excerpt from Norfolk Redevelopment & Housing Authority HCV Administrative Plan & ACOP
- Excerpt from Chesapeake Redevelopment & Housing Authority HCV Administrative Plan

MEMORANDUM OF UNDERSTANDING

October 2016

This Memorandum of Understanding (the "Memo") is made between the Norfolk Redevelopment and Housing Authority ("NRHA"), a political sub-division of the Commonwealth of Virginia, and the Southeastern Virginia Homeless Coalition-Norfolk ("SVHC"), a voluntary coalition of local human services agencies providing administrative support and coordination through the Planning Council as the lead agency and approved by HUD as the VA-501 Norfolk/Chesapeake/Suffolk/Isle of Wight/Southampton Counties Continuum of Care.

The purpose of this Memo is to provide expedited access for Norfolk's homeless families and individuals to the Low Income Public Housing and Housing Choice Voucher Programs ("Housing Programs") operated by NRHA. This Memo documents and describes the relationship between NRHA and SVHC that will allow SVHC and its designated referral agencies to identify and assess members of homeless populations and make coordinated referrals of those members ("Referrals") to NRHA's Housing Programs.

Every Referral will be prioritized and made as a result of the application of a universal comprehensive assessment tool. The individuals and families referred will receive and must have implemented an individualized Housing Stabilization Plan provided by SVHC or one of its designated referral agencies. All referral agencies designated by SVHC must be able to provide housing stabilization services or be able to contract for them. No referral agency without this capacity will be allowed to make Referrals. NRHA shall receive, review, process, and approve all Referrals based only upon the programmatic framework identified in this Memo.

The elements of the relationship shall be as follows:

NRHA shall designate up to 80 public housing units and 36 Housing Choice Vouchers annually, pending funding and fulfillment of organizational requirements, to be devoted to Referrals. The families and individuals who are the subject of the Referrals shall comply with NRHA's eligibility requirements and will consist of people who are graduating from a homeless program and who are the subject of a clearly articulated agreement from an SVHC referral agency to provide stabilization services.

SVHC will consider for Referral only individuals or families who are graduates of homeless programs, who are system involved, and who have a housing stabilization plan with associated services provided to them. Referrals shall possess reasonable and available services, and be pre-screened for a history of unresolvable housing failures. Referrals shall have sufficient furnishings to include at a minimum, a bed, a dresser, chairs, a table and kitchen items. Referrals shall not include anyone barred by federal regulation or local

preference. A Referral may include families or individuals exiting the following programs:

- Transitional housing
- Rapid re-housing
- Tenant-based rental assistance
- Permanent supportive housing

The Referral process shall be as follows:

The SVHC Service Coordination Committees will assess and make recommendations for families or individuals graduating from homeless programs. Recommendations will be forwarded to the SVHC Housing Advocacy Panel for review and final referral to NRHA. Referrals will be made on a rolling basis of three public housing referrals and three housing choice voucher referrals. NRHA will review the pool of Referrals to identify anyone who may have barriers to access NRHA housing through a preliminary background check, which will include persons terminated from housing assistance programs within the last five years or who may owe money to a public housing authority, with a goal of completing this task within 14 business days. NRHA shall notify SVHC promptly of anyone who is so identified and the amount of their debt, which SVHC shall attempt to satisfy within the limitations of their funding sources.

SVHC agrees to forward with the Referrals the applicable documentation identified in the NRHA document entitled "Items to Bring to your Appointment." SVHC will also provide a release of information, an alternate contact form, and a copy of the Housing Stabilization Plan Commitment Form.

The housing stabilization plan shall be as follows:

The housing stabilization plan shall include case management and monitoring to ensure client success as evidenced by benchmarking client housing stability outcomes against the general populations of NRHA's Housing Programs. The housing stabilization plan will identify the agency and staff that will provide services and the frequency and durations of those services. The length of time for the delivery of housing stabilization services shall be 6 months. These services will require monthly in-home visits, and at a minimum, weekly telephone contact. The plan shall include landlord and tenant education and will follow the template currently utilized by the Norfolk Community Services Board's Road2Home Program. Memorandums of Understandings will be established between SVHC and its designated referral agencies identifying the format of the Housing Stabilization Plan and agreeing to provide the services as identified.

Once NRHA receives and verifies all required documentation, NRHA will complete the screening process and provide notification to the SVHC. The household will receive a group orientation typically within 7 business days followed by a one on one briefing. Households receiving Housing Choice Vouchers will be required to sign a lease within 60 days; households receiving a public housing unit will be placed in approximately 15 days.

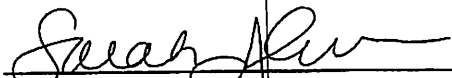
For those households accepted into Housing Programs with the appropriate documentation, NRHA will copy the sponsoring agency on all letters sent to the tenant or voucher recipient and the content of all other communications. NRHA will notify the agency or the entity providing housing stabilization services in a timely manner regarding any Referrals who have any late or missed rental payments, threat of disconnected utilities, and all lease or violation of family obligations and all other housing infractions within 14 business days of the first instance of such occurrence. Based upon such timely notification, SVHC members or their designated entities will attempt to remediate the situation as part of the housing stabilization plan.

A coordinating committee consisting of both NRHA staff and selected membership of SVHC will meet regularly to identify any process or procedural issues relating to the implementation of this Memo and will make recommendations as necessary to ensure its continued effective operation.

This Memo shall have two primary signatories which are NRHA and The Planning Council on behalf of the SVHC. All designated referral agencies of SVHC will enter into individual Letters of Agreement with the lead agency which will identify the scope of their involvement in the agreement made between NRHA and SVHC. All referrals and communications shall be made strictly between NRHA and SVHC which shall include all information regarding Referrals, waitlist status and procedures, etc. NRHA shall not enter into communications with coalition members unless approved by SVHC.

All Referrals for Housing Programs will be residents of the City of Norfolk.

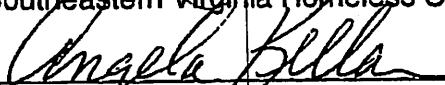
This Memo describes the entire understanding between NRHA and SVHC and there are no agreements between the parties with respect to the subject of this Memo. This Memo is a product of the joint drafting of both of the parties and shall in no event be construed more strictly against any of the parties.



Sarah Johnson, Chairperson
Southeastern Virginia Homeless Coalition

10/24/16

Date



Angela Kellam, President and CEO
The Planning Council

10/18/2016

Date



John C. Kownack, Executive Director
Norfolk Redevelopment and Housing
Authority

10/26/2016

Date



John C. Kownack, *Executive Director*

➤ Commissioners

Barbara Hamm Lee, *Chair*
Donald Musacchio, *Vice Chair*
Alphonso Albert
Rose Arrington
Michael Burnette
Richard Gresham
Suzanne Puryear

To: Carolsue Mcgehee, Chairperson
Southeastern Virginia Homeless Coalition

✓ Angela Kellam, President and CEO
The Planning Council

Allison Bogdanovic
Virginia Supportive Housing, Inc.

John C. Kownack, Executive Director
Norfolk Redevelopment and Housing Authority

From: Stephen Blair, Neighborhood Program Director *SB/ee*

Date: October 2, 2017

Re: Amendment Number One
Memorandum of Understanding

Please find the enclosed Amendment Number One Memorandum of Understanding between Virginia Agency's Southeastern Virginia Homeless Coalition, The Planning Council, The Virginia Supportive Housing, Inc., and Norfolk Redevelopment and Housing Authority.

Thank you.



**Amendment Number One
To Memorandum of Understanding**

This Amendment Number One to Memorandum of Understanding (this "Amendment") is made between Norfolk Redevelopment and Housing Authority ("NRHA"), the Southeastern Virginia Homeless Coalition-Norfolk ("SVHC"), and Virginia Supportive Housing, Inc. ("VSH").

NRHA and SVHC desire to amend the Memorandum of Understanding between them dated October 2016 (the "MOU") to document an additional understanding between NRHA, SVHC, and VSH whereby Referrals (as defined in the MOU) are placed in the housing developments operated by VSH which follow a Single Room Occupancy ("SRO") programmatic format.

The additional understanding is as follows:

- (1) SVHC Service Coordination Committees have forwarded recommendations for chronically homeless and vulnerable individuals to the SVHC Housing Advocacy Panel;**
- (2) the SVHC Housing Advocacy Panel has reviewed those recommendations and referred them to NRHA; and**
- (3) NRHA has (i) received those referrals; (ii) ensured that the applicant(s) meet the eligibility requirements for SRO's as outlined in the Norfolk Redevelopment and Housing Authority's Administrative Plan; and (iii) placed the qualified referred applicant(s) on the Housing Choice Voucher SRO waitlist,**

NRHA will transmit the referred applicant(s) to Virginia Supportive Housing (VSH) for final review and approval.

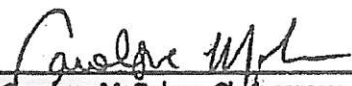
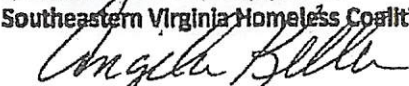
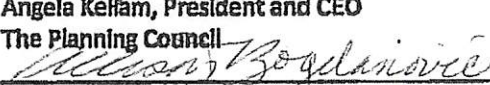

c. Once VSH approves the qualified applicant(s), VSH will notify NRHA of the same. Upon receipt of the approval from VSH, NRHA will schedule the applicant(s) to be briefed and issued the Statement of Responsibility and then the approved applicant(s) will either be housed in an SRO unit operated by VSH or placed on the Approved HCV SRO Waiting list if all units are leased at that time.

d. When the Housing Choice Voucher SRO Waitlist has been depleted of applicants, NRHA will request referrals from SVHC and SVHC will provide those referrals to NRHA (within 30 days)

Amendment Number One
to Memorandum of Understanding
Page 2 of 2

as set forth above. All of the referred applicants will be placed on the Housing Choice Voucher SRO Waitlist before NRHA advertises the opening of the Housing Choice Voucher SRO Waitlist to the general public.

e. Housing Stabilization Plans and the provision of case management services set forth in the MOU are not required for SRO referrals. All other provisions set forth in the MOU will continue as set forth therein.

 Carolsue McGehee, Chairperson Southeastern Virginia Homeless Coalition	8-21-17 Date
 Angela Keffam, President and CEO The Planning Council	8/21/17 Date
 Allison Bogdanovic Virginia Supportive Housing, Inc.	8/25/17 Date
 John C. Kownack, Executive Director Norfolk Redevelopment and Housing Authority	9/8/2017 Date

Amendment Number Two

This Amendment Number Two to the Memorandum of Understanding (this "Amendment") is made between Norfolk Redevelopment and Housing Authority ("NRHA") and the Southeastern Virginia Homeless Coalition-Norfolk ("SVHC").

NRHA and SVHC desire to amend the Memorandum of Understanding between them dated October 26, 2016 (the "MOU") whereby Referrals (as defined in the MOU) may include youth aging-out of City of Norfolk Department of Human Services' Foster Care Programs and the monitoring and oversight criteria of the MOU regarding program referrals are modified.

These understandings are as follows:

- (1) The number of required on-site client contact visits will be reduced to zero
- (2) The number of required telephone calls will be reduced from once per week to once per month
- (3) That the referrals pool may be broadened to include youth aging-out of City of Norfolk Department of Human Services' Foster Care Programs. However, before implementation of this understanding occurs, a separate amendment identifying specific protocols and understandings addressing this population must be entered into.

All other provisions set forth in the MOU and the First Amendment will continue as set forth therein.

Michael Stultz, Chairperson

Date:

Southeastern Virginia Homeless Coalition



Angela KeHam, CEO/President

7/23/2019

Date:

The Planning Council

John C. Kownack, Executive Director

NRHA

Date:

Memorandum of Understanding
Emergency Housing Voucher (EHV) Program
July 2021

This Memorandum of Understanding (MOU) is made between the Norfolk Redevelopment and Housing Authority (NRHA), a political sub-division of the Commonwealth of Virginia, and the Southeastern Virginia Homeless Coalition (SVHC), a voluntary consortium of local human service agencies providing administrative support and coordination through The Planning Council as the lead agency and approved by HUD as the VA-501 Norfolk/Chesapeake/Suffolk/Isle of Wight/Southampton Counties Continuum of Care.

Norfolk Redevelopment and Housing Authority
555 E. Main Street, P.O. Box 968
Norfolk, VA 23501

Southeastern Virginia Homeless Coalition
c/o The Planning Council
2551 Eltham Avenue Suite I, Norfolk, VA 23513

I. Introduction and Goals

The Norfolk Redevelopment and Housing Authority (NRHA) and the SVHC commit to implementing a successful Emergency Housing Voucher (EHV) Program that serves eligible families and households in the city of Hampton. The EHV Program will provide a maximum of 63 (sixty-three) tenant-based Section 8 vouchers to households who meet EHV Program criteria and are referred through the SVHC's Coordinated Entry System, in accordance with all requirements as outlined in the HUD Notice PIH 2021-15 Emergency Housing Vouchers – Operating Requirements.

- a. NRHA sets the following standards of success in administering the EHV Program:
 - 1. Work closely with the CoC and lead contact to provide EHV assistance.
 - 2. Issue all 63 (sixty-three) EHV in a timely manner.
 - 3. Provide the CoC lead contact with a list of application requirements needed to determine eligibility for the Section 8 Program.
 - 4. Notify the CoC when vacancies in the EHV program arise.
- b. NRHA and SVHC have identified the staff below that will serve as the lead EHV liaisons.

Lead HCV Liaisons:

1. Sybil Bullock, NRHA Occupancy Manager, responsible for monitoring initial eligibility, and consulting with the CoC in developing the services and assistance to be offered under the EHV services fee.
2. Loretta Batton, NRHA Occupancy Specialist, responsible for processing lease-up.
3. Annette Fagan, NRHA HCV Specialist, responsible for conducting annual and interim reexams, transfer moves, and processing terminations.

Lead CoC Liaison:

1. Shantelle Haggins, Continuum of Care Coordinator, The Planning Council
 - Distribute information on the EHV Program and program vacancies to the GVPHC Partner Service Providers.
 - Communicate referrals to HRHA.
 - Complete data entry in the Hampton Roads Homeless Management Information System (HMIS) as necessary.

II. Participant Eligibility

The populations below will be eligible for referral by the GVPHC to the EHV Program, as defined in HUD Notice PIH 2021-15 (Section 8):

- a. Homeless
- b. At risk of homelessness
- c. Fleeing, or attempting to flee, domestic violence, sexual assault, stalking, or human trafficking
- d. Recently homeless and for whom providing rental assistance will prevent the family's homelessness or having high risk of housing instability

III. Services to be provided to eligible EHV families

Services provided to successfully stabilize households in the program include, but are not limited to the list below:

1. Partnering service providers will support individuals and families in completing applications and obtaining necessary supporting documentation to support referrals and applications for assistance, while aiding households in addressing barriers.
2. Partnering service providers support eligible individuals and households in completing and applying for supportive documentation to accompany admissions application to the PHA (i.e. self-certifications, birth certificate, social security card, etc.).
3. Partnering service providers submit certification for referred individual and families verifying that they qualify as: homeless; at risk of homelessness; fleeing domestic violence, dating violence, sexual assault, stalking, or human trafficking; or recently

homeless.

4. Partnering service providers will support NRHA in ensuring appointment notifications to eligible individuals and families and will assist eligible households in getting to meetings with the NRHA.
5. NRHA will establish windows of time for EHV applicants to complete intake interviews for EHV.
6. Partnering service providers attend EHV participant briefings when needed.
7. Partnering service providers will provide housing search assistance for eligible individuals and families.
8. Partnering service providers will provide counseling on compliance with rental lease requirements.
9. Partnering service providers will assess individuals and families who may require referrals for assistance on security deposits, utility hook-up fees, and utility deposits.
10. Partnering service providers assess all households referred for EHV for mainstream benefits and supportive services available to support eligible individuals and families through their transition.
11. Partnering service providers identify and provide supportive services to EHV families.

IV. Norfolk Redevelopment and Housing Authority Roles and Responsibilities

1. Coordinate and consult with the CoC in developing the services and assistance to be offered under the EHV services fee.
2. Accept direct referrals for eligible individuals and families through the CoC Coordinated Entry System.
3. Review applications for the EHV, certify program eligibility, and conduct annual, and interim certifications for continued eligibility, applying allowable HUD waivers.
4. Determine that the unit meets Housing Quality Standards and approve units for initial lease-up and continued occupancy.
5. Determine amount of assistance upon review of income.
6. Make monthly housing assistance payments (HAP) to landlords on the behalf of program participants.
7. Make monthly utility allowance payments (UAP) to participants that qualify.
8. Explain and provide information about program policies and procedures to current and prospective landlords, and participants.
9. Monitor program performance and compliance of participants and landlords.

10. Commit a sufficient number of staff and necessary resources to ensure that the application, certification, and voucher issuance processes are completed in a timely manner.
11. Commit a sufficient number of staff and resources to ensure that inspections of units are completed in a timely manner.
12. Provide the CoC with Emergency Housing Voucher program client data to complete required report.
13. Designate a staff to serve as the lead EHV liaison.
14. Comply with the provisions of this MOU.

V. Southeastern Virginia Homeless Coalition Roles and Responsibilities

1. Designate and maintain a lead EHV liaison to communicate with the NRHA.
2. Develop objective assessment tool for the prioritization of EHV Program referrals.
3. Refer eligible individuals and families to NRHA using the community's coordinated entry system.
4. Provide information to the Partnering Service Providers on the status of the Emergency Voucher Program.
5. Support partnering service providers with the provision of services to EHV Program participants.
6. Comply with the provisions of this MOU.

VI. Termination of Vouchers

In accordance with the HUD Notice PIH 2021-15: Emergency Housing Vouchers – Operating Requirements, the Norfolk Redevelopment and Housing Authority may not reissue Emergency Housing Vouchers after September 30, 2023.

VII. Program Evaluation

The NRHA, and CoC or designated CoC recipient agree to cooperate with HUD, provide requested data to HUD or HUD-approved contractor delegated the responsibility of program evaluation protocols established by HUD or HUD-approved contractor, including possible random assignment procedures.

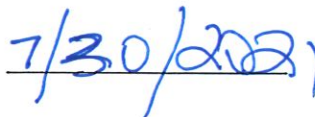
VIII. Term

This MOU shall be in effect for the duration of the HUD Emergency Housing Voucher program, no later than September 30, 2023.

Signed by



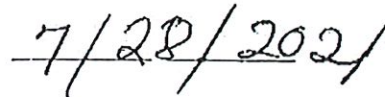
Ron Jackson, Executive Director, NRHA



Date



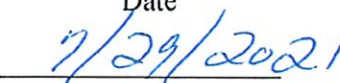
Lisa Dixon, SVHC Chair



Date



Angela Kellam, CEO, The Planning Council



Date

MEMORANDUM OF UNDERSTANDING

October 26, 2020

Chesapeake Redevelopment Housing Authority Housing Choice Voucher Move On Program

I. Purpose of this MOU

This Memorandum of Understanding (“Memo”) is made between Chesapeake Redevelopment Housing Authority (“CRHA”), a political sub-division of the Commonwealth of Virginia, and the Southeastern Virginia Homeless Coalition (“SVHC”), a voluntary coalition of local human services agencies providing administrative support and coordination through The Planning Council as the lead agency and approved by HUD as the VA-501 Norfolk/Chesapeake/Suffolk/Isle of Wight/Southampton Counties Continuum of Care.

The purpose of this Memo is to provide expedited access for Chesapeake’s homeless families and individuals to the Housing Choice Voucher Programs operated by CHRA. This Memo documents and describes the relationship between CHRA and SVHC that will allow SVHC and its designated referral agencies to identify and assess members of homeless populations and make referral agencies to identify and assess members of homeless populations and make coordinated referrals to those members to CHRA’s HCV program.

This Memo describes the entire understanding between CRHA and SVHC and there are no agreements between the parties with respect to the subject of this Memo. This Memo is a product of the joint drafting of both parties and shall in no event be construed more strictly against any of the parties

II. Program Goal

The goal of the program is to leverage the partnerships between CRHA and housing providers of SVHC to increase the capacity of Permanent Housing units available to households experiencing homelessness by supporting evidence based “move-on” programs. RHA shall provide the housing subsidies and referral agencies of SVHC shall provide the supportive services.

All referrals for Housing Choice Vouchers will be residents of the City of Chesapeake. SVHC will consider for referral only individuals or families who are graduates of homeless programs, who are system involved, and who have a housing stabilization plan with associated services provided to them. Referrals shall possess reasonable and available services and be pre-screened for a history of unresolvable housing failures. Referrals shall have sufficient furnishings to include at a minimum, a bed, a dresser, chairs, a table, and

kitchen items. Referrals shall not include anyone barred by federal regulation or local preference. A referral may include families or individuals exiting the following programs:

- Permanent Supportive Housing
- Rapid Rehousing
- Tenant-Based Rental Assistance
- Transitional Housing

Every referral will be prioritized and made as a result of the application of a universal comprehensive assessment tool. The individuals and families referred will receive an assessment and must have implemented an individualized Housing Stabilization Plan provided by SVHC or one of its designated referral agencies. All referral agencies designated by SVHC must be able to provide housing stabilization services or be able to contract for them. No referral agency without this capacity will be allowed to make referrals. CRHA shall receive, review, process, and approve all referrals based only upon the programmatic framework identified in this Memo.

III. Operational Roles and Responsibilities

CRHA shall designate 12 Housing Choice Vouchers annually, pending funding and fulfillment of organizational requirements, to be devoted to SVHC referrals. The families and individuals who are the subject of the referrals shall comply with CRHA's eligibility requirements, are residents of the City of Chesapeake, consist of people who are graduating from a homeless program, and who are the subject of a clearly articulated agreement from an SVHC referral agency to provide stabilization services.

All referrals and communications shall be made strictly between CRHA and SVHC which shall include all information regarding referrals, waitlist status, and procedures, etc. CRHA shall not enter into communications with coalition members unless approved by SVHC.

The referral process shall be as follows.

1. SVHC Service Coordination Committees ("SCC") will assess and make recommendations for families or individuals graduating from homeless programs.
2. SCC recommendations will be kept on the SVHC Chesapeake Move-On Program waitlist.
3. CRHA will notify SVHC of voucher availabilities as they arise.
4. SVHC will refer one household per voucher available based on a CoC designated prioritization. SVHC agrees to forward with the referrals the applicable documentation identified in the CRHA document entitled *Items to Bring to Your Appointment*. SVHC will also provide a release of information, an alternate contact form, and a copy of the *Housing Stabilization Plan Commitment Form*.

- a. The *Housing Stabilization Plan* shall include case management and monitoring to ensure client success as evidenced by benchmarking client housing stability outcomes against the general populations of CRHA's housing programs. The *Housing Stabilization Plan* will identify the agency and staff that will provide services and the frequency and duration of those services. The length of time for the delivery of housing stabilization services shall be 6 months. These services require monthly telephone contact. The plan shall include landlord and tenant education and will follow the template currently utilized by SVHC. Memorandums of Understanding will be established between SVHC and its designated referral agencies identifying the format of the *Housing Stabilization Plan* and agreeing to provide the services as identified.
 - b. The *Housing Stabilization Plan* shall include case management and monitoring to ensure client success as evidenced by benchmarking client housing stability outcomes against the general populations of CRHA's housing programs. The *Housing Stabilization Plan* will identify the agency and staff that will provide services and the frequency and duration of those services. The length of time for the delivery of housing stabilization services shall be 6 months. These services require monthly telephone contact. The plan shall include landlord and tenant education and will follow the template currently utilized by SVHC. Memorandums of Understanding will be established between SVHC and its designated referral agencies identifying the format of the *Housing Stabilization Plan* and agreeing to provide the services as identified.
5. CRHA will review the referral(s) to identify anyone who may have barriers to access CRHA housing through a preliminary background check, which will include persons terminated from housing assistance programs within the last five years or who may owe money to a public housing authority, with a goal of completing this task within 14 business days.
 6. CRHA shall notify SVHC promptly of anyone who is so identified and the amount of their debt, which SVHC shall attempt to satisfy within the limitations of their funding sources.
 7. Once CRHA receives and verifies all required documentation, CRHA will complete the screening process and provide notification to the SVHC. Denied applicants may use the CRHA appeal process as defined in the CRHA Administrative Plan.
 8. Eligible households will receive group orientation typically within 7 business days followed by a one on one briefing. Households receiving Housing Choice Vouchers will be required to sign a lease within 90 days.
 9. CRHA will copy the sponsoring agency on all letters sent to the voucher recipient and the content of all other communications.
 10. CRHA will notify SVHC as households enter into lease agreements including expected move in date.

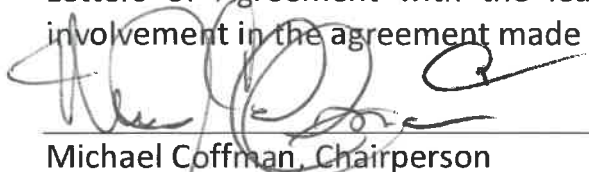
11. CRHA will notify the agency or the entity providing housing stabilization services in a timely manner regarding any referrals who have any late or missed rental payments, threat of disconnected utilities, and all lease or violation of family obligations and other housing infractions within 14 business days of the first instance of such occurrence.
12. SVHC members or their designated entities will attempt to remediate the situation as part of the housing stabilization plan.

IV. Further Cooperation

A coordinating committee consisting of both CRHA and selected membership of SVHC will meet regularly to identify any process or procedural issues relating to the implementation of this Memo and will make recommendations as necessary to ensure its continued effective operation.

V. Signatures

This Memo shall have two primary signatories which are CRHA and The Planning Council on behalf of the SVHC. All designated referral agencies of SVHC will enter into individual Letters of Agreement with the lead agency which will identify the scope of their involvement in the agreement made between CRHA and SVHC.



Michael Coffman, Chairperson
Southeastern Virginia Homeless Coalition

11/02/2020
Date



Angela Kellam, President and CEO
The Planning Council

10/27/2020
Date



Justin D. Brooks, Executive Director
Chesapeake Redevelopment Housing Authority

11.10.2020
Date

Amendment Number One
To Memorandum of Understanding

This Amendment Number One to Memorandum of Understanding (this "Amendment") is made between Chesapeake Redevelopment and Housing Authority ("CRHA"), and the Southeastern Virginia Homeless Coalition-Chesapeake ("SVHC").

CRHA and SVHC desire to amend the Memorandum of Understanding between them dated October 2020 (the "MOU") to document an additional understanding between CRHA and SVHC, regarding Chesapeake Integrated Behavioral Healthcare (CIBH) whereby Referrals (as defined in the MOU) are placed in the program operated by CIBH that follow a Permanent Supportive Housing ("PSH") programmatic format.

The additional understanding is as follows:

1. Participant eligibility shall be expanded to include households that meet the below definitions:
 - Persons experiencing literal homelessness (HUD Category 1); or
 - Persons exiting a state psychiatric facility; and
 - Persons with serious mental illness (SMI).
2. CRHA shall designate an additional 10 Housing Choice Vouchers annually to be devoted to CIBH referrals for a total of 22 Housing Choice Vouchers annually to be provided through the SVHC process outlined in the MOU.
3. SVHC Service Coordination Committees will assess and make recommendations for families and individuals graduating from homeless programs or those that meet the expanded eligibility categories above.
4. The SVHC will review those recommendations and refer them to CRHA; and
5. CRHA will (i) receive those referrals; (ii) ensure that the applicant(s) meet the eligibility requirements as set forth in the MOU; and (iii) place the qualified referred applicant(s) on the Housing Choice Voucher waitlist.

All other provisions set forth in the MOU will continue as set forth therein.




Lisa Dixon, Chairperson
Southeastern Virginia Homeless Coalition

5/28/23
Date



Jo Ann Short, President and CEO
The Planning Council

5-26-23
Date



John C. Kownack, Executive Director
Chesapeake Redevelopment and Housing Authority

5/5/2023
Date

Chapter 4

ESTABLISHING PREFERENCES AND MAINTAINING THE WAITING LIST

[24 CFR Part 5, Subpart D; 982.54(d) (1); 982.204, 982.205, 982.206]

INTRODUCTION

It is the NRHA's objective to ensure that families are placed in the proper order on the waiting list and selected from the waiting list for admissions in accordance with the policies in this Administrative Plan.

This chapter explains the local preferences which the NRHA has adopted to meet local housing needs, defines the eligibility criteria for the preferences and explains the NRHA's system of applying them.

By maintaining an accurate waiting list, the NRHA will be able to perform the activities which ensure that an adequate pool of qualified applicants will be available so that program funds are used in a timely manner.

A. WAITING LIST [24 CFR 982.204]

The NRHA uses a single waiting list for admission to its Housing Choice Voucher program.

Except for Special Admissions, applicants will be selected from the NRHA waiting list in accordance with policies and preferences and income targeting requirements defined in this Administrative Plan.

Management of the Waiting List

NRHA will maintain all applications electronically and applicants will be selected from the waiting list in accordance to preference, date and time of application.

Applicants with a Norfolk residency status will have priority over all others (See Preferences on Page 4-3). The NRHA will maintain information that permits proper selection from the waiting list.

The waiting list contains the following information for each applicant listed:

Applicant name

Family unit size (number of bedrooms family qualifies for under NRHA subsidy standards)

Date and time of application

Qualification for preference

Racial or ethnic designation of the head of household

B. Special Admissions

[24 CFR 982.203]

If HUD awards a NRHA program funding that is targeted for specifically named families, the NRHA will admit these families under a Special Admission procedure, such as the Family Unification Program, Mainstream Voucher Program, Virginia Supportive Housing, Non-Elderly Disabled, Foster Youth Independence Program, Emergency Housing Vouchers, and VASH Voucher Program

Targeted Funding [24 CFR 982.204(e)]

HUD may award a NRHA funding for a specified category of families on the waiting list. The NRHA must use this funding only to assist the families within the specified category. Within this category of families, the order in which such families are assisted is determined according to the policies provided in Section 4-III.C.

NRHA Policy

The NRHA administers the following types of targeted funding:

- **Family Unification Program (when allocated)**
- **Mainstream Housing Opportunities**
- **Mod-Rehab SROr**
- **VASH**
- **Non Elderly Disabled**
- **SRAP**
- **Emergency Housing Vouchers**
- **Foster Youth Independence Program**

The following are examples of program funding that may be designated by HUD/State of Virginia for families living in a specified unit:

A family displaced because of demolition or disposition of a public or Indian housing project;

A family residing in a multifamily rental housing project when HUD sells, forecloses or demolishes the project;

For housing covered by the Low Income Housing Preservation and Resident Homeownership Act of 1990;

A family residing in a project covered by a project-based voucher HAP contract at or near the end of the HAP contract term; and

A non-purchasing family residing in a HOPE 1 or HOPE 2 project.

NRHA will administer 63 Emergency Housing Vouchers (EHV) to assist individuals and families who are experiencing homelessness; at risk of experiencing homelessness, fleeing domestic violence, dating violence, sexual assault, stalking, or human trafficking, and for whom providing rental assistance will prevent the family's homelessness or having high risk of housing instability. The applicants will be referred by partnering CoCs that are at risk of becoming homeless. The applicants will be referred by Norfolk Department of Human Services.

NRHA will administer up to 10 Foster Youth Independence (FYI) vouchers for at-risk young adults aging out of foster care ages 18-25 for a maximum of 36 months

C. WAITING LIST PREFERENCES [24 CFR 982.207]

NRHA has established priority ranking preferences that will be verified prior to admission.

NRHA will prioritize its waitlist by points. Points will be based on the head of household status. The maximum points available are 35. After the points have been factored, then date and time of application will be assessed.

The following point values will be assigned under the new system:

- a. Resident of Norfolk - 20 points (includes families employed in Norfolk)
- b. Working Families - 10 points (includes head of household or spouse or sole member is aged 62 or older or is a person with disabilities (Notice PIH 2011-33) or where the head of the household is the primary caregiver for a disabled household member. Minimum works hours 15 per week for non-elderly and non-disabled.)
- c. Veterans - 5 points (includes persons who were honorably discharged or under other than dishonorable conditions.)

Residents in communities with approved Section 18 activity as identified in the following sections of the approved Annual Plan:

1. Five Year Plan Initiative
2. Conversion to Project Based Section 8 through the Rental Assistance Demonstration (RAD) Program and the Housing opportunity Through Modernization Act (HOTMA)
3. Demolition and Disposition Activity
 - i. Residents in Diggs Town will be given a preference for Project Based Voucher (PBV) units at the Retreat at Harbor Pointe.
 - ii. Residents in Tidewater Gardens will be given preference for Project Based Voucher (PBV) units at St. Paul's Apartments.

The ratio of transfer to admission shall be determined based on need and vacancies of the NRHA; however as a general rule of thumb, the NRHA will maintain a 3 to 1 ratio.

TPV - Waiting List Preferences

In-House Referrals will take precedence over waiting list preferences in the following order:

Residents in communities with Section 18 planned activity and/or approval as identified in the following sections of the approved Annual Plan:

- i. Five Year Plan Initiative
- ii. Conversion to Project Based Section 8 through the Rental Assistance Demonstration (RAD) Program and the Housing Opportunity Through Modernization Act (HOTMA)
- iii. Demolition and Disposition Activity
 - i. Residents in Diggs Town will be given a preference for Project Based Voucher (PBV) units at the Retreat at Harbor Pointe.
 - ii. Residents in Tidewater Gardens will be given a preference for Project Based Vouchers (PBV) units at St. Paul's apartments.

Note All preferences superseded by displacement by government action or public housing replacement.

Note When adopting a new preference, NRHA will notify all applicants on the current waiting list to determine if any are eligible under the preference (24 CFR §5.655(c)). NRHA will specify in a public notice to advise current waiting list applicants that they may qualify for the preference. The notice will include any other information new applicants and current applicants

on the waiting list will need to know about how to successfully apply and establish their preference status, including any partnering agencies with whom the owner may be working to receive referrals or determine preference eligibility.

Set-Asides for the Southeastern Virginia Homeless Coalition (Norfolk Housing Collaboration) Housing Choice Voucher and Low Income Public Housing Programs Pilot Program

NRHA agrees to set aside up to 20 percent of its turnover in public housing units (about 80 units annually) and up to 20 percent of its available turnover in Housing Choice Vouchers (about 36 units annually) in order to accept referrals from the Southeastern Virginia Homeless Coalition (SVHC).

Member agencies and organizations of the SVHC include ACCESS AIDS Care, Norfolk Office to End Homelessness, The Endependence Center, For Kids, Inc., Norfolk Community Services Board, Norfolk Human Services, Norfolk Redevelopment and Housing Authority, The Planning Council, Virginia Supportive Housing, Virginia Veteran and Family Support, and YWCA South Hampton Roads. These agencies will be responsible for developing a Housing Stabilization Plan for each household referred to NRHA.

NRHA will accept five categories of referrals from the SVHC, given that the referral is otherwise in compliance with NRHA's eligibility standards. The categories are:

1. Persons experiencing homelessness or graduating from a homeless program and needing and qualifying for support services.
2. Persons exiting institutional settings, who would otherwise be homeless, and who have appropriate community supports.
3. Persons at risk of homelessness.
4. Persons fleeing domestic violence, dating violence, sexual assault, stalking, or human trafficking.
5. Persons recently homeless

All set-asides may be superseded by displacement by government action or public housing replacement.

Initial Determination of Preference Qualifications

At the time of application, an applicant's entitlement to a preference may be made on the following basis:

An applicant’s certification that they qualify for a preference will be accepted without verification at the initial application. When the family is selected from the waiting list for the final determination of eligibility, the preference will be verified.

If during the final determination of the preference, it indicates that an applicant does not qualify for the preference, the applicant will be returned to the waiting list without the local preference

Note When adopting a new preference, NRHA will notify all applicants on the current waiting list to determine if any are eligible under the preference (24 CFR §5.655(c)). NRHA will specify in a public notice of a waiting list opening that current waiting list applicants may qualify for the preference. The notice will include any other information new applicants and current applicants on the waiting list will need to know about how to successfully apply and establish their preference status, including any partnering agencies with whom the owner may be working to receive referrals or determine preference eligibility.

D. INCOME TARGETING

In accordance with the Quality Housing and Work Responsibility Act of 1998, each fiscal year the NRHA will reserve a minimum of seventy-five percent of its Section 8 new admissions for families whose income does not exceed 30 percent of the area median income. HUD refers to these families as “extremely low-income families.” The NRHA will admit families who qualify under the Extremely Low Income limit to meet the income-targeting requirement, regardless of preference.

ELI Families are defined as those whose income does not exceed higher than 30% of the area median income or the federal poverty level. 24 CFR 5.603, 903.7 and 960.102

The NRHA’s income targeting requirement does not apply to low income families continuously assisted as provided for under the 1937 Housing Act.

The NRHA is also exempted from this requirement where the NRHA is providing assistance to low income or moderate-income families entitled to preservation assistance under the tenant-based program as a result of a mortgage prepayment or opt-out.

The NRHA shall have the discretion, at least annually, to exercise the “fungibility” provision of the QHWRA. This provision allows the NRHA to admit less than the minimum 40% of its extremely low-income families in a fiscal year to its public housing program to the extent that the NRHA’s admission of extremely low income families in the tenant based assistance program exceeds 75% of all admissions during the fiscal year. If exercising this option the NRHA will follow the fungibility threshold limitations as set forth in QHWRA legislation.

E. INITIAL DETERMINATION OF PREFERENCE QUALIFICATION

announce the opening. Any reopening of the list is done in accordance with the HUD requirements.

Who May Apply

Any family asking to be placed on the waiting list, when the waiting list is open for Public Housing rental assistance will be given the opportunity to complete an application.

Multiple Families in Same Household

When families apply that consist of two families living together, (such as a mother and father, and a daughter with her own husband or children), if they apply as a family unit, they will be treated as a family unit.

B. SITE BASED WAITING LISTS

The PHA has established site-based waiting lists for all Public Housing properties. Applicants may select the communities of their choice during the application process.

Every reasonable action will be taken by NRHA to assure that applicants can make informed choices regarding the development(s) in which they wish to reside. NRHA will disclose information to applicants regarding the location of available sites. Site selection specific criteria may also be required for a specific development. Site-specific criteria may include employment, sustaining employment, criminal history, utility requirements, credit checks, landlord references, age, minimum incomes, etc.

Approved waiting list – Once an applicant has been approved and there are no available units in their community of choice then NRHA will offer the applicant a unit in another community if there are no pending approved applicants waiting for that community.

Monitoring Site-Based Waiting Lists

The system of site-based waiting lists will be carefully monitored to assure that civil rights and fair housing are affirmatively met.

NRHA will monitor its system of site-based waiting lists to assure that racial steering does not occur. If NRHA's analysis of its site-based waiting lists indicates that a pattern of racial steering is or may be occurring, NRHA will take corrective action.

C. WAITING LIST PREFERENCES

NRHA will prioritize its waitlist by points. Points will be based on the head of household status, spouse or sole member. The maximum points available are 35. After the points have been factored, then date and time of application will be assessed.

The following point values will be assigned under the new system:

- a. Resident of Norfolk - 20 points (includes families employed in Norfolk)

- b. Working Families - 10 points (includes head of household or spouse or sole member is aged 62 or older or is a person with disabilities (Notice PIH 2011-33) or where the head of the household is the primary caregiver for a disabled household member. Minimum works hours 15 per week for non-elderly and non-disabled.)
- c. Veterans - 5 points (includes persons who were honorably discharged or under other than dishonorable conditions.)

In-house referrals may take precedence over waiting list preference in the following order:

- 1. Residents in communities with Section 8 planned activity and/or approval as identified in the following sections of the approved Annual Plan:
- 2. Reasonable Accommodation Transfers
- 3. Safety/Security Transfers
- 4. Improperly Housing Transfers
- 5. Applicants
 - a. The ratio of transfer to new admission shall be determined based on the need and vacancies of NRHA; however, as a general rule of thumb NRHA will try and maintain a 3 to 1 ration.

In-house referrals will take precedence over waiting list preference:

- A. Choice Mobility
- B. Residents in communities with Section 18 planned activity and/or approval as identified in the following sections of the approved Annual Plan:
 - i. Five-year Plan Initiative
 - ii. Conversion to Project Based Section 8 through the Rental Assistance Demonstration (RAD) Program and the Housing Opportunity through Modernization Act (HOTMA)
 - iii. Demolition and Disposition Activity
 - i. Residents in Diggs Town will be given a preference for Project Based Voucher (PBV) units at the Retreat at Harbor Point

TPV – Waiting List Preference

In-house referrals will take precedence over waiting list preferences in the following order:

- A. Residents in communities with Section 18 planned activity and/or approval as identified in the following sections of the approved Annual Plan:
 - i. Five-year Plan Initiative
 - ii. Conversion to Project Based Section 8 through the Rental Assistance Demonstration (RAD) Program and the Housing Opportunity Through Modernization Act (HOTMA)
 - iii. Demolition and Disposition Activity
 - i. Residents in Diggs Town will be given a preference for Project Base Voucher (PBV) units at the Retreat at Harbor Point

months. As required by HUD, families where the head and spouse, or sole member is a person age 62 or older, or is a person with disabilities, will also be given the benefit of the working preference.

Example 1: Head of household is elderly but does not work. There is no spouse or co-head. This family receives benefit of the working preference.

Example 2: Head of household is 64, spouse is disabled. Neither work. This family receives benefit of the working preference.

Example 3: Head of household is 63, spouse is neither elderly nor disabled. Neither work. This family does NOT receive benefit of the working preference since both the head of household and spouse (or cohead) must be elderly and/or disabled to receive benefit of the working preference, unless one is working an average of 20 hours a week for the past 6 months.

In addition, if the head, spouse, cohead, or sole member is a graduate of (within the past 24 months) or a participant in an accredited educational or training program designed to prepare the individual for the job market, the family will qualify for the working preference.

- Victims of Reprisals or Hate Crimes (5 points): a family will qualify for this preference if
 - i. The family is a victim of a hate crime, defined as: actual or threatened physical violence or intimidation that is directed against a person or his property and is based on the person's race, color, religion, sex, national origin, disability or familial status (including sexual orientation) and occurred within the last 6 months or is of a continuing nature. To qualify, the crime must have been reported to the appropriate authorities; or
 - ii. The family provided information to law enforcement regarding criminal activities and a law enforcement agency recommends rehousing the family to avoid or reduce the risk of violence or reprisals; or
 - iii. The family is referred through a Witness Protection Program.

In addition, for the Mainstream Voucher Program, the PHA provides a preference for non-elderly persons with disabilities. (5 points)

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

CRHA Policy

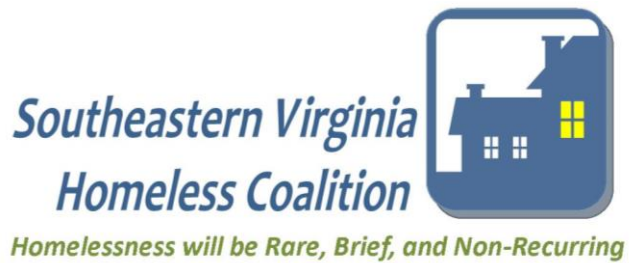
The PHA will use the following local preferences:

- **Homeless Preference (25 points)** - The PHA will provide a preference for up to twenty-two (22) families per fiscal year meeting the McKinney-Vento Act definition of homeless as verified by the Southeastern Virginia Homeless Coalition (SVHC).
 - Member agencies and organizations of the SVHC include ACCESS AIDS Care, Norfolk Office to End Homelessness, The Endependence Center, For Kids, Inc., City of Chesapeake Integrated Behavioral Healthcare, Chesapeake Human Services, Chesapeake Redevelopment and Housing Authority, The Planning Council, Virginia Supportive Housing, Virginia Veteran and Family Support, and YWCA South Hampton Roads. These agencies will be responsible for making a referral and developing a Housing Stabilization Plan for each household referred to CRHA.
 - Vouchers will be made available based on date and time referral is received.
 - The waiting list will remain open in this preference category

Next, the PHA will select families in the following order, based on total preference points:

- **Residency Preference (10 points):** For families who live, work, or have been hired to work in the City of Chesapeake, VA.
- **Involuntary Displacement (5 points):** Families displaced or being displaced from the PHA's public housing program.
- **Working Preference (5 points):** The PHA will offer a preference for "working" families, where the head, spouse, cohead, or sole member is employed and has worked an average of 20 hours per week for the past 6 months. As required by HUD, families where the head and spouse, or sole member is a person aged 62 or older, or is a person with disabilities, will also be given the benefit of the working preference.
 - *Example 1:* Head of household is elderly, but does not work. There is no spouse or co-head. This family receives benefit of the working preference.
 - *Example 2:* Head of household is 64, spouse is disabled. Neither work. This family receives benefit of the working preference.

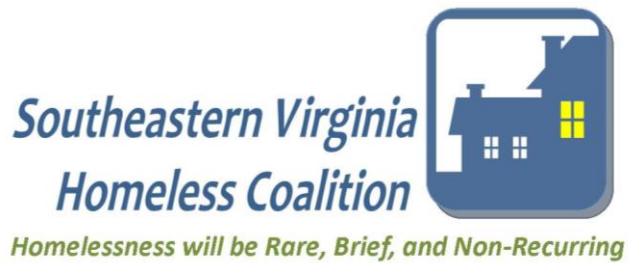
- *Example 3:* Head of household is 63, spouse is neither elderly nor disabled. Neither work. This family does NOT receive benefit of the working preference since both the head of household and spouse (or cohead) must be elderly and/or disabled to receive benefit of the working preference, unless one is working an average of 20 hours a week for the past 6 months.
- In addition, if the head, spouse, cohead, or sole member is a graduate of (within the past 24 months) or a participant in an accredited educational or training program designed to prepare the individual for the job market, the family will qualify for the working preference.
- **Non-Elderly Persons with Disabilities (5 points)** – Per the requirements for the Mainstream Voucher Program, the PHA provides a preference for non-elderly persons with disabilities.



FY 2023 Continuum of Care Application
VA-501: Southeastern Virginia Homeless Coalition

Letter Signed by Working Group Attachment

The CoC does not have sufficient evidence to meet the requirements for this attachment.



FY 2023 Continuum of Care Application
VA-501: Southeastern Virginia Homeless Coalition

Housing First Evaluation Attachment

Includes

- SVHC System Activity Report – an HMIS generated report in Tableau documenting referrals from Coordinated Entry to CoC housing programs.
- Quarterly Report – ForKids PSH: the CoC project monitoring and evaluation tool documenting persons served in the program year.

SVHC Program Administration Report

Date	8/11/2023 (Q4: 4/1/2023 - 6/30/2023)				
Agency	ForKids, inc				
Project Name	Permanent Supportive Housing	Project Type	PSH		
Project Start Date	7/1/2022				
Project End Date	6/30/2023				

	Funding Type	Locality	Award Amount	Grant Start Date	Grant End Date	Number Projected to Serve
Funding Stream 1	Community Development Block Grant (CDBG)	Chesapeake	\$ 34,686.67	7/1/2022	6/30/2023	
Funding Stream 2	Community Development Block Grant (CDBG)	Suffolk	\$ 5,000.00	7/1/2022	6/30/2023	
Funding Stream 3	Community Development Block Grant (CDBG)	Norfolk	\$ 35,000.00	7/1/2022	6/30/2023	
Funding Stream 4	HUD Continuum of Care (HUD)	Norfolk	\$ 104,934.96	7/1/2022	6/30/2023	5
Funding Stream 5	HUD Continuum of Care (HUD)	Full CoC Area	\$ 627,402.24	7/1/2022	6/30/2023	26

	Total Award	\$ 807,024				
	Total Projected Number to Serve Across All Grants	31		Households		

	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Running Totals	Current Percent
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Individuals or Households Served During Quarter (as noted above in F14)	33	3	0	0	36	116%	Quarter 1 should reflect all households currently in the project. Quarters 2-4 should reflect only newly served.
Total Grant Eligible Expenses for the Quarter	\$ 218,256.61	\$ 225,416.27	\$ 184,717.13	\$ 132,947.68	\$ 761,337.69	94%	

Funding Stream 1	\$ 16,234.44	\$ 16,381.74	\$ 2,070.49	-	\$ 34,686.67	100%
Funding Stream 2	\$ 32.35	\$ 2,940.58	\$ 2,027.07	-	\$ 5,000.00	100%
Funding Stream 3	\$ 6,828.46	\$ 9,113.76	\$ 10,739.04	\$ 8,318.73	\$ 34,999.99	100%
Funding Stream 4	\$ 33,857.32	\$ 34,931.02	\$ 18,296.16	\$ 17,850.46	\$ 104,934.96	100%
Funding Stream 5	\$ 161,304.04	\$ 162,049.17	\$ 151,584.37	\$ 106,778.49	\$ 581,716.07	93%

**HUD spending percentage does not equal 100% because our June drawdown has not been completed yet, but is not required to be done at this time because our grant year does not match FY23.

Number of Drawdowns or Reimbursements	1	5	6	6	18
Funding Stream 1	0	1	1	1	3
Funding Stream 2	N/A	N/A	N/A	N/A	0
Funding Stream 3	0	0	1	0	1
Funding Stream 4	0	1	1	1	3
Funding Stream 5	1	3	3	4	11

Outcomes
 In Q4 we have served no new families; year to date we have served 36 families of 129 people (one family welcomed a baby in June 2023). Year to date, 1 family exited with 100% (1 family) going to permanent housing.

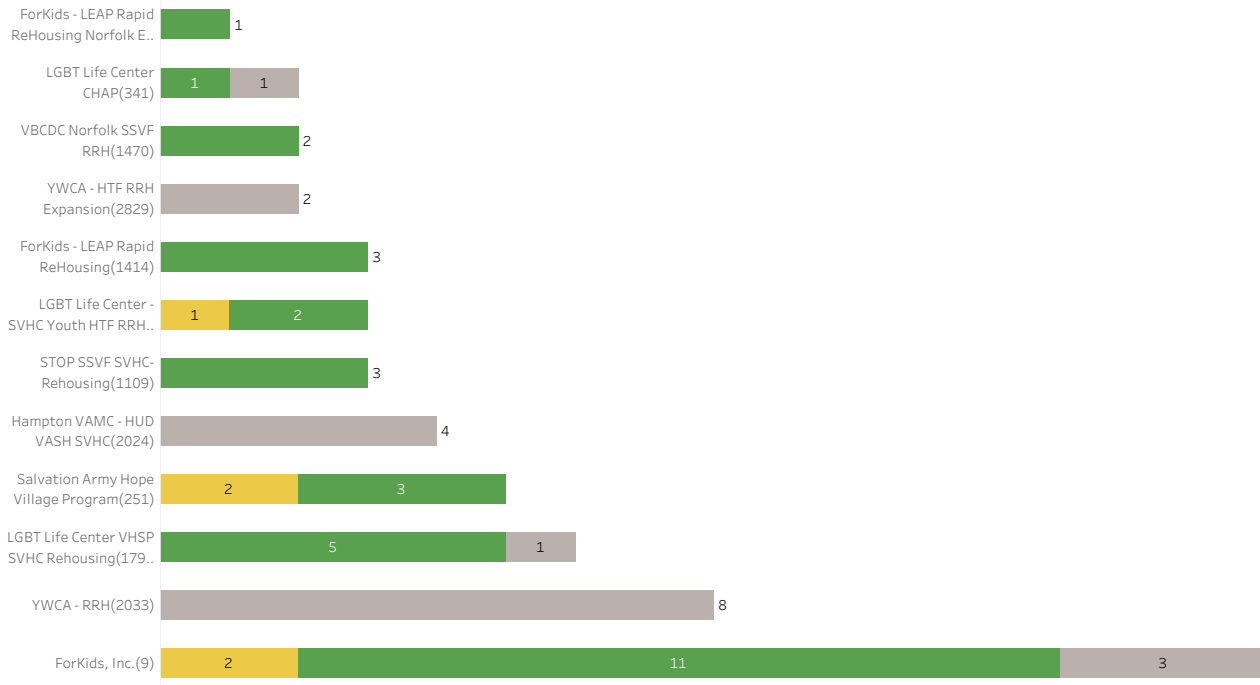
Challenges
 This quarter, an ongoing challenge has been having to lease units close to the maximum amount of Fair Market Rent due to lack of affordable units. Additionally, utility costs continue to increase. Even with utility allowances adjusted based on the unit and participant income, participants are still having difficulty paying their portion of utility costs. We are focused on being more proactive when working with participants and landlords to minimize costs by identifying and addressing maintenance issues. We have implemented HQS inspections biannually, housekeeping plans for when housekeeping is a challenge for participants, and we have revisited our monthly inspection procedures to ensure proper reporting of maintenance issues. Housekeeping continues to be an area of focus so that we can support participants with severe mental health and/or substance abuse concerns who may not have developed the life skills or habits required to uphold their responsibilities as tenants. We will be working to partner with volunteers or alumni to provide organizing and cleaning tips, and continuing to provide cleaning supplies to families.

SVHC Housing Referral Details

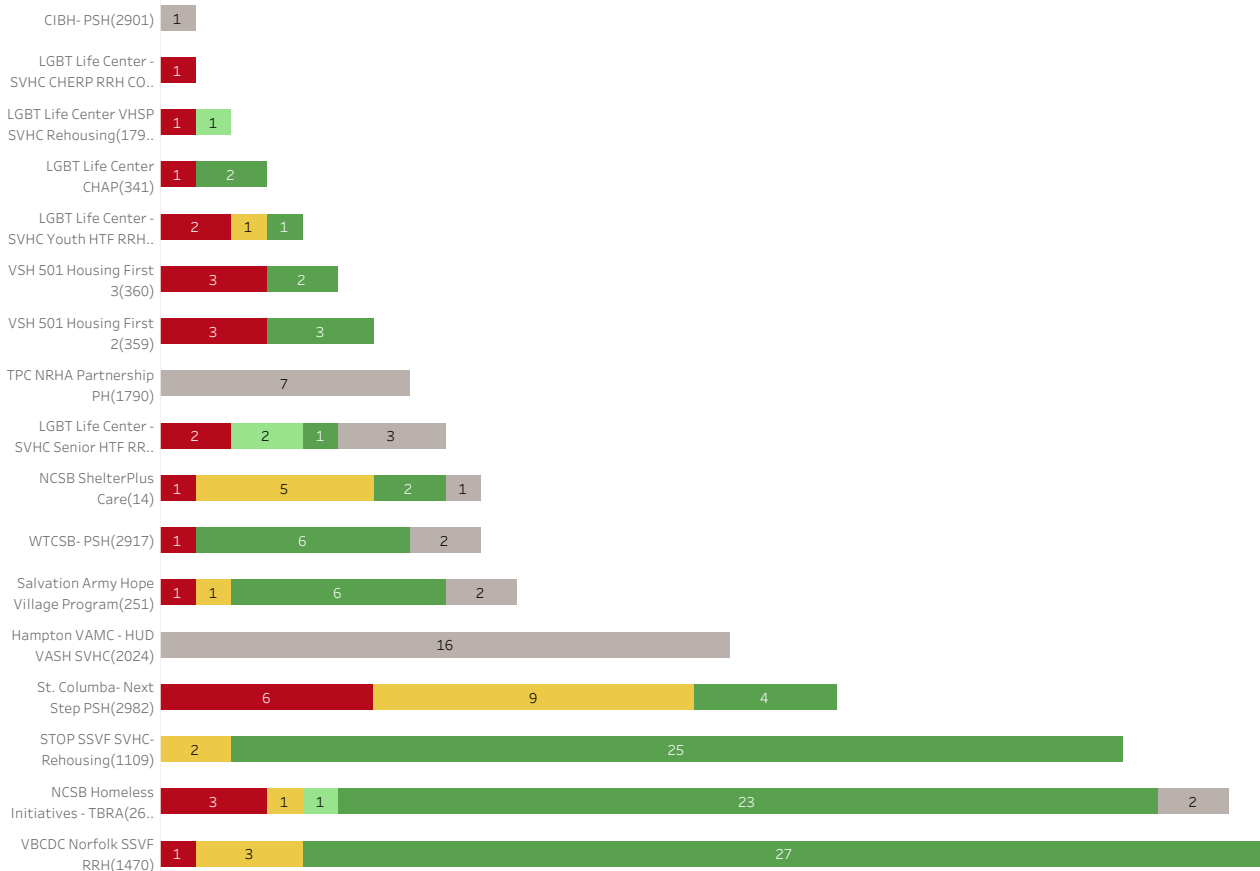
Date range: 1/1/2023 - 6/30/2023

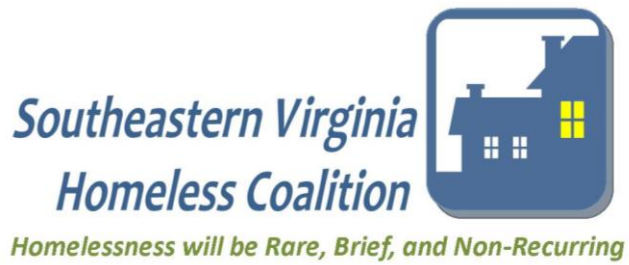


SCC Families Referrals



SCC Individuals Referrals



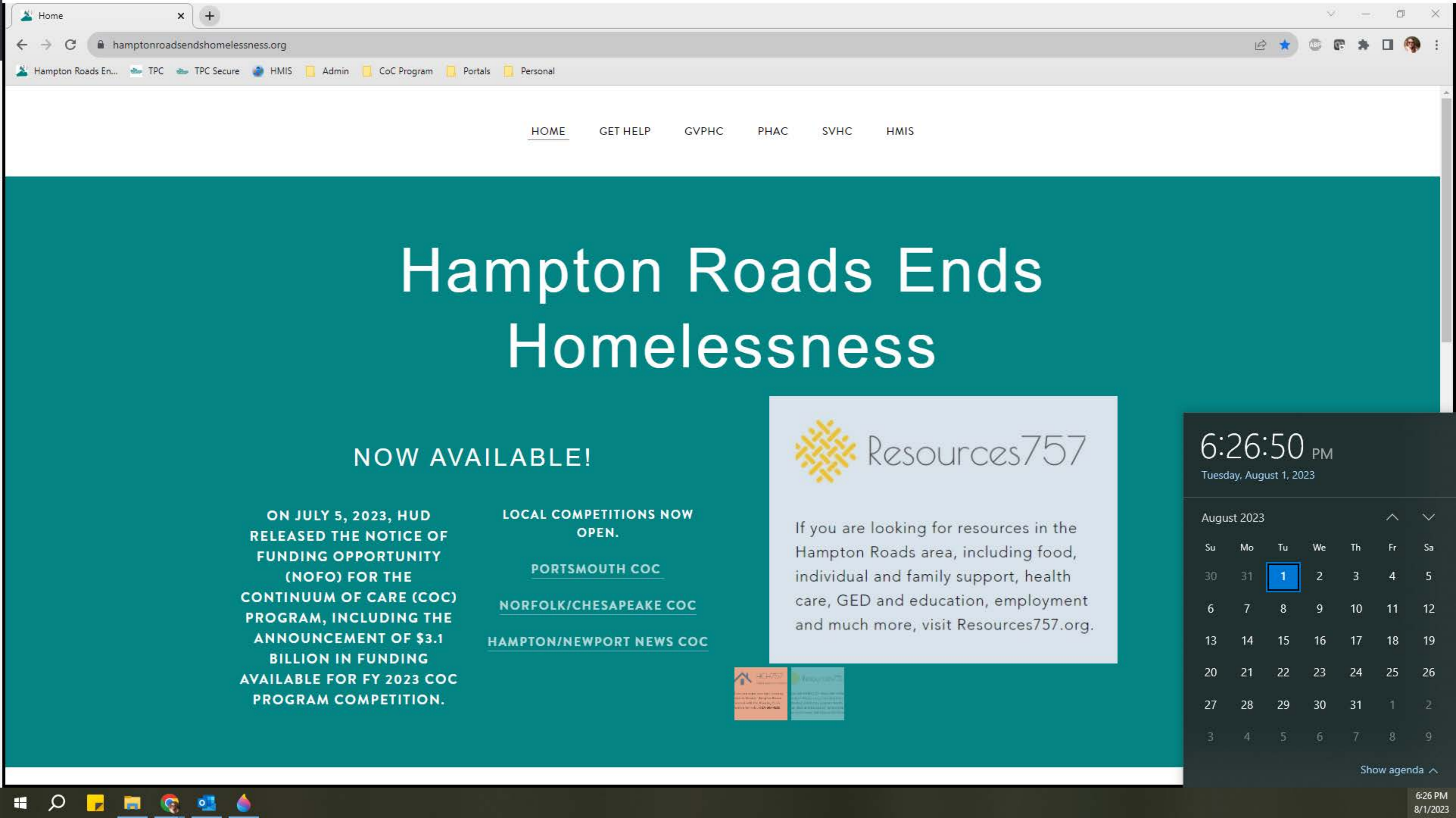


FY 2023 Continuum of Care Application
VA-501: Southeastern Virginia Homeless Coalition

Web Positing of Local Competition Deadline Attachment

Includes

- August 1, 2023 Website Screenshot



Hampton Roads Ends Homelessness

NOW AVAILABLE!

ON JULY 5, 2023, HUD RELEASED THE NOTICE OF FUNDING OPPORTUNITY (NOFO) FOR THE CONTINUUM OF CARE (COC) PROGRAM, INCLUDING THE ANNOUNCEMENT OF \$3.1 BILLION IN FUNDING AVAILABLE FOR FY 2023 COC PROGRAM COMPETITION.

LOCAL COMPETITIONS NOW OPEN.

- [PORTSMOUTH COC](#)
- [NORFOLK/CHESAPEAKE COC](#)
- [HAMPTON/NEWPORT NEWS COC](#)



If you are looking for resources in the Hampton Roads area, including food, individual and family support, health care, GED and education, employment and much more, visit Resources757.org.

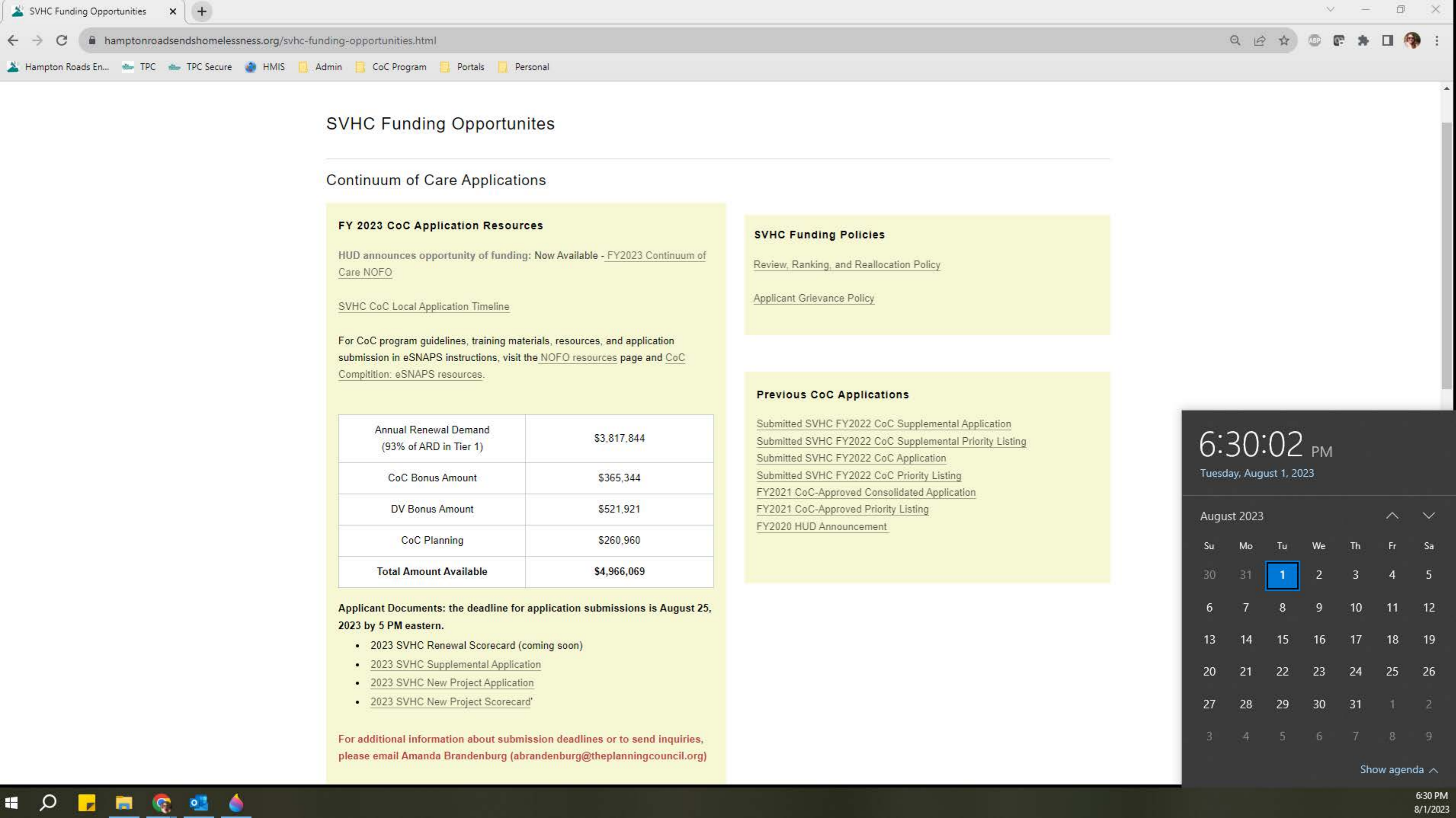


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Tuesday, August 1, 2023

August 2023

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13	14	15	16	17	18	19
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27	28	29	30	31	1	2
3	4	5	6	7	8	9

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SVHC Funding Opportunitites

Continuum of Care Applications

FY 2023 CoC Application Resources

HUD announces opportunity of funding: Now Available - [FY2023 Continuum of Care NOFO](#)

[SVHC CoC Local Application Timeline](#)

For CoC program guidelines, training materials, resources, and application submission in eSNAPS instructions, visit the [NOFO resources](#) page and [CoC Competition: eSNAPS resources](#).

Annual Renewal Demand (93% of ARD in Tier 1)	\$3,817,844
CoC Bonus Amount	\$365,344
DV Bonus Amount	\$521,921
CoC Planning	\$260,960
Total Amount Available	\$4,966,069

Applicant Documents: the deadline for application submissions is August 25, 2023 by 5 PM eastern.

- [2023 SVHC Renewal Scorecard](#) (coming soon)
- [2023 SVHC Supplemental Application](#)
- [2023 SVHC New Project Application](#)
- [2023 SVHC New Project Scorecard](#)

For additional information about submission deadlines or to send inquiries, please email Amanda Brandenburg (abrandenburg@theplanningcouncil.org)

SVHC Funding Policies

[Review, Ranking, and Reallocation Policy](#)

[Applicant Grievance Policy](#)

Previous CoC Applications

- [Submitted SVHC FY2022 CoC Supplemental Application](#)
- [Submitted SVHC FY2022 CoC Supplemental Priority Listing](#)
- [Submitted SVHC FY2022 CoC Application](#)
- [Submitted SVHC FY2022 CoC Priority Listing](#)
- [FY2021 CoC-Approved Consolidated Application](#)
- [FY2021 CoC-Approved Priority Listing](#)
- [FY2020 HUD Announcement](#)

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Tuesday, August 1, 2023

August 2023

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The Planning Council VA/MD
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On July 5, 2023, the U.S. Department of Housing and Urban Development (HUD) released the Notice of Funding Opportunity (NOFO) for the Continuum of Care (CoC) program, including the announcement of \$3.1 billion in funding available for the Fiscal Year 2023 program competition. Each Continuum of Care has opened their local competition. New and Renewal applications are due August 25, 2023.

More information regarding eligible programs, grantees, and local competition requirements can be found on the CoC websites.

- VA-501 Norfolk/Chesapeake/Western Tidewater CoC
- VA-505 Hampton/Newport News/Greater Williamsburg CoC
- VA-507 Portsmouth CoC



HAMPTONROADSENDSHOMELESSNESS.ORG
HAMPTON ROADS ENDS HOMELESSNESS
A Continuum of Care (CoC) is a regional or local planning body that coordinates housing and...

Boost this post to reach up to 759 more people if you spend \$42. **Boost post**

Like Comment Share

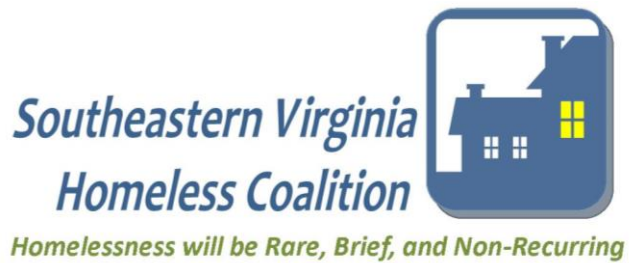
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Friday, August 4, 2023

August 2023

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27	28	29	30	31	1	2
3	4	5	6	7	8	9

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FY 2023 Continuum of Care Application
VA-501: Southeastern Virginia Homeless Coalition

Local Competition Scoring Tool Attachment

Includes

- FY2023 Local Renewal Project Scorecard
- FY2023 Local New Project Scorecard
- FY2023 Final Ranking Order

Overview Information	
Agency Name	
Project Name	
Project Type	
Points by Section	
- Successful Length of Stay	0 of 5
- Reduce Returns to Homelessness	0 of 5
- Retain or Increase Income	0 of 25
- Successful Exits or Retention	0 of 15
- Utilization Rates	0 of 5
- Project Administration	0 of 40
- Conditional Status	0 of 15
Total Points Received Before Bonus	0 of 110
- Special Populations	0 of 10
- Scorecard Timeline	0 of 3
Total Points Received After Bonus	0 of 123
Conditions for Next Year	Must pass HMIS Audit
	Must resolve deobligation
	Must perform appropriate drawdowns
Ranking Order	

Overview Comments	
Agency Comments:	

Housing Inventory	
Total Year Round Beds (per latest HUD application)	0
Total Year Round Units (per latest HUD application)	0
Total Unit count reported in latest GIW	0

Inventory & Population Comments	
Agency Comments:	

Population Served	
Total Number Served (May 1, 2022 - April 30, 2023)	
Total Number of Persons Served	0
Number of Adults (age 18 or over)	0
Number of Children (under age 18)	0
Number of Persons with Unknown Age	0
Number of Youth 18-24 Without Children	0
Number of Parenting Youth Age 18 to 24	0
Total Leavers/Stayers (May 1, 2022 - April 30, 2023)	
Total Number of Leavers	0
Number of Adult Leavers	0
Total Number of Stayers	0
Number of Adult Stayers	0

Successful Length of Stay	
Total Project Leavers before 6 months	PSH Projects Only
Total Project Leavers before 6 months is Zero	PSH Projects Only
Average Project Stay for Leavers	TH Projects Only
Average Project Stay for Leavers is below 180 days	TH Projects Only
Average # of days From Project Start to Housing Move-In	RRH Projects Only
Average LoT from Project Start to Housing Move-In is less than 30 days	RRH Projects Only

LoS, Exits, & Returns Comments	
Agency Comments:	

Reduce Returns to Homelessness	
Total Number of Leavers less Deceased []	0
% of Exits to Unknown or Homelessness	0.0%
- below 10%	Yes (0 of 5 points)

Successful Exits or Retention	
Total Number of Leavers less Deceased and Exceptions [0]	0
Successful exits are greater than 78%	TH Projects Only
Persons who remained in the project or exited to a permanent destination is greater than 97%	PSH/RRH Projects Only

Retain or Increase Income	
Number of Adult Leavers	0
Number of Adult Stayers	0
Number of Adult Stayers not yet required to have an annual assessment	0
% of Adult Project Participants with an Increase in Total Income	0%
- Above 46% (15 Points)	No
- Between 36% - 46% (10 Points)	No
- Between 26% - 35% (5 Points)	No
Total Points for Increasing Income	0 of 15 points
% of Adults obtaining or retaining mainstream benefits	0%
- above 78%	No (0 of 5 points)
% of Persons obtaining or retaining health insurance	0%
- above 97%	No (0 of 5 points)

Income Comments	
Agency Comments:	

Utilization Rates	
Average Persons Served on the Last Wednesday	0
Average Households Served on the Last Wednesday	0
Average Occupancy by Person	0%
Average Occupancy by Household	0%
- Occupancy at or above 90%	No (0 of 5 points)

Utilization & Administration Comments	
Agency Comments:	

Project Administration	
HMIS	
HMIS Audit (technical standards)	0%
HMIS Audit (technical standards) Pass	No (0 of 5 points)
Completed Audit Result Corrective Actions	No
Passed HMIS Re-Evaluation	No (0 of 5 points)
Error Rate at or below 5% (Excluding SSN)	No (0 of 5 points)
Project Guidelines	
Project Participates in Coordinated Entry	No (0 of 5 points)
Referrals - all service transactions and CE events are properly dispositioned	No (0 of 5 points)
Move-Ins Reflected -	
PH projects exit household from CE project upon Housing Move-In	No (0 of 5 points)
TH projects update Current Living Situation to match TH Move-In	No (0 of 5 points)
Deobligated Funds (Reported by HUD)	
Project Deobligated less than 10% of awarded funds	No (0 of 5 points)
Drawdown Rates (Reported by HUD)	
Drawdown Rates at least once per Quarter	No (0 of 5 points)

Conditional Status	
Conditions Imposed in Previous Year	Missing Information
Conditions from Previous Year Satisfied	n/a
New Conditions Imposed	Yes (0 of 5 points)
Condition Details	Must pass HMIS Audit
	Must resolve deobligation
	Must perform appropriate drawdowns

Conditions & Bonus Points Comments	
Agency Comments:	

Bonus Points - Special Populations	
Program serves 10% of one subpopulation = 5 pts	
Program serves 10% of two or more subpopulations = 10 pts	
Total Number of Persons Served	0
Number of Adults (age 18 or over)	0
% of Youth Household Population	0%
% of Persons with HIV/AIDS	0%
% of Persons Fleeing Domestic Violence	0%
% of Households Served with Children	0%
% of Persons that are Chronically Homeless	0%
% of Veterans Served	0%
% of persons that enter program with 0 Income	0%
% of Persons served with multiple Conditions at Start	0%
Number of Special Populations > 10%	0 (0 of 10 points)

Bonus Points - Scorecard Timeline	
Agency meets deadline for each segment of the scorecard timeline - 1 point per deadline	
Agency confirmed project APR by the deadline	No
Agency submitted eLOCES info by the deadline	No
Agency confirmed project Scorecard by the deadline	No
Number deadlines met	0 (0 of 3 points)

NEW PROJECTS THRESHOLD REQUIREMENTS

Project Name: _____ *Completed projects will be moved to the bottom of the list*
 Organization Name: _____
 Project Type: _____ *If you would like to change the project type, please do so in the HIC and re-copy the data to the RAW HIC DATA tab, or do so in the LIST OF PROJECTS TO BE REVIEWED.*
 Project Identifier: _____

New Projects
Threshold Review Complete

0%

THRESHOLD REQUIREMENTS

YES/NO

Stakeholders should NOT assume all requirements are fully addressed through this tool. CoC Program application requirements change periodically and annual NOFAs may provide more detailed guidance. The CoC collaborative applicant and project applicants should carefully review the annual NOFA criteria each year.

Yes to all

HUD THRESHOLD REQUIREMENTS

1. Applicant has Active SAM registration with current information.
2. Applicant has Valid DUNS number in application. Applicant has a valid UEI number.
3. Applicant has no Outstanding Delinquent Federal Debts- It is HUD policy, consistent with the purposes and intent of 31 U.S.C. 3720B and 28 U.S.C. 3201(e), that applicants with outstanding delinquent federal debt will not be eligible to receive an award of funds, unless:
 - (a) A negotiated repayment schedule is established and the repayment schedule is not delinquent, or
 - (b) Other arrangements satisfactory to HUD are made before the award of funds by HUD.
4. Applicant has no Debarments and/or Suspensions - In accordance with 2 CFR 2424, no award of federal funds may be made to debarred or suspended applicants, or those proposed to be debarred or suspended from doing business with the Federal Government.
5. Applicant has Accounting System - HUD will not award or disburse funds to applicants that do not have a financial management system that meets federal standards as described at 2 CFR 200.302. HUD may arrange for a survey of financial management systems for applicants selected for award who have not previously received federal financial assistance or where HUD Program officials have reason to question whether a financial management system meets federal standards, or for applicants considered high risk based on past performance or financial management findings.
6. Disclosed any violations of Federal criminal law - Applicants must disclose in a timely manner, in writing to HUD, all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Failure to make required disclosures can result in any of the remedies described in 2 CFR §200.338, Remedies for noncompliance, including suspension or debarment. This mandatory disclosure requirement also applies to subrecipients of HUD funds who must disclose to the pass-through entity from which it receives HUD funds.
7. Demonstrated they are Eligible Project Applicants - Eligible project applicants for the CoC Program Competition are, under 24 CFR 578.15, nonprofit organizations, States, local governments, and instrumentalities of State and local governments. Public housing agencies, as such term is defined in 24 CFR 5.100, are eligible without limitation or exclusion. Neither for-profit entities nor Indian tribes are eligible to apply for grants or to be subrecipients of grant funds.
8. Submitted the required certifications as specified in the NOFA.
9. Demonstrated the project is cost-effective, including costs of construction, operations, and supportive services with such costs not deviating substantially from the norm in that locale for the type of structure or kind of activity.
10. Demonstrated they Participate in HMIS - Project applicants, except Collaborative Applicants that only receive awards for CoC planning costs and, if applicable, UFA Costs, must agree to participate in a local HMIS system. However, in accordance with Section 407 of the Act, any victim service provider that is a recipient or subrecipient must not disclose, for purposes of HMIS, any personally identifying information about any client. Victim service providers must use a comparable database that complies with the federal HMIS data and technical standards. While not prohibited from using HMIS, legal services providers may use a comparable database that complies with federal HMIS data and technical standards, if deemed necessary to protect attorney client privilege.
11. Demonstrated Project Meets Minimum Project Standards - HUD will assess all new projects for the following minimum project eligibility, capacity, timeliness, and performance standards. Please note that these are minimum threshold criteria. CoCs and project applicants should carefully review each year's NOFA to ensure they understand and have accounted for all applicable standards. To be considered as meeting project quality threshold, all new projects must meet all of the following criteria:
 - (a) Project applicants and potential subrecipients must have satisfactory capacity, drawdowns, and performance for existing grant(s) that are funded under the SHP, S+C, or CoC Program, as evidenced by timely reimbursement of subrecipients, regular drawdowns, and timely resolution of any monitoring findings;

NEW PROJECTS THRESHOLD REQUIREMENTS

Project Name: _____ *Completed projects will be moved to the bottom of the list*
 Organization Name: _____
 Project Type: _____ *If you would like to change the project type, please do so in the HIC and re-copy the data to the RAW HIC DATA tab, or do so in the LIST OF PROJECTS TO BE REVIEWED.*
 Project Identifier: _____

New Projects
Threshold Review Complete

0%

THRESHOLD REQUIREMENTS

YES/NO

(b) For expansion projects, project applicants must clearly articulate the part of the project that is being expanded. Additionally, the project applicants must clearly demonstrate that they are not replacing other funding sources; and,

(c) Project applicants must demonstrate they will be able to meet all timeliness standards per 24 CFR 578.85. Project applicants with existing projects must demonstrate that they have met all project renewal threshold requirements of this NOFA. HUD reserves the right to deny the funding request for a new project, if the request is made by an existing recipient that HUD finds to have significant issues related to capacity, performance, unresolved audit or monitoring finding related to one or more existing grants, or does not routinely draw down funds from eLOCCS at least once per quarter. Additionally, HUD reserves the right to withdraw funds if no APR is submitted on the prior grant.

12. Demonstrated Project is Consistent with Jurisdictional Consolidated Plan(s) - All projects must be consistent with the relevant jurisdictional Consolidated Plan(s). The CoC will be required to submit a Certification of Consistency with the Consolidated Plan at the time of application submission to HUD.

CoC THRESHOLD REQUIREMENTS

For each requirement, select "Yes" if the project has provided reasonable assurances that the project will meet the requirement, has been given an exception by the CoC or will request a waiver from HUD. Otherwise select "No".

Coordinated Entry Participation

Housing First and/or Low Barrier Implementation

Documented, secured minimum match

Project has reasonable costs per permanent housing exit, as defined locally

Project is financially feasible

Applicant is active CoC participant

Application is complete and data are consistent

Data quality at or above 90%

Bed/unit utilization rate at or above 90%

Acceptable organizational audit/financial review

Documented organizational financial stability

Southeastern Virginia Homeless Coalition
2023 Continuum of Care Supplemental Application
FINAL RANKING ORDER

On July 5, 2023, HUD released the Notice of Funding Opportunity (NOFO) for the Continuum of Care (CoC) Program, including the announcement of \$3.1 billion in funding available for FY 2023 CoC Program Competition. HUD requires the CoC to clearly indicate which projects are prioritized for funding utilizing a two-tiered ranking process, except for CoC Planning and UFA costs, with the understanding that projects ranked in the second tier are at risk of not being funded.

The FY2023 Appropriation impacted funding available for CoC Program priorities in the FY2023 NOFO and Competition

- HUD will only provide up to 10% in additional funds for project administrative costs
- CoCs will have to rank all projects applications in utilizing a two-tiered process, with each tier representing financial thresholds

HUD has established financial thresholds within which CoCs must place projects:

- Tier 1 = 93% of the CoC's Annual Renewal Demand (ARD)
 - Ranking begins with 1
 - Ranking continues through the number of projects it takes to meet this financial threshold
- Tier 2 = The CoC's ARD minus Tier 1, plus the Permanent Housing Bonus
 - Ranking begins with the number after the last number in Tier 1
 - Ranking continues through the number of projects it takes to meet this financial threshold

CoC's Approved Annual Renewal Demand	\$ 3,817,844
CoC's Approved Preliminary Pro Rata Need	\$ 5,219,207
CoC's Approved Planning Amount (Not ranked)	\$ 260,960
CoC's Approved Permanent Housing Bonus	\$ 365,344
CoC's Approved Domestic Violence Bonus	\$ 521,921
Amount for Tier 1 Projects	\$ 3,550,595
Amount For Tier 2 Projects (including PH Bonus)	\$ 632,593

The CoC local competition deadline for renewal scorecards was July 21, 2023 by 5:00 PM. The SVHC Program Monitoring Committee convened on July 31, 2022 to assess the performance of each project and determine the preliminary FY 2023 SVHC Renewal Project Ranking Order for the Continuum of Care NOFO. The SVHC performance scorecard was completed for all Renewal Projects and presented during the CoC peer review process. The CoC worked to assign each project with a conditional status (either with condition or without condition) and a CoC Score.

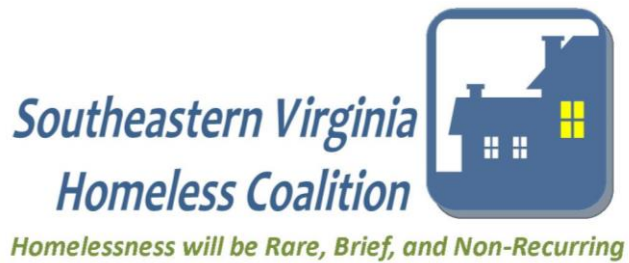
The Governing Board convened on August 31, 2023 to hear presentations on renewal and new projects. The Governing Board also assessed the eligibility and ability of the new project applicants to be funded under the CoC or DV Bonus funds. Renewal projects were reviewed using the Exhibit 2 application, Supplemental Application, and CoC Renewal Scorecard. New projects were reviewed using the New Project Application and the New Project Scorecard. The CoC rejected a project submitted by Divine Inspiration Outreach for Burfoot House Transitional Housing during the Peer Review meeting. The Governing Board set the final ranking order following the SVHC Ranking Principals.

Following the CoC approved Ranking Principles as outlined in the SVHC Review, Ranking, & Reallocation Policy, the FY2023 SVHC Project Ranking Order was established based on the following principles:

- A. Renewal projects determined to be Eligible without Conditions will be ranked as the top projects from highest scoring to lowest scoring.
- B. Renewal projects determined to be Eligible with Conditions will follow renewal projects Eligible without Conditions from highest scoring to lowest scoring.
- C. New project(s) created through reallocation will maintain the ranking order of the previously funded project
- D. New project(s) will follow renewal projects in the order determined by the Ranking Committee (if multiple new projects exist).
 1. The lowest ranked new project will be ineligible.
 2. New projects determined to be ineligible will not be ranked on the final CoC Consolidated Application or submitted to HUD for funding.

This announcement shall serve as notification of approval for the projects listed below to apply for funding under the FY2023 SVHC Continuum of Care Program Application.

Tier	CoC Rank	Project Status	Agency	Project Name	Project Type	Conditional Status (Yes/No)	CoC Scorecard Score	Project Budget Amount	CoC Running Budget Total
1	1	Approved	ForKids	Housing Crisis Hotline	SSO-CE Renewal	N/A	N/A	\$ 147,673.00	\$ 147,673.00
	2	Approved	The Planning Council	SVHC HMIS Project	HMIS Renewal	N/A	N/A	\$ 121,832.00	\$ 269,505.00
	3	Approved	ForKids	Legacy	PH-PSH Renewal	No	123	\$ 548,234.00	\$ 817,739.00
	4	Approved	ForKids	LEAP	PH-RRH Renewal	No	118	\$ 714,191.00	\$ 1,531,930.00
	5	Approved	Norfolk Community Services Board	Shelter Plus Care	PH-PSH Renewal	No	117	\$ 595,774.00	\$ 2,127,704.00
	6	Approved	Virginia Supportive Housing	SHR Housing First 2 Consolidated	PH-PSH Renewal	No	113	\$ 1,069,784.00	\$ 3,197,488.00
	7	Approved	LGBT Life Center	CHAP Norfolk	PH-PSH Renewal	No	112	\$ 353,107.00	\$ 3,550,595.00
2	7	Approved	LGBT Life Center	CHAP Norfolk	PH-PSH Renewal	No	112	\$ 52,430.00	\$ 3,603,025.00
	8	Approved	St Columba	Next Step	PH-PSH Renewal	No	93	\$ 103,832.00	\$ 3,706,857.00
	9	Approved	ForKids	Elizabeth Place	PH-PSH Renewal	Yes	113	\$ 110,987.00	\$ 3,817,844.00
	10	Approved	Norfolk Community Services Board	New Ventures	PH-PSH New	N/A	N/A	\$ 365,344.00	\$ 4,183,188.00
	11	Approved	LGBT Life Center	Intimate Partner Violence	DV PH-RRH New	N/A	N/A	\$ 338,936.00	\$ 4,522,124.00
Not Ranked	Approved	The Planning Council	SVHC Planning	Planning New	N/A	N/A	\$ 260,960.00	\$ 4,783,084.00	



FY 2023 Continuum of Care Application
VA-501: Southeastern Virginia Homeless Coalition

Scored Forms for One Project Attachment

Includes

- FY2023 Renewal PSH Project Scorecard
- SVHC FY2023 Final Ranking Order
- Minutes from July 31, 2023 Program Monitoring Committee Peer Review of CoC Project Renewal Scorecards

Overview Information		
Agency Name	LGBT Life Center	
Project Name	CHAP Norfolk	
Project Type	Permanent Supportive Housing	
Points by Section		
- Successful Length of Stay	5 of 5	
- Reduce Returns to Homelessness	5 of 5	
- Retain or Increase Income	15 of 25	
- Successful Exits or Retention	15 of 15	
- Utilization Rates	5 of 5	
- Project Administration	30 of 40	
- Conditional Status	15 of 15	
Total Points Received Before Bonus	90 of 110	
- Special Populations	10 of 10	
- Scorecard Timeline	2 of 3	
Total Points Received After Bonus	102 of 123	
Conditions for Next Year	None	
Ranking Order	7	

Overview Comments	
Agency Comments:	
Post Peer Review - Return 10 points under Referrals and Move-Ins. Final Score 112 without Conditions.	

Housing Inventory	
Total Year Round Beds (per latest HUD application)	51
Total Year Round Units (per latest HUD application)	27
Total Unit count reported in latest GIW	0

Inventory & Population Comments	
Agency Comments:	
Agency served 49 clients for the total grant year.	

Population Served	
Total Number Served (May 1, 2022 - April 30, 2023)	
Total Number of Persons Served	47
Number of Adults (age 18 or over)	40
Number of Children (under age 18)	7
Number of Persons with Unknown Age	0
Number of Youth 18-24 Without Children	1
Number of Parenting Youth Age 18 to 24	0
Total Leavers/Stayers (May 1, 2022 - April 30, 2023)	
Total Number of Leavers	13
Number of Adult Leavers	10
Total Number of Stayers	34
Number of Adult Stayers	30

Successful Length of Stay	
Total Project Leavers before 6 months	0
Total Project Leavers before 6 months is Zero	Yes (5 of 5 points)
Average Project Stay for Leavers	TH Projects Only
Average Project Stay for Leavers is below 180 Days	TH Projects Only
Average # of Days From Project Start to Housing Move-In	RRH Projects Only
Average LoT from Project Start to Housing Move-In is less than 30 days	RRH Projects Only

LoS, Exits, & Returns Comments	
Agency Comments:	

Reduce Returns to Homelessness	
Total Number of Leavers less Deceased [1]	12
% of Exits to Unknown or Homelessness	0.0%
- below 10%	Yes (5 of 5 points)

Successful Exits or Retention	
Total Number of Leavers less Deceased and Exceptions [2]	11
Successful exits are greater than 78%	TH Projects Only
Persons who remained in the project or exited to a permanent destination is greater than 97%	Yes (15 of 15 points)

Retain or Increase Income	
Number of Adult Leavers	10
Number of Adult Stayers	30
Number of Adult Stayers not yet required to have an annual assessment	6
% of Adult Project Participants with an Increase in Total Income	50%
- Above 46% (15 Points)	Yes
- Between 36% - 46% (10 Points)	No
- Between 26% - 35% (5 Points)	No
Total Points for Increasing Income	15 of 15 points
% of Adults obtaining or retaining mainstream benefits	74%
- above 80%	No (0 of 5 points)
% of Persons obtaining or retaining health insurance	93%
- above 95%	No (0 of 5 points)

Income Comments	
Agency Comments:	

Utilization Rates	
Average Persons Served on the Last Wednesday	36.5
Average Households Served on the Last Wednesday	25
Average Occupancy by Person	72%
Average Occupancy by Household	93%
- Occupancy at or above 90%	Yes (5 of 5 points)

Utilization & Administration Comments	
Agency Comments:	
Household occupancy exceeds 90%. The Projects Exits from CE upon Housing Move-In and the service transaction dispositions have been corrected with guidance from TPC. TPC NOTE - Utilization changed from Persons to Units on 7/21/2023. Retracted Bonus Point for Scorecard confirmation deadline.	

Project Administration	
HMIS	
HMIS Audit (technical standards)	Pass
HMIS Audit (technical standards) Pass	Yes (10 of 10 points)
Completed Audit Result Corrective Actions	N/A
Passed HMIS Re-Evaluation	N/A
Error Rate at or below 5% (Excluding SSN)	Yes (5 of 5 points)
Project Guidelines	
Project Participates in Coordinated Entry	Yes (5 of 5 points)
Referrals - all service transactions and CE events are properly dispositioned	No (0 of 5 points)
Move-Ins Reflected -	
PH projects exit household from CE project upon Housing Move-In	No (0 of 5 points)
TH projects update Current Living Situation to match TH Move-In	
Deobligated Funds (Reported by HUD)	
Project Deobligated less than 10% of awarded funds	Yes (5 of 5 points)
Drawdown Rates (Reported by HUD)	
Drawdown Rates at least once per Quarter	Yes (5 of 5 points)

Conditional Status	
Conditions Imposed in Previous Year	No (10 of 10)
Conditions from Previous Year Satisfied	n/a
New Conditions Imposed	No (5 of 5 points)
Condition Details	None

Conditions & Bonus Points Comments	
Agency Comments:	

Bonus Points - Special Populations	
Program serves 10% of one subpopulation = 5 pts	
Program serves 10% of two or more subpopulations = 10 pts	
Total Number of Persons Served	47
Number of Adults (age 18 or over)	40
% of Youth Household Population	3%
% of Persons with HIV/AIDS	68%
% of Persons Fleeing Domestic Violence	0%
% of Households Served with Children	16%
% of Persons that are Chronically Homeless	30%
% of Veterans Served	3%
% of persons that enter program with 0 income	48%
% of Persons served with multiple Conditions at Start	47%
Number of Special Populations > 10%	5 (10 of 10 points)

Bonus Points - Scorecard Timeline	
Agency meets deadline for each segment of the scorecard timeline - 1 point per deadline	
Agency confirmed project APR by the deadline	Yes
Agency submitted eDCCS info by the deadline	Yes
Agency confirmed project Scorecard by the deadline	No
Number deadlines met	2 (2 of 3 points)

Southeastern Virginia Homeless Coalition
2023 Continuum of Care Supplemental Application
FINAL RANKING ORDER

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- A. Renewal projects determined to be Eligible without Conditions will be ranked as the top projects from highest scoring to lowest scoring.
- B. Renewal projects determined to be Eligible with Conditions will follow renewal projects Eligible without Conditions from highest scoring to lowest scoring.
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	10	Approved	Norfolk Community Services Board	New Ventures	PH-PSH New	N/A	N/A	\$ 365,344.00	\$ 4,183,188.00
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Not Ranked	Approved	The Planning Council	SVHC Planning	Planning New	N/A	N/A	\$ 260,960.00	\$ 4,783,084.00	

Southeastern Virginia Homeless Coalition (SVHC)
 Program Monitoring Committee Meeting Minutes
 July 31, 2023
 ForKids

Attendees	Stacie Walls, LGBT Life Center Kristen Pine, YWCA Mary Riley, City of Chesapeake Juanita Dowdy, ForKids Kerry Mitchell, ForKids Jessica Milloy, ForKids Julie Snell, LGBT Life Center Lindsay Taylor, LGBT Life Center Marla Robinson, NCSB John Guglielmino, NCSB	Carolsue McGehee, NCSB Corinne Santana, NCSB Alicia Mathews, St Columba Sara Miller, TSA Maddi Zingraff, VSH Barbara Wagner, VSH Nathan Ruckman, VSH Amanda Brandenburg, The Planning Council Natalie Jackson, The Planning Council
AGENDA ITEM	DISCUSSION POINTS	
MINUTES	Juanita Dowdy moves to accept the June 21, 2023 minutes as written. The motion was seconded and proved with no objections or abstentions.	
PEER REVIEW	<p>HUD released the FY2023 Continuum of Care Program NOFO on July 5, 2023 with a due date of September 28, 2023.</p> <p>Amanda Brandenburg reviewed the process for Peer Review. Renewal applicants will be able to use their time to advocate for considerations on the Scorecard and have points returned or conditions lifted. All agencies will vote to approve or deny the requests for consideration, where the applicant will abstain. Approved requests set precedence for similar requests for the following applications. Requests for consideration that were not included in the scorecard submission will not be considered. Agencies will vote at the end of each project presentation for the project to proceed with or without condition.</p> <p>Virginia Supportive Housing</p> <ul style="list-style-type: none"> • South Hampton Roads Housing First Permanent Supportive Housing. This will be the first year of the consolidated SHR HF 2 & SHR HF 3 project. Total of 73 beds. The CoC Scorecard has a base score of 98 with no conditions. <ul style="list-style-type: none"> ○ Successful Length of Stay: VSH is requesting consideration for 5 points for an individual that was exited due to incarceration. The individual was in the program for 4 months. Alicia Mathews moves the consideration be approved. VSH abstains. Motion carries and 5 points returned. ○ Final score 103 no conditions. VSH abstain. Motion carries ○ RETRO – Committee voted to return all points under Referrals and Move-ins. 10 points back. ○ Final Score 113 without conditions. The committee voted to approve the project for inclusion in the CoC application unanimously, VSH abstains. <p>St Columba</p> <ul style="list-style-type: none"> • Next Step Permanent Supportive Housing. This is the first year for Next Step applying as a Permanent Supportive Housing program. The scorecard timeframe covers the last year 	

of the Transitional Housing program. The base score is 73 points with condition to perform appropriate drawdowns.

- Retain or Increase Income: St Columba is requesting consideration for an individual that passed away while enrolled in the program. Excluding this individual would put the performance above the threshold. Maddi Zingraff moves to approve the consideration. St. Columba abstains. Motion approved and 5 points returned.
- Utilization: St Columba is requesting consideration for 5 pts. With the project planning to transition from TH to PSH, St Columba requested to pause referrals to prepare to take PSH referrals. In March 2022, the program was at full capacity, during the summer of 2022 there were issues with filling vacancies. In August, the agency requested to pause. Kristen Pine noted that the CoC should consider this request for this project specifically based on the project reallocation and CoC approval to pause referrals. Marla Robinson motioned to approve the request. ST Columba abstain. The motion was approved, and 5 points returned.
- Drawdown rates: St Columba is requesting consideration for 5 points due to the delay of the grant agreement. The grant start date is February 1. St Columba received the contract on June 7. John Guglielmino moves to approve the consideration. St Columba abstains. Motion carries and 5 points returned.
- Conditional Status: St Columba is requesting the condition be lifted as the drawdown rates consideration has also been lifted. The committee approved the motion. St Columba abstains. 5 points returned.
- Final Score total is 93 without conditions. The committee voted to approve the project for inclusion in the CoC application unanimously, St Columba abstains.

Norfolk Community Services Board

- Shelter Plus Care Permanent Supportive Housing. The CoC scorecard has a base score of 77 with conditions to perform appropriate drawdowns.
 - Retain or Increase income: NCSB is requesting consideration due to one individual refusing to apply for benefits. The individual subsequently exited to self-pay in a unit. NCSB recalled the consideration.
 - Utilization: NCSB requests to calculate utilization by units. 5 points returned; however, this should have been confirmed with the Scorecard Confirmation, denial of bonus point for meeting scorecard confirmation deadline.
 - HMIS Error Rate: NCSB is requesting consideration on the basis that the program operates many homeless service programs. An exception for the error rate threshold should be placed on all projects that operate ES. The HMIS data team confirmed that the scorecard error rate only looks at the Project APR error rate. Additionally, projects that are not peer reviewed should not impact the projects that are included in peer review. NCSB recalled the consideration.
 - POST MEETING UPDATE. Upon review of this measure, it was identified that the scorecard was not accurate and that the NCSB Shelter Plus Care project should have received these points. 5 points returned.
 - Coordinated Entry Referrals and Move-Ins – request that all points be returned to all agencies that lost points due to the quick roll out of the measures and the lack of a margin of error. Additionally, there was no method for agencies to review and make fixes to the data. Recommend processes for agencies to self-check data and include a margin of error. Juanita Dowdy motions that all points are awarded for all providers that lost the 10 points under Coordinated Entry Referrals and Move-Ins. Motion approved and 10 points returned.

- Drawdowns: NCSB is requesting consideration due to delays in the process. NCSB attempted their first draw in July. NCSB was notified that they were locked out of eSNAPS. Carolyn and the finance staff were all out due to various issues that led to the delay in submitting the first draw. The only draw that was missing was during the first quarter. Alicia Mathews moves to approve the consideration. NCSB abstains. Motion carries and 5 points returned.
- Conditional status: NCSB requests to lift condition. Nathan Ruckman motions to approve. NCSB abstains. Motion carries and 5 points returned.
- Final I12 without conditions. The committee voted to approve the project for inclusion in the CoC application unanimously, NCSB abstains.
- POST MEETING UPDATE: Final score of I17 without conditions.

LGBT Life Center

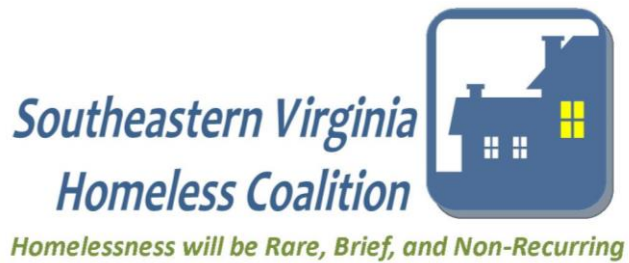
- CHAP Norfolk Permanent Supportive Housing. The CoC scorecard has a base score of 102 with no conditions.
- Referrals and Move-Ins – precedence from Referrals and Move-ins. Return 10 points.
- Final score of I12 without conditions. The committee voted to approve the project for inclusion in the CoC application unanimously, LGBT Life Center abstains.

ForKids

- Legacy Permanent Supportive Housing. Base score of 103 with condition to perform appropriate drawdowns.
 - Coordinated Entry: precedence from Referrals and Move-ins. Return 10 points.
 - Drawdowns: ForKids is requesting consideration as only the first quarter draw was missed. Grant started in October and ForKids was closing out previous grant, then when attempting to draw new grant, HUD office was closed during holiday break. Maddi Zingraff moves to approve. ForKids Abstains. Motion carries, 5 points returned.
 - Condition: ForKids request to lift condition. John Guglielmino motions to approve. ForKids abstains. Motion carries, 5 points returned.
 - Final score of 123 without conditions. The committee voted to approve the project for inclusion in the CoC application unanimously, ForKids abstains.
- Elizabeth Place Permanent Supportive Housing. Base score of 93 with condition to perform appropriate drawdowns.
 - Length of stay: ForKids is requesting considerations as there was a family in the program for 3 years and a baby was born two months before the household exited. If the baby were not included in the measure, there would be no exits before 6 months. Additionally, this household had a positive exit through the move-on program. John Guglielmino motions to approve. ForKids abstains. Motion carries and 5 points returned.
 - Retain or Increase Income: ForKids is requesting consideration as one household exited from PSH to NRHA. The household was case managed for 6 months after exit and worked with the household to apply and appeal SSI determination, With ForKids assistance the household was awarded SSI appeal. Client gained income after. Marla Robinson moves to approve. ForKids abstains. Motion carries, 5 points returned.
 - Utilization: ForKids is requesting consideration as program encountered delay in entering households due to ineligible client referrals. The program must wait 30 days after the vacancy is announced before moving to families that do not meet

	<p>chronic status. Carolsue McGehee moves to approve. ForKids abstains. Motion carries, 5 points returned.</p> <ul style="list-style-type: none"> ○ Coordinated Entry: precedence from Referrals and Move-ins. Return 5 points. ○ Final score of 113 with condition to perform appropriate drawdowns. The committee voted to approve the project for inclusion in the CoC application unanimously, ForKids abstains. <ul style="list-style-type: none"> ● LEAP Consolidated Rapid Rehousing. The CoC scorecard has a base score of 73 with condition to perform appropriate drawdowns. <ul style="list-style-type: none"> ○ Successful Length of Stay: ForKids is requesting consideration for 5 points due to the number of days it takes to identify housing and move in. The scorecard threshold is 30 days, the CoC performance threshold is 65 days. Performance is at 98 days. However, ForKids has made improvements in decreasing the average length of time to move in. Retract argument. Look at averaging the number of days and identifying a more realistic threshold for future CoC scorecards. ○ Successful Exits: ForKids is requesting consideration for 15 individuals that exited the program due to losing eligibility and one individual that went MIA. Most households exited to friends and family that were temporary exits. Nathan Ruckman motions to approve. ForKids abstains. Motion carries, 15 points returned. ○ Coordinated Entry: precedence from Referrals and Move-ins. Return 10 points. ○ Drawdowns: Request for consideration as ForKids closed both grants before consolidation of Bridge RRH and LEAP RRH. Maddi moves. ForKids abstains. Motion carries, 5 points returned. ○ Conditional Status: ForKids is requesting the condition be lifted which would also satisfy the previous condition satisfied. Kristen Pines moves to lift conditional status. ForKids abstains. Motions carries, 15 points returned. ○ Final score of 118 without conditions. The committee voted to approve the project for inclusion in the CoC application unanimously, ForKids abstains.
CoC NOFO	Amanda Brandenburg reviewed the CoC scorecard timeline. Applications will be due August 25, 2023. Project presentations will take place at a special Governing Board meeting.
UPDATES & ANNOUNCEMENTS	

Meeting adjourned 12:35 pm
Next Meeting: August 14, 2023 @ ForKids



FY 2023 Continuum of Care Application
VA-501: Southeastern Virginia Homeless Coalition

Notification of Projects Rejected-Reduced Attachment

Includes

- Email for Burfoot House
- Final Ranking Order

Amanda Brandenburg

From: Amanda Brandenburg
Sent: Thursday, August 31, 2023 5:03 PM
To: lisa@abbalist.org
Subject: Burfoot House New Project Application Status

Hi Lisa,

Thank you for your submission though the SVHC HUD CoC Program Competition. Unfortunately, there was not a representative from your organization in attendance to present the proposed project at the Thursday, August 31, 2023 Governing Board meeting, as required through the local competition. The Governing Board discussed the proposed project and determined it should be disqualified. As a requirement of the HUD competition, we must notify projects if they are accepted or rejected.

The Governing Board has decided that due to this absence, **the Burfoot House application will be rejected.**

Thank you,

Amanda Brandenburg
Program Manager, Regional Continuums of Care Program
The Planning Council
2551 Eltham Avenue, Suite I
Norfolk, VA 23513

Direct Line - 757.622.9268 x 3004

www.theplanningcouncil.org

www.hamptonroadsendshomelessness.org



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Identify community needs
Connect people with solutions
Improve lives

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Southeastern Virginia Homeless Coalition
2023 Continuum of Care Supplemental Application
FINAL RANKING ORDER

On July 5, 2023, HUD released the Notice of Funding Opportunity (NOFO) for the Continuum of Care (CoC) Program, including the announcement of \$3.1 billion in funding available for FY 2023 CoC Program Competition. HUD requires the CoC to clearly indicate which projects are prioritized for funding utilizing a two-tiered ranking process, except for CoC Planning and UFA costs, with the understanding that projects ranked in the second tier are at risk of not being funded.

The FY2023 Appropriation impacted funding available for CoC Program priorities in the FY2023 NOFO and Competition

- HUD will only provide up to 10% in additional funds for project administrative costs
- CoCs will have to rank all projects applications in utilizing a two-tiered process, with each tier representing financial thresholds

HUD has established financial thresholds within which CoCs must place projects:

- Tier 1 = 93% of the CoC's Annual Renewal Demand (ARD)
 - Ranking begins with 1
 - Ranking continues through the number of projects it takes to meet this financial threshold
- Tier 2 = The CoC's ARD minus Tier 1, plus the Permanent Housing Bonus
 - Ranking begins with the number after the last number in Tier 1
 - Ranking continues through the number of projects it takes to meet this financial threshold

CoC's Approved Annual Renewal Demand	\$ 3,817,844
CoC's Approved Preliminary Pro Rata Need	\$ 5,219,207
CoC's Approved Planning Amount (Not ranked)	\$ 260,960
CoC's Approved Permanent Housing Bonus	\$ 365,344
CoC's Approved Domestic Violence Bonus	\$ 521,921
Amount for Tier 1 Projects	\$ 3,550,595
Amount For Tier 2 Projects (including PH Bonus)	\$ 632,593

The CoC local competition deadline for renewal scorecards was July 21, 2023 by 5:00 PM. The SVHC Program Monitoring Committee convened on July 31, 2022 to assess the performance of each project and determine the preliminary FY 2023 SVHC Renewal Project Ranking Order for the Continuum of Care NOFO. The SVHC performance scorecard was completed for all Renewal Projects and presented during the CoC peer review process. The CoC worked to assign each project with a conditional status (either with condition or without condition) and a CoC Score.

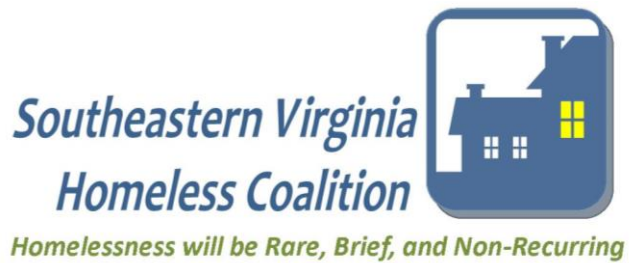
The Governing Board convened on August 31, 2023 to hear presentations on renewal and new projects. The Governing Board also assessed the eligibility and ability of the new project applicants to be funded under the CoC or DV Bonus funds. Renewal projects were reviewed using the Exhibit 2 application, Supplemental Application, and CoC Renewal Scorecard. New projects were reviewed using the New Project Application and the New Project Scorecard. The CoC rejected a project submitted by Divine Inspiration Outreach for Burfoot House Transitional Housing during the Peer Review meeting. The Governing Board set the final ranking order following the SVHC Ranking Principals.

Following the CoC approved Ranking Principles as outlined in the SVHC Review, Ranking, & Reallocation Policy, the FY2023 SVHC Project Ranking Order was established based on the following principles:

- A. Renewal projects determined to be Eligible without Conditions will be ranked as the top projects from highest scoring to lowest scoring.
- B. Renewal projects determined to be Eligible with Conditions will follow renewal projects Eligible without Conditions from highest scoring to lowest scoring.
- C. New project(s) created through reallocation will maintain the ranking order of the previously funded project
- D. New project(s) will follow renewal projects in the order determined by the Ranking Committee (if multiple new projects exist).
 1. The lowest ranked new project will be ineligible.
 2. New projects determined to be ineligible will not be ranked on the final CoC Consolidated Application or submitted to HUD for funding.

This announcement shall serve as notification of approval for the projects listed below to apply for funding under the FY2023 SVHC Continuum of Care Program Application.

Tier	CoC Rank	Project Status	Agency	Project Name	Project Type	Conditional Status (Yes/No)	CoC Scorecard Score	Project Budget Amount	CoC Running Budget Total
1	1	Approved	ForKids	Housing Crisis Hotline	SSO-CE Renewal	N/A	N/A	\$ 147,673.00	\$ 147,673.00
	2	Approved	The Planning Council	SVHC HMIS Project	HMIS Renewal	N/A	N/A	\$ 121,832.00	\$ 269,505.00
	3	Approved	ForKids	Legacy	PH-PSH Renewal	No	123	\$ 548,234.00	\$ 817,739.00
	4	Approved	ForKids	LEAP	PH-RRH Renewal	No	118	\$ 714,191.00	\$ 1,531,930.00
	5	Approved	Norfolk Community Services Board	Shelter Plus Care	PH-PSH Renewal	No	117	\$ 595,774.00	\$ 2,127,704.00
	6	Approved	Virginia Supportive Housing	SHR Housing First 2 Consolidated	PH-PSH Renewal	No	113	\$ 1,069,784.00	\$ 3,197,488.00
	7	Approved	LGBT Life Center	CHAP Norfolk	PH-PSH Renewal	No	112	\$ 353,107.00	\$ 3,550,595.00
2	7	Approved	LGBT Life Center	CHAP Norfolk	PH-PSH Renewal	No	112	\$ 52,430.00	\$ 3,603,025.00
	8	Approved	St Columba	Next Step	PH-PSH Renewal	No	93	\$ 103,832.00	\$ 3,706,857.00
	9	Approved	ForKids	Elizabeth Place	PH-PSH Renewal	Yes	113	\$ 110,987.00	\$ 3,817,844.00
	10	Approved	Norfolk Community Services Board	New Ventures	PH-PSH New	N/A	N/A	\$ 365,344.00	\$ 4,183,188.00
	11	Approved	LGBT Life Center	Intimate Partner Violence	DV PH-RRH New	N/A	N/A	\$ 338,936.00	\$ 4,522,124.00
Not Ranked	Approved	The Planning Council	SVHC Planning	Planning New	N/A	N/A	\$ 260,960.00	\$ 4,783,084.00	



FY 2023 Continuum of Care Application
VA-501: Southeastern Virginia Homeless Coalition

Notification of Projects Accepted Attachment

Includes

- Final Ranking Order
- Email to Community
- Individual Notifications to Each Grantee
 - Norfolk Community Services Board
 - St Columba
 - Virginia Supportive Housing
 - LGBT Life Center
 - ForKids
 - The Planning Council

Southeastern Virginia Homeless Coalition
2023 Continuum of Care Supplemental Application
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Not Ranked	Approved	The Planning Council	SVHC Planning	Planning New	N/A	N/A	\$ 260,960.00	\$ 4,783,084.00	

Amanda Brandenburg

From: Amanda Brandenburg
Sent: Friday, September 8, 2023 6:56 PM
To: 'afelder@suffolkva.us'; 'Alex Watson'; 'Alexander Moore'; 'Alicia Hensley'; 'Alicia Matthews'; 'Alison Parker'; 'Alphonso Albert'; Amanda Brandenburg; 'Amanthea Blanco-Knezovich'; 'Angela Gaskins'; 'Angela Jeffries'; 'Annabella McGehee'; 'Annette Myrick'; 'antonette@hershelter.com'; 'April Robinson'; 'Arthur Corpus'; Ashley Love; 'Autumn Carey'; 'Barbara Brown'; 'Barbara Wagner'; 'Barbara Wiggins'; 'Bill Young'; 'Blunt, Staysi (VDH)'; 'Bobby Bowser'; 'Brad Lazernick'; 'CAPS'; 'Carey'; 'carl lamonduelaw.com'; 'CAROL E WILSON'; 'Carolsue McGehee'; 'Carolyn Lopez Rivera'; 'Catherine T. Harris'; 'Catholic Worker'; 'CharitySt.columba@outlook.com'; 'Charles Winslow'; 'Charnitta Waters'; 'Cheryl Griffin'; 'Cheryl Griffin'; 'Cheryl Knight'; 'Chick-Ebey, Martha HAMVAMC (Martha.Chick@va.gov)'; 'Christina Brooks'; 'Collins, Chante'; 'Community Vision Development 2 Incorporated'; 'Corinne Santana'; 'Cynthia T. Royster'; 'Daniella Harold'; 'Daralene Smith'; 'David McBride'; 'David Mount'; 'David Ollison'; 'De Sube'; 'Debbie Dashiell'; 'Dejion Stevens'; 'Del Smith'; 'Denise Brown'; 'Diana Tharp'; 'Domonique Stewart'; 'Donna Hunt'; 'Donnell Brown'; 'Doug Preston'; 'Duane Miller'; 'Eastside'; 'Eleanore Banyan'; 'Elizabeth Elliott'; 'Elwell, Christine'; 'Emily Epps'; 'ENS Adam Cole'; 'Erica Tann'; 'Evelyn Lopez'; 'Fatima Tomlin'; 'Felecia Motteler'; 'Felicia Wallace'; 'Fuller, Sarah'; 'Gail Schreiner'; 'Georgene Moravec'; 'Glenis Owens'; 'Guglielmino, John'; 'Gwanda Marshall'; 'Hannah Shelton'; 'Heather Spencer'; 'Helen Sommer'; 'Irma Hinkle'; 'Jackie Spratley'; 'Jacqueline Schaeede'; 'jacqueline williams'; 'Jaleel Shakir'; 'Jan House'; 'Jarrett Brunny'; 'Jennifer Gruber'; 'Jennifer King'; 'Jessica Milloy'; 'Jill Riendeau'; 'Joe Colletti'; 'john_kownack@crhava.org'; Jordan Schaller; 'Joseph Aragon'; 'Joshua Meade'; 'Joy Henn'; 'Juanita Dowdy'; 'Julie Chavez'; 'Julie Dixon'; 'Julie Snell'; 'Karen Griffith'; 'Karen Haynes'; 'Kathy Nious'; 'Katz, Cyndi'; 'KeKe Cody'; 'Kerry A. Mitchell'; 'Kianna Boone'; 'Kim Luca'; 'Kimberly Bernstein'; 'Kristal Brooks'; 'Kristen Pine'; 'LaRhonda Mabry'; 'LaTanya Pratt'; 'Lauren Bryant'; 'Leonna Benson'; 'Linda MacPherson'; 'Lisa Dixon'; 'Lisa McGriff'; 'Louie Latu'; 'Love Unlimited'; 'lteague@wtcsb.org'; 'Maddi Zingraff'; 'Maragehomes@gmail.com'; 'Marla Robinson'; 'Marlon King'; 'Mary Crosby'; 'Mary Keeylen'; 'Mary Keeylen'; 'Mary Riley'; 'Marylin Copeland'; 'Matthew Leslie'; 'Melani Ingram'; 'Melissa B'; 'Melissa Peele'; 'Melissa Sutherland'; 'Melvin Futrell'; 'Michael Hunter'; 'Michael Husk'; 'Michael Shackelford'; 'Michelle Plaster'; 'Michelle Stivers'; 'Michelle Walters'; 'Migdalis Nieves'; 'Miles, Jacquelyn D'; 'MSW Evie Woods'; Natalie Jackson; 'nataliesplaceva@gmail.com'; 'Nate Goodwin'; 'Nathan Ruckman (nruckman@virginiassupportivehousing.org)'; 'Nicole Gaynor'; 'Nicole Outerbridge'; 'Nicole Pixler'; 'Nicole Todd'; 'Nyasia Luke'; 'Olisha Sawyer'; 'Pamela Chesson'; 'Pastor Calvin Durham'; 'Pastor Wallace'; 'Patrick Belcher'; 'Patti Johnson'; 'Ponton-Reid, Otelia'; 'Quintina Sonnie'; 'Rachael Gibson'; 'Rachel Cropper'; 'Rachel Jacob'; 'Randy Pietrowski'; 'Raymond Evans'; 'Rebecca Brown'; 'Regina Land'; 'Regina Lawrence'; 'Rexrode, Sarah'; 'Rhonda Chambliss'; 'Robert Shoup'; 'Rodgers, Melodie A. (VADOC)'; 'Rolethia Shields'; 'Rudi Jackson'; 'Sam Howard'; 'Samuel O'Neil'; 'Sandra Brandt'; 'Sandy Shepard'; 'Sara Miller'; 'Sarah Brush'; 'Sarah Johnson'; 'Seth Atkinson'; 'Sharon Blackwell'; 'Sharon Chittim'; 'Sharon Houston'; 'Sharon Waters'; 'Sharonita Cousin'; 'Sheila Parker'; 'Shereka Spencer'; 'Sheri Baker'; 'Sherriff Harris'; 'Sherrilyn Hill-Norman'; 'Sherry Owens'; 'Shirley Brackett'; 'Shyail Owens'; 'Shyann Hampton'; 'Sophia Louis'; 'srich@resourceslinked.com'; 'SSVF Intake'; 'Stacie Walls-Beegle'; 'Stephanie Van Leeuwen'; 'Tanisha Davis'; 'Tawanda Haithcock'; 'Taylor Miller'; 'Taylor W. Hart'; 'tcd2450@email.vccs.edu'; 'Teresa Stafford'; 'Teresa Stewart'; 'Thaler McCormick'; 'Tiffany Trintch'; 'Tim@gamnorfolk.org'; 'Tina Blount'; 'Todd Brinkley'; 'Tyrone Sessoms'; 'Vanessa Dunlap'; 'Vantoria Clay'; 'vhubbardmbhc@yahoo.com'; 'Vicki C. Wiggins-Pittman'; 'Vicki L. Boggs'; 'Vicki Moody'; 'Vivian Washington'; 'Wallen, Anita'; 'Walter Mullen'; 'Will Crawley'; 'William White (wwhite@forkids.org)'; 'Erwin, Megan N'; 'Gladys Baker'; 'Hill, Ashli'; 'Joy Shaffer'; 'Marleisa Montgomery'; 'ntodd@foodbankonline.org'; 'Rebekah Borrelli'; 'Shannon Harris'; 'Snow, Jacob'; 'Wiggins, Jacquelyne'; 'Amanda Brandenburg'; 'Sandy Shepard'

Subject: Final SVHC FY2023 Ranking
Attachments: FINAL SVHC FY2023 Ranking Order.pdf

Hello SVHC Members,

Thank you to all the applicants and the Governing Board members for your time and dedication to serving the CoC! We so appreciate everything you do! Please find attached the final CoC application ranking order for the FY2023 CoC Program Competition.

Best,

Amanda Brandenburg
Program Manager, Regional Continuums of Care Program
The Planning Council
2551 Eltham Avenue, Suite I
Norfolk, VA 23513

Direct Line - 757.622.9268 x 3004

www.theplanningcouncil.org

www.hamptonroadsendshomelessness.org



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Identify community needs
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Improve lives

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Amanda Brandenburg

From: Amanda Brandenburg
Sent: Friday, September 8, 2023 6:05 PM
To: Alicia Mathews
Subject: SVHC FY2023 Project Application Status: St. Columba
Attachments: FINAL SVHC FY2023 Ranking Order.pdf

Hello St Columba,

Please accept this email as formal approval for the grant(s) listed below to apply for funding under the FY2023 SVHC CoC Competition. Please be reminded that all applications are due in eSNAPS by September 15, 2023.

- Next Step PSH

Thank you!

Amanda Brandenburg
Program Manager, Regional Continuums of Care Program
The Planning Council
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Amanda Brandenburg

From: Amanda Brandenburg
Sent: Friday, September 8, 2023 6:04 PM
To: Sharonita Cousin; Maddi Zingraff; Nathan Ruckman (nruckman@viriniasupportivehousing.org); Barbara Wagner
Subject: SVHC FY2023 Project Application Status: VSH
Attachments: FINAL SVHC FY2023 Ranking Order.pdf

Hello Virginia Supportive Housing,

Please accept this email as formal approval for the grant(s) listed below to apply for funding under the FY2023 SVHC CoC Competition. Please be reminded that all applications are due in eSNAPS by September 15, 2023.

- South Hampton Roads Housing First 2 Consolidated

Thank you!

Amanda Brandenburg
Program Manager, Regional Continuums of Care Program
The Planning Council
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Amanda Brandenburg

From: Amanda Brandenburg
Sent: Friday, September 8, 2023 6:01 PM
To: Julie Dixon; Jo Ann Short
Subject: SVHC FY2023 Application Status: TPC
Attachments: FINAL SVHC FY2023 Ranking Order.pdf

Hello The Planning Council,

Please accept this email as formal approval for the grant(s) listed below to apply for funding under the FY2023 SVHC CoC Competition. Please be reminded that all applications are due in eSNAPS by September 15, 2023.

- SVHC Planning
- SVHC HMIS Project

Thank you!

Amanda Brandenburg
Program Manager, Regional Continuums of Care Program
The Planning Council
2551 Eltham Avenue, Suite I
Norfolk, VA 23513

Direct Line - 757.622.9268 x 3004

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Amanda Brandenburg

From: Amanda Brandenburg
Sent: Friday, September 8, 2023 6:00 PM
To: Juanita L. Dowdy; Kerry A. Mitchell; Jessica Milloy
Subject: FY2023 Project Application Status ForKids
Attachments: FINAL SVHC FY2023 Ranking Order.pdf

Hello ForKids,

Please accept this email as formal approval for the grant(s) listed below to apply for funding under the FY2023 SVHC CoC Competition. Please be reminded that all applications are due in eSNAPS by September 15, 2023.

- Housing Crisis Hotline
- Elizabeth Place
- Legacy
- LEAP Consolidated

Thank you,

Amanda Brandenburg
Program Manager, Regional Continuums of Care Program
The Planning Council
2551 Eltham Avenue, Suite I
Norfolk, VA 23513

Direct Line - 757.622.9268 x 3004

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Amanda Brandenburg

From: Amanda Brandenburg
Sent: Friday, September 8, 2023 5:59 PM
To: Stacie Walls; Julie Snell
Subject: SVHC FY2023 Project Application Status: LGBT Life Center
Attachments: FINAL SVHC FY2023 Ranking Order.pdf

Hello LGBT Life Center,

Please accept this email as formal approval for the grant(s) listed below to apply for funding under the FY2023 SVHC CoC Competition. Please be reminded that all applications are due in eSNAPS by September 15, 2023.

- CHAP Norfolk PSH
- LGBT IPV

Thank you,

Amanda Brandenburg
Program Manager, Regional Continuums of Care Program
The Planning Council
2551 Eltham Avenue, Suite I
Norfolk, VA 23513

Direct Line - 757.622.9268 x 3004

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Amanda Brandenburg

From: Amanda Brandenburg
Sent: Friday, September 8, 2023 5:56 PM
To: Guglielmino, John; Robinson, Marla; Corinne Santana; Carolsue McGehee
Subject: SVHC FY2023 Project Application Status: NCSB
Attachments: FINAL SVHC FY2023 Ranking Order.pdf

Hello Norfolk Community Services Board,

Please accept this email as formal approval for the grant(s) listed below to apply for funding under the FY2023 SVHC CoC Competition. Please be reminded that all applications are due in eSNAPS by September 15, 2023.

- Shelter Plus Care
- New Ventures

Thank you!

Amanda Brandenburg
Program Manager, Regional Continuums of Care Program
The Planning Council
2551 Eltham Avenue, Suite I
Norfolk, VA 23513

Direct Line - 757.622.9268 x 3004

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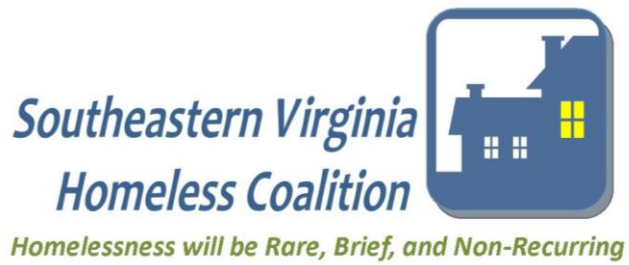


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FY 2023 Continuum of Care Application
VA-501: Southeastern Virginia Homeless Coalition

Local Competition Selection Results Attachment

Includes

- SVHC FY2023 Final Ranking Order

Southeastern Virginia Homeless Coalition
2023 Continuum of Care Supplemental Application
PRELIMINARY RANKING ORDER

On July 5, 2023, HUD released the Notice of Funding Opportunity (NOFO) for the Continuum of Care (CoC) Program, including the announcement of \$3.1 billion in funding available for FY 2023 CoC Program Competition. HUD requires the CoC to clearly indicate which projects are prioritized for funding utilizing a two-tiered ranking process, except for CoC Planning and UFA costs, with the understanding that projects ranked in the second tier are at risk of not being funded.

The FY2023 Appropriation impacted funding available for CoC Program priorities in the FY2023 NOFO and Competition

- HUD will only provide up to 10% in additional funds for project administrative costs
- CoCs will have to rank all projects applications in utilizing a two-tiered process, with each tier representing financial thresholds

HUD has established financial thresholds within which CoCs must place projects:

- Tier 1 = 93% of the CoC's Annual Renewal Demand (ARD)
 - Ranking begins with 1
 - Ranking continues through the number of projects it takes to meet this financial threshold
- Tier 2 = The CoC's ARD minus Tier 1, plus the Permanent Housing Bonus
 - Ranking begins with the number after the last number in Tier 1
 - Ranking continues through the number of projects it takes to meet this financial threshold

CoC's Approved Annual Renewal Demand	\$ 3,817,844
CoC's Approved Preliminary Pro Rata Need	\$ 5,219,207
CoC's Approved Planning Amount (Not ranked)	\$ 260,960
CoC's Approved Permanent Housing Bonus	\$ 365,344
CoC's Approved Domestic Violence Bonus	\$ 521,921
Amount for Tier 1 Projects	\$ 3,550,595
Amount For Tier 2 Projects (including PH Bonus)	\$ 632,593

The CoC local competition deadline for renewal scorecards was July 21, 2023 by 5:00 PM. The SVHC Program Monitoring Committee convened on July 31, 2022 to assess the performance of each project and determine the preliminary FY 2023 SVHC Renewal Project Ranking Order for the Continuum of Care NOFO. The SVHC performance scorecard was completed for all Renewal Projects and presented during the CoC peer review process. The CoC worked to assign each project with a conditional status (either with condition or without condition) and a CoC Score.

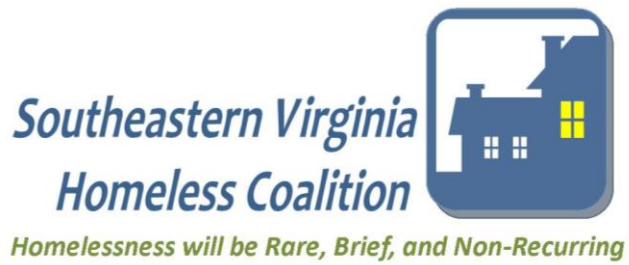
The Governing Board convened on August 31, 2023 to hear presentations on renewal and new projects. The Governing Board also assessed the eligibility and ability of the new project applicants to be funded under the CoC or DV Bonus funds. Renewal projects were reviewed using the Exhibit 2 application, Supplemental Application, and CoC Renewal Scorecard. New projects were reviewed using the New Project Application and the New Project Scorecard. The CoC rejected a project submitted by Divine Inspiration Outreach for Burfoot House Transitional Housing during the Peer Review meeting. The Governing Board set the final ranking order following the SVHC Ranking Principals.

Following the CoC approved Ranking Principles as outlined in the SVHC Review, Ranking, & Reallocation Policy, the FY2023 SVHC Project Ranking Order was established based on the following principles:

- A. Renewal projects determined to be Eligible without Conditions will be ranked as the top projects from highest scoring to lowest scoring.
- B. Renewal projects determined to be Eligible with Conditions will follow renewal projects Eligible without Conditions from highest scoring to lowest scoring.
- C. New project(s) created through reallocation will maintain the ranking order of the previously funded project
- D. New project(s) will follow renewal projects in the order determined by the Ranking Committee (if multiple new projects exist).
 1. The lowest ranked new project will be ineligible.
 2. New projects determined to be ineligible will not be ranked on the final CoC Consolidated Application or submitted to HUD for funding.

This announcement shall serve as notification of approval for the projects listed below to apply for funding under the FY2023 SVHC Continuum of Care Program Application.

Tier	CoC Rank	Project Status	Agency	Project Name	Project Type	Conditional Status (Yes/No)	CoC Scorecard Score	Project Budget Amount	CoC Running Budget Total
1	1	Approved	ForKids	Housing Crisis Hotline	SSO-CE Renewal	N/A	N/A	\$ 147,673.00	\$ 147,673.00
	2	Approved	The Planning Council	SVHC HMIS Project	HMIS Renewal	N/A	N/A	\$ 121,832.00	\$ 269,505.00
	3	Approved	ForKids	Legacy	PH-PSH Renewal	No	123	\$ 548,234.00	\$ 817,739.00
	4	Approved	ForKids	LEAP	PH-RRH Renewal	No	118	\$ 714,191.00	\$ 1,531,930.00
	5	Approved	Norfolk Community Services Board	Shelter Plus Care	PH-PSH Renewal	No	117	\$ 595,774.00	\$ 2,127,704.00
	6	Approved	Virginia Supportive Housing	SHR Housing First 2 Consolidated	PH-PSH Renewal	No	113	\$ 1,069,784.00	\$ 3,197,488.00
	7	Approved	LGBT Life Center	CHAP Norfolk	PH-PSH Renewal	No	112	\$ 353,107.00	\$ 3,550,595.00
2	7	Approved	LGBT Life Center	CHAP Norfolk	PH-PSH Renewal	No	112	\$ 52,430.00	\$ 3,603,025.00
	8	Approved	St Columba	Next Step	PH-PSH Renewal	No	93	\$ 103,832.00	\$ 3,706,857.00
	9	Approved	ForKids	Elizabeth Place	PH-PSH Renewal	Yes	113	\$ 110,987.00	\$ 3,817,844.00
	10	Approved	Norfolk Community Services Board	New Ventures	PH-PSH New	N/A	N/A	\$ 365,344.00	\$ 4,183,188.00
	11	Approved	LGBT Life Center	Intimate Partner Violence	DV PH-RRH New	N/A	N/A	\$ 338,936.00	\$ 4,522,124.00
Not Ranked	Approved	The Planning Council	SVHC Planning	Planning New	N/A	N/A	\$ 260,960.00	\$ 4,783,084.00	

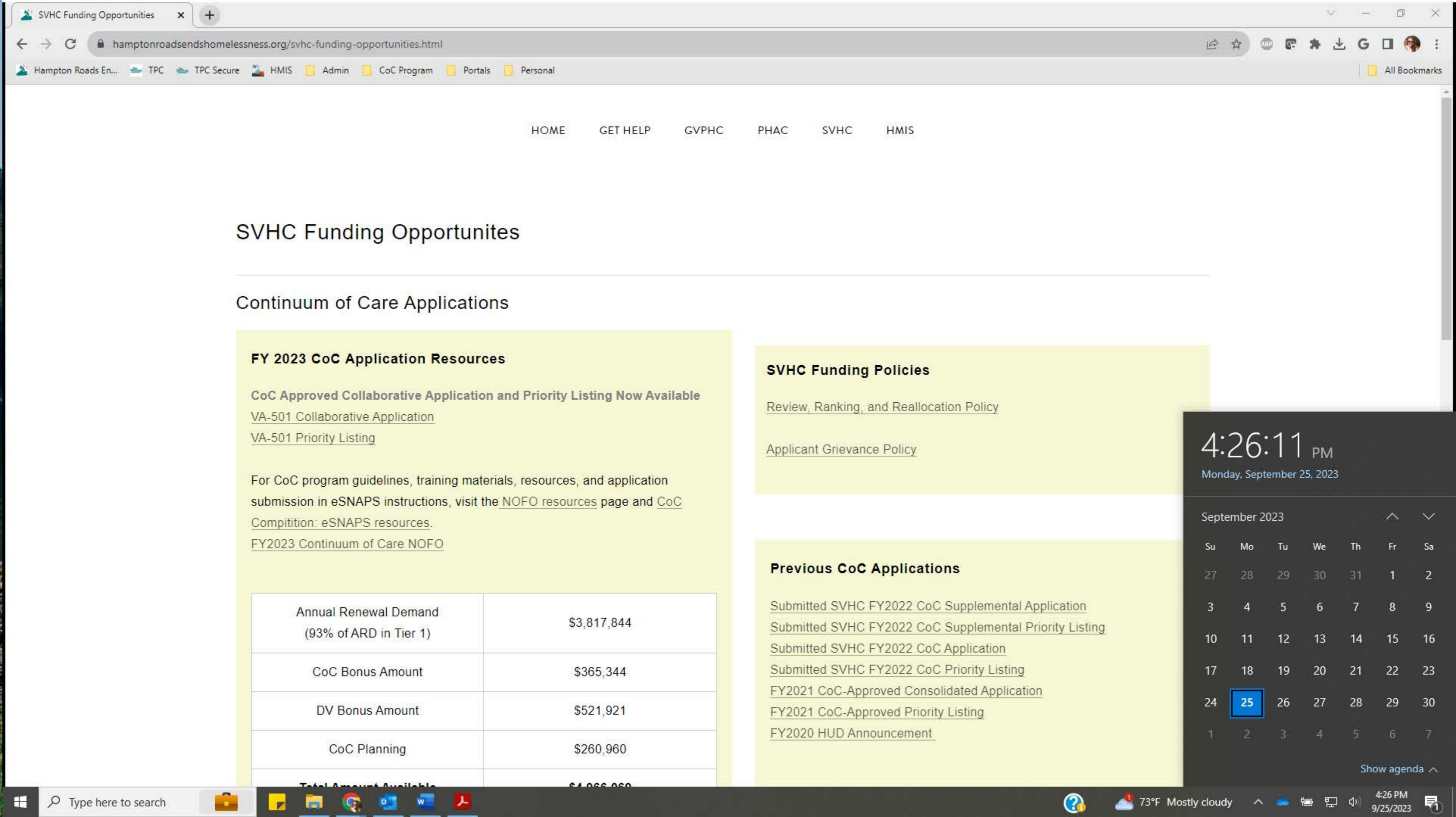


FY 2023 Continuum of Care Application
VA-501: Southeastern Virginia Homeless Coalition

Web Posting – CoC-Approved Consolidated Application Attachment

Includes

- Screenshot of CoC website



SVHC Funding Opportunitites

Continuum of Care Applications

FY 2023 CoC Application Resources

- [CoC Approved Collaborative Application and Priority Listing Now Available](#)
- [VA-501 Collaborative Application](#)
- [VA-501 Priority Listing](#)

For CoC program guidelines, training materials, resources, and application submission in eSNAPS instructions, visit the [NOFO resources page](#) and [CoC Competition: eSNAPS resources](#).
[FY2023 Continuum of Care NOFO](#)

Annual Renewal Demand (93% of ARD in Tier 1)	\$3,817,844
CoC Bonus Amount	\$365,344
DV Bonus Amount	\$521,921
CoC Planning	\$260,960
Total Amount Available	\$4,966,069

SVHC Funding Policies

- [Review, Ranking, and Reallocation Policy](#)
- [Applicant Grievance Policy](#)

Previous CoC Applications

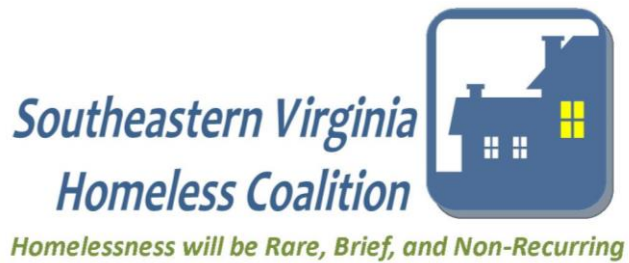
- [Submitted SVHC FY2022 CoC Supplemental Application](#)
- [Submitted SVHC FY2022 CoC Supplemental Priority Listing](#)
- [Submitted SVHC FY2022 CoC Application](#)
- [Submitted SVHC FY2022 CoC Priority Listing](#)
- [FY2021 CoC-Approved Consolidated Application](#)
- [FY2021 CoC-Approved Priority Listing](#)
- [FY2020 HUD Announcement](#)

4:26:11 PM
Monday, September 25, 2023

September 2023

Su	Mo	Tu	We	Th	Fr	Sa
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
1	2	3	4	5	6	7

Show agenda



FY 2023 Continuum of Care Application
VA-501: Southeastern Virginia Homeless Coalition

Notification of CoC-Approved Consolidated Application Attachment

Includes

- Email to community members with approved application attached and available on the CoC Website

Amanda Brandenburg

From: Amanda Brandenburg
Sent: Monday, September 25, 2023 4:30 PM
To: afelder@suffolkva.us; Alex Watson; Alexander Moore; Alicia Hensley; Alicia Matthews; Alison Parker; Alphonso Albert; Amanda Brandenburg; Amanthea Blanco-Knezovich; Angela Gaskins; Angela Jeffries; Annabella McGehee; Annette Myrick; antonette@hershelter.com; April Robinson; Arthur Corpus; Ashley Love; Autumn Carey; Barbara Brown; Barbara Wagner; Barbara Wiggins; Bill Young; Blunt, Staysi (VDH); Bobby Bowser; Brad Lazernick; CAPS; Carey; carl lamonduelaw.com; CAROL E WILSON; Carolsue McGehee; Carolyn Lopez Rivera; Catherene T. Harris; Catholic Worker; CharitySt.columba@outlook.com; Charles Winslow; Charnitta Waters; Cheryl Griffin; Cheryl Griffin; Cheryl Knight; Chick-Ebey, Martha HAMVAMC (Martha.Chick@va.gov); Christina Brooks; Collins, Chante; Community Vision Development 2 Incorporated; Corinne Santana; Cynthia T. Royster; Daniella Harold; Daralene Smith; David McBride; David Mount; David Ollison; De Sube; Debbie Dashiell; Dejjon Stevens; Del Smith; Denise Brown; Diana Tharp; Domonique Stewart; Donna Hunt; Donnell Brown; Doug Preston; Duane Miller; Eastside; Eleanore Banyan; Elizabeth Elliott; Elwell, Christine; Emily Epps; ENS Adam Cole; Erica Tann ; Evelyn Lopez; Fatima Tomlin; Felecia Motteler; Felicia Wallace; Fuller, Sarah; Gail Schreiner; Georgene Moravec; Glenis Owens; Guglielmino, John; Gwanda Marshall; Halie Phillips; Hannah Shelton; Heather Spencer; Helen Sommer; Irma Hinkle; Jackie Spratley; Jacqueline Schaede; jacqueline williams; Jaleel Shakir; Jan House; Jarrett Brunny ; Jay & Nikki Hendricks; Jennifer Gruber; Jennifer King; Jessica Milloy; Jill Riendeau; Joe Colletti; john_kownack@crhava.org; Jordan Schaller; Joseph Aragon; Joshua Meade; Joy Henn; Juanita Dowdy; Julie Chavez; Julie Dixon; Julie Snell; Karen Griffith; Karen Haynes; Kathy Nious; Katz, Cyndi; KeKe Cody; Kerry A. Mitchell ; Kianna Boone; Kim Luca; Kimberly Bernstein; Kristal Brooks; Kristen Pine; LaEsha Ramos; LaRhonda Mabry; LaTanya Pratt; Lauren Bryant; Leonna Benson; Linda MacPherson; Lisa Dixon; Lisa McGriff; Louie Latu; Love Unlimited; lteague@wtcsb.org; Maddi Zingraff; Maragehomes@gmail.com; Marla Robinson; Marlon King; Mary Crosby; Mary Keeylen; Mary Keeylen; Mary Riley; Marilyn Copeland; Matthew Leslie; Melani Ingram; Melissa B; Melissa Peele; Melissa Sutherland; Melvin Futrell; Michael Hunter; Michael Husk; Michael Shackelford; Michelle Plaster; Michelle Stivers; Michelle Walters; Miles, Jacquelyn D; MSW Evie Woods; Natalie Jackson; nataliesplaceva@gmail.com; Nate Goodwin; Nathan Ruckman (nruckman@virginiassupportivehousing.org); Nicole Gaynor; Nicole Outerbridge; Nicole Pixler; Nicole Todd; Nyasia Luke; Olisha Sawyer; Pamela Chesson; Pastor Calvin Durham; Pastor Wallace; Patrick Belcher; Patti Johnson; Ponton-Reid, Otelia; Quintina Sonnie; Rachael Gibson; Rachel Cropper; Rachel Jacob; Randy Pietrowski; Raymond Evans; Rebecca Brown; Regina Land; Regina Lawrence; Rexrode, Sarah; Rhonda Chambliss; Robert Shoup; Rodgers, Melodie A. (VADOC); Roletia Shields; Rudi Jackson; Sam Howard; Samuel O'Neil; Sandra Brandt; Sandy Shepard; Sara Miller; Sarah Brush; Sarah Johnson; Seth Atkinson; Sharon Blackwell; Sharon Chittim; Sharon Houston; Sharon Waters; Sharonita Cousin; Sheila Parker; Shereka Spencer; Sheri Baker; Sherriff Harris; Sherrilyn Hill-Norman; Sherry Owens; Shirley Brackett ; Shyail Owens; Shyann Hampton; Sophia Louis; srich@resourceslinked.com; SSVF Intake; Stacie Walls-Beegle; Stephanie Van Leeuwen; Tanisha Davis; Tawanda Haithcock; Taylor Miller; Taylor W. Hart; tcd2450@email.vccs.edu; Teresa Stafford; Teresa Stewart; Thaler McCormick; Tiffany Trintch; Tim@gamnorfolk.org; Tina Blount; Todd Brinkley; Tyrone Sessoms; Vanessa Dunlap; Vantoria Clay; 'vhubbardmbhc@yahoo.com'; Vicki C. Wiggins-Pittman; Vicki L. Boggs; Vicki Moody; Vivian Washington; Wallen, Anita; Walter Mullen; Will Crawley; William White (wwhite@forkids.org); Amanda Brandenburg; Sandy Shepard; Erwin, Megan N; Gladys Baker; Hill, Ashli; Joy Shaffer; Marleisa Montgomery; ntodd@foodbankonline.org; Rebekah Borrelli; Shannon Harris; Snow, Jacob; Wiggins, Jacquelyne

Subject: SVHC FY2023 CoC Application
Attachments: SVHC FY2023 CoC-Approved Collaborative Application 9.25.2023.pdf; SVHC FY2023 CoC-Approved Priority Listing 9.25.2023.pdf

Hello SVHC Members and Community Partners!

Thank you all for your dedication during this Continuum of Care competition season! I am happy to announce the CoC-Approved Collaborative Application and CoC Priority Listing is now available! I have attached them here and you can get them on the CoC website at <https://www.hamptonroadsendhomelessness.org/svhc-funding-opportunities.html>.

Thank you all!

Amanda Brandenburg
Program Manager, Regional Continuums of Care Program
The Planning Council
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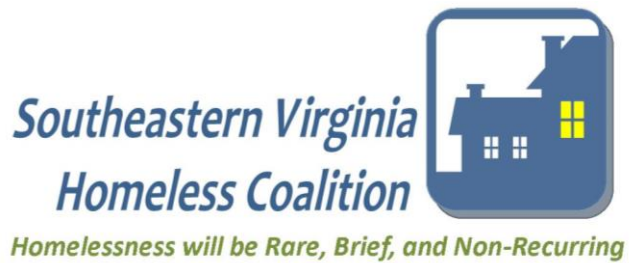


Our Mission:

Identify community needs
Connect people with solutions
Improve lives

This institution is an equal opportunity provider.

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FY 2023 Continuum of Care Application
VA-501: Southeastern Virginia Homeless Coalition

HUD's Homeless Data Exchange (HDX) Competition Report Attachment

Includes

- SVHC HDX Competition Report

2023 HDX Competition Report

PIT Count Data for VA-501 - Norfolk, Chesapeake, Suffolk/Isle of Wight, Southampton Counties CoC

Total Population PIT Count Data

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count	709	629	738	653
Emergency Shelter Total	574	538	622	523
Safe Haven Total	0	0	0	0
Transitional Housing Total	70	26	36	20
Total Sheltered Count	644	564	658	543
Total Unsheltered Count	65	65	80	110

Chronically Homeless PIT Counts

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons	53	124	157	123
Sheltered Count of Chronically Homeless Persons	47	118	148	103
Unsheltered Count of Chronically Homeless Persons	6	6	9	20

2023 HDX Competition Report

PIT Count Data for VA-501 - Norfolk, Chesapeake, Suffolk/Isle of Wight, Southampton Counties CoC

Homeless Households with Children PIT Counts

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children	50	38	54	48
Sheltered Count of Homeless Households with Children	50	38	54	48
Unsheltered Count of Homeless Households with Children	0	0	0	0

Homeless Veteran PIT Counts

	2011 PIT	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Veterans	81	59	58	66	54
Sheltered Count of Homeless Veterans	62	57	56	58	44
Unsheltered Count of Homeless Veterans	19	2	2	8	10

*For CoCs that did not conduct an unsheltered count in 2021, 2020 data were used.

2023 HDX Competition Report

HIC Data for VA-501 - Norfolk, Chesapeake, Suffolk/Isle of Wight, Southampton Counties CoC

HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Current, Year-Round, HMIS Beds	Total Year-Round, Current, Non-VSP Beds*	HMIS Bed Coverage Rate for Year-Round Beds	Total Year-Round, Current VSP Beds in an HMIS Comparable Database	Total Year-Round, Current, VSP Beds**	HMIS Comparable Bed Coverage Rate for VSP Beds	Total Current, Year-Round, HMIS Beds and VSP Beds in an HMIS Comparable Database	HMIS and Comparable Database Coverage Rate
ES Beds	329	248	248	100.00%	81	81	100.00%	329	100.00%
SH Beds	0	0	0	NA	0	0	NA	0	NA
TH Beds	52	52	52	100.00%	0	0	NA	52	100.00%
RRH Beds	372	361	361	100.00%	11	11	100.00%	372	100.00%
PSH Beds	890	880	890	98.88%	0	0	NA	880	98.88%
OPH Beds	232	158	232	68.10%	0	0	NA	158	68.10%
Total Beds	1,875	1,699	1,783	95.29%	92	92	100.00%	1,791	95.52%

2023 HDX Competition Report

**HIC Data for VA-501 - Norfolk, Chesapeake, Suffolk/Isle of Wight, Southampton
Counties CoC**

2023 HDX Competition Report

HIC Data for VA-501 - Norfolk, Chesapeake, Suffolk/Isle of Wight, Southampton Counties CoC

Notes

*For OPH Beds, this does NOT include any beds that are Current, Non-VSP, Non-HMIS, and EHV-funded.

**For OPH Beds, this does NOT include any beds that are Current, VSP, Non-HMIS, and EHV-funded.

In the HIC, "Year-Round Beds" is the sum of "Beds HH w/o Children", "Beds HH w/ Children", and "Beds HH w/ only Children". This does not include Overflow ("O/V Beds") or Seasonal Beds ("Total Seasonal Beds").

In the HIC, Current beds are beds with an "Inventory Type" of "C" and not beds that are Under Development ("Inventory Type" of "U").

PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

Chronically Homeless Bed Counts	2020 HIC	2021 HIC	2022 HIC	2023 HIC
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC	314	270	170	206

Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

Households with Children	2020 HIC	2021 HIC	2022 HIC	2023 HIC
RRH units available to serve families on the HIC	96	81	79	85

Rapid Rehousing Beds Dedicated to All Persons

All Household Types	2020 HIC	2021 HIC	2022 HIC	2023 HIC
RRH beds available to serve all populations on the HIC	360	350	270	372

2023 HDX Competition Report

**HIC Data for VA-501 - Norfolk, Chesapeake, Suffolk/Isle of Wight, Southampton
Counties CoC**

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Summary Report for VA-501 - Norfolk, Chesapeake, Suffolk/Isle of Wight, Southampton Counties CoC

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.

Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

	Universe (Persons)		Average LOT Homeless (bed nights)				Median LOT Homeless (bed nights)			
	Revised FY 2021	FY 2022	Submitted FY 2021	Revised FY 2021	FY 2022	Difference	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
1.1 Persons in ES and SH	1605	1527	96	123	157	34	60	61	80	19
1.2 Persons in ES, SH, and TH	1643	1606	118	130	162	32	63	64	82	18

b. This measure is based on data element 3.17.

This measure includes data from each client's Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client's entry date, effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

	Universe (Persons)		Average LOT Homeless (bed nights)				Median LOT Homeless (bed nights)			
	Revised FY 2021	FY 2022	Submitted FY 2021	Revised FY 2021	FY 2022	Difference	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")	1948	1903	521	535	522	-13	199	201	240	39
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")	1984	1975	524	537	526	-11	210	211	245	34

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)		Returns to Homelessness in Less than 6 Months			Returns to Homelessness from 6 to 12 Months			Returns to Homelessness from 13 to 24 Months			Number of Returns in 2 Years	
	Revised FY 2021	FY 2022	Revised FY 2021	FY 2022	% of Returns	Revised FY 2021	FY 2022	% of Returns	Revised FY 2021	FY 2022	% of Returns	FY 2022	% of Returns
Exit was from SO	22	41	4	4	10%	2	1	2%	1	2	5%	7	17%
Exit was from ES	302	251	21	12	5%	29	2	1%	19	18	7%	32	13%
Exit was from TH	39	41	8	3	7%	1	1	2%	2	1	2%	5	12%
Exit was from SH	0	0	0	0		0	0		0	0		0	
Exit was from PH	607	504	31	19	4%	22	6	1%	26	11	2%	36	7%
TOTAL Returns to Homelessness	970	837	64	38	5%	54	10	1%	48	32	4%	80	10%

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2021 PIT Count	January 2022 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons		738	
Emergency Shelter Total	538	622	84
Safe Haven Total	0	0	0
Transitional Housing Total	26	36	10
Total Sheltered Count	564	658	94
Unsheltered Count		80	

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Unduplicated Total sheltered homeless persons	1559	1725	1701	-24
Emergency Shelter Total	1522	1687	1617	-70
Safe Haven Total	0	0	0	0
Transitional Housing Total	69	74	107	33

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	162	176	184	8
Number of adults with increased earned income	12	14	11	-3
Percentage of adults who increased earned income	7%	8%	6%	-2%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	162	176	184	8
Number of adults with increased non-employment cash income	76	91	90	-1
Percentage of adults who increased non-employment cash income	47%	52%	49%	-3%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	162	176	184	8
Number of adults with increased total income	82	103	98	-5
Percentage of adults who increased total income	51%	59%	53%	-6%

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	137	140	79	-61
Number of adults who exited with increased earned income	36	36	23	-13
Percentage of adults who increased earned income	26%	26%	29%	3%

Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	137	140	79	-61
Number of adults who exited with increased non-employment cash income	66	67	24	-43
Percentage of adults who increased non-employment cash income	48%	48%	30%	-18%

Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	137	140	79	-61
Number of adults who exited with increased total income	83	84	39	-45
Percentage of adults who increased total income	61%	60%	49%	-11%

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	1272	1419	1389	-30
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	325	269	309	40
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	947	1150	1080	-70

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	1602	1783	1774	-9
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	417	352	387	35
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	1185	1431	1387	-44

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2022 (Oct 1, 2021 - Sept 30, 2022) reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Persons who exit Street Outreach	184	205	263	58
Of persons above, those who exited to temporary & some institutional destinations	45	53	62	9
Of the persons above, those who exited to permanent housing destinations	48	55	83	28
% Successful exits	51%	53%	55%	2%

Metric 7b.1 – Change in exits to permanent housing destinations

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	1506	1478	1228	-250
Of the persons above, those who exited to permanent housing destinations	684	673	591	-82
% Successful exits	45%	46%	48%	2%

Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Persons in all PH projects except PH-RRH	509	590	587	-3
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	493	572	583	11
% Successful exits/retention	97%	97%	99%	2%

2023 HDX Competition Report

FY2022 - SysPM Data Quality

VA-501 - Norfolk, Chesapeake, Suffolk/Isle of Wight, Southampton Counties CoC

	All ES, SH			All TH			All PSH, OPH			All RRH			All Street Outreach		
	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022
1. Number of non-DV Beds on HIC	359	249	222	78	61	57	771	978	999	346	337	252			
2. Number of HMIS Beds	359	249	212	78	61	57	771	978	997	346	337	252			
3. HMIS Participation Rate from HIC (%)	100.00	100.00	95.50	100.00	100.00	100.00	100.00	100.00	99.80	100.00	100.00	100.00			
4. Unduplicated Persons Served (HMIS)	2221	1678	1609	90	74	107	742	804	775	1210	1085	958	256	347	404
5. Total Leavers (HMIS)	1900	1299	1150	68	41	77	99	113	108	748	680	442	174	223	290
6. Destination of Don't Know, Refused, or Missing (HMIS)	1253	537	268	8	2	20	6	11	7	30	17	14	2	11	1
7. Destination Error Rate (%)	65.95	41.34	23.30	11.76	4.88	25.97	6.06	9.73	6.48	4.01	2.50	3.17	1.15	4.93	0.34

2023 HDX Competition Report
FY2022 - SysPM Data Quality

2023 HDX Competition Report

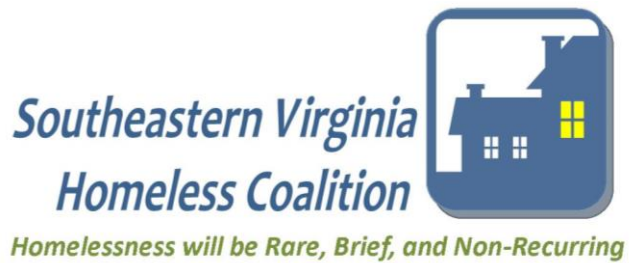
Submission and Count Dates for VA-501 - Norfolk, Chesapeake, Suffolk/Isle of Wight, Southampton Counties CoC

Date of PIT Count

	Date	Received HUD Waiver
Date CoC Conducted 2023 PIT Count	1/25/2023	

Report Submission Date in HDX

	Submitted On	Met Deadline
2023 PIT Count Submittal Date	4/28/2023	Yes
2023 HIC Count Submittal Date	4/28/2023	Yes
2022 System PM Submittal Date	2/27/2023	Yes



FY 2023 Continuum of Care Application
VA-501: Southeastern Virginia Homeless Coalition

Healthcare Formal Agreements Attachment

Includes

- Letter of Commitment from Norfolk Community Services Board

September 22, 2023

Norfolk Community Services Board is pleased to provide this letter of commitment that documents the projected services and their value for program participants. The projected services will be made available for participants that qualify and choose the services. Services will be provided within the terms of the proposed FY2023 grant, if awarded.

Projected Services and Value:

Norfolk Community Services Board will screen program participants and offer the below services for qualified participants. Program Participant eligibility will be based on CoC Program fair housing requirements.

1. Comprehensive Needs Assessment: \$121.21/consumer
2. Outpatient Psychiatric Services \$171.60 x1, \$113.33 x4=\$624.92 annually/consumer
3. Mental Health Case Management \$367.31 x 12= \$4407.72 annually/consumer
4. Substance Use Care Coordination \$273.38 x 12 = \$3280.56 annually/consumer
5. Substance Use Case Management \$273.38 x 12 = \$3280.56 annually/consumer

This letter is to be used for the FY2023 Continuum of Care program application and in no way obligates funding. It is, however, a realistic projection of the value of services we predict Norfolk Community Services Board to provide. If in the case that a program participant resides in and elects to receive services from a Community Services Board outside of Norfolk's service area, the CSB case coordinator can connect the client and support staff to that respective partner CSB. The rates for service value are based on Medicaid billing rates, so the value would be the same. If the client is unable to access those services, the Norfolk CSB policy will allow for the provision of these services inhouse to ensure that their needs are met. I hope this information is helpful. Please contact me directly for additional information.

Thanks,



Sarah Fuller, MSW
Executive Director
Norfolk Community Services Board
Cell: 757-274-1469