



## **POLICY AND PLANNING COMMITTEE**

### **MINUTES**

**August 2, 2023**

**9:30 AM**

**GoTo Meeting**

#### **Minutes:**

##### Attendees:

Jean Jones (P&P Co-Chair)

Beck Barfield (Eggleston)

Juanita Dowdy (ForKids)

Joy Shaffer (HER)

Olivia Smithberger (HER)

Annie White-Guertin (PARC)

DeAnna Valentine (PDSS)

Kathie Moore (PDBHS)

Deitre Smith (PDBHS)

Madison Gray (PFD)

Darlene Washington (PVH)

Amanda Brandenburg (TPC)

Karen Joyner (TPC)

Julie Dixon (TPC)

Rae Obejero (VADHCD)

*Missing: VBCDC, Endependence, Oasis, PCOM, STOP, PSO, & PRHA*

*Excused Absences: Sharonita Cousin, VSH*

The meeting was called to order by Jean Jones (P&P Co-Chair) at 9:35 am.

#### I. CHERP reallocation

- There is \$94,028.29 of CHERP funding available for reallocation within the PHAC CoC. Eligible grantees to receive the funds include ForKids, HER, and PVH.
- There is \$84,837.29 in CHERP RRH and \$9,191 under CHERP Admin.
- DHCD offered an August 7 deadline to return requests for funds to be reallocated.
- PVH, HER, and ForKids submitted requests for the funding.
  - HER requested up to \$40,000 in ESO for uncovered salary expenses during the CHERP timeframe.

- PVH requested at least \$50,000 for shelter expenses incurred and not previously reimbursed.
- ForKids requested \$12,163.71. \$9,335.05 would be spent under ESO, \$698.93 under RRH, \$2,129.73 under Admin. Juanita Dowdy shared background that ForKids moved CHERP funding from SVHC to Portsmouth to assist clients that were not covered. The request from ForKids covers the additional expenses ForKids has over the funding that was moved to serve the Portsmouth households.
- The CHERP grant ended as of 6/30, all expenditures should be prior to 6/30/2023.
- Olivia Smithberger suggested ForKids receive their full request and then remaining funds are split between HER and PVH.

	ESO	RRH	Admin	
PVH	\$ 37,402.00		\$ 3,531.00	\$40,933
HER	\$ 37,402.00		\$ 3,531.00	\$40,933
ForKids	\$ 9,335.00	\$ 698.00	\$ 2,129.00	\$12,162
TOTALS	\$ 84,139.00	\$ 698.00	\$ 9,191.00	\$ 94,028.00

- Annie White-Guertin moves that the funds be distributed to ForKids as identified on the chart and according to their request, and the remaining funds be divided between the HER Shelter and PVH equitably, with the contingency that ForKids would be available to assist with any excess Admin funds that might be if available, so that there is no money left on the table. Kathie Moore seconds. PARC, PDSS, and PDBHS voted to approve. Abstentions – PVH, HER, ForKids.
- Next steps - Rae Obejero will confirm if admin funds can move to direct services categories, if salary is an eligible expense, and will provide an update on the grant amendment process. After clarification from VADHCD, agencies should confirm with Amanda Brandenburg final budget amounts so that the budget can be submitted to VADHCD.

The meeting adjourned at 10:07 am.

Next meeting is August 30, 2023 – 10:00 AM