



POLICY AND PLANNING COMMITTEE

MINUTES

July 26, 2023

Minutes:

Attendees:

Jean Jones (P&P Co-Chair)

Sharonita Cousin (VSH, P&P Co-Chair)

Shirley Brackett (ForKids)

Joy Shaffer (HER)

Annie White-Guertin (PARC)

DeAnna Valentine (PDSS)

Kathie Moore (PDBHS)

Dean Burgess (PDBHS)

Pat Chambers (PCOM)

Darlene Washington (PVH)

Ursula Murphy (PSO)

Gladys Baker (STOP)

Maddi Zingraff (VSH)

Nathan Ruckman (VSH)

Donna Hufnagle (VSH)

Amanda Brandenburg (TPC)

Karen Joyner (TPC)

Julie Dixon (TPC)

Missing: Eggleston, VBCDC, Endependence, Oasis, & PRHA

Excused Absences:

The meeting was called to order by Sharonita Cousin (P&P Co-Chair) at 10:05 am.

I. Minutes –

- Gladys Baker motions to approve the minutes from June 28, 2023 with the noted corrections to add last names and finish a sentence on the third page of the minutes. Annie White-Guertin seconds. Motion carries.

II. CHERP reallocation

- There is \$94,028.29 of CHERP funding available for reallocation within the PHAC CoC. Eligible grantees to receive the funds include ForKids, HER, and PVH. The CHERP grant ended as of 6/30, all expenditures should be prior to 6/30/2023. Need clarification of the funding covering

salary expenses and the example provided to switch VHSP and CHERP funds as FY2023 VHSP should now be closed for all grantees.

- DHCD offered an August 7 deadline to return requests for funds to be reallocated.
- Interested grantees should submit requests by Monday 7/31. The committee will get together on 8/3 to discuss and recommend how to allocate the funds. The Executive Committee will vote on the final budget reallocation at their Thursday 8/3 meeting.

III. NOFO Scorecard

- Portsmouth Area Resource Coalition (PARC)
 - Families Succeed with Housing (FaSH) Permanent Supportive Housing –
 - FaSH received a base score of 97 on the CoC Scorecard with no conditions. PARC is not requesting any considerations.
 - There are no objections to the project proceeding for funding. PDSS, PVH, HER, PCOM, VSH, ForKids, PDBHS, PSO voted to approve. Abstentions – PARC.
 - Single Adult Barrier Reduction Exchange (SABRE) Permanent Supportive Housing –
 - SABRE received a base score of 107 on the CoC Scorecard with no conditions.
 - Retain or increase income: the project is requesting consideration for the scorecards as three (3) of the program participants have denied applying for benefits. One individual had income at the maximum allowed and chose not to apply for benefits, one client will not apply due to their criminal record, and one client will not apply due to the benefits received through their medical insurance. PDBHS motion to approve the request for consideration. Maddi seconds. Consideration approved and 5 points returned.
 - Final score of 112 with no conditions. There are no objections to the project proceeding for funding. PDSS, PVH, HER, PCOM, VSH, ForKids, PDBHS, PSO voted to approve. Abstentions – PARC.
 - Step Up to Responsibility Plus (SUTR Plus) Permanent Supportive Housing –
 - SUTR base of 97 with no conditions. PARC is not requesting any considerations.
 - There are no objections to the project proceeding for funding. PDSS, PVH, HER, PCOM, VSH, ForKids, PDBHS, PSO voted to approve. Abstentions – PARC.
- Portsmouth Christian Outreach Ministries (PCOM)
 - Chronic Homeless Resource and Opportunity Network (CHRON) Permanent Supporting Housing
 - CHRON has a base score of 113 on the CoC scorecard with no conditions. PCOM is not requesting consideration.
 - There are no objections to the project proceeding for funding. PARC, PDSS, PVH, HER, VSH, ForKids, PDBHS, PSO voted to approve. Abstentions – PCOM.
 - Transitional Housing
 - Transitional Housing has a base score of 103 on the CoC scorecard with no conditions. Not requesting considerations. PCOM is not requesting any considerations.

- The are no objections to the project proceeding for funding. PARC, PDSS, PVH, HER, PCOM, VSH, ForKids, PDBHS, PSO voted to approve. Abstentions – PCOM.
 - Portsmouth Department of Behavioral Health Services (PDBHS)
 - Shelter Plus Care Permanent Supportive Housing –
 - Shelter Plus Care has a base score of 93 with the condition to perform appropriate drawdowns on the CoC scorecard.
 - Retain or Increase Income: PDBHS is requesting consideration for the 5 points under obtaining or retaining mainstream benefits. PDBHS notes that they were not aware of how this was calculated and did not receive in person training. PARC, PDSS, PVH, HER, PCOM, VSH, and ForKids voted against. PSO voted in support. Abstentions - PDBHS. Consideration denied.
 - Project Administration: PDBHS is requesting consideration due to the complexities of the City of Portsmouth process that delays their ability to submit drawdowns during the first grant quarter. Annie-White Guertin motions to return points, Ursula Murphy seconds. PARC, PVH, PDSS, HER, VSH, PCOM, ForKids, and PSO voted to approve. Abstentions – PDBHS. Approved and 5 points returned.
 - Conditional Status: In 2022 the CoC voted to keep the condition. PDBHS is requesting to lift the condition and return the points as the drawdown process will continue to be impacted by the City Council process. DeAnna Valentine added that there may be a way to help improve the process. HUD can mark red flags or findings for agencies that do not complete draws quarterly. Ursula Murphy motions to approve, Joy Shaffer seconds. PARC, PVH, PDSS, HER, VSH, ForKids, PCOM, and PSO voted to approve. Abstentions – PDBHS. Consideration approved and 15 points returned.
 - Final score of 113 with no conditions. The are no objections to the project proceeding for funding. PARC, PDSS, PVH, HER, PCOM, VSH, ForKids, PCOM, PSO voted to approve. Abstentions – PDBHS.
 - Virginia Supportive Housing (VSH)
 - Portsmouth Housing First (PHF)
 - PHF has a base score of 98 on the CoC scorecard with no conditions.
 - Reduce Returns to Homelessness: VSH is requesting consideration as there was one client that exited to unknow place. The client fled in the middle of the night and left for an unknown place due to suspected domestic violence concerns. VSH attempted to track down the individual and were unable to gather additional information on their whereabouts. Shirley Brackett moves to approve, Joy Shaffer seconds. PARC, PVH, PDSS, HER, PDBHS, ForKids, PCOM, and PSO voted to approve. Abstentions – VSH. Consideration approved and 5 points returned.
 - Successful Exits or Retention: VSH is requesting consideration for the same client discussed above. Shirley Brackett motions to approve, Ursula

Murphy seconded. PARC, PVH, PDSS, HER, PDBHS, ForKids, PCOM, and PSO voted to approve. Abstentions – VSH. Consideration approved and 15 points returned.

- Final score of 118 project to move forward. There are no objections to the project proceeding for funding. PARC, PDSS, PVH, HER, PCOM, PDBHS, ForKids, PCOM, PSO voted to approve. Abstentions – VSH.

IV. Strategic Plan

- The committee will begin working on action items and will distribute more information.

V. Continuum of Care NOFO

- Amanda Brandenburg presented a proposed timeline for the PHAC NOFO timeline. The timeline will be reviewed and finalized at the Executive Committee.

VI. Updates

- No updates.

The meeting adjourned at 12:03 pm.

Next meeting is August 30, 2023 – 10:00 AM