



POLICY AND PLANNING COMMITTEE

MINUTES

March 29, 2023

Minutes:

Attendees:

Jean Jones (P&P Co-Chair)

Sharonita Cousin (P&P Co-Chair, VSH)

Shirley Brackett (ForKids)

Sarah Johnson (ForKids)

Michelle Sudderth (HER, PHAC Secretary)

Annie White-Guertin (PARC)

Pat Chambers (PCOM)

Dean Burgess (PDBHS)

Kathie White (PDBHS)

Darlene Washington (PVH)

Ursula Murphy (PSO, HMIS Chair, CE Co-Chair)

Maddi Zingraff (VSH)

Nathan Ruckman (VSH)

Amanda Brandenburg (TPC)

Karen Joyner (TPC)

Julie Dixon (TPC)

Missing: Eggleston, STOP, VBCDC, Endependence, Oasis, & PRHA

Excused Absences:

The meeting was called to order by Jean Jones (P&P Co-Chair) at 10:03 am.

I. Minutes –

- Ursula Murphy motions to approve the minutes with the edit. Michelle seconds. Motion carries.
- Ursula Murphy asked for previous approved minutes to be emailed out. The previous 2023 and 2022 Policy & Planning minutes are available on the CoC website. Please email Amanda Brandenburg for copies of 2021 or earlier meeting minutes.

II. ForKids VERP –

- Shirley Brackett presented an overview of the prevention programs available in Portsmouth.

III. Point In Time Count/Housing Inventory Count

- The HER Shelter, PARC, PCOM, PVH, and VAMC have all completed their data confirmations for the PIT Count. The Data Team is currently reviewing data corrections for PDBHS, STOP, VBCDC, and VSH.
- On March 7, 2023 Policy & Planning hosted a debrief meeting with the volunteers from the PIT Count. Overall, feedback was pretty good. The training was good overall. There were some issues with the app, The Planning Council is working with the vendor to ensure that that are not issues. Feedback was to increase the number of volunteers and collaboration with more city agencies. Feedback also include adjusting the start times and staggering teams. Also strategic with team choice for comfortability with the landscape of the coverage areas. Increasing give away items.
- PIT Count Updates will be added to each Policy & Planning committee meeting to discuss portions of the count with planning beginning in June.

IV. HUD Expenditure Rates–

- The committee reviewed the HUD Expenditure rate report. The report is based on expenses up until December 31, 2022. Agencies reported on additional expenses since January 1, 2023.

V. Updates

- Public hearing for the Portsmouth ARPA and CDBG funds will be on April 11, 2023.

Meeting adjourned at 11:23 am.

Next meeting is April 26, 2023 – 10:00 AM