



HMIS Committee Meeting Minutes January 18, 2023 10:00 AM

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Members Present

Ursula Murphy (PSO / HMIS Chair)
Dean Burgess (DBHS)
Kelsea Denny (VSH)
Pat Chambers (PCOM)
Annie White-Guertin (PARC)
Shannon Riddick (PVH)
Sarah Ashcraft (VBCDC)

Deanna Valentine (DSS)
Kathi Cuffee Moore (DBHS)
Mona Lisa Brown (STOP)
Beck Barfield (Eggleston)
Perry Mayer (PARC)
Jean Jones (Policy & Planning Co-Chair)
Kerry Mitchell (ForKids)

Other Attendees

Ashley Love (TPC)

Karen Joyner (TPC)

Absent Member Agency

Independence Ctr
HER/Restore

PRHA

The Meeting was called to order by the Chair, Ursula Murphy (PSO) at 10:05 AM with the announcement that the recording started at 10:05AM. Attendance was captured with the assistance of Karen Joyner (TPC). An error to the date of the meeting was addressed on the presented Agenda. The date was corrected to read January 18, 2023 vs. January 8, 2023.

HMIS Committee Minutes of December 21, 2022 were emailed in advance of the meeting. A motion to adopt the minutes as presented was made by Shannon Riddick (PVH) and seconded by Kelsea Denny (VSH). Motion carried

WellSky Open Ticket Updates-

WellSky has sent the Save/Print APR challenge to Development

WellSky changes to APR-

HUD provides revisions to the APR Aug, 2022 with a January 1, 2023 start
Changes clarified the language related to Current Living Situation (CLS)

The changes include Count of Client DQ – primarily relates to Street Outreach.

PIT/HIC- PIT next week – Point In Time (PIT) to count where people slept the night of 1/25

An email related to the Housing Inventory Count (HIC) will be sent. Agencies Cn reschedule the meeting. Meetings will begin in February.

System Performance Measure (SPM) will be due 2/28 to HUD

LSA Debrief – LSA Deadline was 1/11/2023 and has been submitted on time.

Re-accruing Red Flags- How do we reduce and/or address these?

Quarterly Training Video – LSA, PIT & Data Quality, deadline 1/27/2023

Dean Burgess, Kathi Cuffee Moore and the Chair did not receive the link. TPC will resend

Report on TA Requests -

Save/Print Challenges as addressed earlier

Password Resets

HMIS Helpful Hint – Client Location was reviewed. Welcome emails include the CoC codes.

2023 HMIS Audit Methodology and Timeline

Rachel Gibson will begin sending emails to schedule mid-February on Tue, Wed, & Thurs for the month of March.

HMIS Agency Agreements

With the adoption of the 2022 HMIS Policies leadership of participating agencies need to sign new agency agreements. Signatures can be electronic or wet signed.

There being no further business, the meeting adjourned at 10:50 AM with the announcement that the next HMIS Committee meeting will be Wednesday, March 15, 2023 at 10:00 AM. The Chair reminded agencies that items of an urgent nature will be emailed as received.

Prepared By:

Ursula Murphy, HMIS Chair

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