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**Date Submitted:** On

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**Associate Type:**

Actions	Project Name  Project Number	Funding Opportunity Name Step Name	Start Date	End Date	Associate Type	Version	Date Submitted
	VA-507 CoC Registration FY2023 COC_REG_2023_204362	CoC Registration and Application FY2023 CoC Review	Jan 10, 2023	Dec 31, 2025	Primary Applicant	1	Jun 12, 2023, 4:21:13 PM
	VA-507 CoC Registration FY2023 COC_REG_2023_204362	CoC Registration and Application FY2023 CoC Priority Listing FY2023	Jan 10, 2023	Sep 28, 2023	Primary Applicant	1	Sep 26, 2023, 11:59:28 AM
	VA-507 CoC Registration FY2023 COC_REG_2023_204362	CoC Registration and Application FY2023 Registration FY2023	Jan 10, 2023	Jul 2, 2023	Primary Applicant	1	Jan 13, 2023, 1:09:36 PM
	VA-507 CoC Registration FY2023 COC_REG_2023_204362	CoC Registration and Application FY2023 CoC Application FY2023	Jan 10, 2023	Sep 28, 2023	Primary Applicant	1	Sep 26, 2023, 12:01:30 PM

## Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2023 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2023 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It  
- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2023 CoC Program Competition on behalf of your CoC.

- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

### Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

## 1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

**1A-1. CoC Name and Number:** VA-507 - Portsmouth CoC

**1A-2. Collaborative Applicant Name:** Portsmouth Department of Social Services

**1A-3. CoC Designation:** CA

**1A-4. HMIS Lead:** The Planning Council

## 1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>1B-1.</b>	<b>Inclusive Structure and Participation–Participation in Coordinated Entry.</b>	
	NOFO Sections V.B.1.a.(1), V.B.1.e., V.B.1f., and V.B.1.p.	
	In the chart below for the period from May 1, 2022 to April 30, 2023:	
	1. select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or	
	2. select Nonexistent if the organization does not exist in your CoC’s geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC’s Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	Yes
2.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	No	No
3.	Disability Advocates	Yes	Yes	Yes
4.	Disability Service Organizations	Yes	Yes	Yes
5.	EMS/Crisis Response Team(s)	Yes	No	Yes
6.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
7.	Hospital(s)	Yes	No	Yes
8.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	No	No	No
9.	Law Enforcement	No	No	No
10.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	No	No	No
11.	LGBTQ+ Service Organizations	No	No	No
12.	Local Government Staff/Officials	Yes	Yes	Yes
13.	Local Jail(s)	Yes	Yes	Yes
14.	Mental Health Service Organizations	Yes	Yes	Yes
15.	Mental Illness Advocates	Yes	Yes	Yes

16.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	Yes	Yes
17.	Organizations led by and serving LGBTQ+ persons	No	No	No
18.	Organizations led by and serving people with disabilities	Yes	No	Yes
19.	Other homeless subpopulation advocates	Yes	Yes	Yes
20.	Public Housing Authorities	Yes	Yes	Yes
21.	School Administrators/Homeless Liaisons	Yes	No	Yes
22.	Street Outreach Team(s)	Yes	Yes	Yes
23.	Substance Abuse Advocates	Yes	Yes	Yes
24.	Substance Abuse Service Organizations	Yes	Yes	Yes
25.	Agencies Serving Survivors of Human Trafficking	Yes	Yes	Yes
26.	Victim Service Providers	Yes	Yes	Yes
27.	Domestic Violence Advocates	Yes	Yes	Yes
28.	Other Victim Service Organizations	Yes	Yes	Yes
29.	State Domestic Violence Coalition	No	No	No
30.	State Sexual Assault Coalition	No	No	No
31.	Youth Advocates	Nonexistent	No	No
32.	Youth Homeless Organizations	Nonexistent	No	No
33.	Youth Service Providers	Nonexistent	No	No
	Other: (limit 50 characters)			
34.	Veteran Service Organization/Advocated	Yes	Yes	Yes
35.	Workforce Development	Yes	No	No

1B-2.	Open Invitation for New Members.	
	NOFO Section V.B.1.a.(2)	

Describe in the field below how your CoC:	
1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;
2.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and
3.	invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).

(limit 2,500 characters)

1. The Executive Committee (EC) and Lead Agency, Portsmouth Department of Social Services (PDSS), have a joint responsibility in promoting new membership among local and regional service providers. The EC meets monthly to discuss strategies that will enhance the CoC's network, establish new partnerships, and share resources . The Portsmouth CoC, also known as Portsmouth Homeless Action Consortium, announces meetings and events through its listserv and website, which offers information for interested persons to join the CoC, attend meetings, or email CoC leadership for more information. Additionally, EC representatives organize virtual meet and greet sessions with new agencies to assist in recruitment efforts.

2. The Portsmouth CoC is committed to ensuring that individuals with disabilities and/or language barriers have equal access to necessary accommodations. The CoC provides a variety of support options to meet this goal. This includes offering PDF versions of all CoC information in both electronic and hard copy formats, as well as making them available on the CoC's website. During meetings, materials are presented visually and explained verbally to facilitate effective communication. The CoC also utilizes Telecommunications Devices for the Deaf (TDD) and American Sign Language resources to accommodate individuals with hearing impairments. If individuals require information in languages other than English, they can simply request it, and the CoC will provide access to the Language Line service. The CoC encourages members to refer agencies and community partners for support services and to engage with ongoing initiatives. Furthermore, the CoC offers training and other support options, such as access to resource rooms, personalized mentoring, and coaching, for individuals seeking assistance.

3. Organizations that work with specific cultural groups actively participate in CoC meetings and events. The CoC collaborates with agencies like Eggleston, STOP Inc, and various other organizations that prioritize adult education and enhancing life skills for clients with disabilities. People who are currently homeless or have experienced homelessness are also welcome to attend meetings and events and are encouraged to engage in the community gatherings organized by the CoC. The CoC website provides updates on the Point in Time Count, NOFO competition, data trends, and other events that frequently spark discussions and initiatives within the local community.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section V.B.1.a.(3)	

Describe in the field below how your CoC:	
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;
2.	communicated information during public meetings or other forums your CoC uses to solicit public information;
3.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and
4.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.

(limit 2,500 characters)

1. The CoC is made up of approximately 25 separate organizations, including governmental, local and regional nonprofit service providers, faith-based entities, the local community action agency, and interested community members. To best solicit input and feedback around homelessness in Portsmouth, the CoC accessed a grant opportunity available through Virginia Housing with a competitive contract process to conduct a comprehensive Strategic Planning process which included focus groups and interviews with stakeholders, persons with lived experience, funders, and a broad array of citizens and organizations that have knowledge of, and are interested in preventing and ending homelessness. The strategic planning process concluded in early 2023 and produced a final 3-year Plan.
2. A variety of human service and homeless-related topics are discussed at CoC Community meetings to inform members and the general public around issues related to homelessness, such as: affordable housing, evictions/renters' rights, mental illness, substance use, mainstream benefits, changes, the availability of funding opportunities, programs that support homeless populations, and more. The Executive Committee discusses recruitment of new members, collects, reports, maintains information around CoC business, conducts ongoing research around best practices for preventing and ending homelessness, and expands support services and housing opportunities for at risk and persons experiencing homelessness. Additionally, the CoC maintains a weekly email that provides information related to CoC meetings, trainings, and community engagement opportunities.
3. The CoC maintains an internet based website that catalogs the CoC meeting materials as well as important governance documents, trainings, and community information.
4. The CoC Co-Chairs have worked closely with City leadership and the City Council to plan and distribute CARES Act and American Rescue Plan funding and discuss local efforts around serving persons that are homeless. Feedback from all public meetings held by the city and the continuum is shared with CoC agencies and is considered during discussions to address improvements and new approaches to preventing and ending homelessness.

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
	NOFO Section V.B.1.a.(4)	
	Describe in the field below how your CoC notified the public:	
	1. that your CoC will consider project applications from organizations that have not previously received CoC Program funding;	
	2. about how project applicants must submit their project applications—the process;	
	3. about how your CoC would determine which project applications it would submit to HUD for funding; and	
	4. ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats.	

(limit 2,500 characters)

1. Announcements of available funding are distributed in PDF format via email to community members, neighboring CoCs, and published on the CoC and City websites (<https://www.hamptonroadsendhomelessness.org/phac.>), all of which are publicly accessible. The CoC announced the application on July 5, 2023 by email to the community and at all homeless related meetings attended or facilitated by CoC members. The CoC also made the application materials for the local FY2023 competition available on August 1, 2023 via email and the CoC website. The process is open to all interested entities, including organizations that have not previously received CoC program funding.
2. Application materials are available on the websites & via email. The CoC prepares an application timeline that clearly identifies deadlines & important meeting dates. Applicants are instructed to contact the CoC for assistance. All applications are required to be submitted to the CoC by email with application documents attached. The CoC provides ongoing communication to remind applicants of deadlines. Application materials include a project application, supplemental application, & a CoC Scorecard. The New Project scorecard determines organizational capacity and eligibility. The Renewal Scorecard is a standardized evaluation tool that reviews previous year performance. Projects that fail to submit all application materials by the deadline are rejected.
3. The CoC determines which projects are submitted to HUD in two parts. First is peer review where a draft ranking order is determined. Peers provide feedback for all applicants. Renewal applicants can request considerations on the CoC Scorecard. After Peer Review, the Executive Committee votes to finalize the ranking based on recommendations made through Peer Review & CoC policies. Renewal & New applicants present their project scope, units, staffing, budget, & capacity/experience to administer a CoC grant. To be considered, new project applicants must be in good standing with HUD \* demonstrate knowledge of best-practice models, leverage mainstream resources, & commit to accepting all referrals from the CES, as well as implement a housing first model. Applicants must also meet the HUD-established new project thresholds and support the Co's vision. The local competition includes an appeal process.
4. The application is available in PDF format on the CoC & City websites which allows users with disabilities the full range of accessibility features.



## 1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
  - FY 2023 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
  - Frequently Asked Questions

1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section V.B.1.b.	
	In the chart below:	
	1. select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
	2. select Nonexistent if the organization does not exist within your CoC's geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	No
9.	Housing Opportunities for Persons with AIDS (HOPWA)	No
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	No
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Nonexistent
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	

18.	Legal Aid Society of Eastern Virginia	Yes
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1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section V.B.1.b.	

Describe in the field below how your CoC:	
1.	consulted with ESG Program recipients in planning and allocating ESG Program funds;
2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;
3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and
4.	provided information to Consolidated Plan Jurisdictions to address homelessness within your CoC's geographic area so it could be addressed in the Consolidated Plan update.

**(limit 2,500 characters)**

1. ESG funding is awarded through the Virginia Department of Housing and Community Development (DHCD), primarily through the Virginia Homeless Solutions Program (VHSP), but also recently includes additional funds available through the CARES Act. CoC members, including those that are ESG recipients, participate in the annual DHCD Input Session to offer input into ESG programs and allocations. Annually, a collaborative application is submitted for the VHSP funding to CoC agencies to support ES, RRH, Outreach, Coordinated Assessment, HMIS, CoC Planning, and Prevention.
2. Virginia DHCD requires local CoCs to determine funding allocations through a review/evaluation process. The CoC monitors performance of all projects is reported and reviewed, including how each project is meeting its targets, outcomes, barriers and challenges that affect the projects, and expenditure rates quarterly through the Policy & Planning Committee. The CoC continues to refine the process to increase performance.
3. The CoC creates and distributes an Annual Report that includes the submitted Point In Time Count (PIT) and Housing Inventory Count (HIC) data to document results of the counts and provide analysis and trends noted from previous years. The reports also include the System Performance Measures, Racial Disparities assessment, and other highlights of the CoC's work. All reports are made available to the city and partners via email and publicly posted on the CoC's website: <https://www.hamptonroadsendshomelessness.org/phac>
4. The CoC shares data, information and feedback to city staff coordinating the Consolidated Plan on an annual basis to provide insight and concerns regarding homelessness and housing needs. Consultation includes planning analysis based on data from the PIT and HIC, gaps analysis, poverty trends, ESG and system performance outcomes, and review of the jurisdictional Consolidated Plan. Data and information are also provided for any CAPERs and presentations made to city leadership, as needed. The CoC and member organizations participate in community engagement forums to discuss homeless strategies in the City of Portsmouth.

1C-3.	Ensuring Families are not Separated.	
	NOFO Section V.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated.	No
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
3.	Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	No
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance.	No
5.	Sought assistance from HUD by submitting questions or requesting technical assistance to resolve noncompliance by service providers.	No

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	No
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

**(limit 2,500 characters)**

As a CoC member agency, ForKids partners with multiple schools in Portsmouth to provide out-of-school educational services for students in ForKids programs. Through a voluntary release of information, ForKids' education team evaluates students report cards, Standards of Learning scores, and reading and math assessments. With this information, staff tailor instruction to each student's strengths and areas of improvement. Education Liaisons coordinate with teachers and administrators at LEAs to advocate for student rights under McKinney Vento and ensure students are receiving the educational services they need. Through the Hampton Roads Workforce Council, ForKids partners with NextGen, a youth education provider focusing on career education. Another youth education provider, Junior Achievement, provided financial literacy education to teen participants.

1C-4b.	Informing Individuals and Families Experiencing Homelessness about Eligibility for Educational Services.	
	NOFO Section V.B.1.d.	

Describe in the field below written policies and procedures your CoC uses to inform individuals and families who become homeless of their eligibility for educational services.

**(limit 2,500 characters)**

Housing programs provide information to program participants during the initial intake process and at check-in meetings regarding their eligibility for educational services. The CoC, in collaboration with ForKids, Portsmouth Area Resources Coalition (PARC), and Help and Emergency Response, Inc. (H.E.R.), works closely with public school districts to educate teachers and administrators about the available programs and services for students and their families who have been identified as homeless. Partnering Local Education Agencies (LEAs) have the option to refer students to ForKids programming. Upon entering ForKids programming, staff members provide a comprehensive overview of all available programs, including educational services to families. Families have the choice to decline participation in ForKids educational services. If they choose to receive educational services, families are assigned an Education Liaison who will coordinate with the student's current school for transportation, communication with teachers, arrangement of accommodations, and assistance with enrollment. These liaisons ensure that all rights granted under the McKinney-Vento Homeless Assistance Act are upheld, allowing students to continue attending their school of origin regardless of their housing status or the location of their emergency shelter.

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	No	No
2.	Child Care and Development Fund	No	No
3.	Early Childhood Providers	No	No
4.	Early Head Start	No	No
5.	Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	No
6.	Head Start	No	No
7.	Healthy Start	No	No
8.	Public Pre-K	No	No
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.			

1C-5.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors—Collaboration with Federally Funded Programs and Victim Service Providers.
	NOFO Section V.B.1.e.

In the chart below select yes or no for the organizations your CoC collaborates with:

	Organizations	
1.	state domestic violence coalitions	No
2.	state sexual assault coalitions	No
3.	other organizations that help this population	Yes

1C-5a.	Collaboration with Federally Funded Programs and Victim Service Providers to Address Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.
	NOFO Section V.B.1.e.

Describe in the field below how your CoC regularly collaborates with organizations indicated in Question 1C-5 to:

1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC's geographic area are trauma-informed and can meet the needs of survivors.

**(limit 2,500 characters)**

1. The CoC frequently collaborates with Help and Emergency Response (H.E.R.), a Victim Service Provider (VSP), that offers accommodation and assistance to survivors of domestic violence, dating violence, sexual assault, stalking, and human trafficking. The H.E.R. Shelter plays a crucial role in addressing the needs of clients promptly and sensitively. Moreover, the CoC maintains coordination with the H.E.R. Shelter through the use of the DV Crisis Response System. The hotline is staffed by trained individuals and advisors who assess victims' needs and plan access for those in imminent danger. H.E.R. actively participated in the CoC's strategic planning process, where the membership developed a work plan to prioritize future initiatives and create an action plan for achieving long-term goals. This plan will be reviewed annually to monitor and evaluate outcomes. Additionally, the CoC Coordinated Entry Committee meets monthly to review CoC policies and procedures, ensuring that they effectively meet the needs of survivors.

2. CoC Members attended a comprehensive annual training conducted by a victim service provider. The training focused on equipping agencies with critical thinking skills and best practices for effectively serving survivors of domestic violence, dating violence, sexual crimes, stalking, and human trafficking. Additionally, participants learned how to recognize trauma reactions when working with special populations. The CoC members also attended a regional training session that covered the fundamental principles of trauma-informed care and how to apply this framework to ensure positive outcomes. Furthermore, CoC members benefited from training conducted by subject-matter experts, which aimed to help CoC members identify trauma symptoms and understand the impact trauma can have on an individual's life.

1C-5b.	Coordinated Annual Training on Best Practices to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC coordinates to provide training for:

1.	project staff that addresses best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and
2.	Coordinated Entry staff that addresses best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually).

**(limit 2,500 characters)**

1. The CoC collaborates closely with VSPs to organize local and regional training that aim to share best practices in assisting survivors. These trainings are attended by both CES staff and project staff. In October 2022, the Samaritan House conducted an annual regionwide training for all CoC members. The training focused on essential best practices for ensuring safety and implementing effective planning protocols when serving survivors of domestic violence, dating violence, sexual assault, stalking, and human trafficking. It also provided guidance on accurately identifying trauma responses. The training emphasized the importance of adopting a victim-centered approach in delivering trauma-informed services for survivors of domestic violence. Additionally, CoC members attend annual Trauma-Informed Care training to educate project staff and CES staff on the best practices of trauma-informed care and how it can lead to improved outcomes for vulnerable populations.
2. In May 2023, the CoC coffered an annual Trauma Informed Care training to project staff and CES staff. This training focused on de-escalation techniques, recognizing the diverse impacts of crisis on vulnerable populations, and improving service delivery strategies. By partnering with victim service providers and providing ongoing training, the CoC ensures that project staff and CES staff are well-equipped to support survivors of domestic violence and enhance the quality of care and services provided to survivors.

1C-5c.	Implemented Safety Planning, Confidentiality Protocols in Your CoC's Coordinated Entry to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC's coordinated entry includes:

1.	safety planning protocols; and
2.	confidentiality protocols.

**(limit 2,500 characters)**

1. Through the CoC Coordinated Entry System (CES) process the CoC has taken measures to ensure safety planning protocols of survivors by conducting initial triage and safety screenings when survivors first reach out to designated access points within the CES. Survivors are promptly connected to a Victim Service Provider (VSP). For those experiencing domestic violence, a lethality assessment is conducted to identify and assist those who are at imminent risk of harm. The CES also allows individuals at imminent risk to request an emergency transfer if they reasonably believe there is a threat of danger. The CoC's plan, which is based on a model emergency transfer plan published by HUD, includes criteria for eligibility, client confidentiality, and facilitation steps. Within the CoC, Help and Emergency Response (HER) is the sole participating VSP actively involved in the CES and CoC's Executive Committee meetings. Their participation ensures that the CES is inclusive of domestic violence survivors and aligns with the general policies and guidance set by the committee.

2. The CoC has adopted and implemented guidelines regarding the confidentiality and security of information. These standards ensure that information is gathered and shared in a secure manner. Within the Coordinated Entry System (CES), confidentiality is maintained for survivors of domestic violence through closed and confidential coordinated assessment meetings. Additionally, domestic violence providers utilize an HMIS comparable database separate from the CoC's designated HMIS, to ensure the privacy of survivors within the CES. Providers who have access to HMIS or a similar database have received virtual training from the HMIS Lead Agency. This training covers security and confidentiality standards to protect client information and is part of their quarterly training series.

1C-5d.	Used De-identified Aggregate Data to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

Describe in the field below:

1.	the de-identified aggregate data source(s) your CoC used for data on survivors of domestic violence, dating violence, sexual assault, and stalking; and
2.	how your CoC uses the de-identified aggregate data described in element 1 of this question to evaluate how to best meet the specialized needs related to domestic violence and homelessness.

(limit 2,500 characters)

1. The CoC uses de-identified aggregate data from local DV programs to assess the special needs of victims of domestic violence, dating violence, sexual assault, and stalking. The data is generated by a Homeless Management Information System (HMIS) comparable database. The comparable database has the ability to pull an Annual Performance Report which is then used to complete the CoC scorecard. The scorecard is used to evaluate individual program performance during peer review with other CoC members. DV data is reported out to the community, CoC membership and funding agencies to demonstrate the need as well as gaps in services. It is also used for system-wide planning. VSPs participate in CoC monitoring and evaluation.

2. VSPs provide de-identified aggregated data via APRs, ESG CAPERs, PIT reports, and more as requested. Performance is reviewed via APRs during the annual Scorecard process during funding applications for ranking purposes. This includes a review of project utilization rates, length of stay, successful exits/retention of PH, returns to homelessness, retention/increases of cash income, non-cash benefits, health insurance, and a review of special populations served. Each VSP provides aggregate data to match the reporting templates required for the PIT Count as well as any State reporting requirements. Data is used identify the number of households and persons served by VSPs in ES, TH, RRH, PSH, and OPH projects. Reports provide a breakdown of household types served, demographics of persons to include Race, Ethnicity, Age, and other sub-population data such as number of Veterans, Chronically Homeless, Elderly, Severely Mentally Ill, etc. The CoC uses the data to estimate the number of households experiencing homelessness and fleeing DV. This estimate is compared to unit inventory to further identify system gaps to fully address the need and target applications for resources.

**&nbsp;**

1C-5e.	Implemented Emergency Transfer Plan Policies and Procedures for Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC communicates to all individuals and families seeking or receiving CoC Program assistance:	
	1. whether your CoC has policies and procedures that include an emergency transfer plan;	
	2. the process for individuals and families to request an emergency transfer; and	
	3. the process your CoC uses to respond to individuals' and families' emergency transfer requests.	

**(limit 2,500 characters)**



1. The CoC has implemented policies and procedures to address emergency transfers. When project staff members become aware of dangerous situations affecting households, including those fleeing domestic violence, sexual violence, or human trafficking, immediate action is taken to identify safer alternatives for the client. Trained staff members work closely with the client to evaluate safety at other shelters in the area or provide them with an emergency shelter hotel voucher. In certain cases, financial assistance is offered for transportation, such as bus tickets or gas vouchers, to help families or individuals relocate to a safer location outside of the CoC. The CoC collaborates with other VSPs to explore regional safety options for households. Households in permanent housing can make arrangements to be relocated to a more secure housing situation. Housing program staff also review leases and provides lease amendments to add VAWA protections.

2. Throughout the course of case management conversations, households are informed of emergency transfer policies and the process to request an emergency transfer. Program staff are trained to evaluate households for emergent situations. Upon entering the shelter, households are encouraged to promptly inform staff if they have any safety concerns. Staff members explain the available options for emergency transfers when safety concerns arise. Project staff respect the choices of the clients and work together with them to determine the best course of action for their safety. Any households that are deemed to be in immediate danger are provided accommodation, and the trained staff members offer trauma sensitive care.

3. The CoC has implemented a procedure for emergency transfers and survivors admitted to the program can request an emergency transfer though their case manager. Project staff are highly skilled in evaluating households for emergency situations. Upon arrival at shelter, staff strongly encourage households to promptly communicate any safety concerns to staff members. Project staff will then explain the various options available for emergency transfers if safety concerns arise. Furthermore, we highly value the choices made by our clients and work together with them to determine the most appropriate course of action for their safety. Any households that are determined to be in immediate danger will be provided with accommodations, and our trained staff members will offer trauma-sensitive services.

1C-5f.	Access to Housing for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC:	
1.	ensures that survivors of domestic violence, dating violence, sexual assault, or stalking have safe access to all of the housing and services available within the CoC's geographic area; and
2.	proactively identifies systemic barriers within your homeless response system that create barriers to safely house and provide services to survivors of domestic violence, dating violence, sexual assault, or stalking.

(limit 2,500 characters)

1. The CoC works with a VSP, the H.E.R. Shelter to ensure that individuals who have experienced domestic violence, dating violence, sexual assault, or stalking have access to housing and services in the City of Portsmouth. They also make sure that the specific needs of survivors are addressed in the policies of the CoC. Individuals are informed about the available housing and services within the CoC. Survivors who are homeless or at risk of homelessness and reach out to the regional domestic violence crisis response systems or another access point in the CoC are referred to appropriate assessment points in the CES to be screened for connection to a housing program. VSPs, along with other CoC agencies, assess survivors for housing and services using standardized tools to gather information about their history of homelessness. VSPs participate in confidential case conferencing meetings where clients are presented for housing and services. Survivors are prioritized according to CES policies. Households have the right to decline a referral to any housing program or service, and this decision does not affect their eligibility for future referrals. CoC programs are centered around the individual and respect the rights of households to choose. Program staff continue to connect households to supportive services as requested to ensure that survivors can sustain themselves in their community.

2. The CoC and H.E.R. join forces to break down the barriers that prevent survivors of domestic violence, dating violence, sexual assault, or stalking from finding safe housing and accessing necessary services. Community barriers include negative credit and rental histories, possibility of violence in the residence, and property damage. The HER shelter works with landlords to advocate on behalf of the survivor and provide a high level of support to stabilize the household and alleviate landlord concerns. The CoC promotes inclusivity, making sure that the CoC's geographic area offers a wide range of options tailored to survivors' specialized needs by supporting shelter and housing programs that target survivors that provide specialized case management and services. The Coordinated Entry Committee meets monthly to discuss the systems performance and make adjustments to better meet the needs of households. HER Shelter also operates a 24/7 hotline for survivors in imminent danger and urgent need of services to assist with fleeing.

1C-5g.	Ensuring Survivors With a Range of Lived Expertise Participate in Developing CoC-Wide Policy and Programs.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC:	
1.	ensured survivors with a range of lived expertise are involved in the development of your CoC-wide policy and programs; and
2.	accounted for the unique and complex needs of survivors.

**(limit 2,500 characters)**

1-2. The CoC received a capacity building planning grant from the state of Virginia to create a strategic plan to improve housing opportunities in the CoC. The plan identified as a top priority the need to include persons with lived experience and establish a workgroup to recruit and include persons with diverse lived experience in CoC planning and operations.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+–Anti-Discrimination Policy and Training.	
	NOFO Section V.B.1.f.	

1.	Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
2.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	No
3.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	No

1C-6a.	Anti-Discrimination Policy–Updating Policies–Assisting Providers–Evaluating Compliance–Addressing Noncompliance.	
	NOFO Section V.B.1.f.	

Describe in the field below:

1.	how your CoC regularly collaborates with LGBTQ+ and other organizations to update its CoC-wide anti-discrimination policy, as necessary to ensure all housing and services provided in the CoC are trauma-informed and able to meet the needs of LGBTQ+ individuals and families;
2.	how your CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy;
3.	your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and
4.	your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies.

(limit 2,500 characters)

1. The CoC's CES Policies and Procedures include CoC-wide anti-discrimination policies around housing and services offered to ensure these are provided free from discrimination. Intake and engagement methods are discussed regularly by providers at CES to identify appropriate methods are being implemented by all. The CES Written Standards are currently under review to ensure they are accurate and reflective of the recent system improvements with the required data collection for CES. This includes meetings to review system processes. The recent strategic planning work allowed for more feedback from stakeholders and persons with lived experience through surveys and focus groups that inform the policies and processes in place. The LGBT Life Center provides trainings annually on providing culturally competent services to the LGBT+ community to prevent discrimination against LGBT+ individuals and families.
2. The CoC has made the CoC-wide anti-discrimination policies available to all CoC partners and projects for review and adoption at the project level.
3. The CoC does not currently have a process for evaluating compliance with the CoC-wide anti-discrimination policies, but will review inclusion of a process to address compliance in the 2023 CoC site visits.
4. The CoC does not currently have a process for addressing non-compliance with the CoC-wide anti-discrimination policies. The CoC will work to identify a process to address non-compliance with the CoC-wide anti-discrimination policies.

1C-7.	Public Housing Agencies within Your CoC's Geographic Area--New Admissions--General/Limited Preference--Moving On Strategy.	
	NOFO Section V.B.1.g.	

You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.

Enter information in the chart below for the two largest PHAs highlighted in gray on the current CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with--if there is only one PHA in your CoC's geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2022 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Portsmouth Redevelopment & Housing Authority	40%	Yes-Both	Yes

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section V.B.1.g.	

Describe in the field below:

1. steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference--if your CoC only has one PHA within its geographic area, you may respond for the one; or
2. state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

**(limit 2,500 characters)**

Portsmouth Redevelopment and Housing Authority (PRHA) engages with CoC leadership in several manners, including collaborating on the applications for available voucher programs (such as Non-Elderly Disabled), as well as the issue of preference for homeless admission when housing units are available. In addition, the Move On program implemented at Virginia Supportive Housing - a CoC member providing PSH and outreach - at its 60-unit SRO program located in Portsmouth, is coordinated in partnership with PRHA for participants no longer in need of intensive services. PRHA has had a homeless preference agreement with the CoC for five years. In 2021, PRHA received 18 Emergency Housing Vouchers and established a Memorandum of Understanding with the CoC. The CoC has successfully connected households with the EHV program for stable, service rich, subsidized housing. The PRHA EHV program includes a move-on prioritization to bridge households from CoC programs to subsidized housing with PRHA.

<b>1C-7b.</b>	<b>Moving On Strategy with Affordable Housing Providers.</b>	
	Not Scored–For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners	No
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	Yes
	Other (limit 150 characters)	
5.		

<b>1C-7c.</b>	<b>Include Units from PHA Administered Programs in Your CoC's Coordinated Entry.</b>	
	NOFO Section V.B.1.g.	

In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process:

1.	Emergency Housing Vouchers (EHV)	Yes
2.	Family Unification Program (FUP)	No
3.	Housing Choice Voucher (HCV)	No
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	Yes
5.	Mainstream Vouchers	No
6.	Non-Elderly Disabled (NED) Vouchers	No
7.	Public Housing	No
8.	Other Units from PHAs:	

<b>1C-7d.</b>	<b>Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.</b>	
	NOFO Section V.B.1.g.	

1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	Yes
		<b>Program Funding Source</b>
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	Stability Voucher Program

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV).	
	NOFO Section V.B.1.g.	

	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes
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1C-7e.1.	List of PHAs with Active MOUs to Administer the Emergency Housing Voucher (EHV) Program.	
	Not Scored—For Information Only	

	Does your CoC have an active Memorandum of Understanding (MOU) with any PHA to administer the EHV Program?	Yes
--	--	-----

If you select yes to question 1C-7e.1., you must use the list feature below to enter the name of every PHA your CoC has an active MOU with to administer the Emergency Housing Voucher Program.

<b>PHA</b>	
Portsmouth Redeve...	

## 1C-7e.1. List of PHAs with MOUs

**Name of PHA:** Portsmouth Redevelopment and Housing Authority

## 1D. Coordination and Engagement Cont'd

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1D-1.	Discharge Planning Coordination.	
	NOFO Section V.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1. Foster Care	No
2. Health Care	No
3. Mental Health Care	Yes
4. Correctional Facilities	No

1D-2.	Housing First—Lowering Barriers to Entry.	
	NOFO Section V.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition.	8
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition that have adopted the Housing First approach.	8
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2023 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
	NOFO Section V.B.1.i.	

You must upload the Housing First Evaluation attachment to the 4B. Attachments Screen.



	Describe in the field below:
1.	how your CoC evaluates every project—where the applicant checks Housing First on their project application—to determine if they are using a Housing First approach;
2.	the list of factors and performance indicators your CoC uses during its evaluation; and
3.	how your CoC regularly evaluates projects outside of your local CoC competition to ensure the projects are using a Housing First approach.

**(limit 2,500 characters)**

1. The CoC evaluates every recipient that reports their project follows a Housing First approach through Quarterly Reporting (QR), CES event/referral tracking, and CoC scorecards. The CoC has a Quarterly Reporting schedule for CoC and ESG funded programs. The QR requires projects to report out on project administration to show the project is running as intended. HMIS CE Event sub-assessments and service transactions in HMIS track program referrals which are reviewed to calculate acceptance or rejection rates for each program. During the competition, the Renewal project scorecard includes performance targets for rapid placement in housing as well as performance thresholds for PH exits and retention.
2. For each given quarter, the QR factors include the number of households or persons served, the number of drawdowns or reimbursement requests, and the amount of funding spent per project. For CES Referral tracking, the CoC uses referral transaction outcomes as factors and performance indicators. The CoC scorecard includes factors and performance indicators for the length of time from project start to housing, exits to PH, and retention rates.
3. Outside of the CoC competition, the CoC regularly discusses Housing First issues with service providers at CE Committee and the Portsmouth Community and Assessment Network (PCAN) committee meetings. These discussion review service providers' practices at Access and Assessments to ensure clients are quickly processes, accessed, prioritized, and referred for housing placement without restrictions in conflict with Housing First.

1D-3.	Street Outreach—Scope.	
	NOFO Section V.B.1.j.	

	Describe in the field below:
1.	your CoC's street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;
2.	whether your CoC's Street Outreach covers 100 percent of the CoC's geographic area;
3.	how often your CoC conducts street outreach; and
4.	how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.

**(limit 2,500 characters)**

1. Street outreach staff engage with community partners such as libraries, the police department, and soup kitchens to help identify persons experiencing homelessness. Outreach services are advertised at local businesses and community centers. These partners and the CES refer individuals to outreach and services in a timely manner. Program staff also frequent outdoor locations where people experiencing homelessness are known to congregate. Outreach staff identify clients and begin engagement by building a rapport with the client and the community in which that person was identified. Outreach staff also provide contact information and resources to all clients and tailor each encounter to best fit their needs. Each individual is engaged, assessed, and connected with the CES. Services are continuously provided to clients until they are housed or leave the outreach program.
2. Outreach covers 100% of the geographic area and is available to all in need. Outreach includes staff from: Virginia Supportive Housing, the Hampton Veterans' Affairs Medical Center, and Portsmouth Department of Behavioral Health (DBHS).
3. Outreach is conducted 5 days a week.
4. Clients are assisted with services targeted towards mental illness, substance use and cognitive disabilities, and the Language Line and TDD is used when there are language barriers. To ensure those least likely to request assistance are engaged, the outreach team works nontraditional hours (non-business hours). Clients without phone access are informed of designated access points and may utilize phones at any Department of Social Services (DSS) to contact the Hotline. Outreach works to get client phones through Medicaid/SNAP benefits to increase accessibility. Outreach services are continuously provided to clients until they are housed or they self-resolve. Outreach providers also collaborate with local police, churches, property managers, peers, and citizens to identify new locations persons may be sleeping or congregating outside.

1D-4.	Strategies to Prevent Criminalization of Homelessness.	
	NOFO Section V.B.1.k.	

Select yes or no in the chart below to indicate strategies your CoC implemented to ensure homelessness is not criminalized and to reverse existing criminalization policies in your CoC's geographic area:

	Your CoC's Strategies	Ensure Homelessness is not Criminalized	Reverse Existing Criminalization Policies
1.	Engaged/educated local policymakers	No	No
2.	Engaged/educated law enforcement	No	No
3.	Engaged/educated local business leaders	No	No
4.	Implemented community wide plans	No	No
5.	Other:(limit 500 characters)		

1D-5.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC) or Longitudinal Data from HMIS.	
	NOFO Section V.B.1.i.	

		HIC Longitudinal HMIS Data	2022	2023
	Enter the total number of RRH beds available to serve all populations as reported in the HIC or the number of households served per longitudinal HMIS data, e.g., APR.	Longitudinal HMIS Data	64	55

1D-6.	Mainstream Benefits–CoC Annual Training of Project Staff.	
	NOFO Section V.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

	Mainstream Benefits	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI–Supplemental Security Income	Yes
3.	SSDI–Social Security Disability Insurance	Yes
4.	TANF–Temporary Assistance for Needy Families	Yes
5.	Substance Use Disorder Programs	Yes
6.	Employment Assistance Programs	Yes
7.	Other (limit 150 characters)	

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section V.B.1.m	

Describe in the field below how your CoC:

- systemically provides up-to-date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, SSDI, TANF, substance abuse programs) within your CoC's geographic area;
- works with project staff to collaborate with healthcare organizations, including substance abuse treatment and mental health treatment, to assist program participants with receiving healthcare services; and
- works with projects to promote SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.

(limit 2,500 characters)

1. PDSS staff attend CoC meetings to report any resource changes that affect client eligibility. TANF/VIEW staff accept PCAN referrals and expedite the application process. The CoC maintains a list of active SOAR-trained members who work to expedite the approval of disability income applications for SSI/SSDI benefits. Homeless service providers and street outreach workers are continuously trained in accessing benefits. Clients are given information on additional services, including childcare, child welfare, and Family Assessment and Planning Team. CoC members attend community fairs where information regarding mainstream benefits and other resources is provided. Benefit services teams, coordinated entry staff, and outreach workers participate in community events, reinforcing CoC partnerships. Informational updates and changes in policy concerning mainstream benefits are presented at Community and relevant subcommittee meetings. Additionally, all updated information is shared through the CoC website and the email distribution list. The CoC also works with the local DSS to provide technical assistance and training for mainstream benefits eligibility and changes. Staff from the Hampton VA Veterans Affairs Medical Center are also actively involved in the CoC and work with providers to verify and connect veterans to assistance including veteran insurance and income.
2. The CoC encourages service providers to use the Virginia CommonHelp website to assist program participants with submitting electronic applications for healthcare medical insurance (Medicare and Medicaid).
3. Certified SOAR workers collaborate closely with the Virginia SOAR coordinator. SOAR training is offered through the VA Department of Behavioral Health and Developmental Services and is available to all CoC service providers through a self-paced, online training.

1D-7.	Increasing Capacity for Non-Congregate Sheltering.	
	NOFO Section V.B.1.n.	

Describe in the field below how your CoC is increasing its capacity to provide non-congregate sheltering.

**(limit 2,500 characters)**

The City of Portsmouth - including the departments of Social Services and Behavioral Health - and in partnership with Portsmouth Volunteers for the Homeless - is currently developing a non-congregate shelter for 50 single individuals that will provide temporary shelter and services. The shelter is being built near the DSS, Behavioral Health, a Day Services Center, and Community Health Center to ensure easy access to wrap-around services of all types.

ID-8.	Partnerships with Public Health Agencies—Collaborating to Respond to and Prevent Spread of Infectious Diseases.	
	NOFO Section V.B.1.o.	

Describe in the field below how your CoC effectively collaborates with state and local public health agencies to:

- |    |  |
|----|--|
| 1. | develop CoC-wide policies and procedures to respond to infectious disease outbreaks; and |
| 2. | prevent infectious disease outbreaks among people experiencing homelessness.             |

**(limit 2,500 characters)**

1. The Portsmouth Public Health Department and other city agencies such as Emergency Management, Social Services, Behavioral Health, PRHA and Maryview Hospital work collaboratively to plan for emergencies of all types, including outbreaks of infectious diseases and other public health emergencies. Strategies within the City wide Plan are developed and reviewed annually that include situation analysis, lines of communication, persons responsible, interventions, and continuity of operations. Outreach and engagement for vulnerable populations, including persons experiencing homelessness in shelter or on the streets, is detailed with points of contact and action items for hospitals, Health Department, City, and service provider organization. Materials and information regarding preventing the spread of infectious diseases is available at each site, and when needed, the action plan is employed to distribute PPE, set up testing sites and isolation areas, as well as treatment locations. The CoC's Lead Agency, which is DSS, is able to share information with all CoC agencies regarding next steps for preventing and addressing infectious disease outbreaks among those being assisted.
2. Safety protocols are in place for agencies working with persons experiencing homelessness, that include points of contact for information within each agency, methods of sharing information and distributing PPE, and working with health agencies to arrange for testing, isolation, and treatment, if needed. City agencies and CoC agencies are part of an adopted Emergency Operations Plan that outlines steps to prevent and address infectious disease outbreaks among vulnerable populations in various settings. Additionally, public health personnel are available for training and onsite coordination if requested, to ensure protocols are properly set up and implemented.

ID-8a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC:	
	1. shared information related to public health measures and homelessness, and	
	2. facilitated communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.	

**(limit 2,500 characters)**

1. At the time of the COVID-19 Emergency Declaration in Virginia, the CoC coordinated quickly with existing ES and TH providers, local jurisdictional leadership, the Virginia Department of Housing and Community Development, and public health agencies to share ideas and solutions around housing unsheltered and sheltered persons experiencing homelessness, including providing supplies and safety protocol training, basic food, healthcare, and other services. State and CARES Act funding have been coordinated on an ongoing basis to support congregate and non-congregate shelters, rapid rehousing, targeted prevention and to provide guidance for safety protocols in the various settings to continue housing and providing supportive services.

2. Regular updates between CoC agencies and city/state agencies are in place to ensure information sharing and coordination around service provision, sharing of necessary supplies, applications for various funding opportunities, and to decide on sheltering protocols. Street outreach, ES and TH programs institute safety protocols, PPE and spacing to provide a safe environment for case management, outreach, and engagement.

1D-9.	Centralized or Coordinated Entry System—Assessment Process.	
	NOFO Section V.B.1.p.	
	Describe in the field below how your CoC's coordinated entry system:	
1.	covers 100 percent of your CoC's geographic area;	
2.	uses a standardized assessment process; and	
3.	is updated regularly using feedback received from participating projects and households that participated in coordinated entry.	

(limit 2,500 characters)

1. The City of Portsmouth is the designated geographic area and the Portsmouth CoC provides services that cover 100% of the geographic area. The primary objective of the CoC is to provide support and assistance to various groups, including individuals, families, veterans, victims of domestic violence, and individuals experiencing homelessness. It is important to note that there is no charge for intake, assessments, and referral services, although some programs may have sliding scale fees. Portsmouth agencies provide services and outreach to the full geography of the city of Portsmouth.
2. The CoC has implemented a comprehensive approach to identify the most vulnerable households in the CoC using the Vulnerability Index-Service Prioritization Decision Assistance Tool (VI-SPDAT) for individuals, VI-F-SPDAT for families, and VI-TAY-SPDAT. These assessment tools evaluate vulnerability in five key areas: history of homelessness, risks, socialization, daily functioning, and wellness. Once a referral is received, the agency or a designated point of contact such as a navigator, case manager, client specialist, or advocate will conduct a thorough assessment to determine the most suitable housing resource for the individual or family. Homeless households are prioritized based on their VI-SPDAT score. Referrals for housing resources are made through the Portsmouth Coordinated Assessment Network (PCAN), which is a provider forum where cases are discussed and prioritized based on available housing resources. The CoC strives to ensure that the process is fair and efficient to provide the necessary support to those in need.
3. Coordinated Entry Committee and PCAN meetings provide an opportunity for project staff to share their feedback on challenges and successes with assessment processes. Additionally, participating members can suggest new procedures and assist with problem-solving for other service providers.

1D-9a.	Program Participant-Centered Approach to Centralized or Coordinated Entry.	
	NOFO Section V.B.1.p.	

	Describe in the field below how your CoC's coordinated entry system:
1.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;
2.	prioritizes people most in need of assistance;
3.	ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their preferences; and
4.	takes steps to reduce burdens on people using coordinated entry.

(limit 2,500 characters)

1. To access the CES, households may contact the Housing Crisis Hotline. Trained project staff will assist households with an initial screening and guide them towards the services and community resources that best suit their needs. These resources include but are not limited to diversion, homeless prevention, shelter, outreach, and housing assessments. Additionally, survivors of domestic violence, sexual assault, sex trafficking, dating violence, or stalking, may reach out to the DV hotline for connection to the CES.
2. The CoC's CES effectively incorporates a vulnerability prioritization process outlined in HUD Notice CPD-016-11. Additionally, the community is dedicated to ending chronic and veteran homelessness. Therefore, households experiencing chronic and veteran homelessness are given priority for referrals. The households listed on the By-Name List are discussed in PCAN meetings and prioritized based on their level of vulnerability before being referred to a suitable housing program.
3. The CoC ensures that individuals who are most in need of housing assistance receive it promptly. To achieve this, the CoC has established a seven-day deadline for households to be assessed for services after enrolling on the By-Name List. Additionally, agencies have a seven-day deadline to complete an intake and provide the outcome after a household has been referred. The CoC has an off-week housing referral process in place to ensure continuous service delivery outside of regular case conferencing meetings. This allows households to be connected to housing programs quickly. Furthermore, households have the right to decline a referral to any housing program and declining a resource does not affect their eligibility.
4. To ensure that people using Coordinated Entry experience minimal burdens, the CoC has implemented a housing first approach for all clients. The focus of the CoC is to help households secure permanent housing. Moreover, the CoC offers additional support services such as coaching and substance abuse treatment to help individuals maintain their housing and improve their overall quality of life. By adopting a low barrier process, the CoC aims to eliminate any perceived obstacles to accessing housing services, including but not limited to substance abuse issues, mental health challenges, past evictions, criminal history, or lack of employment.

1D-9b.	Informing Program Participant about Rights and Remedies through Centralized or Coordinated Entry—Reporting Violations.	
	NOFO Section V.B.1.p.	

Describe in the field below how your CoC through its centralized or coordinated entry:	
1.	affirmatively markets housing and services provided within the CoC's geographic area and ensures it reaches all persons experiencing homelessness;
2.	informs program participants of their rights and remedies available under federal, state, and local fair housing and civil rights laws; and
3.	reports any conditions or actions that impede fair housing choice for current or prospective program participants to the jurisdiction(s) responsible for certifying consistency with the Consolidated Plan.

(limit 2,500 characters)



1. The CoC is part of the regionally operated Housing Crisis Hotline (HCH) which connects citizens in need from Portsmouth and 13 other cities and counties to homeless housing, emergency shelter, homelessness prevention, and eviction reduction resources. The HCH also provides information and referrals for utility assistance, food banks and many more resources for persons in need. The HCH phone number is published on the CoC website. The HCH number is also posted on other websites providing resources such as Virginia 211, the Virginia Poverty Law Center, and member service provider social media accounts or websites.
2. CES Policies and Procedures direct service providers to inform participants of their rights under fair housing and civil rights laws upon entry into programs and at renewal.
3. CES policies and procedures direct service providers to report any conditions or actions that impede fair housing choice for current or prospective program participants to City of Portsmouth Planning Department as the local Fair Housing Office.

1D-10.	Advancing Racial Equity in Homelessness—Conducting Assessment.	
	NOFO Section V.B.1.q.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	06/17/2022

1D-10a.	Process for Analyzing Racial Disparities—Identified Racial Disparities in Provision or Outcomes of Homeless Assistance.	
	NOFO Section V.B.1.q.	

Describe in the field below:

- |    |  |
|----|--|
| 1. | your CoC’s process for analyzing whether any racial disparities are present in the provision or outcomes of homeless assistance; and |
| 2. | what racial disparities your CoC identified in the provision or outcomes of homeless assistance.                                     |

**(limit 2,500 characters)**

1. The CoC develops a Racial Disparities Assessment each year and reviews the data with CoC members and leadership. The assessment examined data collected from HUD’s Equity Analysis Tool 3.0, HMIS, the 2022 Point in Time Count, HUD’s Stella P Data Analysis Tool and CoC partner agencies. HMIS data was from October 1, 2020, to September 30, 2021. To examine client outcomes, exits to a permanent destination were calculated from HMIS and compared by race and ethnicity. The Stella P tool was used to compare returns to homelessness (for households exiting within 12 mo. of the current report period) by race and ethnicity. This data was collected for exits to a permanent destination, exits from a temporary destination, and exits from an unknown destination. To assess the provision of services, annual enrollment across 9 program types was calculated by race and ethnicity and compared to the total percentage of clients by race/ethnicity in HMIS to determine if any race or ethnicity was disproportionately represented in any programs. Finally, the CoC sent a questionnaire to each partner agency that asked for the racial composition of staff and board members. The assessment also included a supplemental analysis by gender and race for outcomes (successful exits) and program enrollment. The assessment was provided for review to all CoC members.

2. The largest racial group in the HMIS population was Black/African American (81%). Other races included: 13% White, 5% Multiracial, 0.5% American Indian/Alaska Native, 0.3% Asian/Pacific Islander and 0.7% unknown. Comparing outcomes showed that 23% of Black/African Americans exited to a permanent destination, compared to 25% of Whites and an average of 23% among other races. Assessing the provision of services indicates that Prevention, Transitional Housing, Supportive Services Only, and Other Permanent Housing comprised more than 81% Black/African American clients. Programs that were comprised of a smaller share of Black/African Americans were Coordinated Entry (79%), Permanent Supportive Housing Supportive (77%), Emergency Shelter (65%), Rapid Rehousing (65%) and Street Outreach (60%). This may reflect a possible disparity in the provision of services. Direct services staff was 62% Black/African American and 34% White; executive/management staff was 49% Black/African American and 47% White; & board members were 49% Black/African American and 50% White. This may reflect a potential for disparities in the provision of services

1D-10b.	Implemented Strategies that Address Racial Disparities.	
	NOFO Section V.B.1.q.	

Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities.

1.	The CoC’s board and decisionmaking bodies are representative of the population served in the CoC.	Yes
2.	The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.	No
3.	The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.	Yes
4.	The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.	Yes
5.	The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.	Yes

6.	The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.	Yes
7.	The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness.	Yes
8.	The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.	Yes
9.	The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.	Yes
10.	The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.	Yes
11.	The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.	Yes
	Other:(limit 500 characters)	
12.		

1D-10c.	Implemented Strategies that Address Known Disparities.	
	NOFO Section V.B.1.q.	

Describe in the field below the steps your CoC is taking to address the disparities identified in the provision or outcomes of homeless assistance.

**(limit 2,500 characters)**

The CoC maintains its commitment to identifying and addressing any racial disparities identified in its service provision. Data collected and reviewed in the racial disparities assessment demonstrated only the potential for disparities within project types, but mostly that a lower percentage of Black/African Americans were served in Prevention, Transitional Housing, Support Services Only and OPH projects than exist in the community. This does not identify a definite disparity but is noteworthy to monitor and analyze practices within each project, and any trends that may emerge going forward. Outcomes are reviewed at the Executive Committee level and during peer review at the Policy & Planning Committee. To date, no disparities have been identified within a specific project that are ongoing or point to unequal treatment of one race over another. To better understand the intersection of race, racism, and racial equity, CoC members attended trainings by Collective InCite. The CoC has also provided trainings on cultural competency for individuals fleeing DV and members of the LGBT community.

1D-10d.	Tracked Progress on Preventing or Eliminating Disparities.	
	NOFO Section V.B.1.q.	

Describe in the field below:

1.	the measures your CoC has in place to track progress on preventing or eliminating disparities in the provision or outcomes of homeless assistance; and
2.	the tools your CoC uses.

**(limit 2,500 characters)**

Racial disparities assessments will continue to be conducted and presented to the CoC Executive Committee, as well as to the Policy & Planning Committee. Disparities highlighted (including potential disparities) are discussed as part of an ongoing conversation about equal and fair service provision, both within these two committees, as well as during the Coordinated Entry meetings. When reviewing the outcomes of those served, including their race, the CoC can identify any issues that arise with one race being served differently than any other.

1D-11.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking–CoC’s Outreach Efforts.	
	NOFO Section V.B.1.r.	

Describe in the field below your CoC’s outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decision making processes.

**(limit 2,500 characters)**

CoC member agencies work to include people with lived experience in leadership roles and decision making processes at their agencies. Portsmouth Volunteers for the Homeless (PVH) employs and elects board members with lived experience of homelessness. Portsmouth Dept. of Behavioral Health Services facilitates an advisory board that includes people with lived experience as well as interdisciplinary meetings with peers; both groups discuss and review program processes and changes to improve services. ForKids created a position titled Alumni Program Coordinator. The ForKids Alumni Program Coordinator supports alumni activities for the organization, which includes monthly surveys of past participants, in-person events, holiday drives, networking opportunities and providing input regarding ForKids policies and practices as well as community-level advocacy. The Alumni Coordinator provides input on lived experience of housing instability and is implementing peer-led focus groups to invite feedback from alumni that will be used to inform program development. Recruitment for the position was exclusively done through announcements to former ForKids participants and the selected candidate graduated from a ForKids program (TBRA) within the last year. ForKids staff also regularly shares employment postings on social media and directly to former participants who may have relevant qualifications. To further reduce barriers, ForKids has ensured that degrees are not required for all positions and has taken a closer look at criminal background check requirements. Background checks are reviewed with consideration for the requirements and role of the position as well as the nature of the crime and the period of time that has passed rather than having a blanket exclusionary policy that applies to all positions. This has allowed employees to be included who may otherwise have not passed the screening process. Additionally, the CoC strategic planning process includes opportunities for the CoC to solicit feedback from people with lived experience. Additionally, ForKids facilitated a meeting with alumni to speak with Senator Kaine about their first-hand experiences related to homelessness, affordable housing, the impact of prior criminal history, education needs of children in poverty, among other topics. As a result of the meeting, his staffers will be working closely with ForKids to better understand the impact of policy on families living in poverty and advocate for change.

1D-11a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

You must upload the Letter Signed by Working Group attachment to the 4B. Attachments Screen.  
 Enter in the chart below the number of people with lived experience who currently participate in your CoC under the four categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Included in the decisionmaking processes related to addressing homelessness.	0	0
2.	Participate on CoC committees, subcommittees, or workgroups.	0	0
3.	Included in the development or revision of your CoC's local competition rating factors.	0	0
4.	Included in the development or revision of your CoC's coordinated entry process.	0	0

1D-11b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

**(limit 2,500 characters)**

CoC member organizations provide employment opportunities for individuals with lived experience of homelessness. ForKids has made employment opportunities available for multiple individuals with lived experience of homelessness and housing instability on program staff, including at a management and board level, with internal opportunities for promotions. In addition, ForKids created a position titled Alumni Program Coordinator. The ForKids Alumni Program Coordinator supports alumni activities for the organization, which includes monthly surveys of past participants, in-person events, holiday drives, networking opportunities and providing input regarding ForKids policies and practices as well as community-level advocacy. Recruitment for the position was exclusively done through announcements to former ForKids participants and the selected candidate graduated from a ForKids program (TBRA) within the last year. ForKids staff also regularly shares employment postings on social media and directly to former participants who may have relevant qualifications. To further reduce barriers, ForKids has ensured that degrees are not required for all positions and has taken a closer look at criminal background check requirements. Background checks are reviewed with consideration for the requirements and role of the position as well as the nature of the crime and the period of time that has passed rather than having a blanket exclusionary policy that applies to all positions. This has allowed employees to be included who may otherwise have not passed the screening process. In addition, through partnership with Hampton Roads Workforce Council NextGen, high school ForKids participants are offered internships with local businesses (including ForKids) to increase job-readiness skills and explore careers. Students participating in the teen program hold summer internships to build occupational skills and train for the workforce. In the future, ForKids plans to host food handler certification classes in our commercial kitchen for participants and alumni. Classrooms are used during the day to host GED classes lead by Chesapeake Public Schools which are also open to participants and alumni.

1D-11c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

Describe in the field below:	
1.	how your CoC routinely gathers feedback from people experiencing homelessness;
2.	how your CoC routinely gathers feedback from people who have received assistance through the CoC or ESG Programs; and
3.	the steps your CoC has taken to address challenges raised by people with lived experience of homelessness.

(limit 2,500 characters)

1. In 2022, the CoC received a Strategic Planning Grant through Virginia Housing, and contracted Carrington Consulting to conduct stakeholder interviews with CoC partners and to gather feedback from people experiencing homelessness as well as those who have received assistance through the CoC programs. The Strategic Planning process was completed in December 2022 which produced a three year plan for the CoC with steps to implement changes to achieve the goals of the CoC. CoC member agencies that employ people with lived experience of homelessness incorporate their feedback on policies and procedures to improve service delivery. Specifically, the Housing Crisis Hotline (HCH) has implemented a satisfaction survey for callers who engage with the CES to gain insight from households on system performance. Every seven weeks an electronic survey is sent to obtain feedback regarding the Hotline’s ability to provide solutions to their needs and their overall experience with Hotline staff.
2. The regional Housing Crisis Hotline (HCH) surveys persons with lived experience who have called the HCH to provide their feedback on housing program processes. Feedback and other demographic data from the households is used to analyze trends, identify areas of improvement, and set performance benchmarks to improve the CES process regionally.
3. The CoC has not addressed challenges raised by people with lived experience. Partner agencies have worked to address internal program procedures and policies based on participant concerns.

1D-12.	Increasing Affordable Housing Supply.	
	NOFO Section V.B.1.t.	
	Describe in the field below at least 2 steps your CoC has taken in the past 12 months to engage city, county, or state governments that represent your CoC’s geographic area regarding the following:	
	1. reforming zoning and land use policies to permit more housing development; and	
	2. reducing regulatory barriers to housing development.	

(limit 2,500 characters)

1. The CoC coordinates with the city Planning Department, Zoning and Economic Development to ensure elements of the Consolidated Plan are completed by providing data and information to demonstrate the need for affordable housing. Through these plans and meetings, City leadership can work with developers to determine options for land use and permits around affordable housing. Portsmouth already provides a large portion of affordable housing in the region and is working to revitalize existing buildings to increase housing inventory with ARPA funding and expected revenue in the coming years. Additionally, some CoC members are engaged in the Zoned In initiative managed by Housing Forward in Richmond, Virginia. This research and advocacy project is being rolled out in the Hampton Roads area, which includes all CoCs in the region. A toolkit to educate policymakers was first created, followed by implementing a statewide Zoning Atlas Research Collaborative to engage the right people in updating zoning laws. The City of Portsmouth is engaged in the initiative to learn more about modern zoning options and the barriers current laws pose to creating and expanding affordable housing.

2. CoC leadership has worked closely with city Planning in the past year to offer input and data for the plans around developing affordable housing. Portsmouth's most recent housing study (2020) recommends development of more affordable housing, particularly for multifamily and single homes, as well as for seniors. PRHA is also completing a 50-unit mixed use project with 9% LIHTC units available at an affordable rate. Some CoC members are participating in the Governor's Housing Conference presentations to advocate for additional zoning changes within the General Assembly. Locally, the Hampton Roads Housing Consortium is bringing the information and issues forward to the Planning District Commission to further its work to increase affordable housing development. The goal is that by the end of 2024, local jurisdictions will support new zoning laws to vote in changes moving forward.



## 1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1E-1.	<b>Web Posting of Your CoC’s Local Competition Deadline–Advance Public Notice.</b> NOFO Section V.B.2.a. and 2.g. You must upload the Web Posting of Local Competition Deadline attachment to the 4B. Attachments Screen.	
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1.	Enter your CoC’s local competition submission deadline date for New Project applicants to submit their project applications to your CoC—meaning the date your CoC published the deadline.	08/01/2023
2.	Enter the date your CoC published the deadline for Renewal Project applicants to submit their project applications to your CoC’s local competition—meaning the date your CoC published the deadline.	08/01/2023

1E-2.	<b>Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC’s eligibility for bonus funds and for other NOFO criteria below.</b> NOFO Section V.B.2.a., 2.b., 2.c., 2.d., and 2.e. You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen. Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:	
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1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes

5.	Used data from comparable databases to score projects submitted by victim service providers.	Yes
6.	Provided points for projects based on the degree the projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	No

1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., and 2.d.	

You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.  
 Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	115
2.	How many renewal projects did your CoC submit?	7
3.	What renewal project type did most applicants use?	PH-PSH

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process.	
	NOFO Section V.B.2.d.	

Describe in the field below:

1.	how your CoC analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area.

(limit 2,500 characters)

1. The CoC analyzes data from APRs created from HMIS during the CoC application process to evaluate project performance. Performance is assessed during the peer review of all renewal housing projects using the CoC Scorecard, an objective tool that rates the performance of projects based on targets that are established with HUD guidance, national averages pulled from the CoC's SPM dashboard, or local project averages. Scores are awarded under eight categories and projects are assessed using data from HMIS, comparable system APRs, and special reports.
2. The Renewal CoC Scorecard includes a measure to analyze the average number of days from Project Start to Housing Move-In. The threshold is set to 30 days.
3. All projects have eliminated barriers to program entry and are working to serve those with the highest needs to meet the CoC's commitment to housing the most vulnerable and following a Housing First model. The CoC met with neighboring CoCs on 5/25/2023 to compare the Performance Scorecard with the most recent version of the HUD Scorecard to ensure the CoC is addressing objective and appropriate criteria when assessing, reviewing, and rating project performance. The CoC used the HUD CoC System Performance tableau dashboard to identify national performance averages and set local performance thresholds.
4. Consideration of the level of difficulty for serving specific populations is factored into the established performance targets. The CoC Scorecard awards bonus points to programs that serve high need subpopulations including chronically homeless, persons with more than one disability, veterans, youth, DV, families with children, people living with HIV/AIDS, criminal history, substance use, and households with low or no income. Consideration of these needs may be given during the Peer Review of the scorecards, where service providers are able to discuss particular challenges that may have been outside of their control. CoC-funded projects and non-conflicted committee members determine whether points are awarded and/or notes should be made for adjusting the scoring/threshold in future years. Conditions are set if a project or agency demonstrates low performance, and all conditions must be satisfied prior to the next funding application cycle in order to be considered for reallocation.

1E-3.	Advancing Racial Equity through Participation of Over-Represented Populations in the Local Competition Review and Ranking Process.	
	NOFO Section V.B.2.e.	
	Describe in the field below:	
	1. how your CoC used the input from persons of different races and ethnicities, particularly those over-represented in the local homelessness population, to determine the rating factors used to review project applications;	
	2. how your CoC included persons of different races and ethnicities, particularly those over-represented in the local homelessness population in the review, selection, and ranking process; and	
	3. how your CoC rated and ranked projects based on the degree to which their project has identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	

(limit 2,500 characters)

- 1.-2. The CoC conducts a review of the rating factors used to review project performance and applications at a regional meeting with neighboring CoCs. The members of the three CoCs represent a diverse group of racial identities and ethnicities. Input from all members is considered. The CoC utilizes national guidelines, national average CoC performance, and performance targets when setting local thresholds.
3. The CoC reviews and ranks projects through the Policy & Planning Committee and the CoC Executive Committee. The co-chairs of the Executive Committee are women of color, and the committee is comprised of individuals from funded and non-CoC funded agencies that represent a diverse background and racial makeup. The Policy & Planning Committee is also a diverse group of homeless service providers.
4. The CoC does not currently consider how individual projects promote racial equity in the rating and ranking process for the CoC competition.

<b>1E-4.</b>	<b>Reallocation—Reviewing Performance of Existing Projects.</b>	
	NOFO Section V.B.2.f.	
	Describe in the field below:	
1.	your CoC's reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;	
2.	whether your CoC identified any low performing or less needed projects through the process described in element 1 of this question during your CoC's local competition this year;	
3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year; and	
4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.	

**(limit 2,500 characters)**

1. The CoC implements a comprehensive reallocation process whenever applicable that uses performance and need data to determine how to efficiently and effectively expend available program resources to improve system performance data and end homelessness within the CoC. Performance is assessed during the peer review of all renewal projects using the CoC Scorecard, an objective tool that rates the performance of projects based on targets that are established at the top 60% of performance levels by like project types. Scores are awarded under eight categories and projects are assessed using data from HMIS and comparable system APRs. The CoC has actively identified projects to be created from reallocated funds. in FY2019, the CoC successfully reallocated \$81,000 of Transitional Housing funds to transition the grant into a DedicatedPLUS Permanent Supportive Housing program.
- 2.-3. The CoC did not identify or reallocate any projects during the local FY2023 competition.
4. The renewal projects all scored above the 60% threshold on the CoC scorecard. It is important to note that 6 of the 7 CoC's existing HUD-funded projects are Permanent Supportive Housing, identified by HUD as a best practice for housing the most vulnerable. The remaining project is Transitional Housing. While the CoC did not reallocate funding in the FY2023 competition, funding has been reallocated between FY2017 – FY2022; however, the cumulative funding amount of those projects is less than 20% of the CoC's total FY2023 ARD.

1E-4a.	Reallocation Between FY 2018 and FY 2023.	
	NOFO Section V.B.2.f.	

	Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2018 and FY 2023?	No
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1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject any project application(s) submitted for funding during its local competition?	No
2.	Did your CoC reduce funding for any project application(s) submitted for funding during its local competition?	No
3.	Did your CoC inform applicants why your CoC rejected or reduced their project application(s) submitted for funding during its local competition?	No
4.	If you selected Yes for element 1 or element 2 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023.	

1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023.	09/08/2023
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1E-5b.	Local Competition Selection Results for All Projects.	
	NOFO Section V.B.2.g.	
	You must upload the Local Competition Selection Results attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Project Names; 2. Project Scores; 3. Project accepted or rejected status; 4. Project Rank—if accepted; 5. Requested Funding Amounts; and 6. Reallocated funds.	Yes
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1E-5c.	<b>Web Posting of CoC-Approved Consolidated Application 2 Days Before CoC Program Competition Application Submission Deadline.</b>	
	NOFO Section V.B.2.g. and 24 CFR 578.95.	
	You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC’s website or partner’s website—which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	09/25/2023
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1E-5d.	<b>Notification to Community Members and Key Stakeholders that the CoC-Approved Consolidated Application is Posted on Website.</b>	
	NOFO Section V.B.2.g.	
	You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application was posted on your CoC’s website or partner’s website.	09/25/2023
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## 2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored–For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	WellSky
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2A-2.	HMIS Implementation Coverage Area.	
	Not Scored–For Information Only	

	Select from dropdown menu your CoC’s HMIS coverage area.	Multiple CoCs
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2A-3.	HIC Data Submission in HDX.	
	NOFO Section V.B.3.a.	

	Enter the date your CoC submitted its 2023 HIC data into HDX.	04/26/2023
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2A-4.	Comparable Database for DV Providers–CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section V.B.3.b.	

	In the field below:	
1.	describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in HMIS comparable databases;	
2.	state whether DV housing and service providers in your CoC are using a HUD-compliant comparable database–compliant with the FY 2022 HMIS Data Standards; and	

3. state whether your CoC's HMIS is compliant with the FY 2022 HMIS Data Standards.

(limit 2,500 characters)

1. The HMIS Lead Agency conducts an annual visit to CoC-funded Victim Service Providers to conduct a "certification of comparable database". This process includes a review of each agency's comparable system to ensure certain features and functionalities are present and working in alignment with the Comparable Database Checklist provided by HUD. This includes a review of the system's ability to: capture all of the required data elements as outlined in the HUD Data Standards Manual, record collected data at various points in time as outlined in the Data Dictionary and produce required reports such as the CoC APR and ESG CAPER. The certification also includes a review of security and technical standards which are based on the 2004 HMIS Data and Technical Standards Final Notice and the CoC's adopted HMIS Security Standards to include a review of Privacy Practices and workstation security.
2. DV providers are using a HUD-compliant comparable database that is compliant with the FY2022 HMIS Data Standards. This is confirmed through the "certification of comparable database" process described above. Additionally, DV Providers can attend all HMIS user groups for ongoing training and an open platform for technical assistance, in addition to having access to all of the training videos and resources produced by the HMIS Lead Agency. In addition, the HMIS Lead Agency works directly with DV Providers as needed to assist with the setup of their comparable database, ensuring HMIS Standards are fully met as it relates to project setup, the ability to enter all HMIS data elements as required by various federal funding sources, and the ability to fulfill reporting requirements as needed.
3. The CoC is compliant with the 2022 HMIS Data Standards. The HMIS Lead Agency provides training to all HMIS end users prior to providing them access to the system. This training includes descriptions of the applicable HMIS Data Elements following the HMIS Data Standards Manual and Federal Partner Program HMIS Manuals. The HMIS Lead also conducts annual HMIS Audits for all CoC-funded, ESG-funded, and Housing Trust Fund-funded projects. This allows for review of data collection and entry methods, understanding of HMIS standards, etc. The information collected during these audits is used to target future training efforts to ensure agencies remain compliant with all federal standards.

2A-5.	Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.	
	NOFO Section V.B.3.c. and V.B.7.	

Enter 2023 HIC and HMIS data in the chart below by project type:

Project Type	Total Year-Round Beds in 2023 HIC	Total Year-Round Beds in HIC Operated by Victim Service Providers	Total Year-Round Beds in HMIS	HMIS Year-Round Bed Coverage Rate
1. Emergency Shelter (ES) beds	75	55	20	100.00%
2. Safe Haven (SH) beds	0	0	0	
3. Transitional Housing (TH) beds	10	0	10	100.00%



4. Rapid Re-Housing (RRH) beds	55	38	17	100.00%
5. Permanent Supportive Housing (PSH) beds	173	0	173	100.00%
6. Other Permanent Housing (OPH) beds	90	0	60	66.67%

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.
	NOFO Section V.B.3.c.

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,500 characters)

1.-2. The addition of the Emergency Housing Voucher program to the CoC HIC increased the number of beds available in Other Permanent Housing. In the 2023 HIC, there are 90 beds recorded for OPH, 30 of which are EHV program beds. However, Public Housing Authorities are not required to track EHV data in HMIS. If the EHV beds were not included on the HIC, the bed coverage rate for OPH would be 100%. The EHV program will sunset in September 2023. Therefore, there are no actions planned to incorporate the EHV program into HMIS.

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.
	NOFO Section V.B.3.d.
	You must upload your CoC's FY 2023 HDX Competition Report to the 4B. Attachments Screen.

Did your CoC submit at least two usable LSA data files to HUD in HDX 2.0 by February 28, 2023, 8 p.m. EST?	Yes
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## 2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC conducted its 2023 PIT count.	01/25/2023
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2B-2.	PIT Count Data–HDX Submission Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC submitted its 2023 PIT count data in HDX.	04/26/2023
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2B-3.	PIT Count–Effectively Counting Youth in Your CoC’s Most Recent Unsheltered PIT Count.	
	NOFO Section V.B.4.b.	

	Describe in the field below how your CoC:	
	1. engaged unaccompanied youth and youth serving organizations in your CoC’s most recent PIT count planning process;	
	2. worked with unaccompanied youth and youth serving organizations to select locations where homeless youth are most likely to be identified during your CoC’s most recent PIT count planning process; and	
	3. included youth experiencing homelessness as counters during your CoC’s most recent unsheltered PIT count.	

**(limit 2,500 characters)**

1.-3. The CoC did not engage with Youth or youth serving organizations to conduct a Youth PIT or identify where homeless youth are most likely to be identified.

2B-4.	PIT Count–Methodology Change–CoC Merger Bonus Points.	
	NOFO Section V.B.5.a and V.B.7.c.	
	In the field below:	
1.	describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable;	
2.	describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable; and	
3.	describe how the changes affected your CoC’s PIT count results; or	
4.	state “Not Applicable” if there were no changes or if you did not conduct an unsheltered PIT count in 2023.	

**(limit 2,500 characters)**

1. Between 2022 and 2023, the CoC did not make any changes to the sheltered PIT count implementation, continuing to utilize the Counting Us mobile app.
2. In 2022 and 2023, the CoC implemented a complete census count, utilizing the Counting Us mobile app. The CoC coordinated teams of 2-4 persons to count across the full CoC geography, including high traffic areas and known locations, such as tent encampments in the woods or abandoned buildings. There was a significant change in data quality for the 2023 Unsheltered Count. In 2022 the CoC was missing 18 pieces of data compared to 3 pieces of missing data in 2023. This is significant because the total count of Unsheltered persons increased by 19 from 2022 to 2023, yet the amount of missing data decreased. This may be attributed to providing an in-person training in 2023 for the Mobile App (which had not been done in prior years due to COVID-19 protocols), allowing for more effective delivery and understanding of the material. Additionally, there was an emphasis placed on collecting all pieces of data due to the amount of extrapolation that had to be done in the past. This was reinforced by real-time quality assurance reviews on all incoming Unsheltered Surveys the day of the 2023 PIT Count where the HMIS Lead Agency screened surveys for missing data and contacted surveyors in real-time to collect pieces of information that had been missed.
3. Between 2022 and 2023, the CoC demonstrated a slight decrease in the number of persons identified as homeless during the night of the count. In 2022, the CoC identified 120 persons. In 2023, the CoC identified 117 persons. The 2023 PIT Count is similar to pre-COVID-19 counts of between 119-149 persons, where the CoC identified 149 persons in 2020.

## 2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>2C-1.</b>	<b>Reduction in the Number of First Time Homeless–Risk Factors Your CoC Uses.</b>	
	NOFO Section V.B.5.b.	
	In the field below:	
	1. describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;	
	2. describe your CoC’s strategies to address individuals and families at risk of becoming homeless; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time	

**(limit 2,500 characters)**

1. Reasons for households' homeless crises are captured in HMIS and reported to the CoC, allowing for the analysis, and reporting of risk factors. Case conferencing adds qualitative data to the discussion around barriers clients are facing and which risk factors are most common. The CoC has determined that higher rents and lack of affordable housing are the primary risk factors for homelessness, followed by serious mental illness, substance use and unemployment. At Coordinated Entry, the VI-SPDAT is utilized to determine the appropriate level of intervention needed for those experiencing housing instability and first-time homelessness. Upon assessment, navigators refer households to coordinated entry services and all CES data is input into HMIS. CES data is analyzed by the Coordinated Entry Committee to uncover trends and barriers to those experiencing first time homelessness.

2. Prevention resources are prioritized for the most vulnerable populations in the community. Strategies used by the CoC include diversion and targeted prevention assistance employed at all points of access: the Housing Crisis Hotline, the Department of Social Services, outreach, and via service provider agencies. Intake workers are trained to implement diversion efforts and help households identify immediate alternative housing options. If necessary, they are connected to community and state-funded financial assistance programs, including TANF, SSVF, EFSP, CDBG, state funds, Virginia Eviction Reduction Pilot, and private funds. Diversion and Prevention strategies are implemented prior to entrance into emergency shelter. Other strategies include expanding faith-based prevention assistance and advocating for affordable housing options with city leadership, including voucher programs available through the PHA. Street outreach and emergency shelter data in HMIS is analyzed to identify common risk factors of those persons engaged and identified as homeless.

3. The Coordinated Entry Committee is responsible for identifying trends that cause first-time homelessness and creating recommendations to address the trends. The Executive Committee is responsible for developing, implementing, and monitoring all strategies to reduce first-time homelessness.

<b>2C-1a.</b>	<b>Impact of Displaced Persons on Number of First Time Homeless.</b>	
	NOFO Section V.B.5.b	

Was your CoC's Number of First Time Homeless [metric 5.2] affected by the number of persons seeking short-term shelter or housing assistance displaced due to:

1.	natural disasters?	No
2.	having recently arrived in your CoCs' geographic area?	No

<b>2C-2.</b>	<b>Length of Time Homeless—CoC's Strategy to Reduce.</b>	
	NOFO Section V.B.5.c.	

- In the field below:
- |    |  |
|----|--|
| 1. | describe your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;   |
| 2. | describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and   |
| 3. | provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless. |

**(limit 2,500 characters)**

1. Shelters implement housing plans to identify RRH and other options available to reduce the length of time homeless. Agencies and the Hotline focus on screening and prioritization to provide more individualized and intensive services for households with the longest time homeless. The CES prioritizes housing for families with children, pregnant women, Veterans, youth, people with disabilities, survivors of DV, and those with severe service needs and long homeless histories. Street outreach projects provide re-housing assistance and coordinate with hospitals, corrections, and behavioral health providers to better identify and rehouse high system utilizers. Housing case managers help households develop housing plans, engage landlords, remove barriers, link to assistance and employment, and promote stability. The PCAN committee meets bi-weekly to coordinate housing placements and plans for homeless households to expedite exits to housing and use the VI-SPDAT to prioritize those homeless in the longest periods and most vulnerable. PCAN has an off-week referral process to reduce the time between assessment and referral. Additionally, the HMIS Lead Agency along with providers continue to monitor and improve data quality to comply with HUD's rule to reduce chronic homelessness, identify gaps, and address service needs in a coordinated manner.
2. The CoC APRs are reviewed for performance targets established to monitor length of stay for ES and TH programs and exits to PH compared to unknown or back to homelessness. Households with the longest length of homelessness are identified during the coordinated assessment process. CoC agencies have worked to decrease barriers in order to increase accessibility for the chronically homeless population to all programs. Case management training with a proactive focus on rapid rehousing helps providers to reduce the length of time homeless. More attention is being given to ensuring data entry/exits when there is staff turnover. HMIS data is utilized to monitor and reduce the length of time that individuals and families remain homeless at both the CoC and service provider level.
3. The Executive Committee is responsible for developing, implementing, and monitoring all strategies to reduce the length of time homeless.

2C-3.	Exits to Permanent Housing Destinations/Retention of Permanent Housing–CoC's Strategy	
	NOFO Section V.B.5.d.	

	In the field below:
1.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;
2.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing.

**(limit 2,500 characters)**

1-2. The CES works to make appropriate referrals to connect households to services to obtain and maintain permanent housing. The additional participation in HMIS of street outreach projects provides better tracking of the unsheltered population, which helps ensure each identified individual and family are followed until housing placement. Individuals and persons in families being served in emergency shelter, transitional housing, rapid rehousing, and permanent housing programs are engaged early in the process to identify a housing plan, connect to mainstream resources, and secure employment or increase income (when possible) to increase exits to permanent housing and maintain housing stability. Programs work to stabilize households prior to permanent housing placement to increase the likelihood of success at exit. To increase exits to permanent housing, the CoC continues to pursue new permanent housing opportunities, advocate for affordable housing, apply for subsidized housing, and implement Move On strategies to facilitate successful permanent housing retention and create vacancies in the system. Housing providers engage with landlords to increase the network of affordable housing units accessible to persons exiting homelessness. Outcomes are reviewed quarterly by the Policy & PLanning Committee. The CoC consistently reports rates of retention and permanent housing destinations at 98-99% for individuals and persons in families served in permanent housing projects. This success is attributed to the high-quality case management services provided, increasing access to mainstream benefits and employment (when appropriate), utilizing the best practices of both the Housing First and No Wrong Door approach, and prioritizing permanent housing placements for the most vulnerable based on a common assessment tool. The CoC works with the Portsmouth Redevelopment and Housing Authority to implement voucher and Move On programs to increase exits to sustainable permanent housing.

3. The Executive Committee oversees efforts to reduce returns to homelessness and instructs the Policy & Planning Committee or Coordinated Entry Committee to adapt strategies when needed.

2C-4.	Returns to Homelessness—CoC's Strategy to Reduce Rate.	
	NOFO Section V.B.5.e.	
	In the field below:	
1.	describe your CoC's strategy to identify individuals and families who return to homelessness;	
2.	describe your CoC's strategy to reduce the rate of additional returns to homelessness; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.	

(limit 2,500 characters)

1. The CoC looks at HMIS data to determine common factors among persons who return to homelessness, as well as the rate of recidivism. This review is in conjunction with analysis of the System Performance Measures and considers the project type and the time frame where the majority of returns occur. The CoC reports total rates of returns to homelessness within 2 years of permanent housing of about 11% consistently year after year. Additionally, partners review HMIS records to identify previous homeless episodes and case conference clients to get important historical information clarified from previous service providers. This information is entered in HMIS to ensure homeless history is recorded appropriately. Through PCAN, providers are able to identify families and individuals that returned to homelessness and discuss interventions for the cause of their recidivism. Information on recidivism assists with developing a new plan to connect the household with targeted supportive services, which is vital to stabilize the household in permanent housing.

2. To reduce recidivism, the CoC prioritizes assistance for those with the highest barriers: families with children, Veterans, youth, people fleeing domestic violence, people with disabilities, and those with severe service needs and long homeless histories. Prevention funds are targeted for persons with prior histories of homelessness. The Housing Crisis Hotline uses HMIS to screen persons that meet this priority to be referred to prevention and diversion programs for stabilization services. Providers are able to use HMIS data to identify past service engagement to document homeless history and create stabilization plans that account for repeated homeless episodes. Additionally, the CoC Scorecard gauges performance at the project level for outcomes identified as high priority by the Continuum to include categories for exits to homelessness and exits to Permanent Housing and Housing Stability. Combined, these categories account for 17% of the points available on the scorecard. Further, the CoC works to increase collaboration with the community to increase stabilization resources. Providers share local job fairs, employment resources and readiness events at biweekly PCAN meetings to further increase opportunities for the population.

3. The Executive Committee oversees efforts to reduce recidivism and instructs the Policy & Planning Committee or Coordinated Entry Committee to adapt strategies when needed.

2C-5.	Increasing Employment Cash Income—CoC's Strategy.	
	NOFO Section V.B.5.f.	

In the field below:	
1.	describe your CoC's strategy to access employment cash sources;
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their employment cash income; and
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.

(limit 2,500 characters)



1-2. The CoC agencies refer participants to receive licensure or certification to several employment programs available in the community: Eggleston Services, STOP Inc., and the Virginia Career Works (VCW) Hampton Roads Region Centers. Services include basic career services such as use of resource room, on-site hiring events, employment workshops, and labor market information. Individualized career services include one-on-one career counseling, training, employment readiness, on-the-job training programs, and employment follow up. VCW also announces and hosts Job Fairs regularly that participants attend. These fairs offer on-site interviews and pre-employment assistance for those who need it. Referrals for homeless veterans are made to the Hampton Roads Veteran Employment Center where all of the above services are received but specifically tailored to veterans. The CoC also refers veterans to STOP Inc., which provides employment support to eligible participants through its Homeless Veterans' Reintegration Program (HVRP) that connects homeless veterans into meaningful employment and promotes effective service delivery systems to address the complex problems facing homeless veterans. The programs target labor market industries including general labor, information technology, food service, and administrative support. The programs identify appropriate job leads based on the participant's skill set and experience, accompanies participants to job fairs, interviews, trainings, assist with applications, and provide support to increase a participant's employability.

3. The Executive Committee is responsible for the CoC's strategy to increase income from employment.

2C-5a.	Increasing Non-employment Cash Income—CoC's Strategy	
	NOFO Section V.B.5.f.	
	In the field below:	
	1. describe your CoC's strategy to access non-employment cash income; and	
	2. provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.	

(limit 2,500 characters)

1. CoC agencies actively engage all program participants in applying for available benefit programs. All applicants are screened at project intake and through the Housing Crisis Hotline for income, mainstream benefits, and resources as part of a diversion strategy. Potentially eligible participants are then assisted to apply for all available benefit programs (i.e. TANF, SNAP, SSI, unemployment, etc.) as part of the housing stabilization plan. Additionally, case managers assist with completing applications for mainstream resources, connecting directly with DSS workers, attending appointments with clients as needed, and helping them to problem-solve regarding barriers associated with obtaining or maintaining their benefits. When needed, transportation assistance to local DSS agencies is offered, as a strategy to increase accessibility. DSS also has benefits workers available at several access points in the City to assist families with healthcare issues to apply for Medicaid and FAMIS. Individuals can apply in person for benefits at PDSS, online at [www.commonhelp.com](http://www.commonhelp.com), or via telephone at Enterprise Customer Service Center. For those without computer or phone access, CoC partners use public libraries to facilitate online and phone benefit applications. The CoC is exploring ways to increase staff certified with SOAR to expedite the applications for benefits.
2. The Executive Committee oversees the overall CoC strategies regarding increasing non-employment cash income as they are reviewed during the peer review process.

### 3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>3A-1.</b>	<b>New PH-PSH/PH-RRH Project–Leveraging Housing Resources.</b>	
	NOFO Section V.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	No
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<b>3A-2.</b>	<b>New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.</b>	
	NOFO Section V.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	No
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<b>3A-3.</b>	<b>Leveraging Housing/Healthcare Resources–List of Projects.</b>	
	NOFO Sections V.B.6.a. and V.B.6.b.	
	If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.	

Project Name	Project Type	Rank Number	Leverage Type
This list contains no items			

### 3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>3B-1.</b>	<b>Rehabilitation/New Construction Costs–New Projects.</b>	
	NOFO Section V.B.1.s.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

<b>3B-2.</b>	<b>Rehabilitation/New Construction Costs–New Projects.</b>	
	NOFO Section V.B.1.s.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD’s implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

**(limit 2,500 characters)**  
 Not Applicable.

### 3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
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3C-2.	Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

Not Applicable.

## 4A. DV Bonus Project Applicants for New DV Bonus Funding

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

4A-1.	New DV Bonus Project Applications.	
	NOFO Section I.B.3.I.	

	Did your CoC submit one or more new project applications for DV Bonus Funding?	No
<b>Applicant Name</b>		
This list contains no items		

## 4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

1. You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.
2. You must upload an attachment for each document listed where 'Required?' is 'Yes'.
3. We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.
4. Attachments must match the questions they are associated with.
5. Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.
6. If you cannot read the attachment, it is likely we cannot read it either.
  - . We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).
  - . We must be able to read everything you want us to consider in any attachment.
7. After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.
8. Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions.

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	PHAC Homeless Pre...	09/22/2023
1C-7. PHA Moving On Preference	No	PHA Moving On Pre...	09/22/2023
1D-11a. Letter Signed by Working Group	Yes	Letter Signed by ...	09/26/2023
1D-2a. Housing First Evaluation	Yes	Housing First Eva...	09/22/2023
1E-1. Web Posting of Local Competition Deadline	Yes	Web Posting of Lo...	09/22/2023
1E-2. Local Competition Scoring Tool	Yes	Local Competition...	09/22/2023
1E-2a. Scored Forms for One Project	Yes	Scored Forms for ...	09/22/2023
1E-5. Notification of Projects Rejected-Reduced	Yes	Notification of P...	09/22/2023
1E-5a. Notification of Projects Accepted	Yes	Notification of P...	09/22/2023
1E-5b. Local Competition Selection Results	Yes	Local Competition...	09/22/2023
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes	Web Posting - CoC...	09/25/2023

1E-5d. Notification of CoC-Approved Consolidated Application	Yes	Notification of C...	09/25/2023
2A-6. HUD's Homeless Data Exchange (HDX) Competition Report	Yes	HUD's HDX Competi...	09/22/2023
3A-1a. Housing Leveraging Commitments	No		
3A-2a. Healthcare Formal Agreements	No		
3C-2. Project List for Other Federal Statutes	No		
Other	No		



## **Attachment Details**

**Document Description:** PHAC Homeless Preference

## **Attachment Details**

**Document Description:** PHA Moving On Preference

## **Attachment Details**

**Document Description:** Letter Signed by Working Group

## **Attachment Details**

**Document Description:** Housing First Evaluation

## **Attachment Details**

**Document Description:** Web Posting of Local Competition Deadline

## **Attachment Details**

**Document Description:** Local Competition Scoring Tool

## **Attachment Details**

**Document Description:** Scored Forms for One Project

## **Attachment Details**

**Document Description:** Notification of Projects Rejected-Reduced

## **Attachment Details**

**Document Description:** Notification of Projects Accepted

## **Attachment Details**

**Document Description:** Local Competition Selection Results

## **Attachment Details**

**Document Description:** Web Posting - CoC- Approved Consolidated Application

## Attachment Details

**Document Description:** Notification of CoC-Approved Consolidated Application

## Attachment Details

**Document Description:** HUD's HDX Competition Report

## Attachment Details

**Document Description:**

## Attachment Details

**Document Description:**

## Attachment Details

**Document Description:**

## Attachment Details

### Document Description:

## Submission Summary

**Ensure that the Project Priority List is complete prior to submitting.**

Page	Last Updated
1A. CoC Identification	08/15/2023
1B. Inclusive Structure	09/26/2023
1C. Coordination and Engagement	09/26/2023
1D. Coordination and Engagement Cont'd	09/26/2023
1E. Project Review/Ranking	09/26/2023
2A. HMIS Implementation	09/26/2023
2B. Point-in-Time (PIT) Count	09/26/2023
2C. System Performance	09/26/2023
3A. Coordination with Housing and Healthcare	09/26/2023
3B. Rehabilitation/New Construction Costs	09/26/2023
3C. Serving Homeless Under Other Federal Statutes	09/26/2023

<b>4A. DV Bonus Project Applicants</b>	09/26/2023
<b>4B. Attachments Screen</b>	09/26/2023
<b>Submission Summary</b>	No Input Required



FY 2023 Continuum of Care Application

VA-507: Portsmouth Homeless Action Consortium

### PHA Homeless Preference Attachment

Includes:

- Excerpt Portsmouth Redevelopment & Housing Authority ACOP
- Excerpt Portsmouth Redevelopment & Housing Authority Administrative Plan

#### 4-III.B. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use.

##### **Local Preferences [24 CFR 960.206]**

PHAs are permitted to establish local preferences and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources [24 CFR 960.206(a)].

##### PRHA Policy

The PHA will use the following local preferences:

1. Veteran – Veterans that have been discharged or released from active duty in the Armed Forces under honorable conditions (i.e., with Honorable, Medical or General Discharge, as defined in 5 U.S.C. 2101 (2). “Armed Forces” means the Army, Navy, Air Force, Marine Corps or Coast Guard. If a Veteran receives a Dishonorable Discharge (DD) and/or a Bad Conduct Discharge (BCD), and those discharges have not been upgraded to Honorable or General Discharge, he/she is ineligible for the Veteran’s Preference. - 15 points
2. Applicants that are involuntarily displaced from their permanent residence by a Federal, State or local government action whose dwelling has been extensively damaged or destroyed as a result of a disaster declared or otherwise formally recognized pursuant to Federal disaster relief laws within the City of Portsmouth. – 10 points
3. Resident (Living or Working), applicants residing in the City of Portsmouth; or includes a family member who works or has been notified that they are hired to work within the City of Portsmouth. – 10 points
4. **Working Families – “working” families, where the head, spouse, co-head, or sole member is employed at least 30 hours or more per week for 6 months or working part-time at least 20 hours for 12 months.**

As required by HUD, families where the head and spouse, or sole member is a person age 62 or older, or is a person with disabilities, will also be given the benefit of the working preference [24 CFR 960.206(b)(2)]. – 10 points

5. Vawa –



6. Homelessness – A *homeless individual or family* is one who lacks a fixed, regular, and adequate nighttime residence and has a primary nighttime residence that is:
- A supervised public or privately operated shelter designated to provide temporary living accommodations (including welfare hotels, congregate shelters, and transitional housing for the mentally ill)
  - An institution that provides temporary residence for individuals intended to be institutionalized
  - A public or private place not designed for or ordinarily used as a regular sleeping accommodation for humans. (Documentation from Agency Verifying Homelessness) -3 points

All preferences claimed must be verified/documentated at the application interview. Verification/Documentation can be obtained from educational/job training institutions, social service agencies, agencies serving the homeless, the Veterans Administration and landlords/owners.

<b>PREFERENCES</b>	<b>POINTS</b>
Veterans	15
Applicants involuntarily displaced by government action in Portsmouth	10
Applicants living or working, in the City of Portsmouth	10
Working, Elderly and/or Disabled families	10
Vawa	5
Homelessness	3

## **PART III: SELECTION FOR HCV ASSISTANCE**

### **4-III.A. OVERVIEW**

As vouchers become available, families on the waiting list must be selected for assistance in accordance with the policies described in this part.

The order in which families are selected from the waiting list depends on the selection method chosen by the PHA and is impacted in part by any selection preferences for which the family qualifies. The availability of targeted funding also may affect the order in which families are selected from the waiting list.

The PHA must maintain a clear record of all information required to verify that the family is selected from the waiting list according to the PHA's selection policies [24 CFR 982.204(b) and 982.207(e)].

### **4-III.B. SELECTION AND HCV FUNDING SOURCES**

#### **Special Admissions [24 CFR 982.203]**

HUD may award funding for specifically-named families living in specified types of units (e.g., a family that is displaced by demolition of public housing; a non-purchasing family residing in a HOPE 1 or 2 projects). In these cases, the PHA may admit such families whether or not they are on the waiting list, and, if they are on the waiting list, without considering the family's position on the waiting list. These families are considered non-waiting list selections. The PHA must maintain records showing that such families were admitted with special program funding.

#### **Targeted Funding [24 CFR 982.204(e)]**

HUD may award a PHA funding for a specified category of families on the waiting list. The PHA must use this funding only to assist the families within the specified category. In order to assist families within a targeted funding category, the PHA may skip families that do not qualify within the targeted funding category. Within this category of families, the order in which such families are assisted is determined according to the policies provided in Section 4-III.C.

##### PRHA Policy

The PHA administers the following types of targeted funding:

**Non-Elderly Disabled; VASH; Main Stream; Foster Youth for Independence; Family Unification Program**

#### **Regular HCV Funding**

Regular HCV funding may be used to assist any eligible family on the waiting list. Families are selected from the waiting list according to the policies provided in Section 4-III.C.

#### 4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

##### **Local Preferences [24 CFR 982.207; HCV p. 4-16]**

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

##### PRHA Policy

The PHA will use the following local preferences:

1. The PHA will offer a preference to any family that has been terminated from its HCV program due to insufficient program funding. – 60 points
2. Veteran – Veterans that have been discharged or released from active duty in the Armed Forces under honorable conditions (i.e., with Honorable, Medical or General Discharge, as defined in 5 U.S.C. 2101 (2). “Armed Forces” means the Army, Navy, Air Force, Marine Corps or Coast Guard. If a Veteran receives a Dishonorable Discharge (DD) and/or a Bad Conduct Discharge (BCD), and those discharges have not been upgraded to Honorable or General Discharge, he/she is ineligible for the Veteran’s Preference. - 15 points
3. Applicants that are involuntarily displaced from their permanent residence by a Federal, State or local government action whose dwelling has been extensively damaged or destroyed as a result of a disaster declared or otherwise formally recognized pursuant to Federal disaster relief laws within the City of Portsmouth. – 10 points
4. Resident (Living or Working), applicants residing in the City of Portsmouth; or includes a family member who works or has been notified that they are hired to work within the City of Portsmouth; ~~or graduates of, or active participants in, education and training programs in the City of Portsmouth if the education or training program is designed to prepare the individual for the job market~~ “Working” families, where the head, spouse, co-head, or sole member is employed at least 30 hours or more per week for 12 months.  
  
~~As required by HUD, families where the head and spouse, or sole member is a person age 62 or older, or is a person with disabilities, will also be given the benefit of the working preference [24 CFR 960.206(b)(2)]. – 10 points~~
5. Homelessness – *A homeless individual or family is one who lacks a fixed,*

regular, and adequate nighttime residence and has a primary nighttime residence that is:

- A supervised public or privately operated shelter designated to provide temporary living accommodations (including welfare hotels, congregate shelters, and transitional housing for the mentally ill)
- An institution that provides temporary residence for individuals intended to be institutionalized
- A public or private place not designed for or ordinarily used as a regular sleeping accommodation for humans. (Documentation from Agency Verifying Homelessness) -3 points

6. VAWA – The PHA will offer a preference to families that include victims of domestic violence, dating violence, sexual assault, or stalking who have either been referred by a partnering service agency or consortia or is seeking an emergency transfer under VAWA from the PHA’s public housing program or other covered housing program operated by the PHA. **The applicant must certify that the abuser will not reside with the applicant unless the PHA gives orior written approval.**– 5 points

All preferences claimed must be verified/documentated at the application interview. Verification/Documentation can be obtained from educational/job training institutions, social service agencies, agencies serving the homeless, the Veterans Administration and landlords/owners.

PREFERENCES	POINTS
PRHA HCV participants terminated due to insufficient funding	60
Veteran	15
Applicants involuntarily displaced by government action in Portsmouth	10
Applicants, living; working; <del>graduate or participant of education or training program</del> in the City of Portsmouth; and Elderly and/or Disabled families	10
<del>Working; Elderly and/or Disabled families</del>	10
Homelessness	3
Violence Against Women Act (VAWA)	5

## **Income Targeting Requirement [24 CFR 982.201(b)(2)]**

HUD requires that extremely low-income (ELI) families make up at least 75 percent of the families admitted to the HCV program during the PHA's fiscal year. ELI families are those with annual incomes at or below the federal poverty level or 30 percent of the area median income, whichever number is higher. To ensure this requirement is met, a PHA may skip non-ELI families on the waiting list in order to select an ELI family.

Low-income families admitted to the program that are "continuously assisted" under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

### PRHA Policy

The PHA will monitor progress in meeting the income targeting requirement throughout the fiscal year. Extremely low-income families will be selected ahead of other eligible families on an as-needed basis to ensure the income targeting requirement is met.

## **Order of Selection**

The PHA system of preferences may select families based on local preferences according to the date and time of application or by a random selection process (lottery) [24 CFR 982.207(c)]. If a PHA does not have enough funding to assist the family at the top of the waiting list, it is not permitted to skip down the waiting list to a family that it can afford to subsidize when there are not sufficient funds to subsidize the family at the top of the waiting list [24 CFR 982.204(d) and (e)].

### PRHA Policy

Families will be selected from the waiting list based on the targeted funding or selection preference(s) for which they qualify, and in accordance with the PHA's hierarchy of preferences, if applicable. Within each targeted funding or preference category, families will be selected **in numerical order based on the numbers that were assigned to each application by lottery at the time te applications were placed on the waiting list.**

Documentation will be maintained by the PHA as to whether families on the list qualify for and are interested in targeted funding. If a higher placed family on the waiting list is not qualified or not interested in targeted funding, there will be a notation maintained so that the PHA does not have to ask higher placed families each time targeted selections are made.



FY 2023 Continuum of Care Application

VA-507: Portsmouth Homeless Action Consortium

### PHA Moving On Preference Attachment

Includes:

- Memorandum of Understanding Portsmouth Redevelopment & Housing Authority Emergency Housing Voucher (EHV) Program

**Memorandum of Understanding**  
**Emergency Housing Voucher (EHV) Program**  
**July 2021**

This Memorandum of Understanding (MOU) is made between the Portsmouth Redevelopment and Housing Authority (PRHA), a political sub-division of the Commonwealth of Virginia, and the Portsmouth Homeless Action Consortium (PHAC), a voluntary consortium of local human service agencies providing administrative support and coordination through Portsmouth Department of Social Services (PDSS) as the lead agency and approved by HUD as the VA-507 Portsmouth Continuum of Care.

Portsmouth Redevelopment and Housing Authority  
3116 South Street, Portsmouth, VA 23707

Portsmouth Homeless Action Consortium (VA-507)  
c/o Portsmouth Department of Social Services  
1701 High Street, Portsmouth, VA 23704

I. Introduction and Goals:

The Portsmouth Redevelopment and Housing Authority (PRHA) and the Portsmouth Continuum of Care are committed to implementing a successful Emergency Housing Voucher (EHV) Program that serves eligible families and households in the city of Portsmouth. The EHV Program will provide tenant-based Section 8 vouchers to households who meet EHV Program criteria and are referred through the Portsmouth CoC's Coordinated Entry System, in accordance with all requirements as outlined in the HUD Notice PIH 2021-15 Emergency Housing Vouchers – Operating Requirements.

1. PRHA sets the following standards of success in administering the EHV Program:
  1. Work closely with the CoC and lead contact to provide EHV assistance as defined in HUD Notice PIH 2021-15 Emergency Housing Vouchers – Operating Requirements.
  2. Issue all 18 (eighteen) and any additionally allocated vouchers in a timely manner.
  3. Notify the CoC when vacancies in the EHV program arise and lease reissued vouchers as quickly as possible.
  4. Provide the CoC lead contact with a list of application requirements needed to determine eligibility for the Section 8 Program.
2. Identification of staff position at the PRHA and CoC who will serve as the lead EHV liaisons and liaison responsibilities.

Lead HCV Liaison:

Portsmouth Redevelopment and Housing Authority

Housing Choice Voucher Program Occupancy Specialist

1. Notify the CoC of the availability of Emergency Housing Vouchers.
2. Provide information on the EHV Program to the CoC.
3. Coordinate with partner service providers on the implementation of supportive services.

Portsmouth Homeless Action Consortium

Policy & Planning Committee Co-Chair

1. Distribute information on the EHV Program to PHAC Partner Service Providers.
2. Report out to PHAC Executive Committee and Co-Chairs.

Coordinated Entry System Committee Co-Chair

1. Distribute program vacancies to the PHAC Partner Service Providers.
2. Communicate referrals to PRHA.
3. Complete data entry in the Hampton Roads Homeless Management Information System (HMIS) as necessary.

II. Participant Eligibility

The populations below will be eligible for referral by the PHAC to the EHV Program, as defined in HUD Notice PIH 2021-15 (Section 8):

1. Homeless
2. At risk of homelessness
3. Fleeing, or attempting to flee, domestic violence, sexual assault, stalking, or human trafficking
4. Recently homeless and for whom providing rental assistance will prevent the family's homelessness or having high risk of housing instability

III. Services to be provided to eligible EHV families

List the services to be provided to assist individuals and families have success in the program and who will provide them.

1. Partnering service providers will assist individuals and families in completing applications and obtaining necessary supporting documentation to facilitate referrals and applications for assistance, while aiding households in addressing barriers.
2. Partnering service providers will support PHAs in ensuring appointment notifications to eligible individuals and families and will assist eligible households in getting to meetings with the PHA.
3. Partner service providers will attend EHV participant briefings when needed.



4. Partnering service providers will provide housing search assistance for eligible individuals and families.
5. Partnering service providers will provide counseling on compliance with rental lease requirements.
6. Partnering service providers will assess and refer individuals and families for assistance on security deposits, utility hook-up fees, and utility deposits.
7. Partnering service providers will assess and refer individuals and families to benefits and supportive services, where applicable.
8. Partnering service providers will maintain contact with household after housing placement to ensure successful stabilization.
9. Comply with the provisions of this MOU.

#### IV. Portsmouth Redevelopment and Housing Authority Roles and Responsibilities

1. Coordinate and consult with the Portsmouth CoC in developing the services and assistance to be offered under the EHV services fee.
2. Accept direct referrals for eligible individuals and families through the Portsmouth CoC's Coordinated Entry System.
3. Establish windows of time for EHV applicants to complete intake interviews for EHV.
4. Commit a sufficient number of staff and necessary resources to ensure that the application, certification, and voucher issuance processes are completed in a timely manner.
5. Commit a sufficient number of staff and resources to ensure that inspections of units are completed in a timely manner.
6. Provide the CoC with Emergency Housing Voucher program client data in order to complete required reports.
7. Designate a staff to serve as the lead EHV liaison.
8. Comply with the provisions of this MOU.

#### V. Portsmouth Homeless Action Consortium Roles and Responsibilities

1. Designate and maintain a lead EHV liaison to communicate with the PRHA.
2. Develop objective referral tool for the assessment and prioritization of potential EHV Program participants.

3. Refer eligible individuals and families to PRHA using the Portsmouth CoC's Coordinated Entry System.
4. Support eligible individuals and households in completing and applying for supportive documentation to accompany admissions application to the PHA (i.e., self-certifications, birth certificate, social security card, etc.).
5. Assess all households referred for EHV for mainstream benefits and supportive services available to support eligible individuals and families through their transition.
6. Identify and provide supportive services to EHV families. (While EHV participants are not required to participate in services, the CoC should assure that services are available and accessible.)
7. Comply with the provisions of this MOU.

VI. Termination of Vouchers

In accordance with the HUD Notice PIH 2021-15: Emergency Housing Vouchers – Operating Requirements, the Portsmouth Redevelopment and Housing Authority may not reissue Emergency Housing Vouchers after September 30, 2023.

VII. Program Evaluation

The Portsmouth Redevelopment and Housing Authority and the Portsmouth Homeless Action Consortium agree to cooperate with HUD, provide requested data to HUD or HUD-approved contractor delegated the responsibility of program evaluation protocols established by HUD or HUD-approved contractor, including possible random assignment procedures.

VIII. Term

This MOU shall be in effect for the duration of the HUD Emergency Housing Voucher program, no later than September 30, 2023.

Signed by

	<i>7-27-21</i>
---	----------------

Edward Bland, Executive Director, PRHA

Date

*Pamela T. Little-Hill*

7/28/2021

Pamela Little-Hill, CoC Co-Chair/CoC Lead Agency

Date



*July 27, 21*

Darlene Sparks Washington, CoC Co-Chair

Date

Exhibit 1

Current Liaisons

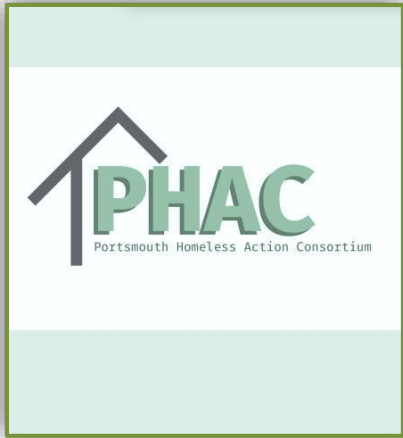
- PRHA HCV Occupancy Specialist – Pamela Clemons
- PHAC Policy & Planning Co-Chair – Jean Jones
- PHAC Coordinated Entry Committee Co-Chair – Annie White-Guertin



FY 2023 Continuum of Care Application  
VA-507: Portsmouth Homeless Action  
Consortium

Letter Signed by Working Group Attachment

The CoC does not have sufficient evidence to meet the requirements for this attachment.



FY 2023 Continuum of Care Application  
VA-507: Portsmouth Homeless Action  
Consortium

Housing First Evaluation Attachment

Includes:

- PHAC Quarterly Report

## PHAC Program Administration Report

Date of Report						
Agency	Virginia Supportive Housing					
Project	Portsmouth Housing First	Project Type		PSH		
Operating Start Date	6/1/2022					
Operating End Date	5/31/2023					
Funding Stream	HUD Continuum of Care (HUD)					
Total Award	\$					246,095
Projected Number Served	12				Individuals	
	<b>Quarter 1</b>	<b>Quarter 2</b>	<b>Quarter 3</b>	<b>Quarter 4</b>	<b>Running Totals</b>	<b>Current Percent</b>
Individuals or Households Served During Quarter (as noted above in F10)	Carry over from previous grant year and newly served.	Only newly served.	Only newly served.	Only newly served.		
	11	1	1		13	108%
Total Eligible Expenses for the Quarter	\$ 50,414.22	\$ 64,014.49	\$ 80,188.11	\$ 37,895.82	\$ 232,512.64	94%
Number of Drawdowns or Reimbursements Completed	10	14	12	6	42	
Outcomes	Grant ends 5/31/23; this report includes partial information for Q4.					
Challenges						



FY 2023 Continuum of Care Application  
VA-507: Portsmouth Homeless Action  
Consortium

Web Posting of Local Competition Deadline Attachment

Includes:

- August 1, 2023 Website Screenshot

# PHAC Funding Opportunities

## Continuum of Care Applications

### FY 2023 CoC Application

US Department of Housing & Urban Development (HUD) announces funding opportunity: [FY2023 Continuum of Care NOFO](#)  
For CoC program guidelines, training materials, resources, and application submission in eSNAPS instructions, visit the [NOFO resources](#) page and [CoC Competition: eSNAPS resources](#).

**Applicant Documents: the deadline for application submissions is August 25, 2023 by 5 PM eastern.**

- [PHAC CoC Competition Announcement](#)
- [FY23 PHAC CoC Application Timeline](#)
- [CoC Scorecard Template \(coming soon\)](#)
- [New Project Scorecard \(coming soon\)](#)
- [New Project Application \(coming soon\)](#)
- [CoC Supplemental Application \(coming soon\)](#)

**For additional information about submission deadlines or to send inquiries, please email [Amanda Brandenburg \(abrandenburg@theplanningcouncil.org\)](mailto:abrandenburg@theplanningcouncil.org) or [Julie Dixon \(jdixon@theplanningcouncil.org\)](mailto:jdixon@theplanningcouncil.org)**

Annual Renewal Demand (93% of ARD in Tier 1)	\$1,243,092
CoC Bonus Amount	\$109,844
DV Bonus Amount	\$156,921
CoC Planning	\$78,460
<b>Total Amount Available</b>	<b>\$1,588,317</b>

### Sign Up for SNAPS Listservs!

To subscribe to the SNAPS Competitions listserv please click [HERE](#)  
To subscribe to the SNAPS Program Information listserv please click [HERE](#)

### Funding Policies

[Reallocation Process](#)

### Previous CoC Applications

[CoC-Approved PHAC FY2022 CoC Application](#)

6:40:10 PM  
Tuesday, August 1, 2023

August 2023

Su	Mo	Tu	We	Th	Fr	Sa
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
3	4	5	6	7	8	9

Show agenda





FY 2023 Continuum of Care Application

VA-507: Portsmouth Homeless Action Consortium

### Local Competition Scoring Tool Attachment

Includes:

- FY2023 Local Renewal Project Scorecard
- FY2023 Local New Project Scorecard
- FY2023 Final Ranking Order

Overview Information	
Agency Name	
Project Name	
Project Type	
<b>Points by Section</b>	
- Successful Length of Stay	0 of 5
- Reduce Returns to Homelessness	0 of 5
- Retain or Increase Income	10 of 25
- Successful Exits or Retention	0 of 15
- Utilization Rates	0 of 5
- Project Administration	0 of 35
- Conditional Status	0 of 15
Total Points Received Before Bonus	<b>10 of 105</b>
- Special Populations	0 of 10
- Scorecard Timeline	0 of 3
Total Points Received After Bonus	<b>10 of 118</b>
Conditions for Next Year	Must pass HMIS Audit Must resolve deobligation Must perform appropriate drawdowns
Ranking Order	

Overview Comments
Agency Comments:

Housing Inventory	
Total Year Round Beds (per latest HUD application)	0
Total Year Round Units (per latest HUD application)	0
Total Unit count reported in latest GIW	0

Inventory & Population Comments
Agency Comments:

Population Served	
Total Number Served (May 1, 2022 - April 30, 2023)	
Total Number of Persons Served	0
Number of Adults (age 18 or over)	0
Number of Children (under age 18)	0
Number of Persons with Unknown Age	0
Number of Youth 18-24 Without Children	0
Number of Parenting Youth Age 18 to 24	0
Total Leavers/Stayers (May 1, 2022 - April 30, 2023)	
Total Number of Leavers	0
Number of Adult Leavers	0
Total Number of Stayers	0
Number of Adult Stayers	0

Successful Length of Stay	
Total Project Leavers before 6 months	PSH Projects Only
Total Project Leavers before <b>6 months is Zero</b>	PSH Projects Only
Average Project Stay for Leavers	TH Projects Only
Average Project Stay for Leavers is below <b>180 Days</b>	TH Projects Only
Average # of Days from Project Start to Housing Move-In	RRH Projects Only
Average LoT from Project Start to Housing Move-In is <b>less than 30 days</b>	RRH Projects Only

LoS, Exits, & Returns Comments
Agency Comments:

Reduce Returns to Homelessness	
Total Number of Leavers less Deceased []	0
% of Exits to Unknown or Homelessness	0.0%
- <b>below 10%</b>	Yes (0 of 5 points)

Successful Exits or Retention	
Total Number of Leavers less Deceased and Exceptions (0)	0
Successful exits are greater than 78%	TH Projects Only
Persons who remained in the project or exited to a permanent destination is greater than 97%	PSH/RRH Projects Only

Retain or Increase Income	
Number of Adult Leavers	0
Number of Adult Stayers	0
Number of Adult Stayers not yet required to have an annual assessment	0
% of Adult Project Participants with an Increase in Total Income	0%
- <b>Above 46% (15 Points)</b>	No
- <b>Between 36% - 46% (10 Points)</b>	No
- <b>Between 26% - 35% (5 Points)</b>	No
Total Points for Increasing Income	0 of 15 points
% of Adults obtaining or retaining mainstream benefits	0%
- <b>above 0%</b>	Yes (5 of 5 points)
% of Persons obtaining or retaining health insurance	0%
- <b>above 0%</b>	Yes (5 of 5 points)

Income Comments
Agency Comments:

Utilization Rates	
Average Persons Served on the Last Wednesday	0
Average Households Served on the Last Wednesday	0
Average Occupancy by Person	0%
Average Occupancy by Household	0%
- <b>Occupancy at or above 90%</b>	No (0 of 5 points)

Utilization & Administration Comments
Agency Comments:

Project Administration	
HMIS	
HMIS Audit (technical standards)	0%
HMIS Audit (technical standards) <b>Pass</b>	No (0 of 5 points)
Completed Audit Result Corrective Actions	No
Passed HMIS Re-Evaluation	No (0 of 5 points)
Error Rate at or <b>below 5%</b> (Excluding SSN)	No (0 of 5 points)
Project Guidelines	
Project Participates in Coordinated Entry	No (0 of 10 points)
Project Deobligated <b>less than 10%</b> of awarded funds	No (0 of 5 points)
Drawdown Rates (Reported by HUD)	No (0 of 5 points)
Drawdown Rates at least <b>once per Quarter</b>	No (0 of 5 points)

Conditional Status	
Conditions Imposed in Previous Year	Missing Information
Conditions from Previous Year Satisfied	n/a
New Conditions Imposed	Yes (0 of 5 points)
Condition Details	Must pass HMIS Audit Must resolve deobligation Must perform appropriate drawdowns

Conditions & Bonus Points Comments
Agency Comments:

Bonus Points - Special Populations	
Program serves 10% of one subpopulation = 5 pts Program serves 10% of one or more subpopulations = 10 pts	
Total Number of Persons Served	0
Number of Adults (age 18 or over)	0
% of Youth Household Population	0%
% of Persons with HIV/AIDS	0%
% of Persons Fleeing Domestic Violence	0%
% of Households Served with Children	0%
% of Persons that are Chronically Homeless	0%
% of Veterans Served	0%
% of persons that enter program with 0 income	0%
% of Persons served with multiple Conditions at Start	0%
Number of Special Populations > 10%	0 (0 of 10 points)

Bonus Points - Scorecard Timeline	
Agency meets deadline for each segment of the scorecard timeline - 1 point per deadline	
Agency confirmed project APR by the deadline	No
Agency submitted eLOCES info by the deadline	No
Agency confirmed project Scorecard by the deadline	No
Number deadlines met	0 (0 of 3 points)

## NEW PROJECTS THRESHOLD REQUIREMENTS

Project Name: \_\_\_\_\_ *Completed projects will be moved to the bottom of the list*  
 Organization Name: \_\_\_\_\_  
 Project Type: \_\_\_\_\_ *If you would like to change the project type, please do so in the HIC and re-copy the data to the RAW HIC DATA tab, or do so in the LIST OF PROJECTS TO BE REVIEWED.*  
 Project Identifier: \_\_\_\_\_

New Projects  
Threshold Review Complete

0%

### THRESHOLD REQUIREMENTS

YES/NO

Stakeholders should NOT assume all requirements are fully addressed through this tool. CoC Program application requirements change periodically and annual NOFAs may provide more detailed guidance. The CoC collaborative applicant and project applicants should carefully review the annual NOFA criteria each year.

Yes to all

### HUD THRESHOLD REQUIREMENTS

1. Applicant has Active SAM registration with current information.
2. Applicant has Valid DUNS number in application. Applicant has a valid UEI number.
3. Applicant has no Outstanding Delinquent Federal Debts- It is HUD policy, consistent with the purposes and intent of 31 U.S.C. 3720B and 28 U.S.C. 3201(e), that applicants with outstanding delinquent federal debt will not be eligible to receive an award of funds, unless:
  - (a) A negotiated repayment schedule is established and the repayment schedule is not delinquent, or
  - (b) Other arrangements satisfactory to HUD are made before the award of funds by HUD.
4. Applicant has no Debarments and/or Suspensions - In accordance with 2 CFR 2424, no award of federal funds may be made to debarred or suspended applicants, or those proposed to be debarred or suspended from doing business with the Federal Government.
5. Applicant has Accounting System - HUD will not award or disburse funds to applicants that do not have a financial management system that meets federal standards as described at 2 CFR 200.302. HUD may arrange for a survey of financial management systems for applicants selected for award who have not previously received federal financial assistance or where HUD Program officials have reason to question whether a financial management system meets federal standards, or for applicants considered high risk based on past performance or financial management findings.
6. Disclosed any violations of Federal criminal law - Applicants must disclose in a timely manner, in writing to HUD, all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Failure to make required disclosures can result in any of the remedies described in 2 CFR §200.338, Remedies for noncompliance, including suspension or debarment. This mandatory disclosure requirement also applies to subrecipients of HUD funds who must disclose to the pass-through entity from which it receives HUD funds.
7. Demonstrated they are Eligible Project Applicants - Eligible project applicants for the CoC Program Competition are, under 24 CFR 578.15, nonprofit organizations, States, local governments, and instrumentalities of State and local governments. Public housing agencies, as such term is defined in 24 CFR 5.100, are eligible without limitation or exclusion. Neither for-profit entities nor Indian tribes are eligible to apply for grants or to be subrecipients of grant funds.
8. Submitted the required certifications as specified in the NOFA.
9. Demonstrated the project is cost-effective, including costs of construction, operations, and supportive services with such costs not deviating substantially from the norm in that locale for the type of structure or kind of activity.
10. Demonstrated they Participate in HMIS - Project applicants, except Collaborative Applicants that only receive awards for CoC planning costs and, if applicable, UFA Costs, must agree to participate in a local HMIS system. However, in accordance with Section 407 of the Act, any victim service provider that is a recipient or subrecipient must not disclose, for purposes of HMIS, any personally identifying information about any client. Victim service providers must use a comparable database that complies with the federal HMIS data and technical standards. While not prohibited from using HMIS, legal services providers may use a comparable database that complies with federal HMIS data and technical standards, if deemed necessary to protect attorney client privilege.
11. Demonstrated Project Meets Minimum Project Standards - HUD will assess all new projects for the following minimum project eligibility, capacity, timeliness, and performance standards. Please note that these are minimum threshold criteria. CoCs and project applicants should carefully review each year's NOFA to ensure they understand and have accounted for all applicable standards. To be considered as meeting project quality threshold, all new projects must meet all of the following criteria:
  - (a) Project applicants and potential subrecipients must have satisfactory capacity, drawdowns, and performance for existing grant(s) that are funded under the SHP, S+C, or CoC Program, as evidenced by timely reimbursement of subrecipients, regular drawdowns, and timely resolution of any monitoring findings;

## NEW PROJECTS THRESHOLD REQUIREMENTS

Project Name: \_\_\_\_\_ *Completed projects will be moved to the bottom of the list*  
 Organization Name: \_\_\_\_\_  
 Project Type: \_\_\_\_\_ *If you would like to change the project type, please do so in the HIC and re-copy the data to the RAW HIC DATA tab, or do so in the LIST OF PROJECTS TO BE REVIEWED.*  
 Project Identifier: \_\_\_\_\_

New Projects  
Threshold Review Complete

0%

### THRESHOLD REQUIREMENTS

YES/NO

(b) For expansion projects, project applicants must clearly articulate the part of the project that is being expanded. Additionally, the project applicants must clearly demonstrate that they are not replacing other funding sources; and,

(c) Project applicants must demonstrate they will be able to meet all timeliness standards per 24 CFR 578.85. Project applicants with existing projects must demonstrate that they have met all project renewal threshold requirements of this NOFA. HUD reserves the right to deny the funding request for a new project, if the request is made by an existing recipient that HUD finds to have significant issues related to capacity, performance, unresolved audit or monitoring finding related to one or more existing grants, or does not routinely draw down funds from eLOCCS at least once per quarter. Additionally, HUD reserves the right to withdraw funds if no APR is submitted on the prior grant.

12. Demonstrated Project is Consistent with Jurisdictional Consolidated Plan(s) - All projects must be consistent with the relevant jurisdictional Consolidated Plan(s). The CoC will be required to submit a Certification of Consistency with the Consolidated Plan at the time of application submission to HUD.

### CoC THRESHOLD REQUIREMENTS

For each requirement, select "Yes" if the project has provided reasonable assurances that the project will meet the requirement, has been given an exception by the CoC or will request a waiver from HUD. Otherwise select "No".

Coordinated Entry Participation

Housing First and/or Low Barrier Implementation

Documented, secured minimum match

Project has reasonable costs per permanent housing exit, as defined locally

Project is financially feasible

Applicant is active CoC participant

Application is complete and data are consistent

Data quality at or above 90%

Bed/unit utilization rate at or above 90%

Acceptable organizational audit/financial review

Documented organizational financial stability

PORTSMOUTH HOMELESS ACTION CONSORTIUM (PHAC)  
2023 Continuum of Care  
**FINAL RANKING ORDER**

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The FY2023 Appropriation impacted funding available for CoC Program priorities in the FY2023 NOFO and Competition

- HUD will only provide up to 10% in additional funds for project administrative costs
- CoCs will have to rank all projects applications in utilizing a two-tiered process, with each tier representing financial thresholds

HUD has established financial thresholds within which CoCs must place projects:

- Tier 1 = 93% of the CoC's Annual Renewal Demand (ARD)
  - Ranking begins with 1
  - Ranking continues through the number of projects it takes to meet this financial threshold
- Tier 2 = The CoC's ARD minus Tier 1, plus the Permanent Housing Bonus
  - Ranking begins with the number after the last number in Tier 1
  - Ranking continues through the number of projects it takes to meet this financial threshold

<b>CoC's Approved Annual Renewal Demand</b>	<b>\$ 1,243,092</b>
<b>CoC's Approved Preliminary Pro Rata Need</b>	<b>\$ 1,569,205</b>
CoC's Approved Planning Amount (Not ranked)	\$ 78,460
CoC's Approved Permanent Housing Bonus	\$ 109,844
CoC's Approved Domestic Violence Bonus	\$ 156,921
<b>Amount for Tier 1 Projects</b>	<b>\$ 1,156,076</b>
<b>Amount For Tier 2 Projects (including Bonus)</b>	<b>\$ 196,860</b>

The PHAC Policy & Planning Committee convened on July 26, 2023 to assess the effectiveness and efficiency of each Renewal project and the need and eligibility for New Project applications. The PHAC performance scorecard was completed for all eligible Renewal Projects and presented during the CoC peer review process. The CoC worked to assign each project with a conditional status (either with condition or without condition) and a CoC Score. The Policy & Planning Committee made recommendations for the Draft FY 2023 PHAC Project Ranking Order for the Continuum of Care Consolidated Application to be submitted to the PHAC Executive Committee to review and make final approvals.

The PHAC Executive Committee convened on September 8, 2023 to hear project presentations from New and Renewal projects. Renewal Applicants submitted their Exhibit 2 applications and a Supplemental Application. New Project Applicants submitted a New Project Application and a New Project scorecard. New Project applicants provided overviews of the organization's capacity to administer a HUD grant and the proposed project. The CoC determined the final ranking order based on the information provided and if the applicant and the proposed projects were eligible and made recommendations. The non-conflicted members of the Executive Committee voted to either approve or reject the renewal and new applications. One project application was withdrawn after the CoC approved the application.

**This announcement shall serve as notification of approval for the projects listed below to apply for funding under the FY2023 PHAC Continuum of Care Consolidated Application.**

Teir	CoC Rank	Agency	Project Name	Status	Project Type	Conditional Status (Yes/No)	CoC Scorecard Score	Project Budget Amount	CoC Running Budget Total
<b>1</b>	1	Virginia Supportive Housing	Portsmouth Housing First	Approved	Renewal	PH-PSH	No	\$ 246,095.00	\$ 246,095.00
	2	City of Portsmouth	Shelter Plus Care	Approved	Renewal	PH-PSH	No	\$ 569,041.00	\$ 815,136.00
	3	Portsmouth Christian Outreach Ministries	Chronic Homeless Resource and Oppurtunity Network (CHRON)	Approved	Renewal	PH-PSH	No	\$ 52,422.00	\$ 867,558.00
	4	Portsmouth Area Resource Coalition	PARC Supportive Housing 3 (PSH3) (FKA SABRE 2)	Approved	Renewal	PH-PSH	No	\$ 156,097.00	\$ 1,023,655.00
	5	Portsmouth Christian Outreach Ministries	Transitional Housing	Approved	Renewal	TH	No	\$ 75,533.00	\$ 1,099,188.00
	6	Portsmouth Area Resource Coalition	PARC Supportive Housing 2 (PSH2) (FKA FaSH)	Approved	Renewal	PH-PSH	No	\$ 56,523.00	\$ 1,155,711.00
	7	Portsmouth Area Resource Coalition	PARC Supportive Housing 1 (PSH1) (FKA SUTR Plus)	Approved	Renewal	PH-PSH	No	\$ 365.00	\$ 1,156,076.00
<b>2</b>	7	Portsmouth Area Resource Coalition	PARC Supportive Housing 1 (PSH1) (FKA SUTR Plus)	Approved	Renewal	PH-PSH	No	\$ 87,016.00	\$ 1,243,092.00
	8	Portsmouth Sherriffs Office	Zero Returns - HOPE	Approved	New	Joint TH-RRH	N/A	\$ 109,659.00	\$ 1,352,751.00
<b>Not Ranked</b>		Portsmouth Department of Social Sevices	PHAC Planning	Approved	New	Planning	N/A	\$ 78,460.00	\$ 1,431,211.00



FY 2023 Continuum of Care Application

VA-507: Portsmouth Homeless Action Consortium

### Scored Forms for One Project Attachment

Includes:

- FY2023 Renewal PSH Project Scorecard
- PHAC Policy & Planning Committee Meeting Minutes  
7/26/2023 – Peer Review meeting for point consideration on  
Renewal Projects
- PHAC FY2023 Final Ranking Order

Overview Information	
Agency Name	PCOM
Project Name	CHRON
Project Type	Permanent Supportive Housing
<b>Points by Section</b>	
- Successful Length of Stay	5 of 5
- Reduce Returns to Homelessness	5 of 5
- Retain or Increase Income	20 of 25
- Successful Exits or Retention	15 of 15
- Utilization Rates	5 of 5
- Project Administration	35 of 35
- Conditional Status	15 of 15
Total Points Received Before Bonus	<b>100 of 105</b>
- Special Populations	10 of 10
- Scorecard Timeliness	3 of 3
Total Points Received After Bonus	<b>113 of 118</b>
Conditions for Next Year	None
<b>Ranking Order</b>	<b>3</b>

Overview Comments
Agency Comments:

Housing Inventory	
Total Year Round Beds (per latest HUD application)	4
Total Year Round Units (per latest HUD application)	4
Total Unit count reported in latest GIW	0

Inventory & Population Comments
Agency Comments:

Population Served	
Total Number Served (May 1, 2022 - April 30, 2023)	
Total Number of Persons Served	4
Number of Adults (age 18 or over)	4
Number of Children (under age 18)	0
Number of Persons with Unknown Age	0
Number of Youth 18-24 Without Children	0
Number of Parenting Youth Age 18 to 24	0
Total Leavers/Stayers (May 1, 2022 - April 30, 2023)	
Total Number of Leavers	0
Number of Adult Leavers	0
Total Number of Stayers	4
Number of Adult Stayers	4

Successful Length of Stay	
Total Project Leavers before 6 months	0
Total Project Leavers before <b>6 months is Zero</b>	Yes (5 of 5 points)
Average Project Stay for Leavers	TH Projects Only
Average Project Stay for Leavers is below <b>180 Days</b>	TH Projects Only
Average # of Days From Project Start to Housing Move-In	RRH Projects Only
Average LoT from Project Start to Housing Move-in is <b>less than 30 days</b>	RRH Projects Only

LoS, Exits, & Returns Comments
Agency Comments:

Reduce Returns to Homelessness	
Total Number of Leavers less Deceased (0)	0
% of Exits to Unknown or Homelessness	0.0%
- <b>below 10%</b>	Yes (5 of 5 points)

Successful Exits or Retention	
Total Number of Leavers less Deceased and Exceptions (0)	0
Successful exits are greater than 78%	TH Projects Only
Persons who remained in the project or exited to a permanent destination is greater than 97%	Yes (15 of 15 points)

Retain or Increase Income	
Number of Adult Leavers	0
Number of Adult Stayers	4
Number of Adult Stayers not yet required to have an annual assessment	0
% of Adult Project Participants with an Increase in Total Income	100%
- <b>Above 46% (15 Points)</b>	Yes
- <b>Between 36% - 46% (10 Points)</b>	No
- <b>Between 26% - 35% (5 Points)</b>	No
Total Points for Increasing Income	15 of 15 points
% of Adults obtaining or retaining mainstream benefits	50%
- <b>above 72%</b>	No (0 of 5 points)
% of Persons obtaining or retaining health insurance	100%
- <b>above 98%</b>	Yes (5 of 5 points)

Income Comments
Agency Comments:

Utilization Rates	
Average Persons Served on the Last Wednesday	4
Average Households Served on the Last Wednesday	4
Average Occupancy by Person	100%
Average Occupancy by Household	100%
- <b>Occupancy at or above 90%</b>	Yes (5 of 5 points)

Utilization & Administration Comments
Agency Comments:

Project Administration	
HMIS	
HMIS Audit (technical standards)	Pass
HMIS Audit (technical standards) <b>Pass</b>	Yes (10 of 10 points)
Completed Audit Result Corrective Actions	N/A
Passed HMIS Re-Evaluation	N/A
Error Rate at or <b>below 5%</b> (Excluding SSN)	Yes (5 of 5 points)
Project Guidelines	
Project Participates in Coordinated Entry	Yes (10 of 10 points)
Project Deobligated <b>less than 10%</b> of awarded funds	Yes (5 of 5 points)
Drawdown Rates (Reported by HUD)	Yes (5 of 5 points)
Drawdown Rates at least <b>once per Quarter</b>	Yes (5 of 5 points)

Conditional Status	
Conditions Imposed in Previous Year	No (10 of 10)
Conditions from Previous Year Satisfied	n/a
New Conditions Imposed	No (5 of 5 points)
Condition Details	None

Conditions & Bonus Points Comments
Agency Comments:

Bonus Points - Special Populations	
Program serves 10% of one subpopulation = 5 pts Program serves 10% of one or more subpopulations = 10 pts	
Total Number of Persons Served	4
Number of Adults (age 18 or over)	4
% of Youth Household Population	0%
% of Persons with HIV/AIDS	0%
% of Persons Fleeing Domestic Violence	0%
% of Households Served with Children	0%
% of Persons that are Chronically Homeless	100%
% of Veterans Served	25%
% of persons that enter program with 0 Income	25%
% of Persons served with multiple Conditions at Start	75%
Number of Special Populations > 10%	4 (10 of 10 points)

Bonus Points - Scorecard Timeline	
Agency meets deadline for each segment of the scorecard timeline - 1 point per deadline	
Agency confirmed project APR by the deadline	Yes
Agency submitted eLOCSS info by the deadline	Yes
Agency confirmed project scorecard by the deadline	Yes
Number deadlines met	3 (3 of 3 points)

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<b>Not Ranked</b>		Portsmouth Department of Social Sevices	PHAC Planning	Approved	New	Planning	N/A	\$ 78,460.00	\$ 1,431,211.00





## POLICY AND PLANNING COMMITTEE

### MINUTES

July 26, 2023

#### **Minutes:**

##### Attendees:

Jean Jones (P&P Co-Chair)

Sharonita Cousin (VSH, P&P Co-Chair)

Shirley Brackett (ForKids)

Joy Shaffer (HER)

Annie White-Guertin (PARC)

DeAnna Valentine (PDSS)

Kathie Moore (PDBHS)

Dean Burgess (PDBHS)

Pat Chambers (PCOM)

Darlene Washington (PVH)

Ursula Murphy (PSO)

Gladys Baker (STOP)

Maddi Zingraff (VSH)

Nathan Ruckman (VSH)

Donna Hufnagle (VSH)

Amanda Brandenburg (TPC)

Karen Joyner (TPC)

Julie Dixon (TPC)

*Missing: Eggleston, VBCDC, Endependence, Oasis, & PRHA*

*Excused Absences:*

The meeting was called to order by Sharonita Cousin (P&P Co-Chair) at 10:05 am.

#### I. Minutes –

- Gladys Baker motions to approve the minutes from June 28, 2023 with the noted corrections to add last names and finish a sentence on the third page of the minutes. Annie White-Guertin seconds. Motion carries.

#### II. CHERP reallocation

- There is \$94,028.29 of CHERP funding available for reallocation within the PHAC CoC. Eligible grantees to receive the funds include ForKids, HER, and PVH. The CHERP grant ended as of 6/30, all expenditures should be prior to 6/30/2023. Need clarification of the funding covering

salary expenses and the example provided to switch VHSP and CHERP funds as FY2023 VHSP should now be closed for all grantees.

- DHCD offered an August 7 deadline to return requests for funds to be reallocated.
- Interested grantees should submit requests by Monday 7/31. The committee will get together on 8/3 to discuss and recommend how to allocate the funds. The Executive Committee will vote on the final budget reallocation at their Thursday 8/3 meeting.

### III. NOFO Scorecard

- Portsmouth Area Resource Coalition (PARC)
  - Families Succeed with Housing (FaSH) Permanent Supportive Housing –
    - FaSH received a base score of 97 on the CoC Scorecard with no conditions. PARC is not requesting any considerations.
    - There are no objections to the project proceeding for funding. PDSS, PVH, HER, PCOM, VSH, ForKids, PDBHS, PSO voted to approve. Abstentions – PARC.
  - Single Adult Barrier Reduction Exchange (SABRE) Permanent Supportive Housing –
    - SABRE received a base score of 107 on the CoC Scorecard with no conditions.
      - Retain or increase income: the project is requesting consideration for the scorecards as three (3) of the program participants have denied applying for benefits. One individual had income at the maximum allowed and chose not to apply for benefits, one client will not apply due to their criminal record, and one client will not apply due to the benefits received through their medical insurance. PDBHS motion to approve the request for consideration. Maddi seconds. Consideration approved and 5 points returned.
    - Final score of 112 with no conditions. There are no objections to the project proceeding for funding. PDSS, PVH, HER, PCOM, VSH, ForKids, PDBHS, PSO voted to approve. Abstentions – PARC.
  - Step Up to Responsibility Plus (SUTR Plus) Permanent Supportive Housing –
    - SUTR base of 97 with no conditions. PARC is not requesting any considerations.
    - There are no objections to the project proceeding for funding. PDSS, PVH, HER, PCOM, VSH, ForKids, PDBHS, PSO voted to approve. Abstentions – PARC.
- Portsmouth Christian Outreach Ministries (PCOM)
  - Chronic Homeless Resource and Opportunity Network (CHRON) Permanent Supporting Housing
    - CHRON has a base score of 113 on the CoC scorecard with no conditions. PCOM is not requesting consideration.
    - There are no objections to the project proceeding for funding. PARC, PDSS, PVH, HER, VSH, ForKids, PDBHS, PSO voted to approve. Abstentions – PCOM.
  - Transitional Housing
    - Transitional Housing has a base score of 103 on the CoC scorecard with no conditions. Not requesting considerations. PCOM is not requesting any considerations.

- The are no objections to the project proceeding for funding. PARC, PDSS, PVH, HER, PCOM, VSH, ForKids, PDBHS, PSO voted to approve. Abstentions – PCOM.
- Portsmouth Department of Behavioral Health Services (PDBHS)
  - Shelter Plus Care Permanent Supportive Housing –
    - Shelter Plus Care has a base score of 93 with the condition to perform appropriate drawdowns on the CoC scorecard.
      - Retain or Increase Income: PDBHS is requesting consideration for the 5 points under obtaining or retaining mainstream benefits. PDBHS notes that they were not aware of how this was calculated and did not receive in person training. PARC, PDSS, PVH, HER, PCOM, VSH, and ForKids voted against. PSO voted in support. Abstentions - PDBHS. Consideration denied.
      - Project Administration: PDBHS is requesting consideration due to the complexities of the City of Portsmouth process that delays their ability to submit drawdowns during the first grant quarter. Annie-White Guertin motions to return points, Ursula Murphy seconds. PARC, PVH, PDSS, HER, VSH, PCOM, ForKids, and PSO voted to approve. Abstentions – PDBHS. Approved and 5 points returned.
      - Conditional Status: In 2022 the CoC voted to keep the condition. PDBHS is requesting to lift the condition and return the points as the drawdown process will continue to be impacted by the City Council process. DeAnna Valentine added that there may be a way to help improve the process. HUD can mark red flags or findings for agencies that do not complete draws quarterly. Ursula Murphy motions to approve, Joy Shaffer seconds. PARC, PVH, PDSS, HER, VSH, ForKids, PCOM, and PSO voted to approve. Abstentions – PDBHS. Consideration approved and 15 points returned.
    - Final score of 113 with no conditions. The are no objections to the project proceeding for funding. PARC, PDSS, PVH, HER, PCOM, VSH, ForKids, PCOM, PSO voted to approve. Abstentions – PDBHS.
- Virginia Supportive Housing (VSH)
  - Portsmouth Housing First (PHF)
    - PHF has a base score of 98 on the CoC scorecard with no conditions.
      - Reduce Returns to Homelessness: VSH is requesting consideration as there was one client that exited to unknow place. The client fled in the middle of the night and left for an unknown place due to suspected domestic violence concerns. VSH attempted to track down the individual and were unable to gather additional information on their whereabouts. Shirley Brackett moves to approve, Joy Shaffer seconds. PARC, PVH, PDSS, HER, PDBHS, ForKids, PCOM, and PSO voted to approve. Abstentions – VSH. Consideration approved and 5 points returned.
      - Successful Exits or Retention: VSH is requesting consideration for the same client discussed above. Shirley Brackett motions to approve, Ursula

Murphy seconded. PARC, PVH, PDSS, HER, PDBHS, ForKids, PCOM, and PSO voted to approve. Abstentions – VSH. Consideration approved and 15 points returned.

- Final score of 118 project to move forward. There are no objections to the project proceeding for funding. PARC, PDSS, PVH, HER, PCOM, PDBHS, ForKids, PCOM, PSO voted to approve. Abstentions – VSH.

IV. Strategic Plan

- The committee will begin working on action items and will distribute more information.

V. Continuum of Care NOFO

- Amanda Brandenburg presented a proposed timeline for the PHAC NOFO timeline. The timeline will be reviewed and finalized at the Executive Committee.

VI. Updates

- No updates.

The meeting adjourned at 12:03 pm.

Next meeting is August 30, 2023 – 10:00 AM



FY 2023 Continuum of Care Application  
VA-507: Portsmouth Homeless Action  
Consortium

Notification of Projects Rejected-Reduced Attachment

The CoC did not reject or reduce any projects in the FY2023 Competition.



FY 2023 Continuum of Care Application

VA-507: Portsmouth Homeless Action Consortium

### Notification of Projects Accepted Attachment

Includes:

- FY2023 PHAC Final Ranking Order
- Individual Notifications to Each Grantee
  - Portsmouth Area Resources Coalition
  - Portsmouth Christian Outreach Ministries
  - Portsmouth Department of Behavioral Health Services
  - Portsmouth Sherriff's Office
  - Virginia Supportive Housing

PORTSMOUTH HOMELESS ACTION CONSORTIUM (PHAC)  
2023 Continuum of Care  
**FINAL RANKING ORDER**

*On July 5, 2023, HUD released the Notice of Funding Opportunity (NOFO) for the Continuum of Care (CoC) Program, including the announcement of \$3.1 billion in funding available for FY 2023 CoC Program Competition. HUD requires the CoC to clearly indicate which projects are prioritized for funding utilizing a two-tiered ranking process, except for CoC Planning and UFA costs, with the understanding that projects ranked in the second tier are at risk of not being funded.*

The FY2023 Appropriation impacted funding available for CoC Program priorities in the FY2023 NOFO and Competition

- HUD will only provide up to 10% in additional funds for project administrative costs
- CoCs will have to rank all projects applications in utilizing a two-tiered process, with each tier representing financial thresholds

HUD has established financial thresholds within which CoCs must place projects:

- Tier 1 = 93% of the CoC's Annual Renewal Demand (ARD)
  - Ranking begins with 1
  - Ranking continues through the number of projects it takes to meet this financial threshold
- Tier 2 = The CoC's ARD minus Tier 1, plus the Permanent Housing Bonus
  - Ranking begins with the number after the last number in Tier 1
  - Ranking continues through the number of projects it takes to meet this financial threshold

<b>CoC's Approved Annual Renewal Demand</b>	<b>\$ 1,243,092</b>
<b>CoC's Approved Preliminary Pro Rata Need</b>	<b>\$ 1,569,205</b>
CoC's Approved Planning Amount (Not ranked)	\$ 78,460
CoC's Approved Permanent Housing Bonus	\$ 109,844
CoC's Approved Domestic Violence Bonus	\$ 156,921
<b>Amount for Tier 1 Projects</b>	<b>\$ 1,156,076</b>
<b>Amount For Tier 2 Projects (including Bonus)</b>	<b>\$ 196,860</b>

The PHAC Policy & Planning Committee convened on July 26, 2023 to assess the effectiveness and efficiency of each Renewal project and the need and eligibility for New Project applications. The PHAC performance scorecard was completed for all eligible Renewal Projects and presented during the CoC peer review process. The CoC worked to assign each project with a conditional status (either with condition or without condition) and a CoC Score. The Policy & Planning Committee made recommendations for the Draft FY 2023 PHAC Project Ranking Order for the Continuum of Care Consolidated Application to be submitted to the PHAC Executive Committee to review and make final approvals.

The PHAC Executive Committee convened on September 8, 2023 to hear project presentations from New and Renewal projects. Renewal Applicants submitted their Exhibit 2 applications and a Supplemental Application. New Project Applicants submitted a New Project Application and a New Project scorecard. New Project applicants provided overviews of the organization's capacity to administer a HUD grant and the proposed project. The CoC determined the final ranking order based on the information provided and if the applicant and the proposed projects were eligible and made recommendations. The non-conflicted members of the Executive Committee voted to either approve or reject the renewal and new applications. One project application was withdrawn after the CoC approved the application.

**This announcement shall serve as notification of approval for the projects listed below to apply for funding under the FY2023 PHAC Continuum of Care Consolidated Application.**

Teir	CoC Rank	Agency	Project Name	Status	Project Type	Conditional Status (Yes/No)	CoC Scorecard Score	Project Budget Amount	CoC Running Budget Total
<b>1</b>	1	Virginia Supportive Housing	Portsmouth Housing First	Approved	Renewal	PH-PSH	No	\$ 246,095.00	\$ 246,095.00
	2	City of Portsmouth	Shelter Plus Care	Approved	Renewal	PH-PSH	No	\$ 569,041.00	\$ 815,136.00
	3	Portsmouth Christian Outreach Ministries	Chronic Homeless Resource and Oppurtunity Network (CHRON)	Approved	Renewal	PH-PSH	No	\$ 52,422.00	\$ 867,558.00
	4	Portsmouth Area Resource Coalition	PARC Supportive Housing 3 (PSH3) (FKA SABRE 2)	Approved	Renewal	PH-PSH	No	\$ 156,097.00	\$ 1,023,655.00
	5	Portsmouth Christian Outreach Ministries	Transitional Housing	Approved	Renewal	TH	No	\$ 75,533.00	\$ 1,099,188.00
	6	Portsmouth Area Resource Coalition	PARC Supportive Housing 2 (PSH2) (FKA FaSH)	Approved	Renewal	PH-PSH	No	\$ 56,523.00	\$ 1,155,711.00
	7	Portsmouth Area Resource Coalition	PARC Supportive Housing 1 (PSH1) (FKA SUTR Plus)	Approved	Renewal	PH-PSH	No	\$ 365.00	\$ 1,156,076.00
<b>2</b>	7	Portsmouth Area Resource Coalition	PARC Supportive Housing 1 (PSH1) (FKA SUTR Plus)	Approved	Renewal	PH-PSH	No	\$ 87,016.00	\$ 1,243,092.00
	8	Portsmouth Sherriffs Office	Zero Returns - HOPE	Approved	New	Joint TH-RRH	N/A	\$ 109,659.00	\$ 1,352,751.00
<b>Not Ranked</b>		Portsmouth Department of Social Sevices	PHAC Planning	Approved	New	Planning	N/A	\$ 78,460.00	\$ 1,431,211.00

## Amanda Brandenburg

---

**From:** Amanda Brandenburg  
**Sent:** Friday, September 8, 2023 5:23 PM  
**To:** Jean Jones; exdir@parc.hrcoxmail.com  
**Cc:** DeAnna Valentine (d.valentine@dss.virginia.gov); pvh.executivedirector@gmail.com; Joy Shaffer; Sarah Johnson  
**Subject:** PHAC FY2023 Project Application Status  
**Attachments:** FINAL PHAC FY2023 Ranking Order.pdf

Hello Jean and Annie,

Please accept this email as formal approval for the grant(s) listed below to apply for funding under the FY2023 PHAC CoC Competition. Please be reminded that all applications are due in eSNAPS by September 14, 2023.

- Permanent Housing 1 (FKA SUTR Plus)
- Permanent Housing 2 (FKA FaSH)
- Permanent Housing 3 (SABRE 2)

Thank you,

Amanda Brandenburg  
Program Manager, Regional Continuums of Care Program  
**The Planning Council**  
2551 Eltham Avenue, Suite I  
Norfolk, VA 23513

Direct Line - 757.622.9268 x 3004

[www.theplanningcouncil.org](http://www.theplanningcouncil.org)

[www.hamptonroadsendshomelessness.org](http://www.hamptonroadsendshomelessness.org)



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## Amanda Brandenburg

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**From:** Amanda Brandenburg  
**Sent:** Friday, September 8, 2023 5:21 PM  
**To:** Woodard, Nathan; sherry.johnson@portsmouthva.gov  
**Subject:** PHAC FY2023 Project Application Status \_ with attachment  
**Attachments:** FINAL PHAC FY2023 Ranking Order.pdf

Hello Nathan and Sherry,

Please accept this email as formal approval for the grant(s) listed below to apply for funding under the FY2023 PHAC CoC Competition. Please be reminded that all applications are due in eSNAPS by September 14, 2023.

- Shelter Plus Care

Thanks,

Amanda Brandenburg  
Program Manager, Regional Continuums of Care Program  
**The Planning Council**  
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## Amanda Brandenburg

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**From:** Amanda Brandenburg  
**Sent:** Friday, September 8, 2023 5:20 PM  
**To:** Pat Chambers; rev. harrison  
**Cc:** DeAnna Valentine (d.valentine@dss.virginia.gov); pvh.executivedirector@gmail.com; Joy Shaffer; Sarah Johnson  
**Subject:** PHAC FY2023 Project Application Status  
**Attachments:** FINAL PHAC FY2023 Ranking Order.pdf

Hello Pat and Rev. Harrison,

Please accept this email as formal approval for the grant(s) listed below to apply for funding under the FY2023 PHAC CoC Competition. Please be reminded that all applications are due in eSNAPS by September 14, 2023.

- Transitional Housing
- Chronic Homeless Resource and Opportunity Network (CHRON)

Thank you,

Amanda Brandenburg  
Program Manager, Regional Continuums of Care Program  
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## Amanda Brandenburg

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**From:** Amanda Brandenburg  
**Sent:** Friday, September 8, 2023 5:11 PM  
**To:** Sharonita Cousin; Barbara Wagner  
**Cc:** DeAnna Valentine (d.valentine@dss.virginia.gov); pvh.executivedirector@gmail.com; Joy Shaffer; Sarah Johnson  
**Subject:** PHAC FY2023 Project Application Status  
**Attachments:** FINAL PHAC FY2023 Ranking Order.pdf

Hello Sharonita and Barbara,

Please accept this email as formal approval for the grant(s) listed below to apply for funding under the FY2023 PHAC CoC Competition. Please be reminded that all applications are due in eSNAPS by September 14, 2023.

- Portsmouth Housing First

Thank you,

Amanda Brandenburg  
Program Manager, Regional Continuums of Care Program  
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## Amanda Brandenburg

---

**From:** Amanda Brandenburg  
**Sent:** Friday, September 8, 2023 4:39 PM  
**To:** Ursula Murphy  
**Cc:** pvh.executivedirector@gmail.com; DeAnna Valentine (d.valentine@dss.virginia.gov); Sarah Johnson; Joy Shaffer  
**Subject:** PHAC FY2023 Project Application Status  
**Attachments:** FINAL PHAC FY2023 Ranking Order.pdf

Hello Ursula,

Thank you again for the submission of the New Project application – Project ZERO.

Please accept this email as formal approval with condition for the grant(s) listed below to apply for funding under the FY2023 PHAC CoC Competition. Please be reminded that all applications are due in eSNAPS by September 14, 2023.

- PSO Project ZERO

The Executive Committee has approved the project with condition that must be resolved by 5 PM on Tuesday, September 12, 2023. The condition is as follows:

- Apply suggestions made during the review (i.e., grant start date, and notes from Sharonita);
- Revise the project description to focus on the housing project components in more detail;
- Describe in detail how the Rapid Rehousing component will be funded (this grant or other source). Please state the plan in the project application description.
  - additionally, one recommended option may be to reduce the TH Unit configuration and increase amount of rental assistance available through this funding opportunity.

**Please respond all if the agency will accept the conditions and work to resolve it as described above.**

Thank you,

Amanda Brandenburg  
Program Manager, Regional Continuums of Care Program  
**The Planning Council**  
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## Amanda Brandenburg

---

**From:** Amanda Brandenburg  
**Sent:** Friday, September 8, 2023 4:24 PM  
**To:** exdir@parc.hrcxmail.com; Jean Jones  
**Cc:** pvh.executivedirector@gmail.com; DeAnna Valentine (d.valentine@dss.virginia.gov); Sarah Johnson; Joy Shaffer  
**Subject:** PHAC FY2023 Project Application Status  
**Attachments:** FINAL PHAC FY2023 Ranking Order.pdf

Hello Annie and Jean,

Thank you again for the submission of the New Project application – Permanent Housing 4. Please accept this email as formal approval with condition for the grant(s) listed below to apply for funding under the FY2023 PHAC CoC Competition. Please be reminded that all applications are due in eSNAPS by September 14, 2023.

- PARC Permanent Housing 4

The Executive Committee has approved the project with condition that must be resolved by 5 PM on Tuesday, September 12, 2023. The condition is as follows:

- The Letter of Commitment from PRHA must be secured by 9/12/2023 and forwarded to the Executive Committee; OR
- The project reassess the budget and unit configuration and resubmit by 9/12/2023 without the commitment from PRHA. It is recommended the project assess the Cost Per Unit and work to adapt the project such that the Cost Per Unit is in line with the other PSH programs operated by PARC.

**Please respond all if the agency will accept the conditions and the work to resolve it as described above.**

Thank you,

Amanda Brandenburg  
Program Manager, Regional Continuums of Care Program  
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## Amanda Brandenburg

---

**From:** Amanda Brandenburg  
**Sent:** Friday, September 8, 2023 6:18 PM  
**To:** DeAnna Valentine (d.valentine@dss.virginia.gov); Julie Dixon  
**Cc:** pvh.executivedirector@gmail.com; Joy Shaffer; Sarah Johnson  
**Subject:** PHAC FY2023 Project Application Status  
**Attachments:** FINAL PHAC FY2023 Ranking Order.pdf

Hello DeAnna,

Please accept this email as formal approval for the grant(s) listed below to apply for funding under the FY2023 PHAC CoC Competition. Please be reminded that all applications are due in eSNAPS by September 14, 2023.

- PHAC Planning

Regarding the project narrative, the Executive Committee would like additional clarification added that states the outlined actions are duties and responsibilities of Portsmouth Department of Social Services and that PDSS may assign that work through a consulting agency or through PHAC committee work.

Thank you,

Amanda Brandenburg  
Program Manager, Regional Continuums of Care Program  
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FY 2023 Continuum of Care Application

VA-507: Portsmouth Homeless Action Consortium

### Local Competition Selection Results Attachment

Includes:

- PHAC FY2023 Final Ranking Order
- PHAC Policy & Planning Committee July 26, 2023 Meeting Minutes

PORTSMOUTH HOMELESS ACTION CONSORTIUM (PHAC)  
2023 Continuum of Care  
**FINAL RANKING ORDER**

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<b>CoC's Approved Annual Renewal Demand</b>	<b>\$ 1,243,092</b>
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**This announcement shall serve as notification of approval for the projects listed below to apply for funding under the FY2023 PHAC Continuum of Care Consolidated Application.**

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<b>Not Ranked</b>		Portsmouth Department of Social Sevices	PHAC Planning	Approved	New	Planning	N/A	\$ 78,460.00	\$ 1,431,211.00





## POLICY AND PLANNING COMMITTEE

### MINUTES

July 26, 2023

#### **Minutes:**

##### Attendees:

Jean Jones (P&P Co-Chair)

Sharonita Cousin (VSH, P&P Co-Chair)

Shirley Brackett (ForKids)

Joy Shaffer (HER)

Annie White-Guertin (PARC)

DeAnna Valentine (PDSS)

Kathie Moore (PDBHS)

Dean Burgess (PDBHS)

Pat Chambers (PCOM)

Darlene Washington (PVH)

Ursula Murphy (PSO)

Gladys Baker (STOP)

Maddi Zingraff (VSH)

Nathan Ruckman (VSH)

Donna Hufnagle (VSH)

Amanda Brandenburg (TPC)

Karen Joyner (TPC)

Julie Dixon (TPC)

*Missing: Eggleston, VBCDC, Endependence, Oasis, & PRHA*

*Excused Absences:*

The meeting was called to order by Sharonita Cousin (P&P Co-Chair) at 10:05 am.

#### I. Minutes –

- Gladys Baker motions to approve the minutes from June 28, 2023 with the noted corrections to add last names and finish a sentence on the third page of the minutes. Annie White-Guertin seconds. Motion carries.

#### II. CHERP reallocation

- There is \$94,028.29 of CHERP funding available for reallocation within the PHAC CoC. Eligible grantees to receive the funds include ForKids, HER, and PVH. The CHERP grant ended as of 6/30, all expenditures should be prior to 6/30/2023. Need clarification of the funding covering

salary expenses and the example provided to switch VHSP and CHERP funds as FY2023 VHSP should now be closed for all grantees.

- DHCD offered an August 7 deadline to return requests for funds to be reallocated.
- Interested grantees should submit requests by Monday 7/31. The committee will get together on 8/3 to discuss and recommend how to allocate the funds. The Executive Committee will vote on the final budget reallocation at their Thursday 8/3 meeting.

### III. NOFO Scorecard

- Portsmouth Area Resource Coalition (PARC)
  - Families Succeed with Housing (FaSH) Permanent Supportive Housing –
    - FaSH received a base score of 97 on the CoC Scorecard with no conditions. PARC is not requesting any considerations.
    - There are no objections to the project proceeding for funding. PDSS, PVH, HER, PCOM, VSH, ForKids, PDBHS, PSO voted to approve. Abstentions – PARC.
  - Single Adult Barrier Reduction Exchange (SABRE) Permanent Supportive Housing –
    - SABRE received a base score of 107 on the CoC Scorecard with no conditions.
      - Retain or increase income: the project is requesting consideration for the scorecards as three (3) of the program participants have denied applying for benefits. One individual had income at the maximum allowed and chose not to apply for benefits, one client will not apply due to their criminal record, and one client will not apply due to the benefits received through their medical insurance. PDBHS motion to approve the request for consideration. Maddi seconds. Consideration approved and 5 points returned.
    - Final score of 112 with no conditions. There are no objections to the project proceeding for funding. PDSS, PVH, HER, PCOM, VSH, ForKids, PDBHS, PSO voted to approve. Abstentions – PARC.
  - Step Up to Responsibility Plus (SUTR Plus) Permanent Supportive Housing –
    - SUTR base of 97 with no conditions. PARC is not requesting any considerations.
    - There are no objections to the project proceeding for funding. PDSS, PVH, HER, PCOM, VSH, ForKids, PDBHS, PSO voted to approve. Abstentions – PARC.
- Portsmouth Christian Outreach Ministries (PCOM)
  - Chronic Homeless Resource and Opportunity Network (CHRON) Permanent Supporting Housing
    - CHRON has a base score of 113 on the CoC scorecard with no conditions. PCOM is not requesting consideration.
    - There are no objections to the project proceeding for funding. PARC, PDSS, PVH, HER, VSH, ForKids, PDBHS, PSO voted to approve. Abstentions – PCOM.
  - Transitional Housing
    - Transitional Housing has a base score of 103 on the CoC scorecard with no conditions. Not requesting considerations. PCOM is not requesting any considerations.

- The are no objections to the project proceeding for funding. PARC, PDSS, PVH, HER, PCOM, VSH, ForKids, PDBHS, PSO voted to approve. Abstentions – PCOM.
  - Portsmouth Department of Behavioral Health Services (PDBHS)
    - Shelter Plus Care Permanent Supportive Housing –
      - Shelter Plus Care has a base score of 93 with the condition to perform appropriate drawdowns on the CoC scorecard.
        - Retain or Increase Income: PDBHS is requesting consideration for the 5 points under obtaining or retaining mainstream benefits. PDBHS notes that they were not aware of how this was calculated and did not receive in person training. PARC, PDSS, PVH, HER, PCOM, VSH, and ForKids voted against. PSO voted in support. Abstentions - PDBHS. Consideration denied.
        - Project Administration: PDBHS is requesting consideration due to the complexities of the City of Portsmouth process that delays their ability to submit drawdowns during the first grant quarter. Annie-White Guertin motions to return points, Ursula Murphy seconds. PARC, PVH, PDSS, HER, VSH, PCOM, ForKids, and PSO voted to approve. Abstentions – PDBHS. Approved and 5 points returned.
        - Conditional Status: In 2022 the CoC voted to keep the condition. PDBHS is requesting to lift the condition and return the points as the drawdown process will continue to be impacted by the City Council process. DeAnna Valentine added that there may be a way to help improve the process. HUD can mark red flags or findings for agencies that do not complete draws quarterly. Ursula Murphy motions to approve, Joy Shaffer seconds. PARC, PVH, PDSS, HER, VSH, ForKids, PCOM, and PSO voted to approve. Abstentions – PDBHS. Consideration approved and 15 points returned.
      - Final score of 113 with no conditions. The are no objections to the project proceeding for funding. PARC, PDSS, PVH, HER, PCOM, VSH, ForKids, PCOM, PSO voted to approve. Abstentions – PDBHS.
  - Virginia Supportive Housing (VSH)
    - Portsmouth Housing First (PHF)
      - PHF has a base score of 98 on the CoC scorecard with no conditions.
        - Reduce Returns to Homelessness: VSH is requesting consideration as there was one client that exited to unknow place. The client fled in the middle of the night and left for an unknown place due to suspected domestic violence concerns. VSH attempted to track down the individual and were unable to gather additional information on their whereabouts. Shirley Brackett moves to approve, Joy Shaffer seconds. PARC, PVH, PDSS, HER, PDBHS, ForKids, PCOM, and PSO voted to approve. Abstentions – VSH. Consideration approved and 5 points returned.
        - Successful Exits or Retention: VSH is requesting consideration for the same client discussed above. Shirley Brackett motions to approve, Ursula

Murphy seconded. PARC, PVH, PDSS, HER, PDBHS, ForKids, PCOM, and PSO voted to approve. Abstentions – VSH. Consideration approved and 15 points returned.

- Final score of 118 project to move forward. There are no objections to the project proceeding for funding. PARC, PDSS, PVH, HER, PCOM, PDBHS, ForKids, PCOM, PSO voted to approve. Abstentions – VSH.

IV. Strategic Plan

- The committee will begin working on action items and will distribute more information.

V. Continuum of Care NOFO

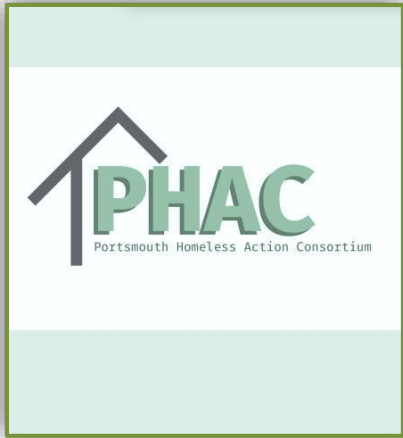
- Amanda Brandenburg presented a proposed timeline for the PHAC NOFO timeline. The timeline will be reviewed and finalized at the Executive Committee.

VI. Updates

- No updates.

The meeting adjourned at 12:03 pm.

Next meeting is August 30, 2023 – 10:00 AM

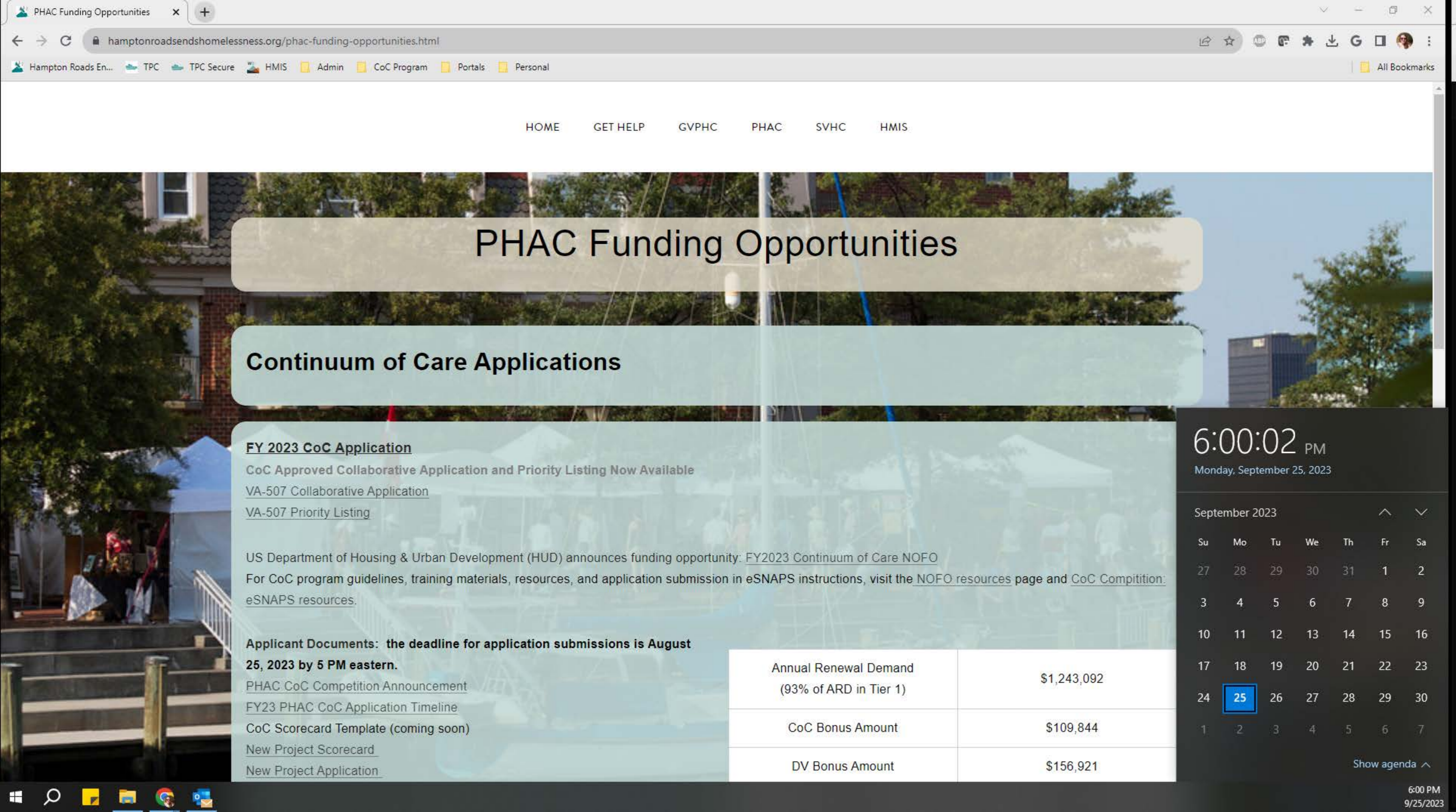


FY 2023 Continuum of Care Application  
VA-507: Portsmouth Homeless Action  
Consortium

Web-Posting CoC Approved Consolidated Applications  
Attachment

Includes:

- 9/25/2023 Web Posting Screenshot



# PHAC Funding Opportunities

## Continuum of Care Applications

### FY 2023 CoC Application

CoC Approved Collaborative Application and Priority Listing Now Available

[VA-507 Collaborative Application](#)

[VA-507 Priority Listing](#)

US Department of Housing & Urban Development (HUD) announces funding opportunity: [FY2023 Continuum of Care NOFO](#)

For CoC program guidelines, training materials, resources, and application submission in eSNAPS instructions, visit the [NOFO resources page](#) and [CoC Competition: eSNAPS resources](#).

**Applicant Documents: the deadline for application submissions is August 25, 2023 by 5 PM eastern.**

[PHAC CoC Competition Announcement](#)

[FY23 PHAC CoC Application Timeline](#)

[CoC Scorecard Template \(coming soon\)](#)

[New Project Scorecard](#)

[New Project Application](#)

Annual Renewal Demand (93% of ARD in Tier 1)	\$1,243,092
CoC Bonus Amount	\$109,844
DV Bonus Amount	\$156,921

6:00:02 PM

Monday, September 25, 2023

September 2023

Su	Mo	Tu	We	Th	Fr	Sa
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
1	2	3	4	5	6	7

Show agenda



FY 2023 Continuum of Care Application

VA-507: Portsmouth Homeless Action Consortium

Notification of CoC-Approved Consolidated Application  
Attachment

Includes:

- Email to community members with approved application attached and available on the CoC website

## Amanda Brandenburg

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**From:** Amanda Brandenburg  
**Sent:** Monday, September 25, 2023 6:06 PM  
**To:** 757breedlove.shirley@gmail.com; Alex Shields; Amanda Brandenburg; Annie White-Guertin (exdir@parc.hrcoxmail.com); antonette@hershelter.com; Avanti Allen-Benson; awinston@prha.org; Barbara Wagner (bwagner@virginiasupportivehousing.org); Beck Barfield; Benjamin Davis; Brad Lazernick; Brittany Woodle; Cathy Parker; Charnitta Waters; Chelsea Santarelli; consultingncommunityresources@gmail.com; crimerj@portsmouthva.gov; dadams@prha.org; Darlene Washington; Darryl Parker; DeAnna Valentine; De'Nae Campbell; Dennis, Jessica; Donna Hufnagle; dwight.williams@portsmouthva.gov; Edward Bland; Elizabeth Elliott; Emily Fisher; Fatima Tomlin; Felicia Motteler; Gina Harris; Gladys Baker; Gretchen Hilburger; Jamar Blyther; Jay Hendricks; Jbrunny@unitedwaysr.org; Jean Jones; Jessica McGraw; Jordan Schaller; Joseph; Joy Shaffer; Juanita L. Dowdy (JDowdy@forkidsva.org); Julie Dixon (jadixon@theplanningcouncil.org); Karen Joyner; Karen Wilson; Kathie Moore; Kerry A. Mitchell; Kevin Denny; Latifah Blow; Latrilla Boyd; Lucretia Chapman; Maddi Zingraff; Marti Chick-Ebey (martha.chick@va.gov); Marvin Waters; Mary Clark; Melissa Peele; Melody Hansley; Michael Green; Michelle Plaster; Michelle Sudderth; Miles, Jacquelyn D HAMVAMC; Monalisa Brown; Monica McDonald; Nathan Woodard (woodardn@portsmouthva.gov); Olisha Sawyer; Olivia Smithberger; Omekio.Riggins@va.gov; Pamela Clemons; Pamela Davis; Patti Johnson; PCOM; Ray Wilkins; Regina Lawrence; Sarah Johnson; Saran Day; Shannon Riddick - PVH Coordinator; Sharonita Cousin; Sherry Johnson; Shirley Brackett; Smith, Deitre; stacie@lgbtlifecenter.org; symone@hershelter.com; Tamara Howe; Tanisha Davis; Tanya Canty; Tiffany Jefferson; Toll, Holly (VADOC); Troy Mitchells; Tyrone Sessoms; Ursula Murphy; Valzenia Jenkins; vclay@endependence.org; Amanda Brandenburg; Julie Dixon; Sarah Johnson; Shirley Brackett; Talya Davis; Gray, Madison; Juanita L. Dowdy; Nathan Ruckman (nruckman@virginiasupportivehousing.org); Sasso, Thomas  
**Subject:** PHAC FY2023 Application Approved  
**Attachments:** PHAC FY2023 CoC-Approved Collaborative Application 9.25.2023.pdf; PHAC FY2023 CoC-Approved Priority Listing 9.25.2023.pdf

Hello PHAC Members and Community Partners!

Thank you all for your dedication during this Continuum of Care competition season! I am happy to announce the CoC-Approved Collaborative Application and CoC Priority Listing is now available! I have attached them here and you can get them on the CoC website at <https://www.hamptonroadsendhomelessness.org/phac-funding-opportunities.html>

Thank you all!

Amanda Brandenburg  
Program Manager, Regional Continuums of Care Program  
**The Planning Council**  
2551 Eltham Avenue, Suite I  
Norfolk, VA 23513

Direct Line - 757.622.9268 x 3004

[www.theplanningcouncil.org](http://www.theplanningcouncil.org)

[www.hamptonroadsendhomelessness.org](http://www.hamptonroadsendhomelessness.org)



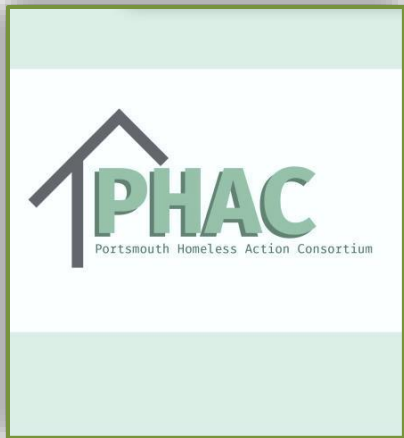


**Our Mission:**

Identify community needs  
Connect people with solutions  
Improve lives

*This institution is an equal opportunity provider.*

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FY 2023 Continuum of Care Application

VA-507: Portsmouth Homeless Action Consortium

HUD's Homeless Data Exchange (HDX) Competition Report  
Attachment

- Portsmouth CoC HDX Competition Report

# 2023 HDX Competition Report

## PIT Count Data for VA-507 - Portsmouth CoC

### Total Population PIT Count Data

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count	149	92	120	117
Emergency Shelter Total	89	68	91	68
Safe Haven Total	0	0	0	0
Transitional Housing Total	24	8	8	9
Total Sheltered Count	113	76	99	77
Total Unsheltered Count	36	16	21	40

### Chronically Homeless PIT Counts

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons	14	40	27	22
Sheltered Count of Chronically Homeless Persons	9	36	18	4
Unsheltered Count of Chronically Homeless Persons	5	4	9	18

# 2023 HDX Competition Report

## PIT Count Data for VA-507 - Portsmouth CoC

### Homeless Households with Children PIT Counts

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children	17	14	18	16
Sheltered Count of Homeless Households with Children	17	14	18	16
Unsheltered Count of Homeless Households with Children	0	0	0	0

### Homeless Veteran PIT Counts

	2011 PIT	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Veterans	44	10	7	6	8
Sheltered Count of Homeless Veterans	18	7	2	6	4
Unsheltered Count of Homeless Veterans	26	3	5	0	4

\*For CoCs that did not conduct an unsheltered count in 2021, 2020 data were used.

2023 HDX Competition Report  
HIC Data for VA-507 - Portsmouth CoC

**HMIS Bed Coverage Rates**

Project Type	Total Year-Round, Current Beds	Total Current, Year-Round, HMIS Beds	Total Year-Round, Current, Non-VSP Beds*	HMIS Bed Coverage Rate for Year-Round Beds	Total Year-Round, Current VSP Beds in an HMIS Comparable Database	Total Year-Round, Current, VSP Beds**	HMIS Comparable Bed Coverage Rate for VSP Beds	Total Current, Year-Round, HMIS Beds and VSP Beds in an HMIS Comparable Database	HMIS and Comparable Database Coverage Rate
ES Beds	75	20	20	100.00%	55	55	100.00%	75	100.00%
SH Beds	0	0	0	NA	0	0	NA	0	NA
TH Beds	10	10	10	100.00%	0	0	NA	10	100.00%
RRH Beds	55	17	17	100.00%	38	38	100.00%	55	100.00%
PSH Beds	173	173	173	100.00%	0	0	NA	173	100.00%
OPH Beds	90	60	90	66.67%	0	0	NA	60	66.67%
Total Beds	403	280	310	90.32%	93	93	100.00%	373	92.56%

2023 HDX Competition Report  
HIC Data for VA-507 - Portsmouth CoC

# 2023 HDX Competition Report

## HIC Data for VA-507 - Portsmouth CoC

**Notes**

\*For OPH Beds, this does NOT include any beds that are Current, Non-VSP, Non-HMIS, and EHV-funded.

\*\*For OPH Beds, this does NOT include any beds that are Current, VSP, Non-HMIS, and EHV-funded.

In the HIC, "Year-Round Beds" is the sum of "Beds HH w/o Children", "Beds HH w/ Children", and "Beds HH w/ only Children". This does not include Overflow ("O/V Beds") or Seasonal Beds ("Total Seasonal Beds").

In the HIC, Current beds are beds with an "Inventory Type" of "C" and not beds that are Under Development ("Inventory Type" of "U").

### PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

Chronically Homeless Bed Counts	2020 HIC	2021 HIC	2022 HIC	2023 HIC
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC	146	102	86	102

### Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

Households with Children	2020 HIC	2021 HIC	2022 HIC	2023 HIC
RRH units available to serve families on the HIC	15	18	11	10

### Rapid Rehousing Beds Dedicated to All Persons

All Household Types	2020 HIC	2021 HIC	2022 HIC	2023 HIC
RRH beds available to serve all populations on the HIC	59	94	64	55

2023 HDX Competition Report  
HIC Data for VA-507 - Portsmouth CoC



# 2023 HDX Competition Report

## FY2022 - Performance Measurement Module (Sys PM)

### Summary Report for VA-507 - Portsmouth CoC

#### Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

**Metric 1.1:** Change in the average and median length of time persons are homeless in ES and SH projects.  
**Metric 1.2:** Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

	Universe (Persons)		Average LOT Homeless (bed nights)				Median LOT Homeless (bed nights)			
	Revised FY 2021	FY 2022	Submitted FY 2021	Revised FY 2021	FY 2022	Difference	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
1.1 Persons in ES and SH	101	74	92	89	143	54	50	43	68	25
1.2 Persons in ES, SH, and TH	116	89	140	125	168	43	72	56	107	51

b. This measure is based on data element 3.17.

This measure includes data from each client's Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client's entry date, effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

2023 HDX Competition Report  
**FY2022 - Performance Measurement Module (Sys PM)**

	Universe (Persons)		Average LOT Homeless (bed nights)				Median LOT Homeless (bed nights)			
	Revised FY 2021	FY 2022	Submitted FY 2021	Revised FY 2021	FY 2022	Difference	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")	138	118	726	715	538	-177	339	340	349	9
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")	152	132	730	719	545	-174	434	352	378	26

# 2023 HDX Competition Report

## FY2022 - Performance Measurement Module (Sys PM)

### Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)		Returns to Homelessness in Less than 6 Months			Returns to Homelessness from 6 to 12 Months			Returns to Homelessness from 13 to 24 Months			Number of Returns in 2 Years	
	Revised FY 2021	FY 2022	Revised FY 2021	FY 2022	% of Returns	Revised FY 2021	FY 2022	% of Returns	Revised FY 2021	FY 2022	% of Returns	FY 2022	% of Returns
Exit was from SO	26	20	2	1	5%	0	0	0%	1	1	5%	2	10%
Exit was from ES	11	14	2	1	7%	0	0	0%	0	2	14%	3	21%
Exit was from TH	9	7	2	0	0%	0	0	0%	0	0	0%	0	0%
Exit was from SH	0	0	0	0		0	0		0	0		0	
Exit was from PH	27	26	1	0	0%	1	1	4%	0	0	0%	1	4%
TOTAL Returns to Homelessness	73	67	7	2	3%	1	1	1%	1	3	4%	6	9%

### Measure 3: Number of Homeless Persons

#### Metric 3.1 – Change in PIT Counts

## 2023 HDX Competition Report

### FY2022 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2021 PIT Count	January 2022 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons	92	120	28
Emergency Shelter Total	68	91	23
Safe Haven Total	0	0	0
Transitional Housing Total	8	8	0
Total Sheltered Count	76	99	23
Unsheltered Count	16	21	5

### Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Unduplicated Total sheltered homeless persons	112	119	96	-23
Emergency Shelter Total	98	104	81	-23
Safe Haven Total	0	0	0	0
Transitional Housing Total	16	17	17	0

# 2023 HDX Competition Report

## FY2022 - Performance Measurement Module (Sys PM)

### Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	69	75	69	-6
Number of adults with increased earned income	2	0	1	1
Percentage of adults who increased earned income	3%	0%	1%	1%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	69	75	69	-6
Number of adults with increased non-employment cash income	35	32	45	13
Percentage of adults who increased non-employment cash income	51%	43%	65%	22%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	69	75	69	-6
Number of adults with increased total income	35	32	46	14
Percentage of adults who increased total income	51%	43%	67%	24%

# 2023 HDX Competition Report

## FY2022 - Performance Measurement Module (Sys PM)

Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	24	23	28	5
Number of adults who exited with increased earned income	4	3	2	-1
Percentage of adults who increased earned income	17%	13%	7%	-6%

Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	24	23	28	5
Number of adults who exited with increased non-employment cash income	9	9	12	3
Percentage of adults who increased non-employment cash income	38%	39%	43%	4%

Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	24	23	28	5
Number of adults who exited with increased total income	12	11	14	3
Percentage of adults who increased total income	50%	48%	50%	2%

# 2023 HDX Competition Report

## FY2022 - Performance Measurement Module (Sys PM)

### Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	106	105	61	-44
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	25	14	5	-9
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	81	91	56	-35

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	133	138	102	-36
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	36	27	9	-18
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	97	111	93	-18

## 2023 HDX Competition Report

### FY2022 - Performance Measurement Module (Sys PM)

#### Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2022 (Oct 1, 2021 - Sept 30, 2022) reporting period.

#### Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Persons who exit Street Outreach	68	68	35	-33
Of persons above, those who exited to temporary & some institutional destinations	12	13	8	-5
Of the persons above, those who exited to permanent housing destinations	31	33	23	-10
% Successful exits	63%	68%	89%	21%

Metric 7b.1 – Change in exits to permanent housing destinations



# 2023 HDX Competition Report

## FY2022 - Performance Measurement Module (Sys PM)

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	64	74	77	3
Of the persons above, those who exited to permanent housing destinations	40	48	49	1
% Successful exits	63%	65%	64%	-1%

### Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Persons in all PH projects except PH-RRH	151	164	178	14
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	150	164	171	7
% Successful exits/retention	99%	100%	96%	-4%

2023 HDX Competition Report  
**FY2022 - SysPM Data Quality**  
**VA-507 - Portsmouth CoC**

	All ES, SH			All TH			All PSH, OPH			All RRH			All Street Outreach		
	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022
1. Number of non-DV Beds on HIC	25	45	45	22	10	10	188	220	215	59	94	64			
2. Number of HMIS Beds	0	20	20	22	10	10	188	220	214	8	11	26			
3. HMIS Participation Rate from HIC ( % )	0.00	44.44	44.44	100.00	100.00	100.00	100.00	100.00	99.53	13.56	11.70	40.63			
4. Unduplicated Persons Served (HMIS)	143	103	80	35	17	17	183	183	193	35	74	65	58	89	55
5. Total Leavers (HMIS)	137	71	67	27	11	8	12	23	27	22	34	40	45	73	40
6. Destination of Don't Know, Refused, or Missing (HMIS)	104	15	9	2	0	0	0	0	1	0	0	2	8	3	3
7. Destination Error Rate (%)	75.91	21.13	13.43	7.41	0.00	0.00	0.00	0.00	3.70	0.00	0.00	5.00	17.78	4.11	7.50

2023 HDX Competition Report  
**FY2022 - SysPM Data Quality**

# 2023 HDX Competition Report

## Submission and Count Dates for VA-507 - Portsmouth CoC

### Date of PIT Count

	Date	Received HUD Waiver
Date CoC Conducted 2023 PIT Count	1/25/2023	

### Report Submission Date in HDX

	Submitted On	Met Deadline
2023 PIT Count Submittal Date	4/26/2023	Yes
2023 HIC Count Submittal Date	4/26/2023	Yes
2022 System PM Submittal Date	2/27/2023	Yes