



MINUTES  
EXECUTIVE COMMITTEE  
September 8, 2023 10:00 AM  
1701 High Street, 4<sup>th</sup> Floor  
Portsmouth, VA 23704

**Members Present:**

Darlene Sparks Washington (PVH / PHAC Co-Chair)  
Deanna Valentine (DSS/PHAC Co-Chair)  
Sharonita Cousin (VSH/ P&P Co-Chair)  
Ursula Murphy (PSO/ HMIS Chair, CES Co-Chair)  
Joy Shaffer (HER/PHAC Secretary)  
Rev. Harrison (PCOM)  
Deitre Smith (PDBHS)  
Fatima Tomlin (SSSEVA)

Annie White-Guertin (PARC)  
Sarah Johnson (ForKids)  
Pat Chambers (PCOM)  
Heather Plant (SSSEVA)  
Jean Jones (PARC/P&P Co-Chair)  
Barbara Wagner (VSH)  
Nathan Woodard (DBHS)  
Sherry Johnson (PDBHS)

**Other Attendees:**

Karen Joyner (TPC)  
Amanda Brandenburg (TPC)  
Julie Dixon (TPC)

**Members Absent:**

Jay Hendricks (Hendricks Living)                      Gladys Baker (STOP)  
Edward Bland (PRHA)                                      Alissa Winston (PRHA)  
Cathy Parker (PRHA)                                        Tayla Davis (Eggleston)

The meeting was called to order at 10:14am. Minutes were reviewed. Motion made by Ursula Murphy to adopt the minutes as with noted corrections and seconded by Nathan Woodard. There were no objections or abstentions.

This meeting will be a special meeting for NOFO presentations and final rankings. The non-conflicted voting agencies are H.E.R, ForKids, and P.V.H. S.T.O.P and Senior Services are unable to vote due to the attendance requirement.

Ursula Murphy asked about possible conflict of interest regarding the planning dollars and The Planning Council.

**PARC Supportive Housing 3 (SABRE 2)**

Permanent supportive Housing program which provides supportive services for singles and families. Thirteen chronic households are served through a scattered site model. The program is dedicated plus. PSH 3 utilizes a housing first approach and will remain low barrier.

**PARC Supportive Housing 1 (SUTR Plus)**



PARC is proposing name changes for programs to better reflect the activities provided. Provides Permanent Supportive housing along with supportive services. The program will serve 6 households. Five households are currently housed as they seek a 6<sup>th</sup>. Rent on the units must be paid even if they are not occupied. PARC is the leaseholder however the landlord has to approve the tenants. This program will continue to be dedicated plus and maintain 2 chronic beds. The housing first approach will be utilized.

This program is split between tiers. It was proposed to move to tier. The program was initially transitional however is currently permanent supportive

### **PARC Supportive Housing 2 (FaSH)**

Permanent supportive Housing program which provides supportive services to 3 chronic households. The program was originally written to serve 2 households however, has been able to serve an additional. It will continue to be 100% dedicated and operate using a housing first and low barrier model. PARC is seeking move on vouchers when they become available.

### **PCOM Transition Housing**

The program is a single site based transitional housing program. The program recipients are provided with case management, employment assistance and food as needed. Due to their barriers, some persons need to stay in the program longer than anticipated.

### **PCOM CHRON**

The program provides transitional housing for 4 singles who are disabled and chronic.

### **DBHS Shelter Plus Care**

The program provides permanent supportive housing to singles and families who are chronically homeless using a scattered site model. Persons with the most severe needs are given first priority. The program follows the Housing First approach.

### **VSH Portsmouth Housing First**

The permanent supportive housing program currently has 12 scattered site units and is low barrier. Services are provided to single persons who are chronically homeless. There are 2 Housing Specialists and a landlord incentive program. The tenants are the leaseholders.

### **Portsmouth DSS Planning Funds**

The planning funds aid the lead agency, Portsmouth Department of Social Services, in managing required activities for PHAC.

### **PARC Supportive Housing 4**



Proposed project would provide permanent supportive housing for 6 households. Preference would be for persons with a Portsmouth address within the last 5 years who would also rent a unit within the city. PARC would be requesting Portsmouth Redevelopment and Housing Authority to provide rental assistance for half of the units. Case management services would be provided by PARC.

**Portsmouth Sheriff’s Office Zero Returns**

Zero Returns proposes to provide diversion through outreach, prevention and emergency solution, housing options and collaborations regarding reentry and employment. The program is proposing to reduce recidivism 25% by 2025 for persons involved with the local judicial system.

After presentations, the conflicted agencies were excused for discussion of the non-conflicted agencies. Two projects were approved with conditions that must be resolved by 5pm on Tuesday, September 12, 2023.

The conditions are as follows:

**Portsmouth Sheriff’s Office Zero Returns:**

- Apply suggestions made during the review (i.e., grant start date, and notes from Sharonita);
- Revise the project description to focus on the housing project components in more detail;
- Describe in detail how the Rapid Rehousing component will be funded (this grant or other source). Please state the plan in the project application description.  
 additionally, one recommended option may be to reduce the TH Unit configuration and increase amount of rental assistance available through this funding opportunity.

**PARC Supportive Housing 4:**

- The Letter of Commitment from PRHA must be secured by 9/12/2023 and forwarded to the Executive Committee; OR
- The project reassess the budget and unit configuration and resubmit by 9/12/2023 without the commitment from PRHA. It is recommended the project assess the Cost Per Unit and work to adapt the project such that the Cost Per Unit is in line with the other PSH programs operated by PARC.

The approved final ranking order is as follows:

**Tier 1**

- |  |   |
|--|---|
| 1 Virginia Supportive Housing              | Portsmouth Housing First                          |
| 2 City of Portsmouth                       | Shelter Plus Care                                 |
| 3 Portsmouth Christian Outreach Ministries | Chronic Homeless Resource and Opportunity Network |
| 4 Portsmouth Area Resource Coalition       | Supportive Housing 3 (FKA SABRE 2)                |
| 5 Portsmouth Christian Outreach Ministries | Transitional Housing                              |
| 6 Portsmouth Area Resource Coalition       | Supportive Housing 2 (FKA FaSH)                   |
| 7 Portsmouth Area Resource Coalition       | Supportive Housing 1 (FKA SUTR Plus)              |



**Tier 2**

- |                                      |                                      |
|--------------------------------------|--------------------------------------|
| 7 Portsmouth Area Resource Coalition | Supportive Housing 1 (FKA SUTR Plus) |
| 8 Portsmouth Sheriff's Office        | Project ZERO                         |
| 9 Portsmouth Area Resource Coalition | Supportive Housing 4                 |
| Not Ranked: Portsmouth DSS           | PHAC Planning                        |

Amanda Brandenburg will send out e-mails today updating the agencies on the results as well as notifying them of the next steps.

Next Executive Committee Meeting Thursday, October 5, 2023 10:00 AM

Next Community meeting will be Thursday, November 16, 2023 at 10am