



MINUTES
EXECUTIVE COMMITTEE

July 6, 2023 10:00 AM

<https://meet.goto.com/420917949>

To dial in: +1 (646) 749-3122

Access Code: 420-917-949

Members Present:

Darlene Sparks Washington (PVH / PHAC Co-Chair)
Ursula Murphy (PSO/ HMIS Chair, CES Co-Chair)
Sharonita Cousin (VSH/ P&P Co-Chair)
Joy Shaffer (HER/PHAC Secretary)
Sarah Johnson (ForKids)
Gladys Baker (STOP)

Deanna Valentine (DSS/PHAC Co-Chair)
Jean Jones (PARC/P&P Co-Chair)
Pat Chambers (PCOM)
Sheri Johnson (DBHS)
Nathan Woodard (DBHS)
Annie White-Guertin (PARC)

Other Attendees:

Karen Joyner (TPC)
Amanda Brandenburg (TPC)
Julie Dixon (TPC)
Steven Davis (City of Portsmouth)

Members Absent:

Alissa Winston (PRHA)
Alex Shields (Eggleston)
Cathy Davis (Oasis Social Ministry)

E. Bland (PRHA)
Tayla Davis (Eggleston)
Jay Hendricks (Hendricks Living)

The meeting was called to order at 10:05am. Minutes were reviewed. Motion made by Ursula Murphy to adopt the minutes as presented and seconded by Nathan Woodard (DBHS). There were no objections or abstentions.

Special presentation by Steven Davis (Deputy Emergency Management Coordinator for the City of Portsmouth) on the emergency shelter operations compliance.

Continuum of Care NOFO

HUD released the full Continuum of Care NOFO yesterday. Amanda Brandenburg reviewed the FY2023 application timeline. Agencies have been asked to review the participation list that was included in the email and inform of any questions pertaining to attendance. Scorecards should be confirmed by July 14th. The renewal applications submission deadline is July 21st. At the next Policy and Planning meeting, the scorecards will be discussed and final scores will be set.

Coordinated Entry



Some items from last month's meeting will be shifting to the HMIS committee. The team will make a decision on cancelling this month's meeting to devote additional time to HMIS committee.

Strategic Plan Retreat

Erica Woods-Warrier submitted a document to the Co-Chairs highlighting what has been completed as well as things not yet done and/or being worked on. The plan is to separate the tasks by various committees to help achieve the goals.

Member Standards and Expectations

The Co-Chairs plan to collaborate with Julie Dixon to develop member standards and expectations as a draft document that will be shared with the group for review and comments. The document will help to define components such as active participation and professionalism. If persons are unable to meet the standards, a discussion will be had with their supervisor or board to request a different representative.

Future Meetings

Beginning August 1st, PHAC committee meetings will be moving back to in person with no virtual option. Information will be gathered regarding the needed frequency of various meetings to allow persons to participate in both PHAC meetings as well as others as needed.

Nathan Woodard offered DBHS as a meeting option when needed for the Executive Committee.

Darlene Sparks Washington spoke on the possibility of rebranding the committee meeting to add more meaning for members.

Virginia Housing Grant

It was discovered that the funder is re-tooling the process which could take a couple months. The funding will allow work with a consultant for implementation.

Survey

Persons are asked to submit information on things such as what is going well and potential ways PHAC can improve. Information received will be compiled into a survey. Potential questions should be emailed to Karen Joyner by next Friday.

Motion to adjourn made at 11:21am by Nathan Woodard and seconded by Annie.

Next Executive Committee Meeting Thursday, August 3, 2023 10:00 AM in person

Next Community meeting will be Thursday, July 20, 2023 at 10am in person