



MINUTES
EXECUTIVE COMMITTEE
March 2, 2023 10:00 AM
<https://meet.goto.com/956538685>
To dial in: [+1 \(872\) 240-3412](tel:+18722403412)
Access Code: 956-538-685

Members Present:

Darlene Sparks Washington (PVH / PHAC Co-Chair/ CES Co-Chair)
Deanna Valentine (DSS PHAC Co-Chair)
Ursula Murphy (PSO/ HMIS Chair, CES Co-Chair)
Sharonita Cousin (VSH/ P&P Co-Chair)
Jean Jones (PARC/P&P Co-Chair)
Nathan Woodard (DBHS)
Sarah Johnson (ForKids)

Pat Chambers (PCOM)
Gladys Baker (STOP)
Joy Shaffer (HER/PHAC Secretary)
Tayla Davis (Eggleston)

Other Attendees:

Karen Joyner (TPC)
Amanda Brandenburg (TPC)
Jordan Schaller (TPC)
Julie Dixon (TPC)

Members Absent:

Rev. Harrison (PCOM)
Edward Bland (PRHA)
Olivia Smithberger (HER)
Tyrone Sessoms (STOP)
Dean Burgess (DBHS)
Michelle Sudderth (HER / PCAN Co-Chair)
Michael Shackelford (Eggleston)
Fatima Thomlin (SSEVA)

Alissa Winston (PRHA)
Elliott Warsof (VSH)
Jessica Dennis (DBHS)
Barbara Wagner (VSH)
Cathy Parker (PRHA)
Annie White-Guertin (PARC)
Shirley Brackett (ForKids)

The meeting was called to order at 10:05am. Minutes were reviewed. Motion made by Ursula Murphy to adopt the minutes as presented and seconded by Nathan Woodard. There were no objections or abstentions.

Co-Chairs

Policy and Planning

- PIT Count
 - There will be an upcoming debrief



- System Performance Measures
 - System performance measures have been submitted
 - Jordan reviewed a PIT/HIC update form. Two agencies are fully complete. She also reviewed the resubmitted FY 2021 data and the FY 2022 data for the System Performance Measures.

- Proposals for the Planning Funds
 - Three requests with proposed budgets were submitted. The three requests were:
 1. Equipment for hybrid PHAC meetings. There is a possibility of blending funds to help accomplish this goal.
 2. Update bylaws using an outside consultant to be in compliance with HUD guidance.
 3. Analyze HMIS service data to help develop a state of homeless document for Portsmouth that could be used by the Co-Chairs etc. for funding for projects.
 - There was originally another proposal around signage however it was not submitted since it was thought that was already in progress. The signage was taken on by another entity however Ursula Murphy still recommends slightly larger than business cards information cards to be created. It is not known at this time if it can be placed back on the current proposal list.
- DHCD Renewal Upcoming
 - The VHSP renewal application will be available in a few weeks
 - There are currently no updates from the Governor's office on the Housing Trust Fund

Coordinated Entry

- Last month's meeting did not take place. The next meeting will be Wednesday, March 8, 2023.
- Some of the processes will be reviewed at the next meeting they will be reviewing some of the processes.

HMIS

In line with the new calendar, there was no meeting last month. The next meeting will take place on March 15, 2023. It is asked that any agency whose data affects PHAC's reports be in attendance.

Additional Information

Ursula Murphy asked if Maddison Gray from the fire department could speak at the Community Meeting on their outreach program. The next opening for her to speak is July. The Co-Chairs will speak about the possibility of having two speakers at the same meeting to possibility have a sooner option.



Jean Jones sent a possible funding option announcement to TPC. If seems like something suitable for the CoC, the information will be forwarded to the Co-Chairs.

Motion to adjourn made at 10:51am by Jean Jones and seconded by Sharonita Cousin.

Next Executive Committee Meeting Thursday, April 6, 2023 10:00 AM

Next Community meeting will be Thursday, March 16, 2023 at 10am