



MINUTES
EXECUTIVE COMMITTEE
April 6, 2023 10:00 AM
<https://meet.goto.com/265102805>
To dial in: +1 (312)757-3121
Access Code: 265-102-805

Members Present:

Darlene Sparks Washington (PVH / PHAC Co-Chair/ CES Co-Chair)
Deanna Valentine (DSS PHAC Co-Chair)
Ursula Murphy (PSO/ HMIS Chair, CES Co-Chair)
Sharonita Cousin (VSH/ P&P Co-Chair)
Jean Jones (PARC/P&P Co-Chair)
Nathan Woodard (DBHS)
Sarah Johnson (ForKids)

Pat Chambers (PCOM)
Jay Hendricks (Hendricks Living)
Joy Shaffer (HER/PHAC Secretary)
Bill Young (Forkids)

Other Attendees:

Karen Joyner (TPC)
Amanda Brandenburg (TPC)
Julie Dixon (TPC)
Jeff Crimer (City of Portsmouth)
Fatima Thomlin (SSEVA)

Members Absent:

Rev. Harrison (PCOM)
Edward Bland (PRHA)
Olivia Smithberger (HER)
Tyrone Sessoms (STOP)
Dean Burgess (DBHS)
Michelle Sudderth (HER)
Gladys Baker (STOP)

Annie White-Guertin (PARC)
Alissa Winston (PRHA)
Tayla Davis (Eggleston)
Jessica Dennis (DBHS)
Barbara Wagner (VSH)
Cathy Parker (PRHA)
Shirley Brackett (ForKids)

The meeting was called to order at 10:05am. Minutes were reviewed. Motion made by Ursula Murphy to adopt the minutes with noted corrections and seconded by Nathan Woodard. There were no objections or abstentions.

Co-Chairs

- HOME ARP
 - Funds have until 2030 to be expended



- Jeff Crimer recommended considering the requests of Forkids and VSH now since those projects are ready.
- The committee was asked to vote on which option they would like to see. Option A is to support the request for Forkids and VSH along with providing the city recommendations in terms of items of what PHAC would like to see as part of negotiations and making the remaining funding available through an RFP process. Option B is making the entire amount available through an RFP process. A roll call vote was obtained. PVH, DSS, PARC, HER, PDBHS, PCOM and PSO all voted for option A. Senior Services, Forkids and VSH abstained.
- The information will be presented to the City Manager to learn next steps

Policy and Planning

- VERP Update
 - Forkids provided a VERP update and information on the Virginia eviction reduction pilot
 - Primary ways to access services are by attending a clinic and through connecting at court. For more information, visit the Resources757 webpage and click on eviction prevention
 - The PowerPoint presentation will be emailed to the committee
- Point in Time Count

Update regarding the debrief from 3/7/23 provided. Main takeaways are that persons would like more training in addition to app usage, more volunteers, teams to be sent to different locations as well as starting teams at different times depending on their assigned location. Volunteers also expressed need for snacks, bus tickets, coffee, gloves and socks for persons encountered. It was also recommended that PIT planning should start sooner.
- HUD Expenditure Report
 - Expenditure report received the end of March was reviewed based on funds utilized as of 12/31/22.
 - Jean Jones spoke on the reasons PARC had de-obligate funds with SUTR. Eligible candidates were not provided when the program had openings and that has continued to be a trend this year. Persons being referred must meet the chronic definition.
 - Discussion on importance on properly documenting chronicity. Persons can only self-report 3 months. The remaining 9 must be verified.
 - Forkids has offered to help provide training on chronic homeless documentation for agencies in need.
- HUD Funding



- HUD's new awards were received and have been emailed out. Every existing project was funded. The new projects were from HER and VSH were not awarded. HUD will send out official debrief document.

- DHCD Quarterly call

- The next call will be Monday April 10, 2023.
- Agencies not at 75% expended will need to complete a spending plan. Those who cannot show they can spend down the remaining funds, will be de-obligated.
- Financial audits should be updated in CAMS if not already completed

Coordinated Entry

- The meeting minutes for September 2022, November 2022, January were submitted. The adopted versions will be sent out.
- The Portsmouth Fire Department Community Crisis Co-response team gave a brief overview of services they provide to the community.
- Reminder that Oasis is not a shelter and PHAC does not all for multiple referrals from access points.
- The committee will be reviewing the chronic homeless definition at the next meeting.
- The referral outcome report was submitted

HMIS

- Minutes from January 18, 2023 meeting were sent out
- The quarterly training video has been released by The Planning Council. It must be reviewed by April 28, 2023
- There are some overdue APRs. They were waiting on HER and had some questions with STOP's project. HER's project was emailed during the meeting.
- Kelsea Denny with VSH will become the Co-Chair.
- Ursula Murphy requested the preliminary HIC and PIT reports be shared with the HMIS Committee as agreed upon. A request will be sent to Jordan for the information. Policy and Planning requested the information as well.

Motion to adjourn made at 12:03pm by Ursula Murphy and seconded by Nathan.

Next Executive Committee Meeting Thursday, May 4, 2023 10:00 AM

Next Community meeting will be Thursday, May 18, 2023 at 10am