



MINUTES
Coordinated Entry Committee
Wednesday January 11, 2023 10:00 AM

<https://meet.goto.com/539971053>

You can also dial in using your phone.

United States: +1 (312) 757-3121

Access Code: 539-971-053

Members Present:

Ursula Murphy (PSO / CES Co-Chair)
DeAnna Valentine (DSS)
Annie White-Guertin (PARC)
Shirley Brackett (ForKids)
Dean Burgess (DBHS)
Beck Barfield (Eggleston)
Elizabeth Elliott (VBCDC)

Darlene Washington (PVH / CES Co-Chair)
Marti Chick-Ebey (HVAMC)
Jean Jones (Policy & Planning Co-Chair)
Heather Barker (ForKids)
Pat Chambers (PCOM)
Mary Clark (Eggleston)

Other Attendees:

Karen Joyner (TPC Liaison)

Members Absent:

V. Jenkins (PRHA)
Gladys Baker (STOP)
Symone Stewart (HER/PCAN Co-Chair)
Kelsea Denny (VSH)

T. Davis (VBCDC)
Joy Shaffer (HER)
V. Clay (Endeppendence Center)
Kamico Tracy (VSH)

The meeting was called to order by the Co-Chair Ursula Murphy (PSO) at 10:05 AM with a notice that the meeting was being recorded given. Attendance was captured with the assistance of Karen Joyner (TPC) and the minutes of the September 14, 2022 and November 15, 2022 committee meeting being acknowledged as pending.

The chair welcomed Eggleston staff members Beck Barfield and Mary Clark to the meeting. Beck Barfield gave a brief overview of Eggleston C3 project and acknowledged that referrals can be made in HMIS for those clients needing employment assistance. Mr. Barfield acknowledged that they will be undergoing training from HMIS Lead on accepting referrals, etc.

Hotline Call Center Summery – December 2022.

The report was reviewed as presented by Shirley Brackett (ForKids). Portsmouth made up 7% of the calls for December 2022 and that HCH received an average of 81 calls per week across 49 callers. Calls for December 2022 equaled 368.

Hotline Operating Report – December 2022

Shirley Brackett (ForKids) presented the Operating report for Portsmouth which showed 334 total calls across 268 unique callers. Of special note is that 19 Youth callers were captured and of these, 12 are parenting youth.

Shirley Brackett also reported that Catholic Charities has 4 vacancies for 1 month of rent assistance. There is currently no Salvation Army or EFPT Assistance available.

CES APR – December2022

The Chair noted that the error rate on Universal Data Elements for the period presented showed 49% with 42% of SSN being caused by Missing Information / Client Doesn't Know / Client Refused. The Chair also noted that missing information related to Race, Ethnicity and Gender being 21%, 22% and 17% respectively.

CE Event Chart:

The adopted PHAC CE Event Chart was reviewed and Shirley Brackett (ForKids) asked if HMIS Lead could remove VSH Outreach from the Picklist in HMIS since they do not accept referrals. The Chair will follow up with HMIS Lead.

With no further business the meeting adjourned at 10:38 AM with an announcement that the next CES Committee meeting is scheduled for February 8, 2023 at 10:00AM

Prepared by: Ursula Murphy
Title: CES Co-Chair