



MINUTES
Coordinated Entry Committee
Wednesday January 10, 2024 10:00 AM

Department of Social Services
1701 High St, 4th Floor
Portsmouth, VA 23704

Members Present:

Ursula Murphy (PSO / CES Co-Chair)
Sherry Johnson (DBHS)
Annie White-Guertin (PARC)
Michelle Plastor (ForKids)
Lucretia Chapman (VSH)
Consuela Knight (PRHA)
Gladys Baker (STOP)

Shannon Riddick (PVH/ CES Co-Chair)
Marti Chick-Ebey (HVAMC)
Shirley Brackett (ForKids)
Symone Stewart (HER)
Olisha Sawyer (VBCDC)
V. Jenkins (PRHA)

Other Attendees:

Karen Joyner (TPC Liaison)

Members Absent:

DeAnna Valentine (DSS)
Kathi Cuffee-Moore (DBHS)
Mary Clark (Eggleston)
Madison Gray (PFD/EMS)
V. Clay (Endeppendence Center)

Kimberly Carmichael (PCI)
Jean Jones (Policy & Planning Co-Chair)
Jay Hendricks (Hendricks Living)
Tanisha Davis (VBCDC)
Pat Chambers (PCOM)

The meeting was called to order by the Chair Ursula Murphy (PSO) at 10:07 AM. Attendance was captured with the assistance of Karen Joyner (TPC). Minutes from August 9, 2023, October 11, 2023 and November 8, 2023 were presented. A motion to approve the minutes with the following corrections was made by Shirley Brackett (ForKids) and was seconded by Shannon Riddick (PVH). Motion carried. Corrections were as follows: Lucretia Chapman was not in attendance on August 9, 2023 and was in attendance on October 11, 2023. Correction to the spelling of Michelle Plastor (ForKids).

Coordinated Entry System (CES) Process Review:

Assessment Point Providers - PATH, PCI, VSH, VA, HER/Restore, STOP and VBCDC were asked to keep an eye out for the doodle poll so that the review can take place in February.

Access Point Providers – DBHS, ForKids, PVH, HER, STOP, VBCDC, VSH were notified that a doodle poll will be coming out with an anticipated March meeting.

PCAN – 2024 Calendar – 2nd and 4th Mondays – In Person:

Missing Documents – Moving forward clients without required documentation will not be discussed during PCAN until such time that documents have been uploaded into the client profile. Those documents are to include the PHAC ROI, appropriate VI-SPDAT, Prioritization Guide and Homeless Certification document. All documents are located on the PHAC page of Hampton Roads Ends Homelessness website.

Referral Report – The most up to date referral report was not provided. Housing providers were reminded that there are 2 locations to answer referrals. Non-HMIS users were reminded to send referral outcomes to Karen so that she could answer the referral on behalf of the agency.

Marti Chick-Ebey (HVAMC) reported that due to staffing challenges referrals to VASH are seeing a slower response.

The Chair asked Shirley Brackett (ForKids) for clarification regarding placement in PHAC Shelters. She confirmed that Housing Crisis Hotline (HCH) does not do direct placements for PHAC Shelters.

Replacing the VISPDAT;

Ad Hoc Planning Group comprised of Case Managers and Portsmouth Individuals with Lived Experience Will convene once the assessments of the current process have been completed. A June 2024 date to start is being considered. Olisha Sawyer (VBCDC) has volunteered to be part of the discussion.

ForKids - HCH Reports;

Shirley Brackett (ForKids) presented the Hotline reports for December 2023. She reported Housed but Requesting Service received the most calls at 97 with Unknown Housing Status being second at 90.

Point In Time –

The Sheltered Point In Time data is to be updated and current on Wednesday, January 24, 2024 with the Unsheltered Count being conducted Thursday, January 25, 2024.

New Business –

PRHA – Ms. Consuela Knight reported the following

- 1: They are having quarterly Landlord engagement meetings.
- 2: New email address for Housing questions HCV@PRHA.ORG
- 3: Non-Elderly Disabled Vouchers. Clients are being pulled from the waitlists
- 4: SRO – Cloverleaf and Herons landing have vacancies and they are working through the waitlist.
- 4: Mainstream Vouchers – waitlist of 290 applicants and hoping to have the list cleaned up by March.
- 5: Payment Standards effective January 1, 2024

With no further business the meeting adjourned at 11:40 AM with an announcement that the next CES Committee meeting scheduled for February 14, 2024 at 10:00AM will be at Portsmouth Department of Social Services Building, 4th Floor, 1701 High St. Portsmouth, VA 23704

Prepared by: Ursula Murphy, CES Chair

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