

Leadership Team Meeting GVPHC GoTo Meeting, July 13, 2023 Meeting Minutes

Meeting Attendees

<p>3e Restoration – Ezer Initiative – K. St. Clair Five Loaves Pantry – ForKids – S. Brackett, J. Dowdy Four Oaks Day Center – T. Madden Hampton DHS – M. Jones, A. Taylor HELP – HNNCSB – J. Small HRCAP – HVAMC – M. Chick-Ebey HUD VASH – James City County – K. Denny, L. Tolley, L. Lopez JCC DSS- D. Kirschbaum LINK – A. Ruffin LGBT Life Center –S. Harris</p>	<p>Menchville House – Newport News DHS – T. Snell, M. Taylor The Heart of Giving – J. Christian The Planning Council – K. Griffith, A. Brandenburg, J. Dixon Transitions – M. Wright TSA - Hampton – United Way VA Peninsula – C. West VAMC – M. Chick-Ebey VEC – WHOM – K. Magnusson York County – Community Representatives –</p>
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I. Welcome and Introductions

II. Minutes

- The June 8, 2023, meeting minutes were motioned for approval by K. Denny and unanimously approved.

III. Balance Report –

- Peninsula Community Foundation check was received but not yet posted. It will be approximately \$3,000 and the current balance is \$1,298.40. No new expenses for the month. Membership Dues are \$30 and due this month. Please send the invoice and funds to The Planning Council. The W-9 is attached to the invoice if needed.
- There are two conferences coming up – the Virginia Governor’s Housing Conference (November) is \$399 for Early Bird Registration by July 31. The second is the Virginia Housing Alliance conference for Housing the Most Vulnerable (October) and the fee is \$260. A poll will be sent around to allow members to vote on a preference for which conference as the current budget cannot support paying for 3 members for both. Scholarships are still available for VAGHC, and members can go to their website to apply.
- The funds from Canon (via the Peninsula Community Foundation) will purchase bus tickets and need to be distributed to providers. The members discussed dividing them up based on the percentage of persons in each jurisdiction counted during the most recent PIT Count. Or they can be left in bulk at places such as the HNNCSB, Four Oaks, United Way, or others. Members wanted the outreach workers to have access to share with those being outreached and unsheltered homeless, who are priority populations for the bus tickets. The group decided to split them by PIT Count percentage between Access Points that interact with people, especially outreach, and keep updated tracking at SCAAN committees for availability.

IV. Bylaws Review –

- Members reviewed the edits to the Ranking and Approval process for future funding applications. The review will be at the Leadership Team meeting and the final vote will be at General Membership, so the changes are to the Ranking process. Also, a change to who is considered non-conflicted – e.g., an agency with only VHSP funds can vote on a HUD application and vice versa. Must be an odd number of agencies to

vote in order to break a tie. Will wait to vote on the Bylaws changes after Resource Committee selects a new name.

V. Upcoming Grants –

- CoC Program – Amanda Brandenburg reviewed some of the changes noted in the new NOFO announced in July. Some include increased percentage for Planning funds, increasing focus on rural homelessness, changes to communication services for disabled, and VAWA amendments. Tier 1 will be 97% of the total, leaving 3% for Tier 2 and bonus funding. The Annual Renewal Demand is not yet available but should be out soon. That includes the CoC bonus (should be 7%), and the DV Bonus.
New projects can be created from poorly performing projects. New projects include PH, PSH and RRH, joint TH-RRH and HMIS.
The application is due September 28, 2023. The application is not yet open in Esnaps, awaiting detailed instructions.
The members reviewed two options for the NOFO Timeline. The blank one is the traditional one and estimates the dates to plan deadlines, including Supplemental Applications even if the full application is not yet in Esnaps. August 10 would be the full presentations and ranking.
Option 2 pushes ranking to a special meeting August 28 – September 1st. Amanda will not be in the country for the previous two weeks, but other TPC staff can host the meeting if needed. The special meeting could potentially replace the September Leadership meeting if no other business. However, that Sept Leadership meeting would allow more time to review the narrative and capture more details from the whole group. The members voted to select the Option 2 timeline.

VI. Current Grants –

- VHSP Close Out – reports due July 18 in CAMS. Jordan pulls the data report for HDHS, so all agencies need to complete their data entry immediately. The final funding amount returned to DHCD is not yet known. No new grant agreements have been sent out yet. The discussion around the Fiscal Agent for VHSP funds will be continued in late summer. The State budget delays final awards and agreements from DHCD.
- BRAC funds – no report

VII. Strategic Plan –

- Committee Structure Discussion – Leadership Team Tasks
Amanda reviewed the Scorecard and tasks outlined in it to discuss progress made, intent of each task and who is assigned responsibility.
The group discussed events around advocacy and education where legislative representatives and local government can be invited. Some events are ongoing events within agencies that are not CoC-specific where homeless information and housing issues are presented by CoC members. These opportunities should always be shared at Leadership to avoid duplicative efforts and coverage.
Members were asked to return later with ideas around messaging and topics to share with representatives.

VIII. Roundtable Updates –

- HNNCSB MoU – HUD determined the request to become Fiscal Agent for the Shelter Plus Care grant was too late so it will have to be resubmitted after the NOFO application. HUD is changing the process and is on hold. NNRHA remains the Fiscal Agent.
- HNNCSB and VSH applied for the Supportive Housing Institute to be a team and create a regional project. The selected teams will be announced soon.
- Reminder that the process for Letters of Support should be sent to the Leadership Team. The requestor should present to the LT and then a vote occurs. Agency participation is a factor in requesting the letter.
- UWVP – Day of Caring is September 15th and July is when projects are announced. Charvalla will send the information out for agencies to request a project that needs volunteers.
- Shannon Harris from LGBT Life Center will be leaving July 21st. Latonya Pratt will be attending with Katie on behalf of the agency.
- Critical Time Intervention training at ForKids on July 20 at 1 PM.

- John Skirven will provide training on benefits for Homeless Older Adults at UWVP on Friday, September 22 from 10 – 11:30 AM.
- Kecia St. Clair announced the story of a client who moved from ES and was recently housed and is thriving.
- Heart of Giving is having a Resource Fair Aug 12th from 11:00 – 1:00 PM at Mount Zion. Tables are welcome for agencies to set up and offer resources.
- The Coordinated Entry Workgroup meeting on Access Points will be held July 21 at 9:30 am at the United Way.
- Next meeting will include Quarterly Reports and not all will be discussed but those that are behind in targets/spending will need to be presented.
- Mid-September is the target for the next Landlord Partnership event for Lower Peninsula.

Next meeting: August 10, 2023, 9:00 AM *in person at United Way Virginia Peninsula (101 York Crossing, Yorktown)*