

Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2022 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2022 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It

- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2022 CoC Program Competition on behalf of your CoC.

- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1A-1. CoC Name and Number: VA-507 - Portsmouth CoC

1A-2. Collaborative Applicant Name: Portsmouth Department of Social Services

1A-3. CoC Designation: CA

1A-4. HMIS Lead: The Planning Council

1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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1B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry.	
	NOFO Sections VII.B.1.a.(1), VII.B.1.e., VII.B.1.p., and VII.B.1.r.	
	In the chart below for the period from May 1, 2021 to April 30, 2022:	
1.	select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC's coordinated entry system; or	
2.	select Nonexistent if the organization does not exist in your CoC's geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC's Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	Yes
2.	Agencies serving survivors of human trafficking	Yes	Yes	Yes
3.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	No	No
4.	Disability Advocates	Yes	Yes	Yes
5.	Disability Service Organizations	Yes	Yes	Yes
6.	EMS/Crisis Response Team(s)	Yes	Yes	Yes
7.	Homeless or Formerly Homeless Persons	No	No	No
8.	Hospital(s)	Yes	No	No
9.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent	No	No
10.	Law Enforcement	Yes	Yes	Yes
11.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	No	No	No
12.	LGBTQ+ Service Organizations	No	No	No
13.	Local Government Staff/Officials	Yes	Yes	Yes
14.	Local Jail(s)	Yes	Yes	Yes
15.	Mental Health Service Organizations	Yes	Yes	Yes
16.	Mental Illness Advocates	Yes	Yes	Yes

17.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	Yes	Yes
18.	Organizations led by and serving LGBTQ+ persons	Yes	No	Yes
19.	Organizations led by and serving people with disabilities	Yes	No	Yes
20.	Other homeless subpopulation advocates	Yes	Yes	Yes
21.	Public Housing Authorities	Yes	Yes	Yes
22.	School Administrators/Homeless Liaisons	No	No	No
23.	State Domestic Violence Coalition	No	No	No
24.	State Sexual Assault Coalition	No	No	No
25.	Street Outreach Team(s)	Yes	Yes	Yes
26.	Substance Abuse Advocates	Yes	Yes	Yes
27.	Substance Abuse Service Organizations	Yes	Yes	Yes
28.	Victim Service Providers	Yes	Yes	Yes
29.	Domestic Violence Advocates	Yes	Yes	Yes
30.	Other Victim Service Organizations	Yes	Yes	Yes
31.	Youth Advocates	Yes	No	No
32.	Youth Homeless Organizations	Yes	No	No
33.	Youth Service Providers	Nonexistent	No	No
Other: (limit 50 characters)				
34.	Veterans Service Organization/Advocates	Yes	Yes	Yes
35.	Workforce Development Council	Yes	No	No

1B-2.	Open Invitation for New Members.	
	NOFO Section VII.B.1.a.(2)	

	Describe in the field below how your CoC:
1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;
2.	ensured effective communication with individuals with disabilities, including the availability of accessible electronic formats;
3.	invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).

(limit 2,500 characters)

1. The Portsmouth Homeless Action Consortium (PHAC) Executive Committee (EC) and Lead Agency, Portsmouth Department of Social Services (PDSS), have a shared responsibility in promoting new membership among local and regional service providers. The EC meets monthly to review planning processes that will increase the CoC's network and expand partnerships. PHAC meetings and events are announced via its listserv and website. Representatives of PDSS and the EC also partner with the Department of Criminal Justice, support care and minority-focused commissions to expand partnerships and share resources.

2. PHAC works to provide accommodations for individuals with disabilities and/or language barriers by providing PDF formats of all CoC information distributed to the community in electronic formats and hard copies, and posted on the CoC and City website. Materials are also shared both visually and explained verbally during meetings. The CoC has utilized Telecommunications Devices for the Deaf (TDD) and American Sign Language resources to increase effective communication. Opportunities to receive information in different languages is also available by request and through the Language Line. PHAC members are encouraged to refer agencies and community partners to support services and connect with ongoing initiatives. PHAC also provides training and alternative resources such as access to resource rooms, one-on-one mentoring and coaching for vulnerable individuals who may need additional assistance.

3. Organizations working with specific cultural groups participate in CoC meetings and events. Furthermore, PHAC has collectively worked with agencies such as Eggleston, STOP Inc, and a host of other organizations who have a strong focus on adult education and expanding life skills for clients with disabilities. Individuals who are homeless and formerly homeless attend meetings and events and are encouraged to participate in the organizing PHAC community gatherings. The CoC and City websites report information on the Point in Time Count, NOFO competition, data trends, and other events that often lead to conversations and plans in the local community.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section VII.B.1.a.(3)	

	Describe in the field below how your CoC:
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;
2.	communicated information during public meetings or other forums your CoC uses to solicit public information; and
3.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.

(limit 2,500 characters)

1. PHAC is made up of approximately 25 separate organizations, including governmental, local and regional nonprofit service providers, faith-based entities, the local community action agency, and interested community members. To best solicit input and feedback around homelessness in Portsmouth, PHAC accessed a grant opportunity available through Virginia Housing with a competitive contract process to conduct a comprehensive Strategic Planning process. Beginning in early 2022, the consultant conducted focus groups and interviews with stakeholders, persons with lived experience, funders, and a broad array of citizens and organizations that have knowledge of, and are interested in preventing and ending homelessness in Portsmouth. The strategic planning process will continue throughout 2022 to produce a final 3-year Plan to guide the work of the Consortium.
2. A variety of human service and homeless-related topics are discussed at PHAC Community meetings to inform members and the general public around issues related to homelessness, such as: affordable housing, evictions/renters' rights, mental illness, substance use, mainstream benefits, changes, the availability of funding opportunities, programs that support homeless populations, and more. The Executive Committee discusses recruitment of new members, collects, reports, maintains information around PHAC business, conducts ongoing research around best practices for preventing and ending homelessness, and expands support services and housing opportunities for at risk and persons experiencing homelessness.
3. All PHAC meetings have been virtual since March 2020 and recorded with minutes distributed, as well as posted on the CoC and City website. PHAC Co-Chairs have worked closely with City leadership and Council to plan and distribute CARES Act and American Rescue Plan funding. Feedback from all public meetings held by the city and PHAC is shared with CoC agencies. Information gathered in CoC and city forums is considered during discussions to address improvements and new approaches to preventing and ending homelessness.

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
	NOFO Section VII.B.1.a.(4)	
	Describe in the field below how your CoC notified the public:	
1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;	
2.	about how project applicants must submit their project applications—the process;	
3.	about how your CoC would determine which project applications it would submit to HUD for funding; and	
4.	how your CoC effectively communicated with individuals with disabilities, including making information accessible in electronic formats.	

(limit 2,500 characters)

1. Announcements of available funding are distributed in PDF format via email to community members, neighboring CoCs, and published on the CoC and City websites (<https://www.hamptonroadsendshomelessness.org/phac/>), all of which are publicly accessible. PHAC announced the application on August 1, 2022 by email to the community and at all homeless related meetings attended or facilitated by CoC members. PHAC also made the application materials for the FY2022 application available on August 8, 2022 via email and the CoC website. The process is open to all interested entities, including organizations that have not previously received CoC program funding.
2. Application materials are available on the websites and via email. PHAC prepares an application timeline that clearly identifies deadlines and important meeting dates. Applicants are instructed to contact the CoC for assistance. All applications are required to be submitted to the CoC by email with application documents attached. PHAC provides ongoing communication to remind applicants of deadlines. Application materials include a project application, supplemental application, and a CoC Scorecard. The New Project scorecard determines organizational capacity and eligibility. The Renewal Scorecard is a standardized evaluation tool that reviews previous year performance. Projects that fail to submit all application materials by the deadline are rejected.
3. PHAC determines which projects are submitted to HUD in two parts. First is peer review where a draft ranking order is determined. Renewal and New applicants present their scope, units, staffing, budget, and capacity/experience to administer a CoC grant. To be considered, new project applicants must be in good standing with HUD and demonstrate knowledge of best-practice models, leverage mainstream resources, and commit to accepting all referrals from the CES, as well as implement a housing first model. Applicants must also meet the HUD-established new project thresholds and support PHAC's vision. Peers provide feedback for all applicants. Renewal applicants can request considerations on the CoC Scorecard. After Peer Review, the Executive Committee votes to finalize the ranking based on recommendations made through Peer Review and CoC policies. The local competition includes an appeal process.
4. The application is available in PDF format on the CoC and City websites which allows users with disabilities the full range of accessibility features.

1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section VII.B.1.b.	
	In the chart below:	
1.	select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
2.	select Nonexistent if the organization does not exist within your CoC's geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Nonexistent
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	

18.	Legal Aid Society of Eastern Virginia	Yes
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1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section VII.B.1.b.	

	Describe in the field below how your CoC:
1.	consulted with ESG Program recipients in planning and allocating ESG and ESG-CV funds;
2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;
3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and
4.	provided information to Consolidated Plan Jurisdictions within your CoC's geographic area so it could be addressed in Consolidated Plan update.

(limit 2,500 characters)

1. ESG funding is awarded through the Virginia Department of Housing and Community Development (DHCD), primarily through the Virginia Homeless Solutions Program (VHSP), but also recently includes additional funds available through the CARES Act. PHAC members, including those that are ESG recipients, participate in the annual DHCD Input Session to offer input into ESG programs and allocations. Annually, a collaborative application is submitted for the VHSP funding to PHAC agencies to support ES, RRH, Outreach, Coordinated Assessment, HMIS, CoC Planning, and Prevention.
2. Virginia DHCD requires local CoCs to determine funding allocations through a review/evaluation process. The CoC monitors performance of all projects is reported and reviewed, including how each project is meeting its targets, outcomes, barriers and challenges that affect the projects, and expenditure rates quarterly through the Policy & Planning Committee. PHAC continues to refine the process to increase performance.
3. PHAC creates and distributes an Annual Report that includes the submitted Point In Time Count (PIT) and Housing Inventory Count (HIC) data to document results of the counts and provide analysis and trends noted from previous years. The reports also include the System Performance Measures, Racial Disparities assessment, and other highlights of PHAC's work. All reports are made available to the city and partners via email and publicly posted on PHAC's website: <https://www.hamptonroadsendshomelessness.org/phac>
4. The CoC shares data, information and feedback to city staff coordinating the Consolidated Plan on an annual basis to provide insight and concerns regarding homelessness and housing needs. Consultation includes planning analysis based on data from the PIT and HIC, gaps analysis, poverty trends, ESG and system performance outcomes, and review of the jurisdictional Consolidated Plan. Data and information are also provided for any CAPERs and presentations made to city leadership, as needed.

1C-3.	Ensuring Families are not Separated.	
	NOFO Section VII.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated.	No
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
3.	Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	No
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance.	No
5.	Sought assistance from HUD by submitting AAQs or requesting technical assistance to resolve noncompliance of service providers.	No
6.	Other. (limit 150 characters)	

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts.	
	NOFO Section VII.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	Yes
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section VII.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

Virginia school districts provide assistance to displaced and homeless youth through Local Homeless Education Liaisons, who are managed by the statewide initiative Project HOPE-Virginia. School divisions have designated liaisons who follow best practice protocols to work with homeless families within each school to secure resources and manage daily transportation needs. PHAC service providers collaborate with schools and liaisons to secure transportation, after school care, tutoring, supplemental meals, and other activities to enhance the child's quality of life and learning environment. Formal partnerships are established among homeless service provider agencies and the SEAs and LEAs in the form of Memorandum of Understandings that outline the scope of work between all parties in order to collaboratively provide wrap-around services for the youth and their families. The Portsmouth Public Schools homeless liaison has been a key resource for the Tenant Based Rental Assistance program.

1C-4b.	Informing Individuals and Families Experiencing Homelessness about Eligibility for Educational Services.	
	NOFO Section VII.B.1.d.	

Describe in the field below written policies and procedures your CoC adopted to inform individuals and families who become homeless of their eligibility for educational services.

(limit 2,500 characters)

PHAC agencies have policies and procedures that require staff, upon intake of homeless families, to inform school personnel of the family's present housing situation, and to secure a Consent to Exchange and Disclose Information letter. Providers assist parents with transportation requests to the student's school of origin and communicate with school officials and the LEA. PHAC works with the LEA to provide support and ensure an efficient and seamless process is maintained so they are provided equal opportunity for success in school. LEAs provide guidance on PHAC policies and procedures related to homeless students and education services.

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section VII.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	Yes	Yes
2.	Child Care and Development Fund	No	No
3.	Early Childhood Providers	Yes	Yes
4.	Early Head Start	Yes	Yes
5.	Federal Home Visiting Program—(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	Yes	No
6.	Head Start	Yes	Yes
7.	Healthy Start	Yes	No
8.	Public Pre-K	No	Yes
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.			

1C-5.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors—Collaborating with Victim Service Providers.	
	NOFO Section VII.B.1.e.	

	Describe in the field below how your CoC regularly collaborates with organizations who help provide housing and services to survivors of domestic violence, dating violence, sexual assault, and stalking to:
1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

1. PHAC regularly collaborates with Help and Emergency Response (H.E.R.), a Victim Service Provider (VSP), which provides a place of accommodation and aid to survivors of domestic violence, dating violence, sexual assault, stalking and human trafficking. H.E.R. Shelter plays an instrumental role with the understanding that staff members are prepared to handle the needs of clients in a timely manner and delicate tone. Additionally, PHAC continues to coordinate with the H.E.R. Shelter by utilizing the DV Crisis Response System. DV clients can connect with services through use of this confidential 24-hour Hotline, a collaboration between H.E.R. Shelter and The Action Alliance (state level). The hotline is staffed with trained individuals and advisors who assess the needs of victims and plan out access for those in imminent danger. H.E.R. participated in PHAC's strategic planning process, during which the membership created a workplan to set priorities for PHAC's future initiatives and developing an action plan to achieve long-term goals. This plan will be reviewed on an annual basis to track and evaluate outcomes. Additionally, the CoC Coordinated Entry Committee meets monthly to review CoC policies and procedures to ensure policies continue to effectively meet the needs of survivors.

2. Members of PHAC attended a regionwide annual training that was conducted by the YWCA . Agencies were trained to employ critical thinking and use best practices for serving survivors of DV, dating violence, sex crime, stalking, and human trafficking, in addition to how to effectively recognize trauma reactions when working alongside special populations. PHAC members also attended a regional training on the key principles of trauma-informed care and how to use the framework to guarantee successful outcomes. A regional Crisis Intervention training was held to help all providers understand; the effects of a crisis and implement effective approaches to serve vulnerable populations. Trainings conducted by subject-matter experts assist CoC members to develop trauma-informed care programs, best suited to meet the needs of survivors.

1C-5a.	Annual Training on Safety and Best Practices to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section VII.B.1.e.	

	Describe in the field below how your CoC coordinates to provide training for:
1.	project staff that addresses best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and
2.	Coordinated Entry staff that addresses best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually).

(limit 2,500 characters)

1.-2. PHAC collaborates with VSPs to provide trainings offered locally and regionally on best practices when assisting survivors, which include both CES staff and project staff. In November 2021, the YWCA of South Hampton Roads to provide an annual regionwide training to all CoC members that addressed critical best practices on safety and planning protocols related to serving survivors of domestic violence, dating violence, sexual assault, stalking and human trafficking, and how to effectively identify trauma responses. The training highlighted a victim-centered approach to provide trauma-informed service delivery when assisting survivors of domestic violence. Annual Trauma-Informed Care trainings are held to inform project staff and CES staff on the best practices of trauma informed care and how it can be utilized to increase successful outcomes when serving vulnerable populations. In April 2022, the CoC also partnered with a local full-time trainer to provide an annual Crisis Response training to project staff and CES staff to address de-escalation strategies and how to identify the various effects that crisis has on vulnerable populations, and strategies to improve service delivery. By partnering with victim service providers and providing continued training, PHAC ensures that project staff and CES staff are prepared to serve survivors of domestic violence. Additional trainings are provided to enhance service provision and care for survivors.

1C-5b.	Using De-identified Aggregate Data to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section VII.B.1.e.	
	Describe in the field below:	
1.	the de-identified aggregate data source(s) your CoC uses for data on survivors of domestic violence, dating violence, sexual assault, and stalking; and	
2.	how your CoC uses the de-identified aggregate data described in element 1 of this question to evaluate how to best meet the specialized needs related to domestic violence and homelessness.	

(limit 2,500 characters)

1. PHAC uses de-identified aggregate data from local DV programs to assess the special needs of victims of domestic violence, dating violence, sexual assault, and stalking. The data is generated by a Homeless Management Information System (HMIS) comparable database. The comparable database has the ability to pull an Annual Performance Report which is then used to complete the CoC scorecard. The scorecard is used to evaluate individual program performance during peer review with other PHAC members. DV data is reported out to the community, PHAC membership and funding agencies to demonstrate the need as well as gaps in services. It is also used for system-wide planning. VSPs participate in CoC monitoring and evaluation.

2. VSPs provide de-identified aggregated data via APRs, ESG CAPERs, PIT reports, and more as requested. Performance is reviewed via APRs during the annual Scorecard process during the CoC Competition for ranking purposes. This includes a review of project utilization rates, length of stay, successful exits/retention of PH, returns to homelessness, retention/increases of cash income, non-cash benefits, health insurance, and a review of special populations served. Each VSP provides aggregate data to match the reporting templates required for the PIT Count as well as any State reporting requirements. Data is used identify the number of households and persons served by VSPs in ES, TH, RRH, PSH, and OPH projects. Reports provide a breakdown of household types served, demographics of persons to include Race, Ethnicity, Age, and other sub-population data such as number of Veterans, Chronically Homeless, Elderly, Severely Mentally Ill, etc. PHAC uses the data to estimate the number of households experiencing homelessness and fleeing DV. This estimate is compared to unit inventory to further identify system gaps to fully address the need and target applications for resources.

1C-5c.	Communicating Emergency Transfer Plan to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section VII.B.1.e.	
	Describe in the field below how your CoC communicates to all individuals and families seeking or receiving CoC Program assistance:	
	1. the emergency transfer plan policies and procedures; and	
	2. the process for individuals and families to request an emergency transfer.	

(limit 2,500 characters)

1. PHAC maintains emergency transfer plan policies and procedures. When project staff are made aware of dangerous situations for any households, including those fleeing DV, Sexual Violence, or Human Trafficking, steps are taken to immediately to identify options to transfer the client into safer circumstances. Staff work with the client to determine safety at other shelters in the region or with an emergency shelter hotel voucher. The program may offer financial assistance for bus tickets, gas vouchers, or other travel needs to help families or individuals relocate to a safer area outside of the CoC. Additionally, PHAC partners with other VSPs to identify regional safety options for households that wish to remain in the Hampton Roads region. Households in permanent housing are also able to make plans to be relocated for safer housing.

2. Survivors are able to request an emergency transfer after being admitted to a program. Providers train staff to assess households for emergency situations. Households are also encouraged at entrance to shelter to notify staff immediately if there are concerns for safety. Staff explain options for emergency transfers when safety concerns arise. Additionally, project staff honor client choice and work collaboratively with households to identify the right path to safety. All households identified to be in immediate danger are accommodated, and trained staff members offer trauma-informed treatment.

1C-5d.	Access to Housing for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section VII.B.1.e.	

Describe in the field below how your CoC ensures that survivors of domestic violence, dating violence, sexual assault, or stalking have access to all of the housing and services available within the CoC's geographic area.

(limit 2,500 characters)

PHAC collaborates with H.E.R. to ensure that survivors of domestic violence, dating violence, sexual assault, or stalking have access to all housing and services available within the CoC's geographic area and that survivors' specialized needs are addressed within CoC-wide policies. In addition, individuals are informed of access to all housing and services within the CoC. Survivors experiencing or who may be at-risk of homelessness who contact the regional domestic violence crisis response systems, or another established access point inside the CoC are referred to appropriate assessment points within the CES. Along with alternative CoC agencies, VSPs assess survivors for housing and services using standardized assessment tools such as, the Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT) to obtain data regarding survivor's history of homelessness. Subsequently, VSPs attend regularly scheduled confidential case conferencing meetings where clients are presented for all housing and services within the CoC. Survivors are then prioritized in accordance CES policies. Additionally, the community is committed to ending chronic and veteran homelessness. As such, chronic and veteran households experiencing homelessness are prioritized for referrals to housing and services within the CoC. Once a referral has been placed, all households have the right to decline a referral to any housing program or service and refusing a resource does not impact eligibility for future referrals. CoC programs are person-centered and recognize households' rights to choose and takes steps to meet the needs of households engaged in the system. Once housed, program staff continue to connect households to wraparound supportive services for the duration of their program participation as requested to ensure that survivors can sustain independently within their community.

1C-5e.	Including Safety, Planning, and Confidentiality Protocols in Coordinated Entry to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section VII.B.1.e.	
	Describe in the field below how your CoC's coordinated entry includes:	
1.	safety protocols,	
2.	planning protocols, and	
3.	confidentiality protocols.	

(limit 2,500 characters)

1. The PHAC CES addresses the safety of survivors by performing initial triage and safety screenings upon first contact with access points identified within the CES. Survivors are immediately connected to a VSP. A lethality assessment is administered to those experiencing DV to prioritize and serve those who are at imminent risk of danger. The CES enables those at imminent risk of danger the ability to request an emergency transfer. A household is eligible for transfer if they reasonably believe that there is a threat of imminent harm. The CoC's plan is based on a model emergency transfer plan published by HUD, and it includes eligibility, client confidentiality, & facilitation steps.
2. PHAC has one participating VSP, Help and Emergency Response (HER) that is active in the CoC and the CES. Their involvement in the CoC's Executive Committee meetings where general policies and guidance are implemented impact the operation of the CES to ensure that it is inclusive of DV survivors. The CoC partnered with Carrington Consulting to support the development of a strategic plan to aid in expanding efficiency and effectiveness of PHAC. From this survey and other activities included in the strategic planning process, a workplan was developed which identified CoC priorities and an action plan to achieve the long-term objectives of the CoC. This plan will be reviewed on an annual basis to evaluate the outcomes of the work that the CoC does.
3. The CoC has adopted confidentiality and security standards that dictate how information is gathered and shared. The CES ensures confidentiality for survivors of DV through presentation at closed confidential coordinated assessment meetings. DV providers also utilize a comparable database outside of the CoC's Homeless Management Information System (HMIS) to maintain adequate privacy protections for survivors within the CES. Providers who have access to HMIS or a comparable database were provided a virtual training from the HMIS Lead Agency to inform on security & confidentiality standards to protect client information as part of their quarterly training series.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+—Anti-Discrimination Policy and Training.	
	NOFO Section VII.B.1.f.	

1.	Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
2.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	No
3.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	No

1C-6a.	Anti-Discrimination Policy—Updating Policies—Assisting Providers—Evaluating Compliance—Addressing Noncompliance.	
	NOFO Section VII.B.1.f.	

	Describe in the field below:
1.	whether your CoC updates its CoC-wide anti-discrimination policy, as necessary, based on stakeholder feedback;
2.	how your CoC assisted providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination;

3.	your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and
4.	your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies.

(limit 2,500 characters)

1. PHAC's CES Policies and Procedures include CoC-wide anti-discrimination policies around housing and services offered to ensure these are provided free from discrimination. Intake and engagement methods are discussed regularly by providers at CES to identify appropriate methods are being implemented by all. The CES Written Standards are currently under review to ensure they are accurate and reflective of the recent system improvements with the required data collection for CES. This includes meetings to review system processes. The recent strategic planning work allowed for more feedback from stakeholders and persons with lived experience through surveys and focus groups that inform the policies and processes in place.
2. PHAC has made the CoC-wide anti-discrimination policies available to all CoC partners and projects. The LGBT Life Center provides trainings annually on providing culturally competent services to the LGBT+ community to prevent discrimination against LGBT+ individuals and families.
3. PHAC does not currently have a process for evaluating compliance with the CoC-wide anti-discrimination policies, but will review inclusion of a process to address compliance in the 2023 CoC site visits.
4. PHAC does not currently have a process for addressing non-compliance with the CoC-wide anti-discrimination policies. The CoC will work to identify a process to address non-compliance with the CoC-wide anti-discrimination policies.

1C-7.	Public Housing Agencies within Your CoC's Geographic Area--New Admissions--General/Limited Preference--Moving On Strategy.	
	NOFO Section VII.B.1.g.	

You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.

Enter information in the chart below for the two largest PHAs highlighted in gray on the FY 2021 CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with--if there is only one PHA in your CoC's geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2021 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Portsmouth Redevelopment and Housing Authority	75%	Yes-Both	Yes

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section VII.B.1.g.	

Describe in the field below:

1.	steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or
2.	state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

(limit 2,500 characters)

Portsmouth Redevelopment and Housing Authority (PRHA) regularly engages with PHAC leadership in several manners, including collaborating on the applications for available voucher programs (such as Non-Elderly Disabled), as well as the issue of preference for homeless admission when housing units are available. In addition, the Move On program implemented at Virginia Supportive Housing - a CoC member providing PSH and outreach - at its 60-unit SRO program located in Portsmouth, is coordinated in partnership with PRHA for participants no longer in need of intensive services. PRHA has had a homeless preference agreement with the CoC for five years. In 2021, PRHA received 18 Emergency Housing Vouchers and established a Memorandum of Understanding with PHAC. The CoC has successfully been connecting households with the EHV program for stable, service rich, subsidized housing. The PRHA EHV program includes a move-on preference to bridge households from CoC programs to subsidized housing with PRHA.

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored—For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners	No
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	Yes
	Other (limit 150 characters)	
5.		

1C-7c.	Include Units from PHA Administered Programs in Your CoC's Coordinated Entry.	
	NOFO Section VII.B.1.g.	

In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process?

1.	Emergency Housing Vouchers (EHV)	Yes
2.	Family Unification Program (FUP)	Yes
3.	Housing Choice Voucher (HCV)	No
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	Yes

5.	Mainstream Vouchers	No
6.	Non-Elderly Disabled (NED) Vouchers	No
7.	Public Housing	No
8.	Other Units from PHAs:	

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.	
	NOFO Section VII.B.1.g.	

1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	No
		Program Funding Source
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV).	
	NOFO Section VII.B.1.g.	

	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes
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1C-7e.1.	List of PHAs with Active MOUs to Administer the Emergency Housing Voucher (EHV) Program.	
	Not Scored—For Information Only	

	Does your CoC have an active Memorandum of Understanding (MOU) with any PHA to administer the EHV Program?	Yes
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	If you select yes to question 1C-7e.1., you must use the list feature below to enter the name of every PHA your CoC has an active MOU with to administer the Emergency Housing Voucher Program.	
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PHA
Portsmouth Redeve...

1C-7e.1. List of PHAs with MOUs

Name of PHA: Portsmouth Redevelopment & Housing Authority

1D. Coordination and Engagement Cont'd

1D-1.	Discharge Planning Coordination.	
	NOFO Section VII.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1. Foster Care	Yes
2. Health Care	Yes
3. Mental Health Care	Yes
4. Correctional Facilities	Yes

1D-2.	Housing First—Lowering Barriers to Entry.	
	NOFO Section VII.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2022 CoC Program Competition.	9
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2022 CoC Program Competition that have adopted the Housing First approach.	9
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2022 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
	NOFO Section VII.B.1.i.	

Describe in the field below:

1.	how your CoC evaluates every recipient—that checks Housing First on their Project Application—to determine if they are actually using a Housing First approach;
2.	the list of factors and performance indicators your CoC uses during its evaluation; and
3.	how your CoC regularly evaluates projects outside of the competition to ensure the projects are using a Housing First approach.

(limit 2,500 characters)

1. The CoC evaluates every recipient that reports their project follows a Housing First approach through Quarterly Reporting (QR), CES event/referral tracking, CoC site visits, and CoC scorecards. The CoC has a Quarterly Reporting schedule for CoC and ESG funded programs. The QR requires projects to report out on project administration to show the project is running as intended. The CES Referral and Event evaluations occur on a monthly basis to evaluate cancelled and declined referrals for reasons that would be against Housing First (i.e., income, criminal history, substance use disorder, mental health disorders, or history of victimization). HMIS CE Event sub-assessments and service transactions in HMIS track program referrals which are reviewed to calculate acceptance or rejection rates for each program. The CoC completes annual site visits with all CoC and ESG funded projects to review the current program operations and ensure the project is running within CoC policies and procedures. Site visits include reviewing program eligibility criteria to ensure compliance with the grant. During the competition, the Renewal project scorecard includes performance targets for rapid placement in housing as well as performance thresholds for PH exits and retention.
2. For each given quarter, the QR factors include the number of households or persons served, the number of drawdowns or reimbursement requests, and the amount of funding spent per project. For CES Referral tracking, the CoC uses referral transaction outcomes, program eligibility criteria, CE Event sub-assessments, and client record notes as factors and performance indicators. During site visits, the CoC uses program eligibility information from grant applications, program policies, and CES data as performance indicators. The CoC scorecard includes factors and performance indicators for the length of time from project start to housing, exits to PH, and retention rates.
3. Outside of the CoC competition, the CoC evaluates projects to ensure they are implementing a Housing First approach through QR, CoC site visits, and routine monitoring of CES functions and referral acceptance rates. Through all three evaluation methods, the CoC is able to ensure programs are prioritizing rapid placement and stabilization without requiring preconditions or service participation.

1D-3.	Street Outreach–Scope.	
	NOFO Section VII.B.1.j.	
	Describe in the field below:	
	1. your CoC's street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;	
	2. whether your CoC's Street Outreach covers 100 percent of the CoC's geographic area;	
	3. how often your CoC conducts street outreach; and	
	4. how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.	

(limit 2,500 characters)

1. Street outreach staff engage with community partners such as libraries, the police department, and soup kitchens to help identify persons experiencing homelessness. Outreach services are advertised at local businesses and community centers. Hotline and outreach business cards are left at locations to increase awareness of available services. These partners and the CES refer individuals to outreach and services in a timely manner. Program staff also frequent outdoor locations where persons experiencing homelessness are known to congregate. Outreach staff identify clients and begin engagement by building a rapport with the client and the community in which that person was identified. Outreach staff also provide contact information and resources to all clients and tailor each encounter to best fit their needs. Each individual is engaged, assessed, and connected with the CES. Services are continuously provided to clients until they are housed or leave the program.
2. Outreach covers 100% of geographic area and is available to all in need. Outreach includes staff from: Virginia Supportive Housing, the Hampton Veteran's Affairs Medical Center, and Portsmouth Department of Behavioral Health.
3. Outreach is conducted 5 days a week.
4. Clients are assisted with services targeted towards mental illness, substance use and cognitive disabilities, and the Language Line and TDD is used when there are language barriers. To ensure those least likely to request assistance are engaged, the outreach team works traditional and nontraditional hours. Clients without phone access are informed of designated access points and may utilize phones at any DSS or DBHS to contact the Hotline. Outreach works to get client phones through Medicaid/SNAP benefits to increase accessibility. Outreach services are continuously provided to clients until they are housed or they self-resolve.

1D-4.	Strategies to Prevent Criminalization of Homelessness.	
	NOFO Section VII.B.1.k.	
Select yes or no in the chart below to indicate strategies your CoC implemented to ensure homelessness is not criminalized and to reverse existing criminalization policies in your CoC's geographic area:		

		Ensure Homelessness is not Criminalized	Reverse Existing Criminalization Policies
1.	Engaged/educated local policymakers	Yes	No
2.	Engaged/educated law enforcement	Yes	No
3.	Engaged/educated local business leaders	No	No
4.	Implemented community wide plans	Yes	No
5.	Other:(limit 500 characters)		

1D-5.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC).	
	NOFO Section VII.B.1.i.	

		2021	2022
	Enter the total number of RRH beds available to serve all populations as reported in the HIC—only enter bed data for projects that have an inventory type of “Current.”	94	64

1D-6.	Mainstream Benefits–CoC Annual Training of Project Staff.	
	NOFO Section VII.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC’s geographic area:

	Resource	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI–Supplemental Security Income	Yes
3.	TANF–Temporary Assistance for Needy Families	Yes
4.	Substance Abuse Programs	Yes
5.	Employment Assistance Programs	Yes
6.	Other (limit 150 characters)	

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section VII.B.1.m	

Describe in the field below how your CoC:

1.	systemically provides up-to-date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within your CoC’s geographic area;
2.	works with project staff to collaborate with healthcare organizations, including substance abuse treatment and mental health treatment, to assist program participants with receiving healthcare services; and
3.	works with projects to promote SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.

(limit 2,500 characters)

1. PDSS staff attend PHAC meetings to report any resource changes that affect client eligibility. TANF/VIEW staff accept PCAN referrals and expedite the application process. PHAC maintains a list of active SOAR-trained members who work to expedite the approval of disability income applications for SSI/SSDI benefits. Homeless service providers and street outreach workers are continuously trained on accessing benefits. Clients are given information on additional services, including childcare, child welfare, and Family Assessment and Planning Team. PHAC members attend community fairs where information regarding mainstream benefits and other resources is provided. Benefit services teams, coordinated entry staff, and outreach workers participate in community events, reinforcing PHAC partnerships. Informational updates and changes in policy concerning mainstream benefits are presented at Community and relevant subcommittee meetings. Additionally, all updated information is shared through the PHAC website and the email distribution list. PHAC also works with the local DSS to provide technical assistance and training for mainstream benefits eligibility and changes. Staff from the Hampton VA Veterans Affairs Medical Center are also actively involved in PHAC and work with providers to verify and connect veterans to assistance including veteran insurance and income.

2.-3. PHAC uses the CommonHelp website for electronic applications, setting walk-in PDSS appointments to obtain benefits applications, and allowing telephone requests to send applications through the mail. Once applications are completed and submitted, providers assist clients with follow up with the workers assigned to the applications and ensure clients attend interviews or request telephone interviews, if needed. In addition, providers assist clients with obtaining verification for applications to Medicare, Medicaid, SSI, SSDI, SSA, TANF, VIEW, SNAP, and other cash or non-cash benefits. Private and public funding supports staffing at some agencies to provide these services. Outreach workers also see clients in shelters and assist them with completing applications online. Certified SOAR workers collaborate closely with the state coordinator to increase capacity and decrease the length of time to approve applications for assistance. SOAR trainings are offered and announced to CoC member through the VA Dept. of Behavioral Health and Developmental Services.

1D-7.	Increasing Capacity for Non-Congregate Sheltering.	
	NOFO Section VII.B.1.n.	

Describe in the field below how your CoC is increasing its capacity to provide non-congregate sheltering.

(limit 2,500 characters)

PHAC providers accessed COVID-19 response funding to increase the availability of non-congregate sheltering through emergency shelter hotel vouchers. The City of Portsmouth is in the process of developing a non-congregate shelter for single individuals that will provide temporary shelter and services. Services in the shelter will include but are not limited to mental health, social services, and employment services. The goal is to shelter approximately 50 individuals at any given time.

ID-8.	Partnerships with Public Health Agencies—Collaborating to Respond to and Prevent Spread of Infectious Diseases.	
	NOFO Section VII.B.1.o.	
	Describe in the field below how your CoC effectively collaborates with state and local public health agencies to:	
1.	develop CoC-wide policies and procedures to respond to infectious disease outbreaks; and	
2.	prevent infectious disease outbreaks among people experiencing homelessness.	

(limit 2,500 characters)

1. The Portsmouth Public Health Department and other city agencies such as Emergency Management, Social Services, Behavioral Health, PRHA and Maryview Hospital work collaboratively to plan for emergencies of all types, including outbreaks of infectious diseases and other public health emergencies. Strategies within the City wide Plan are developed and reviewed annually that include situation analysis, lines of communication, persons responsible, interventions, and continuity of operations. Outreach and engagement for vulnerable populations, including persons experiencing homelessness in shelter or on the streets, is detailed with points of contact and action items for hospitals, Health Department, City, and service provider organization. Materials and information regarding preventing the spread of infectious diseases is available at each site, and when needed, the action plan is employed to distribute PPE, set up testing sites and isolation areas, as well as treatment locations. PHAC's Lead Agency, which is DSS, is able to share information with all PHAC agencies regarding next steps for preventing and address infectious disease outbreaks among those being assisted.

2. Safety protocols are in place for agencies working with persons experiencing homelessness, that include points of contact for information within each agency, methods of sharing information and distributing PPE, and working with health agencies to arrange for testing, isolation and treatment, if needed. City agencies and CoC agencies are part of an adopted Emergency Operations Plan that outlines steps to prevent and address infectious disease outbreaks among vulnerable populations in various settings. Additionally, public health personnel are available for training and onsite coordination if requested, to ensure protocols are properly set up and implemented.

ID-8a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section VII.B.1.o.	
	Describe in the field below how your CoC effectively equipped providers to prevent or limit infectious disease outbreaks among program participants by:	
1.	sharing information related to public health measures and homelessness, and	
2.	facilitating communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.	

(limit 2,500 characters)

1. At the time of the COVID-19 Emergency Declaration in Virginia, PHAC coordinated quickly with existing ES and TH providers, local jurisdictional leadership, the Virginia Department of Housing and Community Development, and public health agencies to share ideas and solutions around housing unsheltered and sheltered persons experiencing homelessness, including providing supplies and safety protocol training, basic food, healthcare, and other services. State and CARES Act funding have been coordinated on an ongoing basis to support congregate and non-congregate shelters, rapid rehousing, targeted prevention and to provide guidance for safety protocols in the various settings to continue housing and providing supportive services.

2. Regular updates between PHAC agencies and city/state agencies are in place to ensure information sharing and coordination around service provision, sharing of necessary supplies, applications for various funding opportunities, and to decide on sheltering protocols. Street outreach, ES and TH programs institute safety protocols, PPE and spacing to provide a safe environment for case management, outreach, and engagement.

1D-9.	Centralized or Coordinated Entry System—Assessment Process.	
	NOFO Section VII.B.1.p.	
	Describe in the field below how your CoC's coordinated entry system:	
1.	covers 100 percent of your CoC's geographic area;	
2.	uses a standardized assessment process; and	
3.	is updated regularly using feedback received from participating projects and households that participated in coordinated entry.	

(limit 2,500 characters)

1. The geographic area served by PHAC is the City of Portsmouth, Virginia. PHAC is designed to assist individuals, families, veterans, victims of domestic violence, and people experiencing homelessness. There is no fee for intake, assessments, and referral services, sliding scale fees may apply for some programs. Portsmouth DSS and PVH serve as collaborative partner and primary point of contact for PHAC and partnering agencies serve the geographical boundaries of the city of Portsmouth.
2. PHAC is structured to incorporate an assessment tool city-wide along with case conferencing discussions to identify the most vulnerable households. The CoC uses the Vulnerability Index-Service Prioritization Decision Assistance Tool (VI-SPDAT) for individuals, the VI-F-SPDAT for families, and the VI-TAY-SPDAT for youth ages 18-24. All VI-SPDATs assess vulnerability in 5 areas: history of homelessness, risks, socialization and daily functioning, and wellness. Once a referral is received, the agency or another designated point of contact (navigator, case manager, client specialist or advocate) will conduct a complete assessment to determine the most appropriate housing resource. Homeless households are prioritized based on their VI-SPDAT score. Referrals for housing resources are made through the Portsmouth Coordinated Assessment Network (PCAN), a provider forum where cases are discussed for prioritization and available housing resources.
3. The CES is updated regularly using feedback received from participating agencies during bi-weekly case conferencing meetings. During these sessions, project staff can present their feedback on challenges and success stories. This platform also gives participating members an opportunity to suggest new procedures and assist with problem solving for other group members. The HCH has implemented a satisfaction survey for callers who engage with the CES to gain insight from households on system performance. Every seven weeks an electronic survey is sent to obtain feedback regarding the Hotline's ability to provide solutions to their needs and their overall experience with Hotline staff. The feedback from households is used to analyze trends, identify areas of improvement, and set performance benchmarks to improve the CES.

1D-9a.	Program Participant-Centered Approach to Centralized or Coordinated Entry.	
	NOFO Section VII.B.1.p.	
	Describe in the field below how your CoC's coordinated entry system:	
1.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;	
2.	prioritizes people most in need of assistance;	
3.	ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their preferences; and	
4.	takes steps to reduce burdens on people using coordinated entry.	

(limit 2,500 characters)

1. Access to the CES is made by contacting the Housing Crisis Hotline for an initial screening and referral to eligible services and other community resources including diversion, homeless prevention, shelter, outreach, and assessments for housing services. Additionally, survivors of domestic violence, sexual assault, sex trafficking, dating violence, and stalking can call the DV hotline for connection to the CES.

2. PHAC's CES fully implements a vulnerability prioritization process included in HUD Notice CPD-016-11. Furthermore, the community is committed to ending chronic and veteran homelessness. As such, chronic and veteran households experiencing homelessness are prioritized for referrals. Households on the By Name List are case conferenced at regularly held PCAN meetings and prioritized by level of vulnerability, then referred to an appropriate housing program.

3. PHAC ensures people most in need of assistance receive housing in a timely manner by setting a seven-day deadline for households to be assessed for services after enrollment on the By Name List as well as a seven-day deadline for agencies to complete an intake and provide the outcome after the household has been referred. Furthermore, PHAC implements an off-week housing referral process to promote continued service delivery outside of the regularly held case conferencing meetings so that households are connected to housing programs in a swift manner. Households have the right to decline a referral to any housing program and refusing a resource does not impact eligibility for future referrals. The CES is person-centered and recognizes households' rights to choose and takes steps to meet the needs of households engaged in the system.

4. PHAC implements a housing first approach for all clients. This center of interest is dedicated to getting households into permanent housing. Additionally, the CoC provides wrap around services such as coaching and substance abuse treatment, so that individuals can sustain housing and enhance their quality of life. Demonstrating a low barrier process helps to avoid perceived obstacles to housing services including but not limited to, current or history of substance abuse, mental health issues, past evictions, criminal history, or lack of employment.

1D-10.	Promoting Racial Equity in Homelessness—Conducting Assessment.	
	NOFO Section VII.B.1.q.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	06/17/2022

1D-10a.	Process for Analyzing Racial Disparities—Identifying Racial Disparities in Provision or Outcomes of Homeless Assistance.	
	NOFO Section VII.B.1.q.	

Describe in the field below:

1.	your CoC's process for analyzing whether any racial disparities are present in the provision or outcomes of homeless assistance; and
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2. what racial disparities your CoC identified in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

1. PHAC develops a Racial Disparities Assessment each year and reviews the data with CoC members and leadership. The assessment examined data from HUD's Equity Analysis Tool 3.0, HMIS, the 2022 Point in Time Count, HUD's Stella P Data Analysis Tool and PHAC partner agencies. HMIS data was from October 1, 2020, to September 30, 2021. To examine client outcomes, exits to a permanent destination were calculated from HMIS and compared by race and ethnicity. The Stella P tool was used to compare returns to homelessness (for households exiting within 12 months of the current report period) by race and ethnicity. This data was collected for exits to a permanent destination, exits from a temporary destination, and exits from an unknown destination. To assess the provision of services, annual enrollment across 9 program types was calculated by race and ethnicity and compared to the total percentage of clients by race/ethnicity in HMIS to determine if any race or ethnicity was disproportionately represented in any programs. Finally, PHAC sent a questionnaire to each partner agency that asked for the racial composition of staff and board members. The assessment also included a supplemental analysis by gender and race for outcomes (successful exits) and program enrollment. The assessment was provided for review to all PHAC members.

2. The largest racial group in the HMIS population was Black/African American (81%). Other races included: 13% White, 5% Multiracial, 0.5% American Indian/Alaska Native, 0.3% Asian/Pacific Islander and 0.7% unknown. Comparing outcomes showed that 23% of Black/African Americans exited to a permanent destination, compared to 25% of Whites and an average of 23% among other races. Assessing the provision of services indicates that Prevention, Transitional Housing, Supportive Services Only, and Other Permanent Housing comprised more than 81% Black/African American clients. Programs that were comprised of a smaller share of Black/African Americans were Coordinated Entry (79%), Permanent Supportive Housing Supportive (77%), Emergency Shelter (65%), Rapid Rehousing (65%) and Street Outreach (60%). This may reflect a possible disparity in provision of services. Direct services staff was 62% Black/African American and 34% White; executive/management staff was 49% Black/African American and 47% White; and board members were 49% Black/African American and 50% White. This may reflect the potential for disparities in provision of services.

1D-10b. Strategies to Address Racial Disparities.

NOFO Section VII.B.1.q.

Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities.

1.	The CoC's board and decisionmaking bodies are representative of the population served in the CoC.	Yes
2.	The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.	No
3.	The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.	No
4.	The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.	Yes

5.	The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.	Yes
6.	The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.	Yes
7.	The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness.	No
8.	The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.	Yes
9.	The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.	Yes
10.	The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.	Yes
11.	The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.	Yes
	Other:(limit 500 characters)	
12.		

1D-10c.	Actions Taken to Address Known Disparities.	
	NOFO Section VII.B.1.q.	

Describe in the field below the steps your CoC and homeless providers have taken to address disparities identified in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

PHAC maintains its commitment to identifying and addressing any racial disparities identified in its service provision. Data collected and reviewed in the racial disparities assessment demonstrated only the potential for disparities within project types, but mostly that a lower percentage of Black/African Americans were served in Prevention, Transitional Housing, Support Services Only and OPH projects than exist in the community. This does not identify a definite disparity but is noteworthy to monitor and analyze practices within each project, and any trends that may emerge going forward. Outcomes are reviewed at the Executive Committee level and during peer review at the Policy & Planning Committee. To date, no disparities have been identified within a specific project that are ongoing or point to unequal treatment of one race over another. To better understand the intersection of race, racism, and racial equity, PHAC members attended trainings by Collective InCite. PHAC has also provided trainings on cultural competency for individuals fleeing DV and members of the LGBT community.

1D-10d.	Tracking Progress on Preventing or Eliminating Disparities.	
	NOFO Section VII.B.1.q.	

Describe in the field below the measures your CoC has in place to track progress on preventing or eliminating disparities in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

Racial disparities assessments will continue to be conducted and presented to the PHAC Executive Committee, as well as to the Policy & Planning Committee. Disparities highlighted (including potential disparities) are discussed as part of an ongoing conversation around equal and fair service provision, both within these two committees, as well as during the Coordinated Entry meetings. When reviewing the outcomes of those served, including their race, PHAC can identify any issues that arise with one race being served differently than any other.

1D-11.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking—CoC's Outreach Efforts.	
	NOFO Section VII.B.1.r.	

Describe in the field below your CoC's outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decision making processes.

(limit 2,500 characters)

PHAC member agencies work to include people with lived experience in leadership roles and decision making processes at their agencies. ForKids created a position titled Alumni Program Coordinator. The ForKids Alumni Program Coordinator supports alumni activities for the organization, which includes monthly surveys of past participants, in-person events, holiday drives, networking opportunities and providing input regarding ForKids policies and practices as well as community-level advocacy. Recruitment for the position was exclusively done through announcements to former ForKids participants and the selected candidate graduated from a ForKids program (TBRA) within the last year. ForKids staff also regularly shares employment postings on social media and directly to former participants who may have relevant qualifications. To further reduce barriers, ForKids has ensured that degrees are not required for all positions and has taken a closer look at criminal background check requirements. Background checks are reviewed with consideration for the requirements and role of the position as well as the nature of the crime and the period of time that has passed rather than having a blanket exclusionary policy that applies to all positions. This has allowed employees to be included who may have otherwise not passed the screening process. Additionally, the CoC strategic planning process includes opportunities for the CoC to solicit feedback from persons with lived experience.

1D-11a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section VII.B.1.r.	

Enter in the chart below the number of people with lived experience who currently participate in your CoC under the five categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Included and provide input that is incorporated in the local planning process.	0	0

2.	Review and recommend revisions to local policies addressing homelessness related to coordinated entry, services, and housing.	0	0
3.	Participate on CoC committees, subcommittees, or workgroups.	0	0
4.	Included in the decisionmaking processes related to addressing homelessness.	0	0
5.	Included in the development or revision of your CoC's local competition rating factors.	0	0

1D-11b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
	NOFO Section VII.B.1.r.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

PHAC member organizations provide employment opportunities for individuals with lived experience of homelessness. ForKids has made employment opportunities available for multiple individuals with lived experience of homelessness and housing instability on program staff, including at a management and board level, with internal opportunities for promotions. In addition, ForKids created a position titled Alumni Program Coordinator. The ForKids Alumni Program Coordinator supports alumni activities for the organization, which includes monthly surveys of past participants, in-person events, holiday drives, networking opportunities and providing input regarding ForKids policies and practices as well as community-level advocacy. Recruitment for the position was exclusively done through announcements to former ForKids participants and the selected candidate graduated from a ForKids program (TBRA) within the last year. ForKids staff also regularly shares employment postings on social media and directly to former participants who may have relevant qualifications. To further reduce barriers, ForKids has ensured that degrees are not required for all positions and has taken a closer look at criminal background check requirements. Background checks are reviewed with consideration for the requirements and role of the position as well as the nature of the crime and the period of time that has passed rather than having a blanket exclusionary policy that applies to all positions. This has allowed employees to be included who may have otherwise not passed the screening process.

1D-11c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
	NOFO Section VII.B.1.r.	

Describe in the field below how your CoC:

1.	how your CoC routinely gathered feedback from people experiencing homelessness and people who have received assistance through the CoC or ESG program on their experience receiving assistance; and
2.	the steps your CoC has taken to address challenges raised by people with lived experience of homelessness

(limit 2,500 characters)

1. PHAC received a Strategic Planning Grant through Virginia Housing, and contracted Carrington Consulting to conduct stakeholder interviews with CoC partners and to gather feedback from people experiencing homelessness as well as those who have received assistance through the CoC programs. The Strategic Planning process is currently underway and is expected to be completed by December 2022. This process will produce a three year plan for PHAC with steps to implement changes to achieve the goals of the CoC. Additionally, the HCH has implemented a satisfaction survey for callers who engage with the CES to gain insight from households on system performance. Every seven weeks an electronic survey is sent to obtain feedback regarding the Hotline's ability to provide solutions to their needs and their overall experience with Hotline staff.
2. Feedback from households is used to analyze trends, identify areas of improvement, and set performance benchmarks to improve the CES.

1D-12.	Increasing Affordable Housing Supply.	
	NOFO Section VII.B.1.t.	
	Describe in the field below at least 2 steps your CoC has taken in the past 12 months that engage city, county, or state governments that represent your CoC's geographic area regarding the following:	
	1.	reforming zoning and land use policies to permit more housing development; and
	2.	reducing regulatory barriers to housing development.

(limit 2,500 characters)

1. PHAC coordinates with the city Planning Department, Zoning and Economic Development to ensure elements of the Consolidated Plan are completed by providing data and information to demonstrate the need for affordable housing. Through these plans and meetings, City leadership can work with developers to determine options for land use and permits around affordable housing. Portsmouth already provides a large portion of affordable housing in the region and is working to revitalize existing buildings to increase housing inventory with ARPA funding and expected revenue in the coming years.
2. PHAC leadership has worked closely with city Planning in the past year to offer input and data for the plans around developing affordable housing. Portsmouth's most recent housing study (2020) recommends development of more affordable housing, particularly for multifamily and single homes, as well as for seniors. PRHA is also completing a 50-unit mixed use project with 9% LIHTC units available at an affordable rate.

1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1E-1.	Web Posting of Your CoC's Local Competition Deadline–Advance Public Notice.	
	NOFO Section VII.B.2.a. and 2.g.	
	You must upload the Local Competition Deadline attachment to the 4B. Attachments Screen.	

	Enter the date your CoC published the deadline for project applicants to submit their applications to your CoC's local competition.	08/05/2022
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1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section VII.B.2.a., 2.b., 2.c., and 2.d.	

You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen.

Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:

1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes
5.	Used data from comparable databases to score projects submitted by victim service providers.	Yes

1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section VII.B.2.a., 2.b., 2.c., and 2.d.	

You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.

Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	115
2.	How many renewal projects did your CoC submit?	7
3.	What renewal project type did most applicants use?	PH-PSH

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process.	
	NOFO Section VII.B.2.d.	

Describe in the field below:

1.	how your CoC collected and analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area.

(limit 2,500 characters)

1. PHAC analyzes data from APRs created from HMIS during the CoC application process to evaluate project performance. Performance is assessed during the peer review of all renewal housing projects using the CoC Scorecard, an objective tool that rates the performance of projects based on targets that are established with HUD guidance, national averages pulled from PHAC's SPM dashboard, or local project averages. Scores are awarded under eight categories and projects are assessed using data from HMIS, comparable system APRs, and special reports.
2. The Renewal CoC Scorecard includes a measure to analyze the average number of days from Project Start to Housing Move-In. The threshold is set to 30 days.
3. All projects have eliminated barriers to program entry and are working to serve those with the highest needs to meet the PHAC's commitment to housing the most vulnerable and following a Housing First model. PHAC met with neighboring CoCs on 6/1/2022 to compare the Performance Scorecard with the most recent version of the HUD Scorecard to ensure the CoC is addressing objective and appropriate criteria when assessing, reviewing, and rating project performance. PHAC used the HUD CoC System Performance tableau dashboard to identify national performance averages and set local performance thresholds.
4. Consideration for the level of difficulty for serving specific populations is factored into the established performance targets. The CoC Scorecard awards bonus points to programs that serve high need subpopulations including chronically homeless, persons with more than one disability, veterans, youth, DV, families with children, people living with HIV/AIDS, criminal history, substance use, and households with low or no income. Consideration for these needs may be given during the Peer Review of the scorecards, where service providers are able to discuss particular challenges that may have been outside of their control. CoC-funded projects and non-conflicted committee members determine whether points are awarded and/or notes should be made for adjusting the scoring/threshold in future years. Conditions are set if a project or agency demonstrates low performance, and all conditions must be satisfied prior to the next funding application cycle in order to be considered for reallocation.

1E-3.	Promoting Racial Equity in the Local Competition Review and Ranking Process.	
	NOFO Section VII.B.2.e.	
	Describe in the field below:	
	1. how your CoC obtained input and included persons of different races, particularly those over-represented in the local homelessness population;	
	2. how the input from persons of different races, particularly those over-represented in the local homelessness population, affected how your CoC determined the rating factors used to review project applications;	
	3. how your CoC included persons of different races, particularly those over-represented in the local homelessness population, in the review, selection, and ranking process; and	
	4. how your CoC rated and ranked projects based on the degree to which their project has identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	

(limit 2,500 characters)

- 1.-2. PHAC conducts a review of the rating factors used to review project performance and applications at a regional meeting with neighboring CoCs. The members of the three CoCs represent a diverse group of racial identities and ethnicities. Input from all members is considered. PHAC utilizes national guidelines and performance targets when setting local thresholds.
3. PHAC reviews and ranks projects through the Policy & Planning Committee and the PHAC Executive Committee. The CoC co-chairs of the Executive Committee are women of color, and the committee is comprised of individuals from funded and non-CoC funded agencies that represent a diverse background and racial makeup. The Policy & Planning Committee is also a diverse group of homeless service providers.
4. PHAC does not currently consider how individual projects promote racial equity in the rating and ranking process for the CoC competition.

1E-4.	Reallocation—Reviewing Performance of Existing Projects.	
	NOFO Section VII.B.2.f.	
	Describe in the field below:	
1.	your CoC's reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;	
2.	whether your CoC identified any projects through this process during your local competition this year;	
3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year; and	
4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.	

(limit 2,500 characters)

1. PHAC implements a comprehensive reallocation process whenever applicable that uses performance and need data to determine how to efficiently and effectively expend available program resources to improve system performance data and end homelessness within the CoC. Performance is assessed during the peer review of all renewal projects using the CoC Scorecard, an objective tool that rates the performance of projects based on targets that are established at the top 60% of performance levels by like project types. Scores are awarded under eight categories and projects are assessed using data from HMIS and comparable system APRs. PHAC has actively identified projects to be created from reallocated funds. in FY2019, the CoC successfully reallocated \$81,000 of Transitional Housing funds to transition the grant into a DedicatedPLUS Permanent Supportive Housing program.
- 2.-3. PHAC did not identify or reallocate any projects during the local FY2022 competition.
4. The renewal projects all scored above the 60% threshold on the CoC scorecard. It is important to note that 6 of the 7 CoC's existing HUD-funded projects are Permanent Supportive Housing, identified by HUD as a best practice for housing the most vulnerable. The remaining project is Transitional Housing. While PHAC did not reallocate funding in the FY2022 competition, funding has been reallocated between FY2017 – FY2022; however, the cumulative funding amount of those projects is less than 20% of PHAC's total FY2022 ARD.

1E-4a.	Reallocation Between FY 2017 and FY 2022.	
	NOFO Section VII.B.2.f.	

	Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2017 and FY 2022?	No
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1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps.	
	NOFO Section VII.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject or reduce any project application(s)?	Yes
2.	Did your CoC inform applicants why their projects were rejected or reduced?	Yes
3.	If you selected Yes for element 1 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2022, 06/27/2022, and 06/28/2022, then you must enter 06/28/2022.	09/12/2022

1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section VII.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2022, 06/27/2022, and 06/28/2022, then you must enter 06/28/2022.	09/12/2022
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1E-5b.	Local Competition Selection Results–Scores for All Projects.	
	NOFO Section VII.B.2.g.	
	You must upload the Final Project Scores for All Projects attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Applicant Names; 2. Project Names; 3. Project Scores; 4. Project Rank–if accepted; 5. Award amounts; and 6. Projects accepted or rejected status.	Yes
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1E-5c.	1E-5c. Web Posting of CoC-Approved Consolidated Application.	
	NOFO Section VII.B.2.g.	
	You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC's website or partner's website—which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	09/28/2022
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1E-5d.	Notification to Community Members and Key Stakeholders that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section VII.B.2.g.	
	You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application has been posted on the CoC's website or partner's website.	09/28/2022
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2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored—For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	Wellsky
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2A-2.	HMIS Implementation Coverage Area.	
	Not Scored—For Information Only	

	Select from dropdown menu your CoC's HMIS coverage area.	Multiple CoCs
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2A-3.	HIC Data Submission in HDX.	
	NOFO Section VII.B.3.a.	

	Enter the date your CoC submitted its 2022 HIC data into HDX.	04/28/2022
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2A-4.	Comparable Database for DV Providers—CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section VII.B.3.b.	

	In the field below:	
1.	describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in databases that meet HUD's comparable database requirements; and	
2.	state whether your CoC is compliant with the 2022 HMIS Data Standards.	

(limit 2,500 characters)

1. The HMIS Lead Agency conducts an annual visit to VSPs to conduct a "certification of comparable database". This process includes a review of each agency's comparable system to ensure certain features and functionalities are present and working in alignment with the Comparable Database Checklist provided by HUD. This includes a review of the system's ability to: capture all of the required data elements as outlined in the HUD Data Standards Manual, record collected data at various points in time as outlined in the Data Dictionary and produce required reports such as the CoC APR and ESG CAPER. The certification also includes a review of security and technical standards which are based on the 2004 HMIS Data and Technical Standards Final Notice and PHAC's adopted HMIS Security Standards to include a review of Privacy Practices and workstation security.

2. PHAC is compliant with the 2022 HMIS Data Standards. The HMIS Lead Agency provides training to all HMIS end users prior to providing them access to the system. This training includes descriptions of the all applicable HMIS Data Elements, using the HMIS Data Standards Manual and accompanying Federal Partner Program HMIS Manuals as references. The HMIS Lead Agency also conducts annual HMIS Audits for all CoC-funded, ESG-funded, and Housing Trust Fund-funded projects. This audit allows for review of data collection methods, data entry methods, understanding of HMIS standards, etc. The information collected during these audits is then used to target future training and technical assistance efforts to ensure agencies remain compliant with all federal standards. DV Providers undergo the "certification of comparable database" in lieu of the standard HMIS Audit to ensure confidentiality and security of client-level records remain fully intact. DV Providers are able to attend all HMIS user groups for ongoing training and an open platform for technical assistance, in addition to having access to all of the training videos and resources produced by the HMIS Lead Agency. In addition, the HMIS Lead Agency works directly with DV Providers to assist with the setup of their comparable database, ensuring HMIS Standards are fully met as it relates to project setup, the ability to enter all necessary HMIS data elements as required by their various federal funding sources, and the ability to fulfill reporting requirements as needed.

2A-5.	Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.	
	NOFO Section VII.B.3.c. and VII.B.7.	

Enter 2022 HIC and HMIS data in the chart below by project type:

Project Type	Total Beds 2022 HIC	Total Beds in HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
1. Emergency Shelter (ES) beds	99	55	44	100.00%
2. Safe Haven (SH) beds	0	0	0	
3. Transitional Housing (TH) beds	10	0	10	100.00%
4. Rapid Re-Housing (RRH) beds	64	38	26	100.00%
5. Permanent Supportive Housing	154	0	154	100.00%

6. Other Permanent Housing (OPH)	61	0	60	98.36%
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2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.	
	NOFO Section VII.B.3.c.	

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,500 characters)

Not applicable.

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section VII.B.3.d.	

Did your CoC submit LSA data to HUD in HDX 2.0 by February 15, 2022, 8 p.m. EST?	Yes
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2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section VII.B.4.b	

	Enter the date your CoC conducted its 2022 PIT count.	01/26/2022
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2B-2.	PIT Count Data—HDX Submission Date.	
	NOFO Section VII.B.4.b	

	Enter the date your CoC submitted its 2022 PIT count data in HDX.	04/28/2022
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2B-3.	PIT Count—Effectively Counting Youth.	
	NOFO Section VII.B.4.b.	

	Describe in the field below how during the planning process for the 2022 PIT count your CoC:
1.	engaged stakeholders that serve homeless youth;
2.	involved homeless youth in the actual count; and
3.	worked with stakeholders to select locations where homeless youth are most likely to be identified.

(limit 2,500 characters)

1.-3. PHAC did not engage with Youth or youth serving organizations to conduct a Youth PIT or identify where homeless youth are most likely to be identified.

2B-4.	PIT Count–Methodology Change–CoC Merger Bonus Points.	
	NOFO Section VII.B.5.a and VII.B.7.c.	
	In the field below:	
1.	describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2021 and 2022, if applicable;	
2.	describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2021 and 2022, if applicable; and	
3.	describe how the changes affected your CoC's PIT count results; or	
4.	state "Not Applicable" if there were no changes or if you did not conduct an unsheltered PIT count in 2022.	

(limit 2,500 characters)

1. Between 2021 and 2022, PHAC did not make any changes to the sheltered PIT count implementation, continuing to utilize the Counting Us mobile app.
2. In 2021, PHAC utilized data from HMIS for the unsheltered PIT count implementation. In 2022, PHAC implemented a complete census count, utilizing the Counting Us mobile app. PHAC coordinated teams of 2-4 persons to count across the full CoC geography, including high traffic areas and known locations, such as tent encampments in the woods or abandoned buildings.
3. Between 2021 and 2022, PHAC demonstrated a 30% increase in the number of persons identified as homeless during the night of the count. In 2021, the CoC identified 92 persons. In 2022, the CoC identified 120 persons. The 2022 PIT Count is similar to pre-COVID-19 counts of between 119-149 persons, where the CoC identified 149 persons in 2020.

2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2C-1.	Reduction in the Number of First Time Homeless--Risk Factors Your CoC Uses.	
	NOFO Section VII.B.5.b.	
	In the field below:	
1.	describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;	
2.	describe your CoC's strategies to address individuals and families at risk of becoming homeless; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time	

(limit 2,500 characters)

1. Reasons for households' homeless crises are captured in HMIS and reported to the CoC, allowing for the analysis and reporting of risk factors. Case conferencing adds qualitative data to the discussion around barriers clients are facing and which risk factors are most common. The CoC has determined that higher rents and lack of affordable housing are the primary risk factors for homelessness, followed by serious mental illness, substance use and unemployment. At Coordinated Entry, the VI-SPDAT is utilized to determine the appropriate level of intervention needed for those experiencing housing instability and first-time homelessness. Upon assessment, navigators refer households to coordinated entry services and all CES data is input into HMIS. CES data is analyzed by the Coordinated Entry Committee to uncover trends and barriers to those experiencing first time homelessness.
2. Prevention resources are prioritized for the most vulnerable populations in the community. Strategies used by the CoC include diversion and targeted prevention assistance employed at all points of access: the Housing Crisis Hotline, the Department of Social Services, outreach, and via service provider agencies. Intake workers are trained to implement diversion efforts and help households identify immediate alternative housing options. If necessary, they are connected to community and state-funded financial assistance programs, including TANF, SSVF, EFSP, CDBG, state funds, and private funds. Diversion and Prevention strategies are implemented prior to entrance into emergency shelter. Other strategies include expanding faith-based prevention assistance and advocating for affordable housing options with city leadership, including voucher programs available through the PHA. Street outreach and emergency shelter data in HMIS is analyzed to identify common risk factors of those persons engaged and identified as homeless.
3. The Coordinated Entry Committee is responsible for identifying trends that cause first-time homelessness and creating recommendations to address the trends. The Executive Committee is responsible for developing, implementing, and monitoring all strategies to reduce first-time homelessness.

2C-2.	Length of Time Homeless—CoC's Strategy to Reduce.	
	NOFO Section VII.B.5.c.	
	In the field below:	
	1. describe your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;	
	2. describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.	

(limit 2,500 characters)

1. Shelters implement housing plans to identify RRH and other options available to reduce the length of time homeless. Agencies and the Hotline focus on screening and prioritization to provide more individualized and intensive services for households with the longest time homeless. The CES prioritizes housing for families with children, pregnant women, Veterans, youth, people with disabilities, survivors of DV, and those with severe service needs and long homeless histories. Street outreach projects provide re-housing assistance and coordinate with hospitals, corrections, and behavioral health providers to better identify and rehouse high system utilizers. Housing case managers help households develop housing plans, engage landlords, remove barriers, link to assistance and employment, and promote stability. The PCAN committee meets bi-weekly to coordinate housing placements and plans for homeless households to expedite exits to housing and use the VI-SPDAT to prioritize those homeless the longest periods and most vulnerable. PCAN has an off-week referral process to reduce time between assessment and referral. Additionally, the HMIS Lead Agency along with providers continue to monitor and improve data quality to comply with HUD's rule to reduce chronic homelessness, identify gaps, and address service needs in a coordinated manner.
2. PHAC APRs are reviewed for performance targets established to monitor length of stay for ES and TH programs and exits to PH compared to unknown or back to homelessness. Households with the longest length of homelessness are identified during the coordinated assessment process. CoC agencies have worked to decrease barriers in order to increase accessibility for the chronically homeless population to all programs. Case management training with a proactive focus on rapid rehousing helps providers to reduce length of time homeless. More attention is being given to ensure data entry/exits when there is staff turnover. HMIS data is utilized to monitor and reduce the length of time that individuals and families remain homeless at both the CoC and service provider level.
3. The Executive Committee is responsible for developing, implementing, and monitoring all strategies to reduce length of time homeless.

2C-3.	Exits to Permanent Housing Destinations/Retention of Permanent Housing—CoC's Strategy	
	NOFO Section VII.B.5.d.	
	In the field below:	
	1. describe your CoC's strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;	
	2. describe your CoC's strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing.	

(limit 2,500 characters)

1-2. The works to make appropriate referrals through CES to connect households to services to obtain and maintain permanent housing. The additional participation in HMIS of street outreach projects provides better tracking of the unsheltered population, which helps ensure each identified individual and family are followed until housing placement. Individuals and persons in families being served in emergency shelter, transitional housing, rapid rehousing, and permanent housing programs are engaged early in the process to identify a housing plan, connect to mainstream resources, and secure employment or increase income (when possible) to increase exits to permanent housing and maintain housing stability. Programs work to stabilize households prior to permanent housing placement to increase the likelihood of success at exit. To increase exits to permanent housing, the CoC continues to pursue new permanent housing opportunities, advocate for affordable housing, apply for subsidized housing, and implement Move On strategies to facilitate successful permanent housing retention and create vacancies in the system. Housing providers engage with landlords to increase the network of affordable housing units accessible to persons exiting homelessness. Outcomes are reviewed quarterly by the Program Monitoring Committee. The CoC consistently reports rates of retention and permanent housing destinations at 98-99% for individuals and persons in families served in permanent housing projects. This success is attributed to the high-quality case management services provided, increasing access to mainstream benefits and employment (when appropriate), utilizing the best practices of both the Housing First and No Wrong Door approach, and prioritizing permanent housing placements for the most vulnerable based on a common assessment tool. The CoC works with the Portsmouth Redevelopment and Housing Authority to implement voucher and Move On programs to increase exits to sustainable permanent housing.

3. The Executive Committee oversees efforts to reduce returns to homelessness and instructs the Policy & Planning Committee or Coordinated Entry Committee to adapt strategies when needed.

2C-4.	Returns to Homelessness—CoC's Strategy to Reduce Rate.	
	NOFO Section VII.B.5.e.	
	In the field below:	
	1. describe your CoC's strategy to identify individuals and families who return to homelessness;	
	2. describe your CoC's strategy to reduce the rate of additional returns to homelessness; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.	

(limit 2,500 characters)

1. The CoC looks at HMIS data to determine common factors among persons who return to homelessness, as well as the rate of recidivism. This review is in conjunction with analysis of the System Performance Measures and considers the project type and the time frame where the majority of returns occur. The CoC reports total rates of returns to homelessness within 2 years of permanent housing of about 11% consistently year after year. Additionally, partners review HMIS records to identify previous homeless episodes and case conference clients to get important historical information clarified from previous service providers. This information is entered in HMIS to ensure homeless history is recorded appropriately. Through PCAN, providers are able to identify families and individuals that returned to homelessness and discuss interventions for the cause of their recidivism. Information on recidivism assists with developing a new plan to connect the household with targeted supportive services, which is vital to stabilize the household in permanent housing.

2. To reduce recidivism, the CoC prioritizes assistance for those with the highest barriers: families with children, Veterans, youth, people fleeing domestic violence, people with disabilities, and those with severe service needs and long homeless histories. Prevention funds are targeted for persons with prior histories of homelessness. The Housing Crisis Hotline uses HMIS to screen persons that meet this priority to be referred to prevention and diversion programs for stabilization services. Providers are able to use HMIS data to identify past service engagement to document homeless history and create stabilization plans that account for repeated homeless episodes. Additionally, the CoC Scorecard gauges performance at the project level for outcomes identified as high priority by the Continuum to include categories for exits to homelessness and exits to Permanent Housing and Housing Stability. Combined, these categories account for 17% of the points available on the scorecard. Further, the CoC works to increase collaboration with the community to increase stabilization resources. Providers share local job fairs, employment resources and readiness events at biweekly PCAN meetings to further increase opportunities for the population.

3. The Executive Team oversees efforts to reduce recidivism and instructs the Policy & Planning Committee or Coordinated Entry Committee to adapt strategies when needed.

2C-5.	Increasing Employment Cash Income—CoC's Strategy.	
	NOFO Section VII.B.5.f.	

	In the field below:
1.	describe your CoC's strategy to access employment cash sources;
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their cash income; and
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.

(limit 2,500 characters)

1-2. PHAC agencies refer participants to receive licensure or certification to several employment programs available in the community: Eggleston Services, STOP Inc., and the Virginia Career Works (VCW) Hampton Roads Region Centers. Services include basic career services such as use of resource room, on-site hiring events, employment workshops, and labor market information. Individualized career services include one-on-one career counseling, training, employment readiness, on-the-job training programs, and employment follow up. VCW also announces and hosts Job Fairs regularly that participants attend. These fairs offer on-site interviews and pre-employment assistance for those who need it. Referrals for homeless veterans are made to the Hampton Roads Veteran Employment Center where all of the above services are received but specifically tailored to veterans. The CoC also refers veterans to STOP Inc., which provides employment support to eligible participants through its Homeless Veteran's Reintegration Program (HVRP) that connects homeless veterans into meaningful employment and promotes effective service delivery systems to address the complex problems facing homeless veterans. The programs target labor market industries including general labor, information technology, food service, and administrative support. The programs identify appropriate job leads based on the participant's skill set and experience, accompanies participants to job fairs, interviews, trainings, assist with applications, and provide support to increase a participant's employability.

3. The Executive Committee is responsible for for the CoC's strategy to increase income from employment.

2C-5a.	Increasing Non-employment Cash Income—CoC's Strategy	
	NOFO Section VII.B.5.f.	
	In the field below:	
	1. describe your CoC's strategy to access non-employment cash income; and	
	2. provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.	

(limit 2,500 characters)

1. CoC agencies actively engage all program participants in applying for available benefit programs. All applicants are screened at project intake and through the Housing Crisis Hotline for income, mainstream benefits, and resources as part of a diversion strategy. Potentially eligible participants are then assisted to apply for all available benefit programs (i.e. TANF, SNAP, SSI, unemployment, etc.) as part of the housing stabilization plan. Additionally, case managers assist with completing applications for mainstream resources, connecting directly with DSS workers, attending appointments with clients as needed, and helping them to problem-solve regarding barriers associated with obtaining or maintaining their benefits. When needed, transportation assistance to local DSS agencies is offered, as a strategy to increase accessibility. DSS also has benefits workers available at several access points in the City to assist families with healthcare issues to apply for Medicaid and FAMIS. Individuals can apply in person for benefits at PDSS, online at www.commonhelp.com, or via telephone at Enterprise Customer Service Center. For those without computer or phone access, PHAC partners use public libraries to facilitate online and phone benefit applications. The CoC is exploring ways to increase staff certified with SOAR to expedite the applications for benefits.
2. The Executive Committee oversees the overall PHAC strategies regarding increasing non-employment cash income as they are reviewed during the peer review process.

3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3A-1.	New PH-PSH/PH-RRH Project–Leveraging Housing Resources.	
	NOFO Section VII.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	Yes
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3A-2.	New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.	
	NOFO Section VII.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	No
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3A-3.	Leveraging Housing/Healthcare Resources–List of Projects.	
	NOFO Sections VII.B.6.a. and VII.B.6.b.	

If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.

Project Name	Project Type	Rank Number	Leverage Type
Rapid Rehousing	PH-RRH	8	Housing

3A-3. List of Projects.

1. What is the name of the new project? Rapid Rehousing

2. Enter the Unique Entity Identifier (UEI): GKYNJPVACMJ9

3. Select the new project type: PH-RRH

4. Enter the rank number of the project on your CoC's Priority Listing: 8

5. Select the type of leverage: Housing

3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3B-1.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section VII.B.1.s.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

3B-2.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section VII.B.1.s.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD's implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

(limit 2,500 characters)

Not applicable.

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section VII.C.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
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3C-2.	Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section VII.C.	

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

Not Applicable.

4A. DV Bonus Project Applicants

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

4A-1.	New DV Bonus Project Applications.	
	NOFO Section II.B.11.e.	

	Did your CoC submit one or more new project applications for DV Bonus Funding?	Yes
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4A-1a.	DV Bonus Project Types.	
	NOFO Section II.B.11.e.	

Select yes or no in the chart below to indicate the type(s) of new DV Bonus project(s) your CoC included in its FY 2022 Priority Listing.

	Project Type	
1.	SSO Coordinated Entry	No
2.	PH-RRH or Joint TH and PH-RRH Component	Yes

You must click "Save" after selecting Yes for element 1 SSO Coordinated Entry to view questions 4A-2, 4A-2a. and 4A-2b.

4A-3.	Assessing Need for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects in Your CoC's Geographic Area.	
	NOFO Section II.B.11.(e)(1)(c)	

1.	Enter the number of survivors that need housing or services:	399
2.	Enter the number of survivors your CoC is currently serving:	61
3.	Unmet Need:	338

4A-3a.	How Your CoC Calculated Local Need for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(c)	

Describe in the field below:

1.	how your CoC calculated the number of DV survivors needing housing or services in question 4A-3 element 1 and element 2; and
2.	the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects); or
3.	if your CoC is unable to meet the needs of all survivors please explain in your response all barriers to meeting those needs.

(limit 2,500 characters)

1. PHAC calculated the number of DV survivors needing housing or services was based on the number of persons fleeing DV, sexual assault, human trafficking, and stating that subsequently entered emergency shelter over a one year time period.
2. The CoC used data from a comparable HMIS database.
3. Help and Emergency Response, Inc. (H.E.R. Shelter) is the only victim services provider within the CoC. No persons who are in imminent danger are turned away. If the emergency shelter is full, those persons are placed into a hotel. Persons who are not in imminent danger are placed on a prioritization list for when space become available and are offered supportive services.

4A-3b.	Information About Unique Project Applicants and Their Experience in Housing Placement and Housing Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(d)	

Use the list feature icon to enter information on each unique project applicant applying for New PH-RRH and Joint TH and PH-RRH Component DV Bonus projects—only enter project applicant information once, regardless of how many DV Bonus projects that applicant is applying for.

Applicant Name
Help and Emergenc...

Project Applicants Applying for New PH-RRH and Joint TH and PH-RRH DV Bonus Projects

4A-3b.	Information About Unique Project Applicants and Their Experience in Housing Placement and Housing Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(d)	

Enter information in the chart below on the project applicant applying for one or more New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects included on your CoC's FY 2022 Priority Listing:

1.	Applicant Name	Help and Emergency Response
2.	Project Name	Rapid Rehousing
3.	Project Rank on the Priority Listing	8
4.	Unique Entity Identifier (UEI)	GKYNJPVACMJ9
5.	Amount Requested	\$147,338
6.	Rate of Housing Placement of DV Survivors–Percentage	90%
7.	Rate of Housing Retention of DV Survivors–Percentage	100%

4A-3b.1.	Applicant Experience in Housing Placement and Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(c)	

For the rate of housing placement and rate of housing retention of DV survivors reported in question 4B-3b., describe in the field below

1.	how the project applicant calculated both rates;
2.	whether the rates accounts for exits to safe housing destinations; and
3.	the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects).

(limit 1,500 characters)

1. The rate of housing placement was calculated based on number of households exited shelter to safe options divided by the total number of households who exited. The rate of housing retention was calculated by dividing the total number of persons still in safe housing divided by the total number of persons housed.
2. Yes, the housing rate and retention rate account for exits to safe housing destinations.
3. The data was pulled from a comparable HMIS data base.

4A-3c.	Applicant Experience in Providing Housing to DV Survivor for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(d)	

	Describe in the field below how the project applicant:
1.	ensured DV survivors experiencing homelessness were quickly moved into safe affordable housing;
2.	prioritized survivors—you must address the process the project applicant used, e.g., Coordinated Entry, prioritization list, CoC's emergency transfer plan, etc.;
3.	determined which supportive services survivors needed;
4.	connected survivors to supportive services; and
5.	moved clients from assisted housing to housing they could sustain—address housing stability after the housing subsidy ends.

(limit 2,500 characters)

1. H.E.R. staff assign all clients to a team which consists of a Stabilization Coordinator and a Housing Advocate upon entry. The Housing Advocate assists in locating safe permanent housing to help ensure persons move swiftly into housing.
2. Persons in need of housing services are referred to the CoCs Coordinated Entry. The staff presents them for housing resources for accountability with funding. Households identified as survivors will be referred to programs best suited to address their needs.
3. H.E.R. staff provide supportive services to participants on a case-by-case basis or by participant request. Participants are provided an overview of all available services so that they can inform staff of what they feel is most helpful for them.
4. H.E.R. staff make connections for participants to the appropriate and/or requested supportive programs. The programs then contact the participants within 24 business hours.
5. The Sustainability Coordinator and the Housing Advocate works with the participants to create a household budget to help them to decide how much they want to spend on housing and reasonableness. The Housing Locator then provides information on properties within the price range. H.E.R. staff provide participants transportation to view the properties for selection. Once the client enters housing, supportive services are continued through Aftercare.

4A-3d.	Applicant Experience in Ensuring DV Survivor Safety for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(d)	

	Describe in the field below examples of how the project applicant ensured the safety and confidentiality of DV survivors experiencing homelessness by:
1.	taking steps to ensure privacy/confidentiality during the intake and interview process to minimize potential coercion of survivors;
2.	making determinations and placements into safe housing;
3.	keeping information and locations confidential;
4.	training staff on safety and confidentiality policies and practices; and
5.	taking security measures for units (congregate or scattered site), that support survivors' physical safety and location confidentiality.

(limit 2,500 characters)

1. Meetings are held within private offices with just the needed staff members and the participants. All staff, volunteers and clients sign confidentiality forms. If any client information needs to be shared, a release of information must be signed for each occurrence.
2. Participants are selected for the program based on the CoC CES prioritization and referral process. H.E.R. staff work closely with participants to identify safe housing for each households.
3. The location of the H.E.R. safe houses are not published on any materials. All persons in need of emergency shelter are only provided the pick up location. H.E.R. staff meets up with participants and guides them back to the shelter. Once a client selects housing, the address is placed within files that are only accessible by staff and volunteers all of whom have signed confidentiality forms and undergone employment background checks.
4. All new staff are trained on the agency confidentiality and safety practices during the onboarding process and routinely to remind and implement practices according to federal, state, local, and agency guidelines.
5. All of the congregate shelters have security systems with cameras. H.E.R. staff members are available 24 hours a day for any needs or emergencies that should arise.

4A-3d.1.	Applicant Experience in Evaluating Their Ability to Ensure DV Survivor Safety for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(d)	

Describe in the field below how the project has evaluated its ability to ensure the safety of DV survivors the project served in the project, including any areas identified for improvement during the course of the proposed project.

(limit 2,500 characters)

Help and Emergency Response, Inc has provided safe emergency shelter for over 36 years. Leadership ensures that the buildings have security monitoring services with cameras both around the exterior as well as in main areas inside of the building. The agency is also staffed 24 hours a day to be reachable for needs that may arise.

4A-3e.	Applicant Experience in Trauma-Informed, Victim-Centered Approaches for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(d)	

Describe in the field below examples of the project applicant's experience using trauma-informed, victim-centered approaches to meet needs of DV survivors by:

1.	prioritizing placement and stabilization in permanent housing consistent with the program participants' wishes and stated needs;
2.	establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;
3.	providing program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma;
4.	emphasizing program participants' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans worked towards survivor-defined goals and aspirations;

5.	centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
6.	providing a variety of opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
7.	offering support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

(limit 5,000 characters)

1. All survivors make the choice of which housing option they are going to accept. During the selection process, both the Housing Locator and the survivor offers selection of possible housing options within the survivor's budget. Staff accompanies persons to various locations for walk thru. Once the survivors select the units they would like, they are assisted with the application process.
2. From the first interaction, staff informs clients that all services are voluntary. Survivors have a right to take part in only agency services they deem necessary. H.E.R. operates using a trauma informed, empowerment approach. At each point in the process, survivors make their own decisions. Staff is there to support and provide needed resources.
3. All participants have access to the agency's Mental Health Associate for one on one counseling sessions as well as support groups. Additionally, all staff are trained on the effects of trauma.
4. Staff works with survivors to help create individualized service plans based on client self-assigned goals. Staff utilizes an empowerment approach.
5. H.E.R. has a full language access plan to ensure that all non-English speakers have full access to services. There is access to translation devices, interpreters as well as forms in some languages. H.E.R. also has a staff member who is responsible for working with underserved populations to ensure they know how to access needed services.
6. Various groups are available to participants. One group entitled EEE (Eating, Education and Empowerment) takes place twice a month. That group encompasses a variety of topics such as self care, budgeting and creating visions for the future. Another group offered is the bimonthly domestic violence support group. In addition, there are support groups for children as well. Additionally, there is a parenting class available.
7. Parenting classes as well as one on parenting assistance is available to all persons. H.E.R. also has an in house Court Advocate who provides various assistance such as safety planning and assistance with applying for things such as child custody, child support, and protective orders.

4A-3f.	Applicant Experience in Meeting Service Needs of DV Survivors for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(d)	
	Describe in the field below examples of supportive services the project provided to domestic violence survivors while quickly moving them into permanent housing and addressing their safety needs.	

(limit 5,000 characters)

The following services will be provided throughout the year to all program participants:

Sustainability: H.E.R. staff aide participants in applying for benefits, employment and/or disability benefits. Staff also provide education on items related to income such as interviewing skills, saving and budgeting.

Counseling: The Mental Associate provides both individual and group sessions to persons regarding overcoming trauma and developing positive coping skills.

Support groups: Support groups are will be made available for both children as well as adults. Support groups are centered around various topics including but not limited to domestic violence education, healthy relationships, building self-esteem, and safety planning.

Court Advocacy: The Court Advocate assists with all matters related to the Juvenile and Domestic Family Courts such as protective orders, child custody, child and/or spousal support. The Court Advocate creates individualized safety plans with survivors as well as training to local police on the lethality assessment and available services.

Housing Advocacy: H.E.R. Staff assess and present all households for services through the CoC Coordinated Entry System for available services such as RRH financial assistance or referrals to other housing programs such as transitional based on individual need. Staff advocate for households to receive referrals based on need and prioritization. Additionally, staff are present with households during leasing and rental meetings to advocate for households with landlords and rental agencies to help households secure safe housing.

Housing location: The Housing Locator and Housing Advocate work together to assist persons in obtaining safe, permanent housing. The Housing Locator networks with area landlords to obtain housing options within clients budgets. H.E.R. staff accompany participants to view the units to make a selection as well as accompany for lease signings to make sure that each person has support through the entire housing process.

Youth and Family Services: The Youth and Family Services teams provides assistance with all children's needs such as school enrollment, support groups, referrals for mental health services, parenting education, clothing, school supplies, and school transportation. The program also provides both fun and education activities for the children.

4A-3g.	Plan for Trauma-Informed, Victim-Centered Approaches for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(e)	
	Provide examples in the field below of how the new project will:	
1.	prioritize placement and stabilization in permanent housing consistent with the program participants' wishes and stated needs;	
2.	establish and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;	

3.	provide program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma;
4.	emphasize program participants' strengths—for example, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans works towards survivor-defined goals and aspirations;
5.	center on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
6.	provide a variety of opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
7.	offer support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

(limit 5,000 characters)

1. All survivors make the choice of which housing option they are going to accept. During the selection process, both the Housing Locator and the survivor offers selection of possible housing options within the survivor's budget. Staff accompanies persons to various locations for walk thru once they have decided which units they would like to view. Once the survivors select the units they would like, they are assisted with the application process.
2. All survivors make the choice of which housing option they are going to accept. During the selection process, both the Housing Locator and the survivor offers selection of possible housing options within the survivor's budget. Staff accompanies persons to various locations for walk thrust. Once the survivors select the units they would like, they are assisted with the application process.
3. All participants have access to the agency's Mental Health Associate for one on one counseling sessions as well as support groups. Additionally, all staff are trained on the effects of trauma.
4. H.E.R. staff work with survivors to help create individualized service plans based on client self-assigned goals. Staff utilize an empowerment approach for each household to highlight strengths and work toward household self-sufficiency and stability.
5. H.E.R. has a full language access plan to ensure that all non-English speakers have full access to services. There is access to translation devices, interpreters as well as forms in some languages. H.E.R, also has a staff member who is responsible for working with underserved populations to ensure they know how to access needed services.
6. Various groups are available to participants. One group entitled EEE (Eating, Education and Empowerment) takes place twice a month. That group encompasses a variety of topics such as self care, budgeting and creating visions for the future. Another group offered is the bimonthly domestic violence support group. In addition, there are support groups designed specifically toward for children. A parenting class is also made available.
7. Parenting classes as well as one on parenting assistance is available to all persons. H.E.R. also has an in house Court Advocate who provides various assistance such as safety planning and assistance with applying for things such as child custody, child support, and protective orders.

4A-3h.	Plan for Involving Survivors in Policy and Program Development of New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(f)	
Describe in the field below how the new project(s) will involve survivors with a range of lived expertise in policy and program development throughout the project's operation.		

(limit 2,500 characters)

Help and Emergency Response, inc. has developed a survey that is distributed to program participants to rate various services received and experience in the programs. Comments from participants are taken into consideration when developing programs and policies. Also at any time, participants can provide comments and ideas to staff if they are interested.

4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

1.	You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.		
2.	You must upload an attachment for each document listed where 'Required?' is 'Yes'.		
3.	We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.		
4.	Attachments must match the questions they are associated with.		
5.	Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.		
6.	If you cannot read the attachment, it is likely we cannot read it either.		
	. We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).		
	. We must be able to read everything you want us to consider in any attachment.		
7.	After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.		
Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	PRHA Homeless Pre...	09/23/2022
1C-7. PHA Moving On Preference	No	PRHA Moving On	09/23/2022
1E-1. Local Competition Deadline	Yes	Local Competition...	09/23/2022
1E-2. Local Competition Scoring Tool	Yes	Local Scoring Tool	09/23/2022
1E-2a. Scored Renewal Project Application	Yes	Scored PSH Form	09/23/2022
1E-5. Notification of Projects Rejected-Reduced	Yes	Notification of P...	09/23/2022
1E-5a. Notification of Projects Accepted	Yes	Notification of P...	09/23/2022
1E-5b. Final Project Scores for All Projects	Yes	Final Project Scores	09/23/2022
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes	PHAC Web Posting	09/28/2022
1E-5d. Notification of CoC-Approved Consolidated Application	Yes	CoC Notification ...	09/28/2022
3A-1a. Housing Leveraging Commitments	No	Housing Leveraging	09/23/2022

Applicant: Portsmouth CoC

VA-507

Project: VA-507 CoC Registration FY 2022

COC_REG_2022_192260

3A-2a. Healthcare Formal Agreements	No		
3C-2. Project List for Other Federal Statutes	No		

Attachment Details

Document Description: PRHA Homeless Preference

Attachment Details

Document Description: PRHA Moving On

Attachment Details

Document Description: Local Competition Deadline

Attachment Details

Document Description: Local Scoring Tool

Attachment Details

Document Description: Scored PSH Form

Attachment Details

Document Description: Notification of Projects Rejected

Attachment Details

Document Description: Notification of Projects Accepted

Attachment Details

Document Description: Final Project Scores

Attachment Details

Document Description: PHAC Web Posting

Attachment Details

Document Description: CoC Notification of Approved App

Attachment Details

Document Description: Housing Leveraging

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	09/15/2022
1B. Inclusive Structure	09/27/2022
1C. Coordination and Engagement	09/26/2022
1D. Coordination and Engagement Cont'd	09/26/2022
1E. Project Review/Ranking	09/28/2022
2A. HMIS Implementation	09/26/2022
2B. Point-in-Time (PIT) Count	09/26/2022
2C. System Performance	09/27/2022
3A. Coordination with Housing and Healthcare	09/26/2022
3B. Rehabilitation/New Construction Costs	09/23/2022
3C. Serving Homeless Under Other Federal Statutes	09/23/2022

FY2022 CoC Application	Page 72	09/28/2022
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4A. DV Bonus Project Applicants	09/23/2022
4B. Attachments Screen	09/28/2022
Submission Summary	No Input Required



FY 2022 Continuum of Care Application

VA-507: Portsmouth Homeless Action Consortium

PHA Homeless Preference Attachment

Includes:

- Excerpt Portsmouth Redevelopment & Housing Authority ACOP
- Excerpt Portsmouth Redevelopment & Housing Authority Administrative Plan

4-III.B. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use.

Local Preferences [24 CFR 960.206]

PHAs are permitted to establish local preferences and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources [24 CFR 960.206(a)].

PRHA Policy

The PHA will use the following local preferences:

1. Veteran – Veterans that have been discharged or released from active duty in the Armed Forces under honorable conditions (i.e., with Honorable, Medical or General Discharge, as defined in 5 U.S.C. 2101 (2). “Armed Forces” means the Army, Navy, Air Force, Marine Corps or Coast Guard. If a Veteran receives a Dishonorable Discharge (DD) and/or a Bad Conduct Discharge (BCD), and those discharges have not been upgraded to Honorable or General Discharge, he/she is ineligible for the Veteran’s Preference. - 15 points
2. Applicants that are involuntarily displaced from their permanent residence by a Federal, State or local government action whose dwelling has been extensively damaged or destroyed as a result of a disaster declared or otherwise formally recognized pursuant to Federal disaster relief laws within the City of Portsmouth. – 10 points
3. Resident (Living or Working), applicants residing in the City of Portsmouth; or includes a family member who works or has been notified that they are hired to work within the City of Portsmouth. – 10 points
4. **Working Families – “working” families, where the head, spouse, co-head, or sole member is employed at least 30 hours or more per week for 6 months or working part-time at least 20 hours for 12 months.**

As required by HUD, families where the head and spouse, or sole member is a person age 62 or older, or is a person with disabilities, will also be given the benefit of the working preference [24 CFR 960.206(b)(2)]. – 10 points

5. Vawa –

6. Homelessness – A *homeless individual or family* is one who lacks a fixed, regular, and adequate nighttime residence and has a primary nighttime residence that is:
- A supervised public or privately operated shelter designated to provide temporary living accommodations (including welfare hotels, congregate shelters, and transitional housing for the mentally ill)
 - An institution that provides temporary residence for individuals intended to be institutionalized
 - A public or private place not designed for or ordinarily used as a regular sleeping accommodation for humans. (Documentation from Agency Verifying Homelessness) -3 points

All preferences claimed must be verified/documented at the application interview. Verification/Documentation can be obtained from educational/job training institutions, social service agencies, agencies serving the homeless, the Veterans Administration and landlords/owners.

PREFERENCES	POINTS
Veterans	15
Applicants involuntarily displaced by government action in Portsmouth	10
Applicants living or working, in the City of Portsmouth	10
Working, Elderly and/or Disabled families	10
Vawa	5
Homelessness	3

PART III: SELECTION FOR HCV ASSISTANCE

4-III.A. OVERVIEW

As vouchers become available, families on the waiting list must be selected for assistance in accordance with the policies described in this part.

The order in which families are selected from the waiting list depends on the selection method chosen by the PHA and is impacted in part by any selection preferences for which the family qualifies. The availability of targeted funding also may affect the order in which families are selected from the waiting list.

The PHA must maintain a clear record of all information required to verify that the family is selected from the waiting list according to the PHA's selection policies [24 CFR 982.204(b) and 982.207(e)].

4-III.B. SELECTION AND HCV FUNDING SOURCES

Special Admissions [24 CFR 982.203]

HUD may award funding for specifically-named families living in specified types of units (e.g., a family that is displaced by demolition of public housing; a non-purchasing family residing in a HOPE 1 or 2 projects). In these cases, the PHA may admit such families whether or not they are on the waiting list, and, if they are on the waiting list, without considering the family's position on the waiting list. These families are considered non-waiting list selections. The PHA must maintain records showing that such families were admitted with special program funding.

Targeted Funding [24 CFR 982.204(e)]

HUD may award a PHA funding for a specified category of families on the waiting list. The PHA must use this funding only to assist the families within the specified category. In order to assist families within a targeted funding category, the PHA may skip families that do not qualify within the targeted funding category. Within this category of families, the order in which such families are assisted is determined according to the policies provided in Section 4-III.C.

PRHA Policy

The PHA administers the following types of targeted funding:

Non-Elderly Disabled; VASH; Main Stream; Foster Youth for Independence; Family Unification Program

Regular HCV Funding

Regular HCV funding may be used to assist any eligible family on the waiting list. Families are selected from the waiting list according to the policies provided in Section 4-III.C.

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

PRHA Policy

The PHA will use the following local preferences:

1. The PHA will offer a preference to any family that has been terminated from its HCV program due to insufficient program funding. – 60 points
2. Veteran – Veterans that have been discharged or released from active duty in the Armed Forces under honorable conditions (i.e., with Honorable, Medical or General Discharge, as defined in 5 U.S.C. 2101 (2). “Armed Forces” means the Army, Navy, Air Force, Marine Corps or Coast Guard. If a Veteran receives a Dishonorable Discharge (DD) and/or a Bad Conduct Discharge (BCD), and those discharges have not been upgraded to Honorable or General Discharge, he/she is ineligible for the Veteran’s Preference. - 15 points
3. Applicants that are involuntarily displaced from their permanent residence by a Federal, State or local government action whose dwelling has been extensively damaged or destroyed as a result of a disaster declared or otherwise formally recognized pursuant to Federal disaster relief laws within the City of Portsmouth. – 10 points
4. Resident (Living or Working), applicants residing in the City of Portsmouth; or includes a family member who works or has been notified that they are hired to work within the City of Portsmouth; ~~or graduates of, or active participants in, education and training programs in the City of Portsmouth if the education or training program is designed to prepare the individual for the job market~~ “Working” families, where the head, spouse, co-head, or sole member is employed at least 30 hours or more per week for 12 months.

As required by HUD, families where the head and spouse, or sole member is a person age 62 or older, or is a person with disabilities, will also be given the benefit of the working preference [24 CFR 960.206(b)(2)]. – 10 points
5. Homelessness – *A homeless individual or family* is one who lacks a fixed,

regular, and adequate nighttime residence and has a primary nighttime residence that is:

- A supervised public or privately operated shelter designated to provide temporary living accommodations (including welfare hotels, congregate shelters, and transitional housing for the mentally ill)
- An institution that provides temporary residence for individuals intended to be institutionalized
- A public or private place not designed for or ordinarily used as a regular sleeping accommodation for humans. (Documentation from Agency Verifying Homelessness) -3 points

6. VAWA – The PHA will offer a preference to families that include victims of domestic violence, dating violence, sexual assault, or stalking who have either been referred by a partnering service agency or consortia or is seeking an emergency transfer under VAWA from the PHA’s public housing program or other covered housing program operated by the PHA. **The applicant must certify that the abuser will not reside with the applicant unless the PHA gives prior written approval.** – 5 points

All preferences claimed must be verified/documented at the application interview. Verification/Documentation can be obtained from educational/job training institutions, social service agencies, agencies serving the homeless, the Veterans Administration and landlords/owners.

PREFERENCES	POINTS
PRHA HCV participants terminated due to insufficient funding	60
Veteran	15
Applicants involuntarily displaced by government action in Portsmouth	10
Applicants, living; working; graduate or participant of education or training program in the City of Portsmouth; and Elderly and/or Disabled families	10
Working; Elderly and/or Disabled families	10
Homelessness	3
Violence Against Women Act (VAWA)	5

Income Targeting Requirement [24 CFR 982.201(b)(2)]

HUD requires that extremely low-income (ELI) families make up at least 75 percent of the families admitted to the HCV program during the PHA's fiscal year. ELI families are those with annual incomes at or below the federal poverty level or 30 percent of the area median income, whichever number is higher. To ensure this requirement is met, a PHA may skip non-ELI families on the waiting list in order to select an ELI family.

Low-income families admitted to the program that are "continuously assisted" under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

PRHA Policy

The PHA will monitor progress in meeting the income targeting requirement throughout the fiscal year. Extremely low-income families will be selected ahead of other eligible families on an as-needed basis to ensure the income targeting requirement is met.

Order of Selection

The PHA system of preferences may select families based on local preferences according to the date and time of application or by a random selection process (lottery) [24 CFR 982.207(c)]. If a PHA does not have enough funding to assist the family at the top of the waiting list, it is not permitted to skip down the waiting list to a family that it can afford to subsidize when there are not sufficient funds to subsidize the family at the top of the waiting list [24 CFR 982.204(d) and (e)].

PRHA Policy

Families will be selected from the waiting list based on the targeted funding or selection preference(s) for which they qualify, and in accordance with the PHA's hierarchy of preferences, if applicable. Within each targeted funding or preference category, families will be selected **in numerical order based on the numbers that were assigned to each application by lottery at the time te applications were placed on the waiting list.**

Documentation will be maintained by the PHA as to whether families on the list qualify for and are interested in targeted funding. If a higher placed family on the waiting list is not qualified or not interested in targeted funding, there will be a notation maintained so that the PHA does not have to ask higher placed families each time targeted selections are made.



FY 2022 Continuum of Care Application

VA-507: Portsmouth Homeless Action Consortium

PHA Moving On Preference Attachment

Includes:

- Memorandum of Understanding Portsmouth Redevelopment & Housing Authority Emergency Housing Voucher (EHV) Program

Memorandum of Understanding
Emergency Housing Voucher (EHV) Program
July 2021

This Memorandum of Understanding (MOU) is made between the Portsmouth Redevelopment and Housing Authority (PRHA), a political sub-division of the Commonwealth of Virginia, and the Portsmouth Homeless Action Consortium (PHAC), a voluntary consortium of local human service agencies providing administrative support and coordination through Portsmouth Department of Social Services (PDSS) as the lead agency and approved by HUD as the VA-507 Portsmouth Continuum of Care.

Portsmouth Redevelopment and Housing Authority
3116 South Street, Portsmouth, VA 23707

Portsmouth Homeless Action Consortium (VA-507)
c/o Portsmouth Department of Social Services
1701 High Street, Portsmouth, VA 23704

I. Introduction and Goals:

The Portsmouth Redevelopment and Housing Authority (PRHA) and the Portsmouth Continuum of Care are committed to implementing a successful Emergency Housing Voucher (EHV) Program that serves eligible families and households in the city of Portsmouth. The EHV Program will provide tenant-based Section 8 vouchers to households who meet EHV Program criteria and are referred through the Portsmouth CoC's Coordinated Entry System, in accordance with all requirements as outlined in the HUD Notice PIH 2021-15 Emergency Housing Vouchers – Operating Requirements.

1. PRHA sets the following standards of success in administering the EHV Program:

- 1. Work closely with the CoC and lead contact to provide EHV assistance as defined in HUD Notice PIH 2021-15 Emergency Housing Vouchers – Operating Requirements.**
 - 2. Issue all 18 (eighteen) and any additionally allocated vouchers in a timely manner.**
 - 3. Notify the CoC when vacancies in the EHV program arise and lease reissued vouchers as quickly as possible.**
 - 4. Provide the CoC lead contact with a list of application requirements needed to determine eligibility for the Section 8 Program.**
- 2. Identification of staff position at the PRHA and CoC who will serve as the lead EHV liaisons and liaison responsibilities.**

Lead HCV Liaison:

Portsmouth Redevelopment and Housing Authority

Housing Choice Voucher Program Occupancy Specialist

1. Notify the CoC of the availability of Emergency Housing Vouchers.
2. Provide information on the EHV Program to the CoC.
3. Coordinate with partner service providers on the implementation of supportive services.

Portsmouth Homeless Action Consortium

Policy & Planning Committee Co-Chair

1. Distribute information on the EHV Program to PHAC Partner Service Providers.
2. Report out to PHAC Executive Committee and Co-Chairs.

Coordinated Entry System Committee Co-Chair

1. Distribute program vacancies to the PHAC Partner Service Providers.
2. Communicate referrals to PRHA.
3. Complete data entry in the Hampton Roads Homeless Management Information System (HMIS) as necessary.

II. Participant Eligibility

The populations below will be eligible for referral by the PHAC to the EHV Program, as defined in HUD Notice PIH 2021-15 (Section 8):

1. Homeless
2. At risk of homelessness
3. Fleeing, or attempting to flee, domestic violence, sexual assault, stalking, or human trafficking
4. Recently homeless and for whom providing rental assistance will prevent the family's homelessness or having high risk of housing instability

III. Services to be provided to eligible EHV families

List the services to be provided to assist individuals and families have success in the program and who will provide them.

1. Partnering service providers will assist individuals and families in completing applications and obtaining necessary supporting documentation to facilitate referrals and applications for assistance, while aiding households in addressing barriers.
2. Partnering service providers will support PHAs in ensuring appointment notifications to eligible individuals and families and will assist eligible households in getting to meetings with the PHA.
3. Partner service providers will attend EHV participant briefings when needed.

4. Partnering service providers will provide housing search assistance for eligible individuals and families.
5. Partnering service providers will provide counseling on compliance with rental lease requirements.
6. Partnering service providers will assess and refer individuals and families for assistance on security deposits, utility hook-up fees, and utility deposits.
7. Partnering service providers will assess and refer individuals and families to benefits and supportive services, where applicable.
8. Partnering service providers will maintain contact with household after housing placement to ensure successful stabilization.
9. Comply with the provisions of this MOU.

IV. Portsmouth Redevelopment and Housing Authority Roles and Responsibilities

1. Coordinate and consult with the Portsmouth CoC in developing the services and assistance to be offered under the EHV services fee.
2. Accept direct referrals for eligible individuals and families through the Portsmouth CoC's Coordinated Entry System.
3. Establish windows of time for EHV applicants to complete intake interviews for EHV.
4. Commit a sufficient number of staff and necessary resources to ensure that the application, certification, and voucher issuance processes are completed in a timely manner.
5. Commit a sufficient number of staff and resources to ensure that inspections of units are completed in a timely manner.
6. Provide the CoC with Emergency Housing Voucher program client data in order to complete required reports.
7. Designate a staff to serve as the lead EHV liaison.
8. Comply with the provisions of this MOU.

V. Portsmouth Homeless Action Consortium Roles and Responsibilities

1. Designate and maintain a lead EHV liaison to communicate with the PRHA.
2. Develop objective referral tool for the assessment and prioritization of potential EHV Program participants.

3. Refer eligible individuals and families to PRHA using the Portsmouth CoC's Coordinated Entry System.
4. Support eligible individuals and households in completing and applying for supportive documentation to accompany admissions application to the PHA (i.e., self-certifications, birth certificate, social security card, etc.).
5. Assess all households referred for EHV for mainstream benefits and supportive services available to support eligible individuals and families through their transition.
6. Identify and provide supportive services to EHV families. (While EHV participants are not required to participate in services, the CoC should assure that services are available and accessible.)
7. Comply with the provisions of this MOU.

VI. Termination of Vouchers

In accordance with the HUD Notice PIH 2021-15: Emergency Housing Vouchers – Operating Requirements, the Portsmouth Redevelopment and Housing Authority may not reissue Emergency Housing Vouchers after September 30, 2023.

VII. Program Evaluation

The Portsmouth Redevelopment and Housing Authority and the Portsmouth Homeless Action Consortium agree to cooperate with HUD, provide requested data to HUD or HUD-approved contractor delegated the responsibility of program evaluation protocols established by HUD or HUD-approved contractor, including possible random assignment procedures.

VIII. Term

This MOU shall be in effect for the duration of the HUD Emergency Housing Voucher program, no later than September 30, 2023.

Signed by

 _____ Edward Bland, Executive Director, PRHA	 _____ Pamela T. Little-Hill	<u>7-27-21</u> _____ Date
 _____ Pamela Little-Hill, CoC Co-Chair/CoC Lead Agency	 _____ Darlene Sparks Washington, CoC Co-Chair	<u>July 27, 21</u> _____ Date

Exhibit 1

Current Liaisons

- PRHA HCV Occupancy Specialist – Pamela Clemons
- PHAC Policy & Planning Co-Chair – Jean Jones
- PHAC Coordinated Entry Committee Co-Chair – Annie White-Guertin



FY 2022 Continuum of Care Application

VA-507: Portsmouth Homeless Action Consortium

Local Competition Deadline Attachment

Includes:

- August 15, 2022 Website Screenshot
- PHAC FY2022 Competition Timeline

Hampton Roads Ends Homelessness

Now Available!

HUD Announces the availability of
funding under the CoC Program!

- Local Competitions now open.
- Portsmouth CoC local competition
- Norfolk/Chesapeake CoC local competition
- Hampton/Newport News CoC
local competition



HCH757
Housing Crisis Hotline

If you are experiencing a housing
crisis in Greater Hampton Roads,
connect with the Housing Crisis
Hotline for help. (757) 587-4202



Continuum of Care Applications

NEW! - FY 2022 CoC Application

US Department of Housing & Urban Development (HUD) announces funding opportunity: [FY22 CoC Program Competition](#)

[PHAC CoC Competition Announcement](#)
[FY22 PHAC CoC Application Timeline](#)

For CoC program guidelines, training materials, resources, and application submission in e-snaps instructions, visit the [2022 NOFA resources page](#) and [CoC Competition: e- snaps resources](#).

Applicant Documents:
[CoC Scorecard Template](#)
[New Project Scorecard](#)
[New Project Application](#)
[CoC Supplemental Application](#)

FY 2022 CoC Supplemental to Address Unsheltered and Rural Homelessness (SPECIAL NOFO) Application Resources
HUD announces special opportunity for funding: Now Available

Funding Policies

[Reallocation Process](#)

FY 2021 CoC Application

US Department of Housing & Urban Development (HUD) announces funding opportunity: [2021 Funding Announcement](#)

Final Documents:

[Final Project Ranking](#)

[APPROVED Priority Listing](#)

[APPROVED Collaborative Application](#)

Final Project Applications:

[PARC FaSH PSH - RENEWAL](#)
[PARC SABRE 2 PSH - RENEWAL](#)
[PARC SUTR Plus PSH - RENEWAL](#)
[PCOM CHRON PSH - RENEWAL](#)
[PCOM Transitional Housing - RENEWAL](#)
[PDBHS SPC PSH - RENEWAL](#)
[VSH Portsmouth HF PSH - RENEWAL](#)
[VSH Portsmouth HF Expansion PSH - NEW](#)



Portsmouth Homeless Action Consortium

FY2022 Continuum of Care Application Timeline

July 20	Deadline to Confirm All Renewal Application Scorecards
August 1	HUD Release of CoC NOFO. <i>Publicly posted on website and announced to CoC members by email.</i>
August 4	Executive Committee Meeting <i>Review of timeline, award, policies, etc.</i>
August 5	Release of application documentation
August 8	Distribute CoC meeting participation list to confirm active agencies
August 11	Agencies that do not meet the attendance requirement submit a Letter of “Good Faith” to Policy & Planning Committee Chairs <i>Deadline – 5 pm</i>
August 18	Renewal Applicants submit Letter of Intent by <u>email</u> that there is Board approval to reapply under the CoC Program. <i>Deadline – 5 pm</i>
August 18	New Projects submit Letter of Intent to apply to Policy & Planning Committee Chairs. <i>Deadline – 5 pm</i>
August 25	Renewal project applicants return documentation <ul style="list-style-type: none"> • Including Exhibit 2 & Supplemental Application • Renewal Project Scorecard <i>Deadline – 5 pm</i> <i>*HUD Requires all project applications be submitted to the CoC no later than 30 days before the application submission deadline to HUD of September 30, 2022.</i>

August 25	<p>New Project applicants return documentation</p> <ul style="list-style-type: none"> • New Project application, New Project Scorecard, & Supplemental Application <p>Deadline – 5 pm</p> <p><i>*HUD Requires all project applications be submitted to the CoC no later than 30 days before the application submission deadline to HUD of September 30, 2022.</i></p>
August 31	<p>Peer Review & Ranking Committee Meeting</p> <ul style="list-style-type: none"> • Draft ranking by scores and conditions released to Rankers
September 1	<p>Executive Committee Meeting</p> <p>Votes on recommendation from Rankers and final ranking Order</p>
September 2	<p>TPC submits project applications with Certificated of Consistency for signature</p>
September 6	<p>Project Appeals Due to Executive Committee</p> <p>Deadline – 5 pm</p>
September 6	<p>TPC returns notes on Project Applicants on Exhibit 2 narrative</p> <p>Notice of accepted or rejected applications posted and sent via email.</p> <p><i>*HUD Requires the CoC to notify, in writing outside of eSNAPS, all projects who submitted their project applications to the CoC by the local CoC-established deadline whether their project application(s) will be accepted and ranked, rejected, or reduced by the CoC no later than 15 days before the application submission deadline to HUD of September 30, 2022.</i></p>
September 9	<p>Executive Committee Response to any Project Appeals</p> <p>Deadline – 5 pm</p> <p>*Will be considered by email or a special meeting as necessary</p>
September 12	<p>Project Applications (Exhibit 2s) due in Esnaps</p> <p>Deadline – 5 pm</p>
September 14	<p>Consolidated Application Released to Executive Committee</p>
September 21	<p>Consolidated Application Comment/Edits</p> <p>Deadline – 5 pm</p>

September 26	<p>Final Consolidated Application Released to full membership</p> <p><i>*HUD requires CoCs to demonstrate that the final Collaborative application, priority listing, and attachments are available 2 days before the application submission deadline to HUD of September 30, 2022.</i></p>
September 28	<p>Executive Committee Final Vote</p> <p><i>Deadline – 12 pm Noon</i></p>
September 29	Submit Application in EsnapS
September 30	<i>HUD Submission Deadline @ 8:00 PM</i>



FY 2022 Continuum of Care Application

VA-507: Portsmouth Homeless Action Consortium

Local Competition Scoring Tool Attachment

Includes:

- FY2022 Local Renewal Project Scorecard
- FY2022 Local New Project Scorecard
- FY2022 Final Ranking Order

FY2022 Continuum of Care Renewal

Project Scorecard

Approved for use in the CoC's listed below:

- **VA-501 Southeastern Virginia Homeless Coalition (SVHC)**
- **VA-505 Greater Virginia Peninsula Homelessness Consortium (GVPHC)**
- **VA-507 Portsmouth Homeless Action Consortium (PHAC)**

CoC Scorecard Instructions

Step 1 Review Required Input

Confirm that all of the values in column C of the **Input** tab are filled in and correct.

Blank fields will be highlighted in bright yellow or bright blue.

If a field has an incorrect value, notify the Lead Agency to confirm where the incorrect value originated.

Step 2 Review Data

Confirm that all of the data under the **Review** tab is correct.

Summary of all scored sections are at the top of the page, in the "Overview" section.

Each individual section can be viewed by scrolling down.

If any data is incorrect, please contact the Lead Agency. This data is not editable.

Do not proceed with the next step if you have any reason to dispute the data reflected in this tab.

It is recommended that you look in the **APRData** tab to see how all of this data is collected and calculated.

Information in that **APRData** tab is primarily pulled from the APR.

The only exceptions to this are the items populated in the **Input** tab of this Scorecard.

Fields pulled from the APR should note where that data is pulled.

Example: The value for "Total Number of Persons Served (5a.1.)" is the value from APR Section 5a, Question 1, which is labeled "Total Number of Persons Served."

Any value that is not directly pulled from the APR shows a simple breakdown of how that value is calculated in the "Value Formula" column.

Step 3 Provide Comments/Justification

For each section on the **Review** tab, enter any desired comments in the "Agency Comments" field.

Please keep comments concise.

Please restrict comments to the appropriate sections.

If you have additional comments that cannot fit in the appropriate sections, please submit them as an additional document.

Note: "Ranking Order" is to be determined by the Reviewer. Do not enter anything in this field.

HOUSING INVENTORY		
Data Point	Value	Location
Total Year Round Beds (per latest HUD application)		eSNAPS
Total Year Round Units (per latest HUD application)		eSNAPS
Total Unit count reported in latest GIW (RRH Only)		GIW
Calculate Occupancy by Units		Reviewer



- Information is filled out by Data Team



- Information is filled out by Coordination Team

TARGET POPULATIONS		
Data Point	Value	Location
Primary		Program Data
Secondary		Program Data

HMIS AUDIT RESULTS		
Data Point	Value	Location
HMIS Audit (technical standards)		HMIS Admin
Passed HMIS Audit (technical standards)	No	Automagic
Completed Audit Result Corrective Actions (if necessary)		HMIS Admin
Passed HMIS Re-Evaluation (if necessary)		HMIS Admin
Error Rates at or below 5% (Excluding SSN)		CoC APR

PROGRAM GUIDELINES		
Data Point	Value	Location
Project Participates in Coordinated Entry		HMIS Admin

DEOBLIGATED FUNDS (REPORTED BY HUD)		
Data Point	Value	Location
Project Deobligated less than 10% of awarded funds		HUD Notification

DRAWDOWN RATES (REPORTED BY HUD)		
Data Point	Value	Location
Project performed appropriate quarterly drawdowns		eLOCCS

CONDITIONAL STATUS		
Data Point	Value	Location
Project has Conditions from 2021 Scorecard		Prior Scorecard
Previous Conditions have been satisfied		Prior Scorecard

Definition	Value	Threshold	Max Points	Points Awarded	Value Formula
APR Data					
Basic Information					
Agency Name					
Project Name					
Project Type					
Report Validations Table (5a)					
Total Number of Persons Served (5a.1)					
Number of Adults (age 18 or over) (5a.2)					
Number of Children (under age 18) (5a.3)					
Number of Persons with Unknown Age (5a.4)					
Total Number of Leavers (5a.5)					
Number of Adult Leavers (5a.6)					
Total Number of Stayers (5a.8)					
Number of Adult Stayers (5a.9)					
Number of Veterans (5a.10)					
Number of Chronically Homeless Persons (5a.11)					
Total Number of Youth Under Age 25 (5a.12)					
Point-in-Time Count of Persons on the Last Wednesday (7b)					
January; Total					
April; Total					
July; Total					
October; Total					
Number of Households Served (8a)					
Total Households; Total					
Total Households; With Children and Adults					
Point-in-Time Count of Households on the Last Wednesday (8b)					
January; Total					
April; Total					
July; Total					
October; Total					
Physical and Mental Health Conditions at Start (13a1)					
HIV/AIDS; Total Persons					
Number of Conditions at Start (13a2)					
2 Conditions; Total Persons					
3+ Conditions; Total Persons					
Persons Fleeing Domestic Violence (14b)					
Yes; Total					14b, Row 1 "yes", Column 1 "Total"
Client Cash Income Category - Earned/Other Income Category - by Start and Annual Assessment/Exit Status (18)					
Adults with No Income; Number of Adults at Start					18, Row 4 "Adults with No Income", Column 1 "Number of Adults at Start"
Number of adult stayers not yet required to have an annual assessment; (Stayers)					18, Row 7 "number of adult stayers not yet required to have an annual assessment", Column 2 "Number of Adults at Annual Assessment (Stayers)"
Client Cash Income Change - Income Source - by Start and Latest Status (19a1)					
Number of Adults with Any Income; Performance Measure: Adults who Gained or Increased Income from Start to Annual Assessment					
Client Cash Income Change - Income Source - by Start and Exit (19a2)					
Number of Adults with Any Income; Performance Measure: Adults who Gained or Increased Income from Start to Exit					
Number of Non-Cash Benefit Sources (20b)					
1+ Source(s); Benefit at Latest Annual Assessment for Stayers					
1+ Source(s); Benefit at Exit for Leavers					
Health Insurance (21)					
No Health Insurance; At Annual Assessment for Stayers					
No Health Insurance; At Exit for Leavers					
Number of stayers not yet required to have an annual assessment					21, Row 14 "number of stayers not yet required to have an annual assessment", Column 3 "At Annual Assessment for Stayers"
Length of Participation - CoC Projects (22a1)					
30 Days or Less; Leavers					22a1, Row 1 "30 days or less", Column 2 "Leavers"
31-60 Days; Leavers					22a1, Row 2 "31 to 60 days", Column 2 "Leavers"
61-90 Days; Leavers					22a1, Row 3 "61 to 90 days", Column 2 "Leavers"
91-180 Days; Leavers					22a1, Row 4 "91 to 180 days", Column 2 "Leavers"
Average and Median Length of Participation in Days (22b)					
Average Length; Leavers					22b, Row 1 "Average Length", Column 1 "Leavers"
Length of Time between Project Start Date and Housing Move-in Date (22c)					
Average length of time to housing; Total					22c, Row 10 "Average length of time to housing", Column 1 "Total"
Exit Destination - All persons (23c)					
Permanent Destinations > Subtotal; Total					
Temporary Destinations > Emergency shelter, including hotel or motel paid for with emergency shelter voucher; Total					
Temporary Destinations > Moved from one HCPIWA funded project to HCPIWA TH; Total					
Temporary Destinations > Transitional housing for homeless persons (including homeless youth); Total					
Temporary Destinations > Place not meant for habitation; Total					
Temporary Destinations > Safe Haven; Total					
Temporary Destinations > Subtotal; Total					
Institutional Destinations > Subtotal; Total					
Other Destinations > Residential project or halfway house with no homeless criteria; Total					
Other Destinations > Deceased; Total					
Other Destinations > Other; Total					
Other Destinations > Client Doesn't Know/Client Refused; Total					
Other Destinations > Data Not Collected (no exit interview completed); Total					
Other Destinations > Subtotal; Total					
Age of Youth (27a)					
18-24; Without Children					27a - row 2 ("18-24", column 2 ("without children")
Parenting Youth (27b)					
Parenting youth 18 to 24; Total Parenting Youth					27b - row 2 ("parenting youth 18 to 24", column 1 ("Total Parenting Youth")
Input Tab Information					
Total Number of Year Round Beds submitted on HIC/most recent HUD application	0				Entered in Input tab
Total Number of Year Round Units submitted on HIC/most recent HUD application	0				Entered in Input tab
Total Number of Units reported in Last Year GIW	0				Entered in Input tab
Successful Length of Stay					
APR Data					
Length of Participation - CoC Projects (22a1) : 30 Days or Less; Leavers	0				Information entered in APR Data above
Length of Participation - CoC Projects (22a1) : 31-60 Days; Leavers	0				Information entered in APR Data above
Length of Participation - CoC Projects (22a1) : 61-90 Days; Leavers	0				Information entered in APR Data above
Length of Participation - CoC Projects (22a1) : 91-180 Days; Leavers	0				Information entered in APR Data above
Average and Median Length of Participation in Days (22b) : Average Length; Leavers	0				Information entered in APR Data above
Length of Time between Project Start Date and Housing Move-in Date (22c) : Average length of time to housing; Total	0				Information entered in APR Data above
Calculated Metrics					
Subtotal of Exit Destination - 180 Days or Less	0				Sum of Leaver Length of Participation Counts from 0-180 Days
Scored Criteria					
Total Number of Program Leavers before 6 months Equals 0	FALSE	0	5	0	0 Determination from information above (Only if persons served is greater than 0)
Average Program Stay for Leavers is less than 180 Days	TRUE	180	0	0	0 Determination from information above
Average Length of Time to Housing is less than 30 Days	TRUE	30	0	0	0 Determination from information above
Reduce Returns to Homelessness					
APR Data					
Report Validations Table (5a) : Total Number of Leavers (5a.5)	0				Information entered in APR Data above
Exit Destination - All persons (23c) : Temporary Destinations > Emergency shelter, including hotel or motel paid for with emergency shelter voucher; Total	0				Information entered in APR Data above

Exit Destination - All persons (23c) : Temporary Destinations > Moved from one HOPWA funded project to HOPWA TH; Total

Exit Destination - All persons (23c) : Temporary Destinations > Transitional housing for homeless persons (including homeless youth); Total

Exit Destination - All persons (23c) : Temporary Destinations > Place not meant for habitation; Total

Exit Destination - All persons (23c) : Temporary Destinations > Safe Haven; Total

Exit Destination - All persons (23c) : Other Destinations > Deceased; Total

Exit Destination - All persons (23c) : Other Destinations > Other; Total

Exit Destination - All persons (23c) : Other Destinations > Client Doesn't Know/Client Refused; Total

Exit Destination - All persons (23c) : Other Destinations > Data Not Collected (no exit interview completed); Total

Calculated Metrics

Total Number of Leavers less Deceased

Temporary Destinations (Non-Exceptions)

Other Destinations (Non-Exceptions)

Returns to Homelessness or Unknown

Scored Criteria

Percent of Exits to Unknown or Homelessness

Retain or Increase Income (by Adult Individuals)

APR Data

Report Validations Table (5a) : Total Number of Leavers (5a.5)

Report Validations Table (5a) : Number of Adult Leavers (5a.6)

Report Validations Table (5a) : Total Number of Stayers (5a.8)

Report Validations Table (5a) : Number of Adult Stayers (5a.9)

Client Cash Income Category - Earned/Other Income Category - by Start and Annual Assessment/Exit Status (18) : Number of adult stayers not yet required to have an annual assessment; (Stayers)

Client Cash Income Change - Income Source - by Start and Latest Status (19a1) : Number of Adults with Any Income; Performance Measure: Adults who Gained or Increased Income from Start to Annual Assessment

Client Cash Income Change - Income Source - by Start and Exit (19a2) : Number of Adults with Any Income; Performance Measure: Adults who Gained or Increased Income from Start to Exit

Number of Non-Cash Benefit Sources (20b) : 1+ Source(s); Benefit at Latest Annual Assessment for Stayers

Number of Non-Cash Benefit Sources (20b) : 1+ Source(s); Benefit at Exit for Leavers

Health Insurance (21) : No Health Insurance; At Annual Assessment for Stayers

Health Insurance (21) : No Health Insurance; At Exit for Leavers

Health Insurance (21) : Number of stayers not yet required to have an annual assessment

Calculated Metrics

Number of Adults who Gained or Increased Income

Number of Adults with 1+ Non-Cash Benefit

Total Adults with Valid Data

Total Persons with Valid Data

Number of Persons without Health Insurance

Number of Persons with Health Insurance

Scored Criteria

Percentage of Adults who increased income

Percentage of Adults obtaining or retaining mainstream benefits from entry to program exit

Percentage of Persons obtaining or retaining health insurance from entry to program exit

Exits to Permanent Housing / Housing Stability

APR Data

Report Validations Table (5a) : Total Number of Persons Served (5a.1)

Report Validations Table (5a) : Total Number of Leavers (5a.5)

Report Validations Table (5a) : Total Number of Stayers (5a.8)

Exit Destination - All persons (23c) : Permanent Destinations > Subtotal; Total

Exit Destination - All persons (23c) : Institutional Destinations > Subtotal; Total

Exit Destination - All persons (23c) : Other Destinations > Residential project or halfway house with no homeless criteria; Total

Exit Destination - All persons (23c) : Other Destinations > Deceased; Total

Calculated Metrics

Total Number of Leavers less Deceased and Institutional

Persons retained in PH or exited for Permanent destinations

Persons served less exit exceptions

Scored Criteria

% of Persons with Successful Exits (for TH Only)

% of Persons who Remained in PH or Exited to a Permanent Destination (PSH or RRH Only)

Program Model Effectiveness

APR Data

Input Tab Information : Total Number of Year Round Beds submitted on HIC/most recent HUD application

Input Tab Information : Total Number of Year Round Units submitted on HIC/most recent HUD application

Input Tab Information : Total Number of Units reported in Last Year GIW

Point-in-Time Count of Persons on the Last Wednesday (7b) : January; Total

Point-in-Time Count of Persons on the Last Wednesday (7b) : April; Total

Point-in-Time Count of Persons on the Last Wednesday (7b) : July; Total

Point-in-Time Count of Persons on the Last Wednesday (7b) : October; Total

Point-in-Time Count of Households on the Last Wednesday (8b) : January; Total

Point-in-Time Count of Households on the Last Wednesday (8b) : April; Total

Point-in-Time Count of Households on the Last Wednesday (8b) : July; Total

Point-in-Time Count of Households on the Last Wednesday (8b) : October; Total

Calculated Metrics

Average Number of Persons Served on the Last Wednesday

Average Number of Households Served on the Last Wednesday

Scored Criteria

Average Occupancy by Person

Average Occupancy by Household

Final Occupancy Value

Program Administration

Input Data

HMIS Audit Score

Completed Audit Result Corrective Actions

Passed HMIS Re-Evaluation

Error Rate at or below 5% (Excluding SSN)

Project Participates in Coordinated Entry

Program Deobligated less than 10% of awarded funds

Drawdown Rates at least once per quarter

Calculated Metrics

HMIS corrective actions required?

Scored Criteria

HMIS Audit Initial Score

Passed HMIS Re-Evaluation

COC APR Error Rate at or below 5% (Excluding SSN)

Project Participates in Coordinated Entry

Program Deobligated less than 10% of awarded funds

Drawdown Rates at least once per quarter

Bonus Points

APR Data

Report Validations Table (5a) : Total Number of Persons Served (5a.1)

Report Validations Table (5a) : Number of Adults (age 18 or over) (5a.2)

Report Validations Table (5a) : Number of Veterans (5a.10)

Information entered in APR Data above

Information entered in APR Data above

Information entered in APR Data above

Information entered in APR Data above

Information entered in APR Data above

Information entered in APR Data above

Information entered in APR Data above

Information entered in APR Data above

Total Leavers - Exits to Deceased

Emergency Shelter + From HOPWA to HOPWA TH + Transitional Housing + Place not meant for habitation + Safe Haven

Other + Client Doesn't Know + Client Refused + Data Not Collected

Temporary Destination Non-Exceptions + Other Destination Non-Exceptions

Returns to Homelessness or Unknown / Total Number of Leavers less Deceased (Only if persons served is greater than 0)

Auto-populates based on number entered above

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Report Validations Table (5a) : Number of Chronically Homeless Persons (5a.11)	0			Auto-populates based on number entered above
Report Validations Table (5a) : Total Number of Youth Under Age 25 (5a.12)	0			Auto-populates based on number entered above
Number of Households Served (8a) : Total Households; Total	0			Auto-populates based on number entered above
Number of Households Served (8a) : Total Households; With Children and Adults	0			Auto-populates based on number entered above
Physical and Mental Health Conditions at Start (13a1) : HIV/AIDS; Total Persons	0			Auto-populates based on number entered above
Number of Conditions at Start (13a2) : 2 Conditions; Total Persons	0			Auto-populates based on number entered above
Number of Conditions at Start (13a2) : 3+ Conditions; Total Persons	0			Auto-populates based on number entered above
Persons Fleeing Domestic Violence (14a) : Yes; Total	0			Auto-populates based on number entered above
Client Cash Income Category - Earned/Other Income Category - by Start and Annual Assessment/Exit Status (18) : Adults with No Income; Number of Adults at Start	0			Auto-populates based on number entered above
Calculated Metrics	0			
Total Number of Multiple Conditions at Start	0			Total Persons with 2 Conditions at Start + Total Persons with 3+ Conditions at Start
Percentage of Youth Household Population	0%			Number of Youth under age 25 / Number of Adults
Percentage of Persons with HIV/AIDS	0%			Total persons with HIV / Number of Persons
Percentage of Persons Fleeing Domestic Violence	0%			Total persons fleeing DV / Number of Persons
Percentage of Households Served with Children	0%			Total HH with children / Total HH
Percentage of Persons that are Chronically Homeless	0%			Chronically Homeless persons / Number of Persons
Percentage of Veterans Served	0%			Number of Veterans / Number of Adults
Percentage of adults that enter program with 0 income	0%			Adults with No Income at Start / Number of Adults
Percentage of Persons served with Multiple Conditions at Start	0%			Total Multiple Conditions at Start / Number of Persons
Count of Special Populations greater than 10%	0			Count of the above 8 rows with values equal or above 10%
Scored Criteria				
Count of Special Populations greater than 10%	0	10	0	5 Bonus Points per "Special Population" served; 10 points maximum
Conditional Status				
Input Data				
Program had conditions on previous scorecard	Yes			Auto-populates from Input tab
Previous conditions have been satisfied	No			Auto-populates from Input tab
Calculated Metrics				
Previous conditions to be resolved	TRUE			TRUE if agency had conditions on previous scorecard
Previous conditions were resolved	FALSE			TRUE if agency resolved conditions from previous scorecard
Agency failed most recent HMIS Audit	TRUE			TRUE if agency did not pass the initial HMIS Audit
Agency deobligated greater than 10% of awarded funds	TRUE			TRUE if agency did not meet deobligation requirements
Agency did not perform necessary quarterly draw-downs	TRUE			TRUE if agency did not meet drawdown requirements
Scored Criteria				
Program has no items that will impose future Conditional Status	FALSE	TRUE	5	0 TRUE if agency fails any above Program Administration item(s)
Program has no unresolved items from previous Scorecards	FALSE	TRUE	10	0 Auto-calculates
Total Points, by Section				
- Successful Length of Stay		Total Max	Total Awarded	Auto-calculates
- Reduce Returns to Homelessness		5	0	Auto-calculates
- Retain or Increase Income (by Adult Individuals)		5	0	Auto-calculates
- Exits to Permanent Housing / Housing Stability		25	0	Auto-calculates
- Program Model Effectiveness		15	0	Auto-calculates
- Program Administration		5	0	Auto-calculates
- Conditional Status		35	0	Auto-calculates
		15	0	Auto-calculates
		105	0	Auto-calculates
		10	0	Auto-calculates
		115	0	Auto-calculates
- Bonus Points				
Total Before Bonus Points				
Total				

Overview Information	
Agency Name	
Project Name	
Project Type	
Points by Section	
- Successful Length of Stay	0 of 5
- Reduce Returns to Homelessness	0 of 5
- Retain or Increase Income	0 of 25
- Successful Exits or Retention	0 of 15
- Utilization Rates	0 of 5
- Project Administration	0 of 35
- Conditional Status	0 of 15
Total Points Received Before Bonus	0 of 105
- Special Populations	0 of 10
Total Points Received After Bonus	0 of 115
Conditions for Next Year	Must pass HMIS Audit Must resolve deobligation Must perform appropriate drawdowns
Ranking Order	

Overview Comments
Agency Comments:

Housing Inventory	
Total Year Round Beds (per latest HUD application)	0
Total Year Round Units (per latest HUD application)	0
Total Unit count reported in latest GIW	0

Inventory & Population Comments
Agency Comments:

Population Served	
Total Number Served (May 1, 2021 - April 30, 2022)	
Total Number of Persons Served	0
Number of Adults (age 18 or over)	0
Number of Children (under age 18)	0
Number of Persons with Unknown Age	0
Number of Youth 18-24 Without Children	0
Number of Parenting Youth Age 18 to 24	0
Total Leavers/Stayers (May 1, 2021 - April 30, 2022)	
Total Number of Leavers	0
Number of Adult Leavers	0
Total Number of Stayers	0
Number of Adult Stayers	0

Successful Length of Stay	
Total Project Leavers before 6 months	PSH Projects Only
Total Project Leavers before 6 months is Zero	PSH Projects Only
Average Project Stay for Leavers	TH Projects Only
Average Project Stay for Leavers is below 180 Days	TH Projects Only
Average # of Days From Project Start to Housing Move-In	RRH Projects Only
Average LoT from Project Start to Housing Move-In is less than 30 days	RRH Projects Only

Reduce Returns to Homelessness	
Total Number of Leavers less Deceased []	0
% of Exits to Unknown or Homelessness	0.0%
- below 10%	Yes (0 of 5 points)

Successful Exits or Retention	
Total Number of Leavers less Deceased and Exceptions [0]	0
Successsful exits are greater than 78%	TH Projects Only
Persons who remained in the project or exited to a permanent destination is greater than 97%	PSH/RRH Projects Only

Retain or Increase Income	
Number of Adult Leavers	0
Number of Adult Stayers	0
Number of Adult Stayers not yet required to have an annual assessment	0
% of Adult Project Participants with an Increase in Total Income	0%
- Above 46% (15 Points)	No
- Between 36% - 46% (10 Points)	No
- Between 26% - 35% (5 Points)	No
Total Points for Increasing Income	0 of 15 points
% of Adults obtaining or retaining mainstream benefits	0%
- above 84%	No (0 of 5 points)
% of Persons obtaining or retaining health insurance	0%
- above 97%	No (0 of 5 points)

Utilization Rates	
Average Persons Served on the Last Wednesday	0
Average Households Served on the Last Wednesday	0
Average Occupancy by Person	0%
Average Occupancy by Household	0%
- Occupancy at or above 90%	No (0 of 5 points)

LoS, Exits, & Returns Comments
Agency Comments:

Income Comments
Agency Comments:

Utilization & Administration Comments
Agency Comments:

Project Administration		
HMIS		
HMIS Audit (technical standards)		0%
HMIS Audit (technical standards) Pass	No (0 of 5 points)	
Completed Audit Result Corrective Actions	No	
Passed HMIS Re-Evaluation	No (0 of 5 points)	
Error Rate at or below 5% (Excluding SSN)	No (0 of 5 points)	
Project Guidelines		
Project Participates in Coordinated Entry	No (0 of 10 points)	
Deobligated Funds (Reported by HUD)		
Project Deobligated less than 10% of awarded funds	No (0 of 5 points)	
Drawdown Rates (Reported by HUD)		
Drawdown Rates at least once per Quarter	No (0 of 5 points)	

Conditional Status		
Conditions Imposed in Previous Year	Missing Information	
Conditions from Previous Year Satisfied	n/a	
New Conditions Imposed	Yes (0 of 5 points)	
Condition Details	Must pass HMIS Audit	
	Must resolve deobligation	
	Must perform appropriate drawdowns	

Bonus Points - Special Populations		
Total Number of Persons Served	0	
Number of Adults (age 18 or over)	0	
% of Youth Household Population	0%	
% of Persons with HIV/AIDS	0%	
% of Persons Fleeing Domestic Violence	0%	
% of Households Served with Children	0%	
% of Persons that are Chronically Homeless	0%	
% of Veterans Served	0%	
% of persons that enter program with 0 income	0%	
% of Persons served with multiple Conditions at Start	0%	
Number of Special Populations > 10%	0 (0 of 10 points)	

Conditions & Bonus Points Comments
Agency Comments:

NEW PROJECTS THRESHOLD REQUIREMENTS

0%

YES/NO

☐ Yes to all

HUD THRESHOLD REQUIREMENTS

- [illegible]

NEW PROJECTS THRESHOLD REQUIREMENTS

Project Name: _____ Completed projects will be moved to the bottom of the list
 Organization Name: _____
 Project Type: _____ If you would like to change the project type, please do so in the
 Project Identifier: _____ HIC and re-copy the data to the RAW HIC DATA tab, or do so in
 the LIST OF PROJECTS TO BE REVIEWED.

New Projects
Threshold Review Complete

0%

THRESHOLD REQUIREMENTS

YES/NO

(b) For expansion projects, project applicants must clearly articulate the part of the project that is being expanded. Additionally, the project applicants must clearly demonstrate that they are not replacing other funding sources; and,

(c) Project applicants must demonstrate they will be able to meet all timeliness standards per 24 CFR 578.85. Project applicants with existing projects must demonstrate that they have met all project renewal threshold requirements of this NOFA. HUD reserves the right to deny the funding request for a new project, if the request is made by an existing recipient that HUD finds to have significant issues related to capacity, performance, unresolved audit or monitoring finding related to one or more existing grants, or does not routinely draw down funds from eLOCCS at least once per quarter. Additionally, HUD reserves the right to withdraw funds if no APR is submitted on the prior grant.

12. Demonstrated Project is Consistent with Jurisdictional Consolidated Plan(s) - All projects must be consistent with the relevant jurisdictional Consolidated Plan(s). The CoC will be required to submit a Certification of Consistency with the Consolidated Plan at the time of application submission to HUD.

CoC THRESHOLD REQUIREMENTS

For each requirement, select "Yes" if the project has provided reasonable assurances that the project will meet the requirement, has been given an exception by the CoC or will request a waiver from HUD. Otherwise select "No".

Coordinated Entry Participation

Housing First and/or Low Barrier Implementation

Documented, secured minimum match

Project has reasonable costs per permanent housing exit, as defined locally

Project is financially feasible

Applicant is active CoC participant

Application is complete and data are consistent

Data quality at or above 90%

Bed/unit utilization rate at or above 90%

Acceptable organizational audit/financial review

Documented organizational financial stability

PORTSMOUTH HOMELESS ACTION CONSORTIUM (PHAC)
2022 Continuum of Care
FINAL RANKING ORDER

On August 1, 2022, HUD released the Notice of Funding Opportunity (NOFO) for the Continuum of Care (CoC) Program, including the announcement of \$2.7 billion in funding available for FY 2022 CoC Program Competition. HUD requires the CoC to clearly indicate which projects are prioritized for funding utilizing a two-tiered ranking process, except for CoC Planning and UFA costs, with the understanding that projects ranked in the second tier are at risk of not being funded.

The FY2022 Appropriation impacted funding available for CoC Program priorities in the FY2022 NOFO and Competition

- HUD will only provide up to 10% in additional funds for project administrative costs
- CoCs will have to rank all projects applications in utilizing a two-tiered process, with each tier representing financial thresholds

HUD has established financial thresholds within which CoCs must place projects:

- Tier 1 = 95% of the CoC's Annual Renewal Demand (ARD)
 - Ranking begins with 1
 - Ranking continues through the number of projects it takes to meet this financial threshold
- Tier 2 = The CoC's ARD minus Tier 1, plus the 5% Permanent Housing Bonus
 - Ranking begins with the number after the last number in Tier 1
 - Ranking continues through the number of projects it takes to meet this financial threshold

CoC's Approved Annual Renewal Demand	\$ 1,243,092
CoC's Approved Preliminary Pro Rata Need	\$ 1,473,378
CoC's Approved Planning Amount (Not ranked)	\$ 44,201
CoC's Approved Permanent Housing Bonus	\$ 73,669
CoC's Approved Domestic Violence Bonus	\$ 147,338
Amount for Tier 1 Projects	\$ 1,180,937
Amount For Tier 2 Projects (including Bonus)	\$ 135,824

The PHAC Policy & Planning Committee convened on August 31, 2022 to assess the effectiveness and efficiency of each Renewal project and the need and eligibility for New Project applications. The PHAC performance scorecard was completed for all eligible Renewal Projects and presented along with copies of renewal project applications and supplemental applications during the CoC peer review process. The CoC worked to assign each project with a conditional status (either with condition or without condition) and a CoC Score. New Project Applicants submitted a New Project Application, Supplemental Application, and a New Project scorecard. New Project applicants provided overviews of the organizations capacity to administer a HUD grant and the proposed project. The CoC determined based on the information provided if the applicant and the proposed projects were eligible and made recommendations to either approve or reject the new applications. The Policy & Planning Committee made recommendations for the Draft FY 2022 PHAC Project Ranking Order for the Continuum of Care Consolidated Application to be submitted to the PHAC Executive Committee to review and make final approvals. One application from the Portsmouth Sheriff's Office was rejected.

The PHAC Executive Committee convened on September 1, 2022 to review the recommended Ranking Order presented by the Policy & Planning Committee. The Executive Committee discussed the New and Renewal project scores, conditions, and ranked order. The non-conflicted members of the Executive Committee voted to support the final Ranking Order.

This announcement shall serve as notification of approval for the projects listed below to apply for funding under the FY2022 PHAC Continuum of Care Consolidated Application.

	CoC								
Teir	CoC Rank	Agency	Project Name	Project Type	Conditional Status (Yes/No)	Scorecard Score	Project Budget Amount	CoC Running Budget Total	
1	1	Portsmouth Area Resources Coalition	Single Adult Barrier Reduction Exchange 2 (SABRE 2)	PH-PSH	Renewal	No	115	\$ 156,097.00	\$ 156,097.00
	2	Virigina Supportive Housing	Portsmouth Housing First	PH-PSH	Renewal	No	115	\$ 246,095.00	\$ 402,192.00
	3	Portsmouth Area Resources Coalition	Families Succeed with Housing (FaSH) PSH	PH-PSH	Renewal	No	110	\$ 56,523.00	\$ 458,715.00
	4	Portsmouth Chrisitan Outreach Ministries	CHRON	PH-PSH	Renewal	No	110	\$ 52,422.00	\$ 511,137.00
	5	Portsmouth Chrisitan Outreach Ministries	Transitional Housing	TH	Renewal	No	95	\$ 75,533.00	\$ 586,670.00
	6	City of Portsmouth	Shelter Plus Care	PH-PSH	Renewal	Yes	105	\$ 569,041.00	\$ 1,155,711.00
	7	Portsmouth Area Resources Coalition	STEP UP to Responsibility (SUTR) Plus	PH-PSH	Renewal	Yes	80	\$ 25,226.00	\$ 1,180,937.00
2	7	Portsmouth Area Resources Coalition	STEP UP to Responsibility (SUTR) Plus	PH-PSH	Renewal	Yes	80	\$ 62,155.00	\$ 1,243,092.00
	8	Help and Emergency Response	Rapid Rehousing DV Bonus	RRH	DV Bonus	NA	NA	\$ 147,338.00	\$ 1,390,430.00
	9	Virginia Supportive Housing	Portsmouth Housing First Expansion	PH-PSH	CoC Bonus	NA	NA	\$ 73,669.00	\$ 1,464,099.00



FY 2022 Continuum of Care Application

VA-507: Portsmouth Homeless Action Consortium

Scored Forms for One Project Attachment

Includes:

- FY2022 Renewal PSH Project Scorecard
- PHAC Policy & Planning Committee Meeting Minutes
8/31/2022 – Peer Review meeting for point consideration on
Renewal Projects
- PHAC FY2022 Final Ranking Order

Overview Information	
Agency Name	Virginia Supportive Housing
Project Name	Portsmouth Housing First
Project Type	Permanent Supportive Housing
Points by Section	
- Successful Length of Stay	0 of 5
- Reduce Returns to Homelessness	0 of 5
- Retain or Increase Income	25 of 25
- Successful Exits or Retention	0 of 15
- Utilization Rates	5 of 5
- Project Administration	35 of 35
- Conditional Status	15 of 15
Total Points Received Before Bonus	80 of 105
- Special Populations	10 of 10
Total Points Received After Bonus	90 of 115
Conditions for Next Year	None
Ranking Order	2

Overview Comments
Agency Comments:

Housing Inventory	
Total Year Round Beds (per latest HUD application)	12
Total Year Round Units (per latest HUD application)	12
Total Unit count reported in latest GIW	0

Inventory & Population Comments
Agency Comments:

Population Served	
Total Number Served (May 1, 2021 - April 30, 2022)	
Total Number of Persons Served	14
Number of Adults (age 18 or over)	14
Number of Children (under age 18)	0
Number of Persons with Unknown Age	0
Number of Youth 18-24 Without Children	0
Number of Parenting Youth Age 18 to 24	0
Total Leavers/Stayers (May 1, 2021 - April 30, 2022)	
Total Number of Leavers	2
Number of Adult Leavers	2
Total Number of Stayers	12
Number of Adult Stayers	12

Successful Length of Stay	
Total Project Leavers before 6 months	1
Total Project Leavers before 6 months is Zero	No (0 of 5 points)
Average Project Stay for Leavers	TH Projects Only
Average Project Stay for Leavers is below 180 Days	TH Projects Only
Average # of Days From Project Start to Housing Move-In	RRH Projects Only
Average LoT from Project Start to Housing Move-In is less than 30 days	RRH Projects Only

Reduce Returns to Homelessness	
Total Number of Leavers less Deceased [1]	1
% of Exits to Unknown or Homelessness	100.0%
- below 10%	No (0 of 5 points)

Successful Exits or Retention	
Total Number of Leavers less Deceased and Exceptions [1]	1
Successful exits are greater than 78%	TH Projects Only
Persons who remained in the project or exited to a permanent destination is greater than 97%	No (0 of 15 points)

Retain or Increase Income	
Number of Adult Leavers	2
Number of Adult Stayers	12
Number of Adult Stayers not yet required to have an annual assessment	1
% of Adult Project Participants with an Increase in Total Income	77%
- Above 46% (15 Points)	Yes
- Between 36% - 46% (10 Points)	No
- Between 26% - 35% (5 Points)	No
Total Points for Increasing Income	15 of 15 points
% of Adults obtaining or retaining mainstream benefits	92%
- above 67%	Yes (5 of 5 points)
% of Persons obtaining or retaining health insurance	100%
- above 93%	Yes (5 of 5 points)

LoS, Exits, & Returns Comments
Agency Comments:

Income Comments
Agency Comments:

Utilization Rates	
Average Persons Served on the Last Wednesday	11.75
Average Households Served on the Last Wednesday	11.75
Average Occupancy by Person	98%
Average Occupancy by Household	98%
- Occupancy at or above 90%	Yes (5 of 5 points)

Utilization & Administration Comments
Agency Comments:

Project Administration	
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HMIS		
HMIS Audit (technical standards)	Pass	
HMIS Audit (technical standards) Pass	Yes (10 of 10 points)	
Completed Audit Result Corrective Actions	N/A	
Passed HMIS Re-Evaluation	N/A	
Error Rate at or below 5% (Excluding SSN)	Yes (5 of 5 points)	
Project Guidelines		
Project Participates in Coordinated Entry	Yes (10 of 10 points)	
Deobligated Funds (Reported by HUD)		
Project Deobligated less than 10% of awarded funds	Yes (5 of 5 points)	
Drawdown Rates (Reported by HUD)		
Drawdown Rates at least once per Quarter	Yes (5 of 5 points)	

Conditional Status		
Conditions Imposed in Previous Year	No (10 of 10)	
Conditions from Previous Year Satisfied	n/a	
New Conditions Imposed	No (5 of 5 points)	
Condition Details	None	

Bonus Points - Special Populations		
Total Number of Persons Served	14	
Number of Adults (age 18 or over)	14	
% of Youth Household Population	0%	
% of Persons with HIV/AIDS	14%	
% of Persons Fleeing Domestic Violence	7%	
% of Households Served with Children	0%	
% of Persons that are Chronically Homeless	100%	
% of Veterans Served	21%	
% of persons that enter program with 0 income	43%	
% of Persons served with multiple Conditions at Start	64%	
Number of Special Populations > 10%	5 (10 of 10 points)	

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Conditions & Bonus Points Comments
Agency Comments:



POLICY AND PLANNING COMMITTEE

MINUTES

August 31, 2022

Minutes:

Attendees:

Jean Jones (P&P Co-Chair)

Sharonita Cousin (VSH, P&P Co-Chair)

Sarah Johnson (ForKids)

Joy Shaffer (HER, PHAC Secretary)

Annie White-Guertin (PARC)

Pat Chambers (PCOM)

Dean Burgess (PDBHS)

Kathie Moore (PDBHS)

Anita Golden (PDSS, PHAC Co-Chair)

DeAnna Valentine (PDSS)

Ursula Murphy (PSO, HMIS Chair, CE Co-Chair)

Darlene Washington (PVH, PHAC Co-Chair)

Felecia Mottler (VSH)

Maddi Zingraff (VSH)

Nathan Ruckman (VSH)

Julie Dixon (TPC)

Amanda Brandenburg (TPC)

Karen Joyner (TPC)

Missing: VBCDC, STOP, Endependence, Oasis, PRHA, & Eggleston

The meeting was called to order by Jean Jones (P&P Co-Chair) at 10:03 am.

I. Minutes –

- The committee reviewed the July 27, 2022 minutes. Annie White-Guertin motioned to have the minutes adopted as written. Ursula Murphy seconded the motioned. Motion carried.

II. HUD Supplemental NOFO

- HUD released the FY2022 Continuum of Care Supplemental Notice of Funding Opportunity (NOFO) to address Unsheltered and Rural Homelessness on June 22, 2022 with a due date of October 20, 2022.

- Partners presented concerns regarding the CoC's ability to fully respond to questions. Ursula Murphy noted that PSO is interested and would want to see the CoC apply. Joy Shaffer also expressed interest in applying for the HER shelter.
- The recommendation from the P&P Chairs is that the CoC should not apply under the application.
- Ursula Murphy motion to move the discussion to Executive Committee for further review and to determine if the CoC should apply under the Supplemental NOFO. Joy Shaffer seconds. Motion carries with no objections or abstentions.

III. CoC Program NOFO Peer Review

- HUD released the FY2022 Continuum of Care Program NOFO on August 1, 2022 with a due date of September 30, 2022.
- Amanda Brandenburg reviewed the process for Peer Review. Applicants will provide a short and concise presentation on the renewal and new projects to include funding requests, bed/units, program challenges over the year, and program changes. Renewal applicants will be able to use their time to advocate for considerations on the Scorecard and have points returned or conditions lifted. All active agencies will vote to approve or deny the requests for consideration, where the applicant will abstain. Approved requests set precedence for similar requests for the following applications. Requests for consideration that were not included in the scorecard submission will not be considered. Active agencies will vote at the end of each project presentation for the project to proceed with or without condition.

Seven renewal applications were received for the FY2022 HUD Continuum of Care (CoC) program competition. Members conducted the peer review for all eligible programs seeking renewal funding. The review was conducted using project applications, supplemental applications, and the 2022 PHAC CoC Scorecard, a tool used to evaluate program outcomes for like project types. All projects requested level funding.

- Portsmouth Area Resource Coalition (PARC) requests \$56,523 in PH-PSH funding to renew Families Succeed with Housing (FaSH).
 - FaSH is a DedicatedPLUS PSH project. There are currently 3 households in the program. Granted to fund 2 units. The project has a Leasing budget, and all leases are in PARC's name. Market and rental increases have been a challenge over the last year. No changes to the grant in the last year.
 - FaSH received a base score of 110 on the CoC Scorecard with no conditions. PARC is not requesting any considerations. PARC would like to note that for small projects some thresholds are unobtainable with even just 1 poor outcome.
 - There are no objections for the project to proceed for funding. Abstentions – PARC.
- Portsmouth Area Resource Coalition (PARC) requests \$156,097 in PH-PSH funding to renew Single Adult Barrier Reduction Exchange (SABRE) 2.

- SABRE 2 is a DedicatedPLUS PSH project. The project serves 13 households. Considered consolidating the FaSH and SABRE 2 project but will hold off for now.
- SABRE 2 received a base score of 90 of the CoC Scorecard with no conditions.
 - Successful Length of Stay: PARC is requesting return of 5 points because there was one household that was denied at a unit and then the client declined a second unit. The client exited the program without obtaining permanent housing. Ursula Murphy motions to return the 5 points. Sarah Johnson seconds. Motion carried with no objections. 5 points returned.
 - Reduce Returns to Homelessness: PARC requests to return 5 points for household previously discussed that the client was excited from the program without program move in. Ursula Murphy motions that the consideration be approved. Nathan Ruckman seconds. Motion carries with no objections. 5 points returned.
 - Successful Exits or retention: PARC requests to return 15 points for the same household mentioned about that was exited to homelessness. If not included in the measure, the project would meet the 97% threshold. Dean Burgess motions to approve the request. Ursula Murphy seconds. Motion carries with no objections. 15 points returned.
- The final score for SABRE 2 on the CoC Scorecard is 115 with no conditions.
- There are no objections for the project to proceed for funding. Abstentions – PARC.
- Portsmouth Area Resource Coalition (PARC) requests \$87,381 in PH-PSH funding to renew Step Up To Responsibility (SUTR) Plus.
 - SUTR Plus is a DedicatedPLUS project that is funded to support 6 units. Has had challenges getting eligible referrals from PCAN. The project has units with leases in the name of PARC.
 - SUTR Plus received a base score of 55 on the CoC Scorecard with condition to resolve deobligations.
 - Successful Length of Stay: PARC requests 5 points returned for household of 2 persons that refused services and units offered. They were exited from the program without moving into permanent housing. Ursula Murphy motions to approve the request. Joy Shaffer second. Motion carries without objections. 5 points returned.
 - Reduce Returns: PARC requests return of 5 points due to the same household mentioned before. Ursula Murphy motions to approve the request. Joy Shaffer seconds. Motion carries with no objections. 5 points returned.
 - Successful Exits or Retention: PARC requests return of 15 points due to the same household situation. If the household were not included the exit rate would be above the thresholds. Ursula Murphy motions to approve the request. Dean Burgess seconds. Motion carries with no objections. 15 points returned.
 - Retain or Increase Income: PARC is requesting partial points as the project cannot statistically meet the threshold due to the small number of program

participants. PARC does not have a suggestion for changing the thresholds or number of points that should be returned. Sarah Johnson motions to deny the request. Anita Golden seconds. Request denied with no objections.

- Utilization Rates: PARC is requesting return of 5 points. This is due to the program attempting to fill units over a 6-month period. Clients that were referred did not have documentation, clients denied leased units, and delays in referrals from PCAN. Ursula Murphy motions approve request. Joy Shaffer seconds. Motion carries with no objections. 5 points returned.
- Deobligation: PARC requests 5 points returned, and the condition lifted. PARC holds the lease and pays the rental costs even if the unit is vacant. The program offered households the two units that were vacant. The project decided to try and fill units that were vacant before looking to lease a new unit of the client's choice. The program was paying the leases on the vacant units. The project deobligated funding by not leasing up additional units. The project did not move funds to try and spend down additional funds. Sharonita Cousin motions to deny request. Darlene Washington seconds. Request denied without objections.
- PARC SUTR Plus – final score 80 with a condition to resolve deobligation.
- There are no objections for the project to proceed for funding. Abstentions – PARC.
- Portsmouth Christian Outreach Ministries (PCOM) requests \$52,422 in PH-PSH funding to renew Chronic Homeless Resource and Opportunity Network (CHRON).
 - Serves 4 households. No updates or changes. Working with clients to keep them stable and exploring move on as needed. The project receives all referrals from PCAN.
 - CHRON received a base score of 110 on the CoC Scorecard with no conditions.
 - PCOM is not requesting considerations on the CoC Scorecard.
 - There are no objections for the project to proceed for funding. Abstentions – PCOM.
- Portsmouth Christian Outreach Ministries (PCOM) requests \$75,533 in TH funding to renew Transitional Housing.
 - Preferred households that are working. However, the program does accept households that are not employed that will have assistance to gain employment in the project. No challenges and no changes during the application. The project continues to receive all referrals from PCAN.
 - Transitional Housing received a base score of 95 on the CoC Scorecard with no conditions.
 - PCOM is not requesting considerations on the CoC Scorecard.
 - There are no objections for the project to proceed for funding. Abstentions – PCOM.
- Portsmouth Department of Behavioral Health Services (PDBHS) requests \$550,321 in PSH funding to renew Shelter Plus Care (SPC).
 - Supports 48 units in PSH. The project had staff turnover during the grant year. The previous staff had made serious errors. The staff have worked with the Data Team to correct issues created by previous staff and completed trainings to correctly enter data for the project moving forward.

- Shelter Plus Care received a base score of 60 on the CoC Scorecard with condition to perform appropriate drawdowns.
 - Reduce Return to Homelessness: PDBHS request the return of 5 points. Previous staff recorded exits to unknown for 2 households that were working with the previous program staff. The program would like to this considered as previous program staff errors. The peer recommends reaching out to the Data team to determine how best to fix these errors. Ursula Murphy motions to return. Annie White-Guertin seconds. Motion is approved by a majority. Objections – VSH, PVH, ForKids. 5 points returned.
 - Successful Exits or Retention: PDBHS requests the return of 15 points. Previous staff marked exits to temporary destinations. Staff are unsure if the information is correct. Sharonita Cousin motions to reject the request. Jean recommends the project continue to work with the Data Team to correct data and receive a more in-depth training on the CoC Scorecard. Sarah Johnson seconds. PSO, PCOM, PDSS, PARC, PVH object and support the return of points. VSH, ForKids support denial of points return. Motion fails with majority of rejections. 15 points returned.
 - Retain of Increase Income: PDBHS request 5 points. The information may have been added incorrectly and the agency didn't know how to correct. Ursula Murphy motions to approve. Anita Golden seconds. Motion carries. Objections – VSH. 5 points returned.
 - Participation in Coordinated Entry: PDBHS requests 10 points returned. 1 client was incarcerated for over 90 days. This was brought to PCAN and at PCAN the program was advised at PCAN that it was acceptable. It is noted that this is not appropriate, and the advice was incorrect. Sharonita Cousin motions to approve the request. Joy Shaffer seconds. Motion carries with no objection. 10 points returned
 - Drawdown rates: PDBHS requests 5 points returned. The first drawdown was not able to be performed due to a delay in the City of Portsmouth process to approve the Grant Agreement. Ursula Murphy motions to approve the request. Annie White-Guertin seconds. Motion carries with no objections. 5 points returned.
 - Conditional Status: PDBHS requests 10 points returned from previous condition satisfied. Ursula Murphy motions that the 10 points be returned. Anita Golden seconds. 10 points returned. Recommend if this happens again that the City provide proof of when the GA was received, when PDBHS submitted to City Council, and when City Council approves the new budget.
 - Conditional Status: PDBHS requests new condition lifted, and 5 points returned. Ursula Murphy motions to deny the request and retain the condition. Anita Golden seconds.

- The final score for the Shelter Plus Care CoC Scorecard is 105 with condition to perform appropriate drawdowns.
 - There are no objections for the project to proceed for funding.
- Virginia Supportive Housing (VSH) requests \$240,623 in PSH funds to renew Portsmouth Housing First.
 - Follows a housing first model. Project provides 12 units. The project has added a second housing specialist.
 - Portsmouth Housing First received a base score of 90 on the CoC Scorecard with no conditions.
 - Successful Length of Stay: VSH requests the return of 5 points. There was a client that the program was unable to house. Client requested a 2-bedroom unit, program cannot fund a 2-bedroom unit for a 1-person household. The client declined many units offered. Client was exited from the program after housing searching for 5 months. Ursula Murphy motions to return 5 points. Anita Golden second. The motion was approved with no objections. 5 points returned.
 - Reduce to Homeless: VSH requests return of 5 points. This is the same client discussed previously that was exited to homelessness after not being able to find a unit. Ursula Murphy motions to approved. Anita Golden seconds. Motion carries with no objections. 5 points returned.
 - Successful Exit of Retention: VSH requests the return of 15 points. This is the same client as mentioned previously. If the exit is not included, the project will have a 100% rate of exits to permanent destinations. Anita Golden motions to approve the request. Ursula Murphy seconds. Motion carries with no objections. 15 points returned
 - The final score for the Portsmouth Housing First CoC Scorecard is 115 with no conditions.
 - There are no objections for the project to proceed for funding.

Three New Project applications were received for the FY2022 HUD Continuum of Care (CoC) program competition. Members conducted the peer review for all eligible programs seeking new funding. The review was conducted using new project applications, supplemental applications, and the 2022 PHAC CoC Scorecard, a tool used to evaluate organizational capacity and eligibility.

- Help and Emergency Response (H.E.R.) requests \$94,413 in DV Bonus RRH funds for a NEW project - Rapid Rehousing.
 - The proposed project will provide RRH assistance for homeless households fleeing DV. Will have 2 full-time staff to support and assist 8 households. The program will accept all referrals for the program from PCAN. This is the HER Shelters first HUD grant; however, the agency has been an active agencies with PHAC and manages grants from the state. HER anticipates it would take 1 month to launch the program. ForKids offers support and assistance with HER shelter launching the program.

- Ursula Murphy motions to approve the project for funding. Annie White-Guertin seconds. Motion carries without objections.
- Portsmouth Department of Social Services requests \$37,776 in Planning funding.
 - Planning grants are required to be submitted as a New Project each application. This application is a percentage of the total funding awarded. The planning project is requesting the total amount available. The Planning funds currently support the contract with The Planning Council, about \$18,000 with the rest of the funds from Portsmouth CDBG. Some funds have also been made available to support the Portsmouth Central Intake position. This grant did have funds deobligated and PDSS did extend the grant period to try and spend the funds out. The peers provided some updates for the committee participation. The P&P committee was missing from the committee listing.
 - Sharonita Cousin motions to approve the application for Planning. Ursula Murphy seconds. Motion carries with no objections.
- Portsmouth Sherriff's Office (PSO) requests \$55,252 in CoC Bonus SSO-CE funds for a NEW project – Coordinated Homeless Assessment Outreach and Stabilization (CHAOS).
 - CHOAS would enhance outreach and would be similar to the process that operates in BEACH CoC. Project anticipates being able to start with the CoC approval with other funding sources and CoC approval in Fall 2022. Grant start date in application would not be feasible. Needs to be pushed. The eSNAPS and this grant would be submitted under the City of Portsmouth. The agency does not currently have access to eSNAPS. CHOAS has 4 sub-projects.
 - How will it interface with other agencies that are currently access and assessment. Callers would go straight to the PSO hotline staff. PSO would become the first point of contact and would conduct Crisis Needs and make referrals to Assessment Points. PSO anticipates the ability to respond within 24 hours. This would require some transitions and updates to the current CES processes.
 - CES Access Points and the PSO office would share the responsibilities. All entries into PHAC CES would be completed by PSO.
 - Another piece to the project is signage to market in Portsmouth with information for residents to know where to call for assistance.
 - The project does not propose to take funding away from other programs.
 - PSO has a call center however, there is no experience with operating a hotline.
 - How will the shelters share answering the phone and is there a letter of commitment. Who will train the volunteers. PSO has confidentially agreements in place. Agreements with the shelters are pending. Phones will be maintained by the PSO staff.
 - With PSO proposing to manage CES, there may be negative impact on the system. PHAC CES serves a majority of African American households and there is concern that people will not seek services if they are managed by the PSO. The name of the program is also insensitive.

- PSO responded that this is not a law enforcement initiative. Program staff will not be in sheriff clothes.
- ForKids does not agree with the information that was stated relating to the current process. It should also be noted that the budget as requested would be ineligible. SSO-CE projects cannot request operating costs and the match was not calculated correctly. Additionally, this application was not signed by the CEO of the PSO.
- Peers also discussed that the proposed project would be a duplication of services. The PSO noted there would be a transition period and new training to launch this project. The PSO proposed to launch this project in the fall of 2022 if approved. Partners discussed the current system capacity and looking to enhance the current system versus changing processes again.
- Sharonita Cousin motions to vote by roll call. Dean Burgess seconds.
 - PARC – no
 - PVH – no
 - PCOM – no
 - PDBHS – yes
 - VSH – no
 - HER – no
 - ForKids – no
 - PDSS - no
- Project rejected by P&P.
- Virginia Supportive Housing (VSH) requests \$62,942 in CoC Bonus PSH funds to expand Portsmouth Housing First.
 - This project will provide an additional 3 units for the PHF program. The project will be able to launch the new project with about a 30-day start. VSH has a 97% PH success rate across all PSH programs. All referrals will be accepted from the Portsmouth CoC.
 - Sarah Johnson motions to approve the project. Deanna Valentine seconds. Motion carries with no objections or abstentions.

IV. Draft Ranking Order –

- Following the CoC Renewal Application Peer Review process, the draft ranking order of renewal and new project applications is listed below:
 1. Portsmouth Area Resource Coalition Single Adult Barrier Reduction Exchange 2 (PSH) – 115
 2. Virginia Supportive Housing Portsmouth Housing First (PSH) – 115
 3. Portsmouth Area Resource Coalition Families Succeed with Housing (PSH) – 110
 4. Portsmouth Chrisitan Outreach Ministry Chronic Homeless Resource and Opportunity Network (PSH) – 110
 5. Portsmouth Chrisitan Outreach Ministry Transitional Housing (TH) – 95
 6. Portsmouth Department of Behavioral Health Services Shelter Plus Care (PSH) – 105 with condition to perform appropriate drawdowns.

7. Portsmouth Area Resource Coalition Step Up to Responsibility Plus (PSH) – 80 with condition to resolve deobligation.
 8. Help and Emergency Response Rapid Rehousing (RRH)
 9. Virginia Supportive Housing Portsmouth Housing First Expansion (PSH)
- Sharonita Cousin motioned to move the draft recommendation forward to Executive Committee and determine the final ranking. Joy Shaffer seconds. Motion carries without objections or abstentions.
 - The recommendations and draft ranking order will be reviewed by the PHAC Executive Committee on September 1, 2022. The Executive Committee will confirm the Final Ranking Order. Once finalized, applicants will receive notification of project approval or rejection by email. The submission deadline for applications in eSNAPS is September 12, 2022 by 5:00 PM.

Meeting adjourned at 1:58 pm.

Next meeting is September 28, 2022 – 10:00 AM

PORTSMOUTH HOMELESS ACTION CONSORTIUM (PHAC)
2022 Continuum of Care
FINAL RANKING ORDER

On August 1, 2022, HUD released the Notice of Funding Opportunity (NOFO) for the Continuum of Care (CoC) Program, including the announcement of \$2.7 billion in funding available for FY 2022 CoC Program Competition. HUD requires the CoC to clearly indicate which projects are prioritized for funding utilizing a two-tiered ranking process, except for CoC Planning and UFA costs, with the understanding that projects ranked in the second tier are at risk of not being funded.

The FY2022 Appropriation impacted funding available for CoC Program priorities in the FY2022 NOFO and Competition

- HUD will only provide up to 10% in additional funds for project administrative costs
- CoCs will have to rank all projects applications in utilizing a two-tiered process, with each tier representing financial thresholds

HUD has established financial thresholds within which CoCs must place projects:

- Tier 1 = 95% of the CoC's Annual Renewal Demand (ARD)
 - Ranking begins with 1
 - Ranking continues through the number of projects it takes to meet this financial threshold
- Tier 2 = The CoC's ARD minus Tier 1, plus the 5% Permanent Housing Bonus
 - Ranking begins with the number after the last number in Tier 1
 - Ranking continues through the number of projects it takes to meet this financial threshold

CoC's Approved Annual Renewal Demand	\$ 1,243,092
CoC's Approved Preliminary Pro Rata Need	\$ 1,473,378
CoC's Approved Planning Amount (Not ranked)	\$ 44,201
CoC's Approved Permanent Housing Bonus	\$ 73,669
CoC's Approved Domestic Violence Bonus	\$ 147,338
Amount for Tier 1 Projects	\$ 1,180,937
Amount For Tier 2 Projects (including Bonus)	\$ 135,824

The PHAC Policy & Planning Committee convened on August 31, 2022 to assess the effectiveness and efficiency of each Renewal project and the need and eligibility for New Project applications. The PHAC performance scorecard was completed for all eligible Renewal Projects and presented along with copies of renewal project applications and supplemental applications during the CoC peer review process. The CoC worked to assign each project with a conditional status (either with condition or without condition) and a CoC Score. New Project Applicants submitted a New Project Application, Supplemental Application, and a New Project scorecard. New Project applicants provided overviews of the organizations capacity to administer a HUD grant and the proposed project. The CoC determined based on the information provided if the applicant and the proposed projects were eligible and made recommendations to either approve or reject the new applications. The Policy & Planning Committee made recommendations for the Draft FY 2022 PHAC Project Ranking Order for the Continuum of Care Consolidated Application to be submitted to the PHAC Executive Committee to review and make final approvals. One application from the Portsmouth Sheriff's Office was rejected.

The PHAC Executive Committee convened on September 1, 2022 to review the recommended Ranking Order presented by the Policy & Planning Committee. The Executive Committee discussed the New and Renewal project scores, conditions, and ranked order. The non-conflicted members of the Executive Committee voted to support the final Ranking Order.

This announcement shall serve as notification of approval for the projects listed below to apply for funding under the FY2022 PHAC Continuum of Care Consolidated Application.

							CoC		
Teir	CoC Rank	Agency	Project Name	Project Type		Conditional Status (Yes/No)	Scorecard Score	Project Budget Amount	CoC Running Budget Total
1	1	Portsmouth Area Resources Coalition	Single Adult Barrier Reduction Exchange 2 (SABRE 2)	PH-PSH	Renewal	No	115	\$ 156,097.00	\$ 156,097.00
	2	Virigina Supportive Housing	Portsmouth Housing First	PH-PSH	Renewal	No	115	\$ 246,095.00	\$ 402,192.00
	3	Portsmouth Area Resources Coalition	Families Succeed with Housing (FaSH) PSH	PH-PSH	Renewal	No	110	\$ 56,523.00	\$ 458,715.00
	4	Portsmouth Chrisitan Outreach Ministries	CHRON	PH-PSH	Renewal	No	110	\$ 52,422.00	\$ 511,137.00
	5	Portsmouth Chrisitan Outreach Ministries	Transitional Housing	TH	Renewal	No	95	\$ 75,533.00	\$ 586,670.00
	6	City of Portsmouth	Shelter Plus Care	PH-PSH	Renewal	Yes	105	\$ 569,041.00	\$ 1,155,711.00
	7	Portsmouth Area Resources Coalition	STEP UP to Responsibility (SUTR) Plus	PH-PSH	Renewal	Yes	80	\$ 25,226.00	\$ 1,180,937.00
2	7	Portsmouth Area Resources Coalition	STEP UP to Responsibility (SUTR) Plus	PH-PSH	Renewal	Yes	80	\$ 62,155.00	\$ 1,243,092.00
	8	Help and Emergency Response	Rapid Rehousing DV Bonus	RRH	DV Bonus	NA	NA	\$ 147,338.00	\$ 1,390,430.00
	9	Virginia Supportive Housing	Portsmouth Housing First Expansion	PH-PSH	CoC Bonus	NA	NA	\$ 73,669.00	\$ 1,464,099.00



FY 2022 Continuum of Care Application

VA-507: Portsmouth Homeless Action Consortium

Notification of Projects Rejected-Reduced Attachment

Includes:

- Email to Portsmouth Sherrif's Office
- FY2022 PHAC Final Ranking Order

Amanda Brandenburg

From: Amanda Brandenburg
Sent: Monday, September 12, 2022 3:45 PM
To: Marvin Waters; Murphy, Ursula
Subject: PHAC FY2022 Application: PSO

Hello Portsmouth Sherriff's Office,

Thank you for your interest in applying under the Portsmouth Homeless Action Consortium (PHAC) FY2022 CoC Program competition. As discussed at the PHAC Peer Review meeting, the SSO-CE project proposed by PSO has been rejected and will not be included in the FY2022 CoC Application.

The project has been rejected due to duplication of services. Additionally, the project proposal and budget were not in compliance with the regulations and activities mandated by HUD through 24 CFR 578.

Thank you,

Amanda Brandenburg
Program Manager, Regional Continuums of Care Program
The Planning Council
2551 Eltham Avenue, Suite I
Norfolk, VA 23513

Direct Line - 757.622.9268 x 3004

Cell Phone – 757.635.7276

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PORTSMOUTH HOMELESS ACTION CONSORTIUM (PHAC)
2022 Continuum of Care
FINAL RANKING ORDER

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FY 2022 Continuum of Care Application

VA-507: Portsmouth Homeless Action Consortium

Notification of Projects Accepted Attachment

Includes:

- FY2022 PHAC Final Ranking Order
- Individual Notifications to Each Grantee
 - Help and Emergency Response
 - Portsmouth Area Resources Coalition
 - Portsmouth Christian Outreach Ministries
 - Portsmouth Department of Behavioral Health Services
 - Virginia Supportive Housing

PORTSMOUTH HOMELESS ACTION CONSORTIUM (PHAC)
2022 Continuum of Care
FINAL RANKING ORDER

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2	7	Portsmouth Area Resources Coalition	STEP UP to Responsibility (SUTR) Plus	PH-PSH	Renewal	Yes	80	\$ 62,155.00	\$ 1,243,092.00
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	9	Virginia Supportive Housing	Portsmouth Housing First Expansion	PH-PSH	CoC Bonus	NA	NA	\$ 73,669.00	\$ 1,464,099.00

Amanda Brandenburg

From: Amanda Brandenburg
Sent: Monday, September 12, 2022 3:52 PM
To: Woodard, Nathan; Dean Burgess; Kathie Moore
Subject: PHAC FY2022 Application: PDBHS
Attachments: FINAL PHAC FY2022 Ranking Order.pdf

Hello Portsmouth Department of Behavioral Health Services

Please accept this email as formal approval for the grants listed below to apply for funding under the FY2022 PHAC CoC Competition. Due to some technical difficulties, the deadline for applications to be submitted in eSNAPS is extended to 5 pm on Friday, September 16, 2022.

- Shelter Plus Care

Thank you,

Amanda Brandenburg
Program Manager, Regional Continuums of Care Program
The Planning Council
2551 Eltham Avenue, Suite I
Norfolk, VA 23513

Direct Line - 757.622.9268 x 3004

Cell Phone – 757.635.7276

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Amanda Brandenburg

From: Amanda Brandenburg
Sent: Monday, September 12, 2022 3:36 PM
To: Olivia Smithberger; Joy Shaffer
Subject: PHAC FY2022 Application: HER

Hello Help and Emergency Response,

Please accept this email as formal approval for the grants listed below to apply for funding under the FY2022 PHAC CoC Competition. Due to some technical difficulties, the deadline for applications to be submitted in eSNAPS is extended to 5 pm on Friday, September 16, 2022.

- HER RRH

Thank you,

Amanda Brandenburg
Program Manager, Regional Continuums of Care Program
The Planning Council
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Amanda Brandenburg

From: Amanda Brandenburg
Sent: Monday, September 12, 2022 3:36 PM
To: Pat Chambers
Subject: PHAC FY2022 Application: PCOM
Attachments: FINAL PHAC FY2022 Ranking Order.pdf

Hello Portsmouth Christian Outreach Ministries,

Please accept this email as formal approval for the grants listed below to apply for funding under the FY2022 PHAC CoC Competition. Due to some technical difficulties, the deadline for applications to be submitted in eSNAPS is extended to 5 pm on Friday, September 16, 2022.

- CHRON
- Transitional Housing

Thank you,

Amanda Brandenburg
Program Manager, Regional Continuums of Care Program
The Planning Council
2551 Eltham Avenue, Suite I
Norfolk, VA 23513

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Amanda Brandenburg

From: Amanda Brandenburg
Sent: Monday, September 12, 2022 3:33 PM
To: Sharonita Cousin; Felecia Motteler; Maddi Zingraff
Subject: PHAC FY2022 Application: VSH
Attachments: FINAL PHAC FY2022 Ranking Order.pdf

Hello Virginia Supportive Housing,

Please accept this email as formal approval for the grants listed below to apply for funding under the FY2022 PHAC CoC Competition. Due to some technical difficulties, the deadline for applications to be submitted in eSNAPS is extended to 5 pm on Friday, September 16, 2022.

- Portsmouth Housing First
- Portsmouth Housing First Expansion

Thank you,

Amanda Brandenburg
Program Manager, Regional Continuums of Care Program
The Planning Council
2551 Eltham Avenue, Suite I
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Amanda Brandenburg

From: Amanda Brandenburg
Sent: Monday, September 12, 2022 3:30 PM
To: exdir@parc.hrcxml.com; Jean Jones
Subject: PHAC FY2022 Application: PARC
Attachments: FINAL PHAC FY2022 Ranking Order.pdf

Hello Portsmouth Area Resources Coalition,

Please accept this email as formal approval for the grants listed below to apply for funding under the FY2022 PHAC CoC Competition. Due to some technical difficulties, the deadline for applications to be submitted in eSNAPS is extended to 5 pm on Friday, September 16, 2022.

- Single Adult Barrier Reduction Exchange (SABRE) 2
- Families Succeed with Housing (FaSH)
- Step Up To Responsibility (SUTR) Plus

Thank you,

Amanda Brandenburg
Program Manager, Regional Continuums of Care Program
The Planning Council
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FY 2022 Continuum of Care Application

VA-507: Portsmouth Homeless Action Consortium

Final Project Scores for All Projects Attachment

Includes:

- PHAC FY2022 Final Ranking Order
- PHAC Policy & Planning Committee August 31, 2022 Meeting Minutes

PORTSMOUTH HOMELESS ACTION CONSORTIUM (PHAC)
2022 Continuum of Care
FINAL RANKING ORDER

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 - Ranking begins with 1
 - Ranking continues through the number of projects it takes to meet this financial threshold
- Tier 2 = The CoC's ARD minus Tier 1, plus the 5% Permanent Housing Bonus
 - Ranking begins with the number after the last number in Tier 1
 - Ranking continues through the number of projects it takes to meet this financial threshold

CoC's Approved Annual Renewal Demand	\$ 1,243,092
CoC's Approved Preliminary Pro Rata Need	\$ 1,473,378
CoC's Approved Planning Amount (Not ranked)	\$ 44,201
CoC's Approved Permanent Housing Bonus	\$ 73,669
CoC's Approved Domestic Violence Bonus	\$ 147,338
Amount for Tier 1 Projects	\$ 1,180,937
Amount For Tier 2 Projects (including Bonus)	\$ 135,824

The PHAC Policy & Planning Committee convened on August 31, 2022 to assess the effectiveness and efficiency of each Renewal project and the need and eligibility for New Project applications. The PHAC performance scorecard was completed for all eligible Renewal Projects and presented along with copies of renewal project applications and supplemental applications during the CoC peer review process. The CoC worked to assign each project with a conditional status (either with condition or without condition) and a CoC Score. New Project Applicants submitted a New Project Application, Supplemental Application, and a New Project scorecard. New Project applicants provided overviews of the organizations capacity to administer a HUD grant and the proposed project. The CoC determined based on the information provided if the applicant and the proposed projects were eligible and made recommendations to either approve or reject the new applications. The Policy & Planning Committee made recommendations for the Draft FY 2022 PHAC Project Ranking Order for the Continuum of Care Consolidated Application to be submitted to the PHAC Executive Committee to review and make final approvals. One application from the Portsmouth Sheriff's Office was rejected.

The PHAC Executive Committee convened on September 1, 2022 to review the recommended Ranking Order presented by the Policy & Planning Committee. The Executive Committee discussed the New and Renewal project scores, conditions, and ranked order. The non-conflicted members of the Executive Committee voted to support the final Ranking Order.

This announcement shall serve as notification of approval for the projects listed below to apply for funding under the FY2022 PHAC Continuum of Care Consolidated Application.

							CoC		
Teir	CoC Rank	Agency	Project Name	Project Type		Conditional Status (Yes/No)	Scorecard Score	Project Budget Amount	CoC Running Budget Total
1	1	Portsmouth Area Resources Coalition	Single Adult Barrier Reduction Exchange 2 (SABRE 2)	PH-PSH	Renewal	No	115	\$ 156,097.00	\$ 156,097.00
	2	Virigina Supportive Housing	Portsmouth Housing First	PH-PSH	Renewal	No	115	\$ 246,095.00	\$ 402,192.00
	3	Portsmouth Area Resources Coalition	Families Succeed with Housing (FaSH) PSH	PH-PSH	Renewal	No	110	\$ 56,523.00	\$ 458,715.00
	4	Portsmouth Chrisitan Outreach Ministries	CHRON	PH-PSH	Renewal	No	110	\$ 52,422.00	\$ 511,137.00
	5	Portsmouth Chrisitan Outreach Ministries	Transitional Housing	TH	Renewal	No	95	\$ 75,533.00	\$ 586,670.00
	6	City of Portsmouth	Shelter Plus Care	PH-PSH	Renewal	Yes	105	\$ 569,041.00	\$ 1,155,711.00
	7	Portsmouth Area Resources Coalition	STEP UP to Responsibility (SUTR) Plus	PH-PSH	Renewal	Yes	80	\$ 25,226.00	\$ 1,180,937.00
2	7	Portsmouth Area Resources Coalition	STEP UP to Responsibility (SUTR) Plus	PH-PSH	Renewal	Yes	80	\$ 62,155.00	\$ 1,243,092.00
	8	Help and Emergency Response	Rapid Rehousing DV Bonus	RRH	DV Bonus	NA	NA	\$ 147,338.00	\$ 1,390,430.00
	9	Virginia Supportive Housing	Portsmouth Housing First Expansion	PH-PSH	CoC Bonus	NA	NA	\$ 73,669.00	\$ 1,464,099.00



POLICY AND PLANNING COMMITTEE

MINUTES

August 31, 2022

Minutes:

Attendees:

Jean Jones (P&P Co-Chair)

Sharonita Cousin (VSH, P&P Co-Chair)

Sarah Johnson (ForKids)

Joy Shaffer (HER, PHAC Secretary)

Annie White-Guertin (PARC)

Pat Chambers (PCOM)

Dean Burgess (PDBHS)

Kathie Moore (PDBHS)

Anita Golden (PDSS, PHAC Co-Chair)

DeAnna Valentine (PDSS)

Ursula Murphy (PSO, HMIS Chair, CE Co-Chair)

Darlene Washington (PVH, PHAC Co-Chair)

Felecia Mottler (VSH)

Maddi Zingraff (VSH)

Nathan Ruckman (VSH)

Julie Dixon (TPC)

Amanda Brandenburg (TPC)

Karen Joyner (TPC)

Missing: VBCDC, STOP, Endependence, Oasis, PRHA, & Eggleston

The meeting was called to order by Jean Jones (P&P Co-Chair) at 10:03 am.

I. Minutes –

- The committee reviewed the July 27, 2022 minutes. Annie White-Guertin motioned to have the minutes adopted as written. Ursula Murphy seconded the motioned. Motion carried.

II. HUD Supplemental NOFO

- HUD released the FY2022 Continuum of Care Supplemental Notice of Funding Opportunity (NOFO) to address Unsheltered and Rural Homelessness on June 22, 2022 with a due date of October 20, 2022.

- Partners presented concerns regarding the CoC's ability to fully respond to questions. Ursula Murphy noted that PSO is interested and would want to see the CoC apply. Joy Shaffer also expressed interest in applying for the HER shelter.
- The recommendation from the P&P Chairs is that the CoC should not apply under the application.
- Ursula Murphy motion to move the discussion to Executive Committee for further review and to determine if the CoC should apply under the Supplemental NOFO. Joy Shaffer seconds. Motion carries with no objections or abstentions.

III. CoC Program NOFO Peer Review

- HUD released the FY2022 Continuum of Care Program NOFO on August 1, 2022 with a due date of September 30, 2022.
- Amanda Brandenburg reviewed the process for Peer Review. Applicants will provide a short and concise presentation on the renewal and new projects to include funding requests, bed/units, program challenges over the year, and program changes. Renewal applicants will be able to use their time to advocate for considerations on the Scorecard and have points returned or conditions lifted. All active agencies will vote to approve or deny the requests for consideration, where the applicant will abstain. Approved requests set precedence for similar requests for the following applications. Requests for consideration that were not included in the scorecard submission will not be considered. Active agencies will vote at the end of each project presentation for the project to proceed with or without condition.

Seven renewal applications were received for the FY2022 HUD Continuum of Care (CoC) program competition. Members conducted the peer review for all eligible programs seeking renewal funding. The review was conducted using project applications, supplemental applications, and the 2022 PHAC CoC Scorecard, a tool used to evaluate program outcomes for like project types. All projects requested level funding.

- Portsmouth Area Resource Coalition (PARC) requests \$56,523 in PH-PSH funding to renew Families Succeed with Housing (FaSH).
 - FaSH is a DedicatedPLUS PSH project. There are currently 3 households in the program. Granted to fund 2 units. The project has a Leasing budget, and all leases are in PARC's name. Market and rental increases have been a challenge over the last year. No changes to the grant in the last year.
 - FaSH received a base score of 110 on the CoC Scorecard with no conditions. PARC is not requesting any considerations. PARC would like to note that for small projects some thresholds are unobtainable with even just 1 poor outcome.
 - There are no objections for the project to proceed for funding. Abstentions – PARC.
- Portsmouth Area Resource Coalition (PARC) requests \$156,097 in PH-PSH funding to renew Single Adult Barrier Reduction Exchange (SABRE) 2.

- SABRE 2 is a DedicatedPLUS PSH project. The project serves 13 households. Considered consolidating the FaSH and SABRE 2 project but will hold off for now.
- SABRE 2 received a base score of 90 of the CoC Scorecard with no conditions.
 - Successful Length of Stay: PARC is requesting return of 5 points because there was one household that was denied at a unit and then the client declined a second unit. The client exited the program without obtaining permanent housing. Ursula Murphy motions to return the 5 points. Sarah Johnson seconds. Motion carried with no objections. 5 points returned.
 - Reduce Returns to Homelessness: PARC requests to return 5 points for household previously discussed that the client was excited from the program without program move in. Ursula Murphy motions that the consideration be approved. Nathan Ruckman seconds. Motion carries with no objections. 5 points returned.
 - Successful Exits or retention: PARC requests to return 15 points for the same household mentioned about that was exited to homelessness. If not included in the measure, the project would meet the 97% threshold. Dean Burgess motions to approve the request. Ursula Murphy seconds. Motion carries with no objections. 15 points returned.
- The final score for SABRE 2 on the CoC Scorecard is 115 with no conditions.
- There are no objections for the project to proceed for funding. Abstentions – PARC.
- Portsmouth Area Resource Coalition (PARC) requests \$87,381 in PH-PSH funding to renew Step Up To Responsibility (SUTR) Plus.
 - SUTR Plus is a DedicatedPLUS project that is funded to support 6 units. Has had challenges getting eligible referrals from PCAN. The project has units with leases in the name of PARC.
 - SUTR Plus received a base score of 55 on the CoC Scorecard with condition to resolve deobligations.
 - Successful Length of Stay: PARC requests 5 points returned for household of 2 persons that refused services and units offered. They were exited from the program without moving into permanent housing. Ursula Murphy motions to approve the request. Joy Shaffer second. Motion carries without objections. 5 points returned.
 - Reduce Returns: PARC requests return of 5 points due to the same household mentioned before. Ursula Murphy motions to approve the request. Joy Shaffer seconds. Motion carries with no objections. 5 points returned.
 - Successful Exits or Retention: PARC requests return of 15 points due to the same household situation. If the household were not included the exit rate would be above the thresholds. Ursula Murphy motions to approve the request. Dean Burgess seconds. Motion carries with no objections. 15 points returned.
 - Retain or Increase Income: PARC is requesting partial points as the project cannot statistically meet the threshold due to the small number of program

participants. PARC does not have a suggestion for changing the thresholds or number of points that should be returned. Sarah Johnson motions to deny the request. Anita Golden seconds. Request denied with no objections.

- Utilization Rates: PARC is requesting return of 5 points. This is due to the program attempting to fill units over a 6-month period. Clients that were referred did not have documentation, clients denied leased units, and delays in referrals from PCAN. Ursula Murphy motions approve request. Joy Shaffer seconds. Motion carries with no objections. 5 points returned.
- Deobligation: PARC requests 5 points returned, and the condition lifted. PARC holds the lease and pays the rental costs even if the unit is vacant. The program offered households the two units that were vacant. The project decided to try and fill units that were vacant before looking to lease a new unit of the client's choice. The program was paying the leases on the vacant units. The project deobligated funding by not leasing up additional units. The project did not move funds to try and spend down additional funds. Sharonita Cousin motions to deny request. Darlene Washington seconds. Request denied without objections.
- PARC SUTR Plus – final score 80 with a condition to resolve deobligation.
- There are no objections for the project to proceed for funding. Abstentions – PARC.
- Portsmouth Christian Outreach Ministries (PCOM) requests \$52,422 in PH-PSH funding to renew Chronic Homeless Resource and Opportunity Network (CHRON).
 - Serves 4 households. No updates or changes. Working with clients to keep them stable and exploring move on as needed. The project receives all referrals from PCAN.
 - CHRON received a base score of 110 on the CoC Scorecard with no conditions.
 - PCOM is not requesting considerations on the CoC Scorecard.
 - There are no objections for the project to proceed for funding. Abstentions – PCOM.
- Portsmouth Christian Outreach Ministries (PCOM) requests \$75,533 in TH funding to renew Transitional Housing.
 - Preferred households that are working. However, the program does accept households that are not employed that will have assistance to gain employment in the project. No challenges and no changes during the application. The project continues to receive all referrals from PCAN.
 - Transitional Housing received a base score of 95 on the CoC Scorecard with no conditions.
 - PCOM is not requesting considerations on the CoC Scorecard.
 - There are no objections for the project to proceed for funding. Abstentions – PCOM.
- Portsmouth Department of Behavioral Health Services (PDBHS) requests \$550,321 in PSH funding to renew Shelter Plus Care (SPC).
 - Supports 48 units in PSH. The project had staff turnover during the grant year. The previous staff had made serious errors. The staff have worked with the Data Team to correct issues created by previous staff and completed trainings to correctly enter data for the project moving forward.

- Shelter Plus Care received a base score of 60 on the CoC Scorecard with condition to perform appropriate drawdowns.
 - Reduce Return to Homelessness: PDBHS request the return of 5 points. Previous staff recorded exits to unknown for 2 households that were working with the previous program staff. The program would like to this considered as previous program staff errors. The peer recommends reaching out to the Data team to determine how best to fix these errors. Ursula Murphy motions to return. Annie White-Guertin seconds. Motion is approved by a majority. Objections – VSH, PVH, ForKids. 5 points returned.
 - Successful Exits or Retention: PDBHS requests the return of 15 points. Previous staff marked exits to temporary destinations. Staff are unsure if the information is correct. Sharonita Cousin motions to reject the request. Jean recommends the project continue to work with the Data Team to correct data and receive a more in-depth training on the CoC Scorecard. Sarah Johnson seconds. PSO, PCOM, PDSS, PARC, PVH object and support the return of points. VSH, ForKids support denial of points return. Motion fails with majority of rejections. 15 points returned.
 - Retain of Increase Income: PDBHS request 5 points. The information may have been added incorrectly and the agency didn't know how to correct. Ursula Murphy motions to approve. Anita Golden seconds. Motion carries. Objections – VSH. 5 points returned.
 - Participation in Coordinated Entry: PDBHS requests 10 points returned. 1 client was incarcerated for over 90 days. This was brought to PCAN and at PCAN the program was advised at PCAN that it was acceptable. It is noted that this is not appropriate, and the advice was incorrect. Sharonita Cousin motions to approve the request. Joy Shaffer seconds. Motion carries with no objection. 10 points returned
 - Drawdown rates: PDBHS requests 5 points returned. The first drawdown was not able to be performed due to a delay in the City of Portsmouth process to approve the Grant Agreement. Ursula Murphy motions to approve the request. Annie White-Guertin seconds. Motion carries with no objections. 5 points returned.
 - Conditional Status: PDBHS requests 10 points returned from previous condition satisfied. Ursula Murphy motions that the 10 points be returned. Anita Golden seconds. 10 points returned. Recommend if this happens again that the City provide proof of when the GA was received, when PDBHS submitted to City Council, and when City Council approves the new budget.
 - Conditional Status: PDBHS requests new condition lifted, and 5 points returned. Ursula Murphy motions to deny the request and retain the condition. Anita Golden seconds.

- The final score for the Shelter Plus Care CoC Scorecard is 105 with condition to perform appropriate drawdowns.
 - There are no objections for the project to proceed for funding.
- Virginia Supportive Housing (VSH) requests \$240,623 in PSH funds to renew Portsmouth Housing First.
 - Follows a housing first model. Project provides 12 units. The project has added a second housing specialist.
 - Portsmouth Housing First received a base score of 90 on the CoC Scorecard with no conditions.
 - Successful Length of Stay: VSH requests the return of 5 points. There was a client that the program was unable to house. Client requested a 2-bedroom unit, program cannot fund a 2-bedroom unit for a 1-person household. The client declined many units offered. Client was exited from the program after housing searching for 5 months. Ursula Murphy motions to return 5 points. Anita Golden second. The motion was approved with no objections. 5 points returned.
 - Reduce to Homeless: VSH requests return of 5 points. This is the same client discussed previously that was exited to homelessness after not being able to find a unit. Ursula Murphy motions to approved. Anita Golden seconds. Motion carries with no objections. 5 points returned.
 - Successful Exit of Retention: VSH requests the return of 15 points. This is the same client as mentioned previously. If the exit is not included, the project will have a 100% rate of exits to permanent destinations. Anita Golden motions to approve the request. Ursula Murphy seconds. Motion carries with no objections. 15 points returned
 - The final score for the Portsmouth Housing First CoC Scorecard is 115 with no conditions.
 - There are no objections for the project to proceed for funding.

Three New Project applications were received for the FY2022 HUD Continuum of Care (CoC) program competition. Members conducted the peer review for all eligible programs seeking new funding. The review was conducted using new project applications, supplemental applications, and the 2022 PHAC CoC Scorecard, a tool used to evaluate organizational capacity and eligibility.

- Help and Emergency Response (H.E.R.) requests \$94,413 in DV Bonus RRH funds for a NEW project - Rapid Rehousing.
 - The proposed project will provide RRH assistance for homeless households fleeing DV. Will have 2 full-time staff to support and assist 8 households. The program will accept all referrals for the program from PCAN. This is the HER Shelters first HUD grant; however, the agency has been an active agencies with PHAC and manages grants from the state. HER anticipates it would take 1 month to launch the program. ForKids offers support and assistance with HER shelter launching the program.

- Ursula Murphy motions to approve the project for funding. Annie White-Guertin seconds. Motion carries without objections.
- Portsmouth Department of Social Services requests \$37,776 in Planning funding.
 - Planning grants are required to be submitted as a New Project each application. This application is a percentage of the total funding awarded. The planning project is requesting the total amount available. The Planning funds currently support the contract with The Planning Council, about \$18,000 with the rest of the funds from Portsmouth CDBG. Some funds have also been made available to support the Portsmouth Central Intake position. This grant did have funds deobligated and PDSS did extend the grant period to try and spend the funds out. The peers provided some updates for the committee participation. The P&P committee was missing from the committee listing.
 - Sharonita Cousin motions to approve the application for Planning. Ursula Murphy seconds. Motion carries with no objections.
- Portsmouth Sherriff's Office (PSO) requests \$55,252 in CoC Bonus SSO-CE funds for a NEW project – Coordinated Homeless Assessment Outreach and Stabilization (CHAOS).
 - CHOAS would enhance outreach and would be similar to the process that operates in BEACH CoC. Project anticipates being able to start with the CoC approval with other funding sources and CoC approval in Fall 2022. Grant start date in application would not be feasible. Needs to be pushed. The eSNAPS and this grant would be submitted under the City of Portsmouth. The agency does not currently have access to eSNAPS. CHOAS has 4 sub-projects.
 - How will it interface with other agencies that are currently access and assessment. Callers would go straight to the PSO hotline staff. PSO would become the first point of contact and would conduct Crisis Needs and make referrals to Assessment Points. PSO anticipates the ability to respond within 24 hours. This would require some transitions and updates to the current CES processes.
 - CES Access Points and the PSO office would share the responsibilities. All entries into PHAC CES would be completed by PSO.
 - Another piece to the project is signage to market in Portsmouth with information for residents to know where to call for assistance.
 - The project does not propose to take funding away from other programs.
 - PSO has a call center however, there is no experience with operating a hotline.
 - How will the shelters share answering the phone and is there a letter of commitment. Who will train the volunteers. PSO has confidentially agreements in place. Agreements with the shelters are pending. Phones will be maintained by the PSO staff.
 - With PSO proposing to manage CES, there may be negative impact on the system. PHAC CES serves a majority of African American households and there is concern that people will not seek services if they are managed by the PSO. The name of the program is also insensitive.

- PSO responded that this is not a law enforcement initiative. Program staff will not be in sheriff clothes.
- ForKids does not agree with the information that was stated relating to the current process. It should also be noted that the budget as requested would be ineligible. SSO-CE projects cannot request operating costs and the match was not calculated correctly. Additionally, this application was not signed by the CEO of the PSO.
- Peers also discussed that the proposed project would be a duplication of services. The PSO noted there would be a transition period and new training to launch this project. The PSO proposed to launch this project in the fall of 2022 if approved. Partners discussed the current system capacity and looking to enhance the current system versus changing processes again.
- Sharonita Cousin motions to vote by roll call. Dean Burgess seconds.
 - PARC – no
 - PVH – no
 - PCOM – no
 - PDBHS – yes
 - VSH – no
 - HER – no
 - ForKids – no
 - PDSS – no
- Project rejected by P&P.
- Virginia Supportive Housing (VSH) requests \$62,942 in CoC Bonus PSH funds to expand Portsmouth Housing First.
 - This project will provide an additional 3 units for the PHF program. The project will be able to launch the new project with about a 30-day start. VSH has a 97% PH success rate across all PSH programs. All referrals will be accepted from the Portsmouth CoC.
 - Sarah Johnson motions to approve the project. Deanna Valentine seconds. Motion carries with no objections or abstentions.

IV. Draft Ranking Order –

- Following the CoC Renewal Application Peer Review process, the draft ranking order of renewal and new project applications is listed below:
 1. Portsmouth Area Resource Coalition Single Adult Barrier Reduction Exchange 2 (PSH) – 115
 2. Virginia Supportive Housing Portsmouth Housing First (PSH) – 115
 3. Portsmouth Area Resource Coalition Families Succeed with Housing (PSH) – 110
 4. Portsmouth Chrisitan Outreach Ministry Chronic Homeless Resource and Opportunity Network (PSH) – 110
 5. Portsmouth Chrisitan Outreach Ministry Transitional Housing (TH) – 95
 6. Portsmouth Department of Behavioral Health Services Shelter Plus Care (PSH) – 105 with condition to perform appropriate drawdowns.

7. Portsmouth Area Resource Coalition Step Up to Responsibility Plus (PSH) – 80 with condition to resolve deobligation.
 8. Help and Emergency Response Rapid Rehousing (RRH)
 9. Virginia Supportive Housing Portsmouth Housing First Expansion (PSH)
- Sharonita Cousin motioned to move the draft recommendation forward to Executive Committee and determine the final ranking. Joy Shaffer seconds. Motion carries without objections or abstentions.
 - The recommendations and draft ranking order will be reviewed by the PHAC Executive Committee on September 1, 2022. The Executive Committee will confirm the Final Ranking Order. Once finalized, applicants will receive notification of project approval or rejection by email. The submission deadline for applications in eSNAPS is September 12, 2022 by 5:00 PM.

Meeting adjourned at 1:58 pm.

Next meeting is September 28, 2022 – 10:00 AM



FY 2022 Continuum of Care Application

VA-507: Portsmouth Homeless Action Consortium

Web-Posting CoC Approved Consolidated Applications
Attachment

Includes:

- 9/28/2022 Web Posting Screenshot

PHAC Funding Opportunities

Continuum of Care Applications

NEW! - FY 2022 CoC Application

US Department of Housing & Urban Development (HUD) announces funding opportunity: [FY22 CoC Program Competition](#)

Applicant Documents:

- [PHAC CoC Competition Announcement](#)
- [FY22 PHAC CoC Application Timeline](#)
- [CoC Scorecard Template](#)
- [New Project Scorecard](#)
- [New Project Application](#)
- [CoC Supplemental Application](#)

For further information about submission deadlines, or to send inquiries, please email Amanda Brandenburg (abrandenburg@theplanningcouncil.org).

Final Documents:

- [CoC-Approved PHAC FY2022 CoC Application](#)
- [CoC-Approved PHAC FY2022 CoC Priority Listing](#)

Final Project Applications:

1. [PARC SABRE 2](#) - Renewal
2. [VSH Portsmouth Housing First](#) - Renewal
3. [PARC FaSH](#) - Renewal
4. [PCOM CHRON](#) - Renewal
5. [PCOM Transitional Housing](#) - Renewal
6. [PDBHS Shelter Plus Care](#) - Renewal
7. [PARC SUTR Plus](#) - Renewal
8. [HER RRH](#) - New
9. [VSH Portsmouth Housing First Expansion](#) - New

1:42:42 PM
Wednesday, September 28, 2022

September 2022

Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1
2	3	4	5	6	7	8

Show agenda ^



FY 2022 Continuum of Care Application

VA-507: Portsmouth Homeless Action Consortium

Notification of CoC Approved Consolidated Applications
Attachment

Includes:

- 9/28/2022 Email to Community Members

Amanda Brandenburg

From: Amanda Brandenburg
Sent: Wednesday, September 28, 2022 1:47 PM
To: 'Alex Shields'; 'Alisa Winston'; Amanda Brandenburg; 'Anita Golden'; 'Annie White-Guertain (exdir@parc.hrcoxmail.com)'; 'Barbara Wagner'; 'Cathy Davis'; 'Darlen Sparks-Waashington'; 'DeAnna Valentine'; 'E. Bland'; 'Gladys Baker'; 'Jean Jones'; 'Jessica Dennis'; Jordan Schaller; 'Joy Shaffer'; Julie Dixon; Karen Joyner; 'Marvin Waters'; 'Michael Shackelford'; 'Michelle Sudderth'; 'Nathan Woodard'; 'Olivia Smithberger'; 'Re. Harrison'; 'Regina Lawrence'; 'Sarah Johnson'; 'Sharonita Cousin'; 'Shirley Brackett'; 'Ursula Murphy'; '757breedlove.shirley@gmail.com'; 'Amanda Brandenburg'; 'antonette@hershelter.com'; 'Avanti Allen-Benson'; 'Beck Barfield'; 'Becky Jeffries'; 'Benjamin Davis'; 'Brenda Jimenez'; 'Cathy Davis'; 'Cathy Parker'; 'Charnitta Waters'; 'Chelsea Santarelli'; 'consultingncommunityresources@gmail.com'; 'crimerj@portsmouthva.gov'; 'dadams@prha.org'; 'Darryl Parker'; 'Dean Burgess'; 'Donna Hufnagle'; 'dwight.williams@portsmouthva.gov'; 'Elizabeth Elliott'; 'Felicia Motteler'; 'Gina Harris'; 'Heather M. Barker'; 'Ja'Lesia Pierce'; 'Jbrunny@unitedwayshr.org'; 'Jessica McGraw'; 'Joseph'; 'jroisen@oasissocialministry.org'; 'Juanita L. Dowdy (JDowdy@forkidsva.org)'; 'Julie Dixon (jadixon@theplanningcouncil.org)'; 'Kamico Tracy'; 'Kathie Moore'; 'Kelsea Denny'; 'Kerry A. Mitchell'; 'Maddi Zingraff'; 'Marcela Durand-Sari'; 'Marti Chick-Ebey (martha.chick@va.gov)'; 'Mary Clark'; 'Melissa Peele'; 'Melody Hansley'; 'Miles, Jacquelyn D HAMVAMC'; 'Monalisa Brown'; 'Monica McDonald'; 'Olisha Sawyer'; 'Omekio.Riggins@va.gov'; 'Pamela Clemons'; 'Patti Johnson'; 'Renisha Ricks'; 'Sarah Ashcraft'; 'Sarah Johnson'; 'Shannon Riddick - PVH Coordinator'; 'Shirley Brackett'; 'stacie@lgbtlifecenter.org'; 'symone@hershelter.com'; 'Tanisha Davis'; 'Tanya Canty'; 'Tyrone Sessoms'; 'Valzenia Jenkins'; 'vclay@endependence.org'; 'Juanita L. Dowdy'
Subject: PHAC FY2022 CoC NOFO - CoC Approved
Attachments: CoC Approved - PHAC FY2022 CoC Application.pdf; CoC Approved - PHAC FY2022 CoC Priority Listing.pdf

Hello PHAC CoC Members,

Thank you all for you input and commitment to submit this FY2022 Continuum of Care NOFO. Please find attached the final CoC-Approved PHAC CoC Application and Priority Listing.

These documents as well as the final renewal and new applications can be found on the CoC website - <https://www.hamptonroadsendshomelessness.org/phac-funding-opportunities.html>

Thank you!

Amanda Brandenburg
Program Manager, Regional Continuums of Care Program
The Planning Council
2551 Eltham Avenue, Suite I
Norfolk, VA 23513

Direct Line - 757.622.9268 x 3004
Cell Phone – 757.635.7276
www.theplanningcouncil.org
www.hamptonroadsendshomelessness.org



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Identify community needs
Connect people with solutions
Improve lives

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Amanda Brandenburg

From: Amanda Brandenburg
Sent: Wednesday, September 28, 2022 2:08 PM
Subject: FW: PHAC FY2022 CoC NOFO - CoC Approved
Attachments: CoC Approved - PHAC FY2022 CoC Application.pdf; CoC Approved - PHAC FY2022 CoC Priority Listing.pdf

Hello Portsmouth Community Members and Stakeholders,

Thank you all for your input and commitment to submit this FY2022 Continuum of Care NOFO. Please find attached the final CoC-Approved PHAC CoC Application and Priority Listing.

These documents as well as the final renewal and new applications can be found on the CoC website - <https://www.hamptonroadsendshomelessness.org/phac-funding-opportunities.html>

Thank you!

Amanda Brandenburg
Program Manager, Regional Continuums of Care Program
The Planning Council
2551 Eltham Avenue, Suite I
Norfolk, VA 23513

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FY 2022 Continuum of Care Application

VA-507: Portsmouth Homeless Action Consortium

Housing Leveraging Commitment Attachment

Includes:

- Virginia Homeless Solutions Program/Housing Trust Fund application Excerpt – HER RRH application

Application to DHCD Submitted through CAMS

City of Portsmouth/City Manager's Office

PHAC HSNH 2022-2024 Application

Application ID: 93303292022171022
Application Status: Pending
Program Name: HSNH 2022-24 Application
Organization Name: City of Portsmouth/City Manager's Office
Organization Address: 801 Crawford Street
Portsmouth, VA 23704-3822
Profile Manager Name: Pamela Little-Hill
Profile Manager Phone: (757) 405-1800
Profile Manager Email: littlehillp@portsmouthva.gov

Project Name: PHAC HSNH 2022-2024 Application
Project Contact Name: Anita Golden
Project Contact Phone: (757) 405-1800
Project Contact Email: anita.golden@dss.virginia.gov
Project Location: 1701 High Street
Portsmouth, VA 23704-3103
Project Service Area: Portsmouth City

Total Requested Amount: \$568,564.00
Required Annual Audit Status: No Current Audits Found

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20. 5. Proposed HOPWA-providers only, what safeguards and provisions are in place to protect clients' HIV/AIDS statuses from landlords and other third parties.

Answer:

Not applicable.

21. 6. Proposed HOWPA-providers only, detail the other funding sources the agency has access to for housing individuals with HIV/AIDS and which community services are leveraged for HOPWA project participants.

Answer:

Not applicable.

22. 7. For fiscal agents and service coordinators only: Detail the sub-contracted agencies that will be administering the VHSP- or HOPWA-funded activity(s). Include a discussion of their capacity to carry out the project in adherence with HSNH and program-specific guidelines. How will your agency monitor the funded activities provided by the sub-contracted agencies?

Answer:

Not applicable.

23. Proposed Grantees (HTF - HRG BONUS)

HTF-HRG will be awarded to eligible RRH and PSH projects as a bonus based on this application for funding. Projects will be selected based on the CoC/LPG's need for funding and performance. In the narrative section below, detail each eligible proposed projects using the following format: Organization Name, Project Type (RRH or PSH), Funding Request (total amount), Total number of households to be served, Brief description of proposed project including proposed activities.

Answer:

Help and Emergency Response Inc. is requesting \$65,360 in RRH to assist 3 additional families in securing and retaining housing, as well as supporting 50% of the underserved population outreach position and a new housing position to increase landlords, and resource recruitment.

Virginia Supportive Housing (VSH) is requesting \$60,000 for PSH to serve 60 individuals. The funds will support operations at South Bay Apartments, a permanent housing program that provides both on-site property management and comprehensive supportive services to ensure that the households with the highest barriers to housing can be accepted, served, and maintain housing. If awarded, DHCD funds would cover a portion of the costs for a full-time, on-site case manager and a regional Team Lead who will provide supportive services for a focused caseload. These clients will be identified as having the highest needs based on a history of chronic homelessness, disabling condition(s), length of time in the program, individual assessment, housing stability plan, and willingness to participate in services. The funds will also leverage other VSH staff including the Move On Team Lead, SOAR Benefits Specialist, and Associate Director of Client Programs – Properties who will provide specialized services and general case management to the other program participants, allowing the on-site staff to dedicate their time to households needing the most intensive support. VHSP funds will also support the staff time necessary to perform the administrative and data entry tasks required for all participants. The program will measure its success by serving at least 60 formerly homeless individuals during the operating year, 90% of whom will not return to homelessness and will enroll in/maintain health insurance, and 70% of whom will gain, increase, or maintain income.

Attachments:

Year One Request: proposed grantees and activities (DHCD document)

PHACYearOneRequest442022113637.xlsx