

Before Starting the Project Listings for the CoC Priority Listing

The CoC Consolidated Application requires TWO submissions. Both this Project Priority Listing AND the CoC Application MUST be completed and submitted prior to the CoC Program Competition submission deadline stated in the NOFO.

The CoC Priority Listing includes:

- Reallocation forms – must be completed if the CoC is reallocating eligible renewal projects to create new projects or if a project applicant will transition from an existing component to an eligible new component.

- Project Listings:

- New;
- Renewal;
- UFA Costs;
- CoC Planning;
- YHPD Renewal; and
- YHDP Replacement.
- Attachment Requirement

- HUD-2991, Certification of Consistency with the Consolidated Plan – Collaborative Applicants must attach an accurately completed, signed, and dated HUD-2991.

Things to Remember:

- New and Renewal Project Listings – all project applications must be reviewed, approved and ranked, or rejected based on the local CoC competition process.

- Project applications on the following Project Listings must be approved, they are not ranked per the FY 2021 CoC Program Competition NOFO:

- UFA Costs Project Listing;
- CoC planning Project Listing;
- YHPD Renewal Project Listing; and
- YHDP Replacement Project Listing.
- Collaborative Applicants are responsible for ensuring all project applications accurately appear on the Project Listings and there are no project applications missing from one or more Project Listings.

- For each project application rejected by the CoC the Collaborative Applicant must select the reason for the rejection from the dropdown provided.

- If the Collaborative Applicant needs to amend a project application for any reason, the Collaborative Applicant MUST ensure the amended project is returned to the applicable Project Listing AND ranked BEFORE submitting the CoC Priority Listing to HUD in e-snaps.

Additional training resources are available online on HUD's website.
https://www.hud.gov/program_offices/comm_planning/coc/competition

1A. Continuum of Care (CoC) Identification

Instructions:

For guidance on completing this form, please reference the FY 2021 CoC Priority Listing Detailed Instructions and FY 2021 CoC Priority Listing Navigational Guide on HUD's website. https://www.hud.gov/program_offices/comm_planning/coc/competition.

Collaborative Applicant Name: Portsmouth Department of Social Services

2. Reallocation

Instructions:

For guidance on completing this form, please reference the FY 2021 CoC Priority Listing Detailed Instructions and FY 2021 CoC Priority Listing Navigational Guide on HUD's website. https://www.hud.gov/program_offices/comm_planning/coc/competition.

2-1. Is the CoC reallocating funds from one or more eligible renewal grant(s) that will expire in calendar year 2022 into one or more new projects? No

Continuum of Care (CoC) New Project Listing

Instructions:

Prior to starting the New Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all new project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of new projects submitted by project applicant(s) to your CoC in the e-snaps system. You may update each of the Project Listings simultaneously. To review a project on the New Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make the necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps. https://www.hud.gov/program_offices/comm_planning/coc/competition.

Project Name	Date Submitted	Comp Type	Applicant Name	Budget Amount	Grant Term	Rank	PH/Realoc	PSH/RRH	Expansion
FY21 Portsmouth H...	2021-10-11 12:47:...	PH	Virginia Supporti..	\$69,577	1 Year	E8	PH Bonus	PSH	Yes

Continuum of Care (CoC) Renewal Project Listing

Instructions:

Prior to starting the Renewal Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all renewal project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of renewal projects submitted by project applicant(s) to your CoC in the e-snaps system. You may update each of the Project Listings simultaneously. To review a project on the Renewal Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

https://www.hud.gov/program_offices/comm_planning/coc/competition.

The Collaborative Applicant certifies that there is a demonstrated need for all renewal permanent supportive housing and rapid re-housing projects listed on the Renewal Project Listing.

X

The Collaborative Applicant certifies all renewal permanent supportive housing and rapid rehousing projects listed on the Renewal Project Listing comply with program requirements and appropriate standards of quality and habitability.

X

The Collaborative Applicant does not have any renewal permanent supportive housing or rapid re-housing renewal projects.

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Rank	PSH/RRH	Comp Type	Consolidation Type	Expansion Type
FY21 Portsmouth H...	2021-10-05 12:34:...	1 Year	Virginia Supporti...	\$240,623	E3	PSH	PH		Expansion
Step up to Respon...	2021-10-15 16:30:...	1 Year	Portsmouth Area R...	\$84,646	1	PSH	PH		
Single Adult Barr...	2021-10-15 16:58:...	1 Year	Portsmouth Area R...	\$151,128	4	PSH	PH		

Chronic Homeless ...	2021-10-07 14:11:...	1 Year	Portsmouth Christ...	\$51,029	5	PSH	PH		
Families Succeed ...	2021-10-15 16:29:...	1 Year	Portsmouth Area R...	\$54,959	2	PSH	PH		
Transitional Housing	2021-10-07 14:16:...	1 Year	Portsmouth Christ...	\$75,533	6		TH		
Shelter Plus Care	2021-10-06 15:14:...	1 Year	City of Portsmouth...	\$550,321	7	PSH	PH		

Continuum of Care (CoC) Planning Project Listing

Instructions:

Prior to starting the CoC Planning Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload the CoC planning project application submitted to this Project Listing, click the "Update List" button. This process may take a few minutes while the project is located in the e-snaps system. You may update each of the Project Listings simultaneously. To review the CoC Planning Project Listing, click on the magnifying glass next to view the project details. To view the actual project application, click on the orange folder. If you identify errors in the project application, you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

Only one CoC planning project application can be submitted and only by the Collaborative Applicant designated by the CoC which must match the Collaborative Applicant information on the CoC Applicant Profile.

https://www.hud.gov/program_offices/comm_planning/coc/competition.

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Accepted?
FY2021 PHAC Plann...	2021-08-30 12:26:...	1 Year	Portsmouth Depart...	\$41,746	Yes

Continuum of Care (CoC) YHDP Renewal Project Listing

Instructions:

Prior to starting the YHDP Renewal Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all YHDP renewal project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of YHDP renewal and replacement projects submitted by project applicant(s) to your CoC in the e-snaps system. You may update each of the Project Listings simultaneously. To review a project on the YHDP Renewal Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.
https://www.hud.gov/program_offices/comm_planning/coc/competition.

The Collaborative Applicant certifies that there is a demonstrated need for all renewal permanent supportive housing and rapid rehousing projects listed on the Renewal Project Listing.

The Collaborative Applicant certifies all renewal permanent supportive housing and rapid rehousing projects listed on the Renewal Project Listing comply with program requirements and appropriate standards of quality and habitability.

The Collaborative Applicant does not have any renewal permanent supportive housing or rapid rehousing renewal projects.

Project Name	Date Submitted	Applicant Name	Budget Amount	Comp Type	Grant Term	Accepted ?	PSH/RRH	Consolidation Type
This list contains no items								

Continuum of Care (CoC) YHDP Replacement Project Listing

Instructions:

Prior to starting the YHDP Replacement Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all YHDP replacement project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of YHDP replacement projects submitted by project applicant(s) to your CoC in the e-snaps system. You may update each of the Project Listings simultaneously. To review a project on the YHDP Replacement Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

https://www.hud.gov/program_offices/comm_planning/coc/competition.

Project Name	Date Submitted	Applicant Name	Budget Amount	Comp Type	Grant Term	Accepted?
This list contains no items						

Funding Summary

Instructions

This page provides the total budget summaries for each of the project listings after the you approved, ranked (New and Renewal Project Listings only), or rejected project applications. You must review this page to ensure the totals for each of the categories is accurate. The "Total CoC Request" indicates the total funding request amount your CoC's Collaborative Applicant will submit to HUD for funding consideration. As stated previously, only 1 UFA Cost project application (for UFA designated Collaborative Applicants only) and only 1 CoC Planning project application can be submitted and only the Collaborative Applicant designated by the CoC is eligible to request these funds.

Title	Total Amount
Renewal Amount	\$1,208,239
New Amount	\$69,577
CoC Planning Amount	\$41,746
YHDP Amount	\$0
Rejected Amount	\$0
TOTAL CoC REQUEST	\$1,319,562

Attachments

Document Type	Required?	Document Description	Date Attached
Certification of Consistency with the Consolidated Plan (HUD-2991)	Yes	PHAC Certificatio...	11/09/2021
FY 2021 Rank Tool (optional)	No	FY2021 Rank Tool	11/09/2021
Other	No		
Other	No		

Attachment Details

Document Description: PHAC Certification of Consistency

Attachment Details

Document Description: FY2021 Rank Tool

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

WARNING: The FY2021 CoC Consolidated Application requires 2 submissions. Both this Project Priority Listing AND the CoC Consolidated Application MUST be submitted.

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Page	Last Updated
Before Starting	No Input Required
1A. Identification	09/14/2021
2. Reallocation	10/19/2021
5A. CoC New Project Listing	10/19/2021
5B. CoC Renewal Project Listing	10/19/2021
5D. CoC Planning Project Listing	10/19/2021
5E. YHDP Renewal	No Input Required
5F. YHDP Replace	No Input Required
Funding Summary	No Input Required
Attachments	11/09/2021
Submission Summary	No Input Required

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FY 2021 Continuum of Care Application
VA-507: Portsmouth Homeless Action
Consortium

HUD-2991, Certification of Consistency with the Consolidated
Plan Attachment

Includes:

- Signed City of Portsmouth Certification of Consistency with the Consolidated Plan
- List of Projects and Funding Requests

**U.S. Department of Housing
and Urban Development**

**Certification of Consistency Plan
with the Consolidated Plan
for the Continuum of Care
Program Competition**

I certify the proposed activities included in the Continuum of Care (CoC) project application(s) is consistent with the jurisdiction's currently approved Consolidated Plan.

Applicant Name: Portsmouth Homeless Action Coalition (PHAC)

Project Name: VA-507 Portsmouth CoC FY 2021 Consolidated Application

Location of the Project: Portsmouth, VA

(Complete list of projects and funding requests attached)

Name of

Certifying Jurisdiction: Portsmouth, VA

Certifying Official

of the Jurisdiction Name: Angel Jones

Title: City Manager

Signature: _____

Date: 11/3/21

Public reporting burden for this collection of information is estimated to average 3.0 hours per response, including the time for reviewing instructions, completing the form, attaching a list of projects if submitting one form per jurisdiction, obtaining local jurisdiction's signature, and uploading to the electronic e-snaps CoC Consolidated Application. This agency may not conduct or sponsor, and a person is not required to respond to, a collection information unless that collection displays a valid OMB control number.

Privacy Act Statement. This form does not collect SSN information. The Department of Housing and Urban Development (HUD) is authorized to collect all the information required by this form under 24 CFR part 91, 24 CFR Part 578, and is authorized by the McKinney-Vento Act, as amended by S. 896 The Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act of 2009 (42 U.S.C. 11371 et seq.).

HUD considers the completion of this form, including the local jurisdiction(s) authorizing official's signature, as confirmation the project application(s) proposed activities submitted to HUD in the CoC Program Competition are consistent with the jurisdiction's Consolidated Plan and, if the project applicant is a state or unit of local government, that the jurisdiction is following its Consolidated Plan per the requirement of 24 CFR part 91. Failure to either submit one form per project or one form with a listing of project information for each field (i.e., name of applicant, name of project, location of project) will result in a technical deficiency notification that must be corrected within the number of days designated by HUD, and further failure to provide missing or incomplete information will result in project application removal from the review process and rejection in the competitive process.

FY 2021 PHAC Projects

Rank	Organization	Project	Program Type	New/ Renewal	HUD-SHP Dollars Request
1	Portsmouth Area Resource Coalition	SUTR	PSH	Renewal	\$84,646
2	Portsmouth Area Resource Coalition	FASH	PSH	Renewal	\$54,959
3	Virginia Supportive Housing	Portsmouth Housing First	PSH	Renewal	\$240,623
4	Portsmouth Area Resource Coalition	SABRE 2	PSH	Renewal	\$151,128
5	Portsmouth Christian Outreach Ministry	CHRON	PSH	Renewal	\$51,029
6	Portsmouth Christian Outreach Ministry	Transitional Housing	TH	Renewal	\$75,533
7	Dept. of Behavioral Health	Shelter Plus Care	PSH	Renewal	\$550,321
8	Portsmouth Housing First Expansion	Portsmouth Housing First Expansion	PSH	NEW	\$69,577
Not ranked	Portsmouth Department of Social Services	Planning	N/A	Renewal	\$41,746
				Project Total	\$1,319,562



FY 2021 Continuum of Care Application
VA-507: Portsmouth Homeless Action
Consortium

Project Review and Selection Process Attachment

Includes:

- FY2021 Local Renewal Project Scorecard
- FY2021 New Project Scorecard

FY2021 Continuum of Care Renewal Project Scorecard

Approved for use in the CoC's listed below:

- **VA-501 Southeastern Virginia Homeless Coalition (SVHC)**
- **VA-505 Greater Virginia Peninsula Homelessness Consortium (GVPHC)**
- **VA-507 Portsmouth Homeless Action Consortium (PHAC)**

Step 1 Review Required Input

Confirm that all of the values in column C of the **Input** tab are filled in and correct.

Blank fields will be highlighted in bright yellow or bright blue.

If a field has an incorrect value, notify the Lead Agency to confirm where the incorrect value originated.

Step 2 Review Data

Confirm that all of the data under the **Review** tab is correct.

Summary of all scored sections are at the top of the page, in the "Overview" section.

Each individual section can be viewed by scrolling down.

If any data is incorrect, please contact the Lead Agency. This data is not editable.

Do not proceed with the next step if you have any reason to dispute the data reflected in this tab.

It is recommended that you look in the **APRData** tab to see how all of this data is collected and calculated.

Information in that **APRData** tab is primarily pulled from the APR.

The only exceptions to this are the items populated in the **Input** tab of this Scorecard.

Fields pulled from the APR should note where that data is pulled.

Example: The value for "Total Number of Persons Served (5a.1.)" is the value from APR Section 5a, Question 1, which is labeled "Total Number of Persons Served."

Any value that is not directly pulled from the APR shows a simple breakdown of how that value is calculated in the "Value Formula" column.

Step 3 Provide Comments/Justification

For each section on the **Review** tab, enter any desired comments in the "Agency Comments" field.

Please keep comments concise.

Please restrict comments to the appropriate sections.

If you have additional comments that cannot fit in the appropriate sections, please submit them as an additional document.

Note: "Ranking Order" is to be determined by the Reviewer. Do not enter anything in this field.

HOUSING INVENTORY		
Data Point	Value	Location
Total Year Round Beds (per latest HUD application)		eSNAPS
Total Year Round Units (per latest HUD application)		eSNAPS
Total Unit count reported in latest GIW (RRH Only)		GIW
Calculate Occupancy by Units		Reviewer

- Cell is to be populated by Data Team
- Cell is to be populated by Coordination Team

TARGET POPULATIONS		
Data Point	Value	Location
Primary		Program Data
Secondary		Program Data

HMIS AUDIT RESULTS		
Data Point	Value	Location
HMIS Audit (technical standards)		HMIS Admin
Passed HMIS Audit (technical standards)	No	Automagic
Completed Audit Result Corrective Actions (if necessary)		HMIS Admin
Passed HMIS Re-Evaluation (if necessary)		HMIS Admin
Error Rates at or below 5% (Excluding SSN)		CoC APR

PROGRAM GUIDELINES		
Data Point	Value	Location
Project Participates in Coordinated Entry		HMIS Admin

DEOBLIGATED FUNDS (REPORTED BY HUD)		
Data Point	Value	Location
Project Deobligated less than 10% of awarded funds		HUD Notification

DRAWDOWN RATES (REPORTED BY HUD)		
Data Point	Value	Location
Project performed appropriate quarterly drawdowns		eLOCCS

CONDITIONAL STATUS		
Data Point	Value	Location
Project has Conditions from 2020 Scorecard		Prior Scorecard
Previous Conditions have been satisfied		Prior Scorecard

Overview Information	
Agency Name	
Project Name	
Project Type	
Points by Section	
- Successful Length of Stay	0 of 5
- Reduce Returns to Homelessness	0 of 5
- Retain or Increase Income	0 of 25
- Successful Exits or Retention	0 of 15
- Utilization Rates	0 of 5
- Project Administration	0 of 35
- Conditional Status	0 of 15
Total Points Received Before Bonus	0 of 105
- Special Populations	0 of 10
Total Points Received After Bonus	0 of 115
Conditions for Next Year	Must pass HMIS Audit Must resolve deobligation Must perform appropriate drawdowns
Ranking Order	

Overview Comments
Agency Comments:

Housing Inventory	
Total Year Round Beds (per latest HUD application)	0
Total Year Round Units (per latest HUD application)	0
Total Unit count reported in latest GIW	0

Inventory & Population Comments
Agency Comments:

Population Served	
Total Number Served (May 1, 2020 - April 30, 2021)	
Total Number of Persons Served	0
Number of Adults (age 18 or over)	0
Number of Children (under age 18)	0
Number of Persons with Unknown Age	0
Number of Youth 18-24 Without Children	0
Number of Parenting Youth Age 18 to 24	0
Total Leavers/Stayers (May 1, 2020 - April 30, 2021)	
Total Number of Leavers	0
Number of Adult Leavers	0
Total Number of Stayers	0
Number of Adult Stayers	0

Successful Length of Stay	
Total Project Leavers before 6 months	PSH Projects Only
Total Project Leavers before 6 months is Zero	PSH Projects Only
Average Project Stay for Leavers	TH Projects Only
Average Project Stay for Leavers is below 180 Days	TH Projects Only
Average # of Days From Project Start to Housing Move-In	RRH Projects Only
Average LoT from Project Start to Housing Move-In is less than 30 days	RRH Projects Only

LoS, Exits, & Returns Comments
Agency Comments:

Reduce Returns to Homelessness	
Total Number of Leavers less Deceased []	0
% of Exits to Unknown or Homelessness	0.0%
TBD - below 10%	Yes (0 of 5 points)

Successful Exits or Retention	
Total Number of Leavers less Deceased and Exceptions [0]	0
Successful exits are greater than 45%	TH Projects Only
Persons who remained in the project or exited to a permanent destination is greater than 95%	PSH/RRH Projects Only

Retain or Increase Income	
Number of Adult Leavers	0
Number of Adult Stayers	0
Number of Adult Stayers not yet required to have an annual assessment	0
% of Adult Project Participants with an Increase in Total Income	0%
- Above 46% (15 Points)	No
- Between 36% - 45% (10 Points)	No
- Between 25% - 35% (5 Points)	No
Total Points for Increasing Income	0 of 15 points
% of Adults obtaining or retaining mainstream benefits	0%
- above 71%	No (0 of 5 points)
% of Persons obtaining or retaining health insurance	0%
- above 96%	No (0 of 5 points)

Income Comments
Agency Comments:

Utilization Rates	
Average Persons Served on the Last Wednesday	0
Average Households Served on the Last Wednesday	0
Average Occupancy by Person	0%
Average Occupancy by Household	0%
- Occupancy at or above 90%	No (0 of 5 points)

Utilization & Administration Comments
Agency Comments:

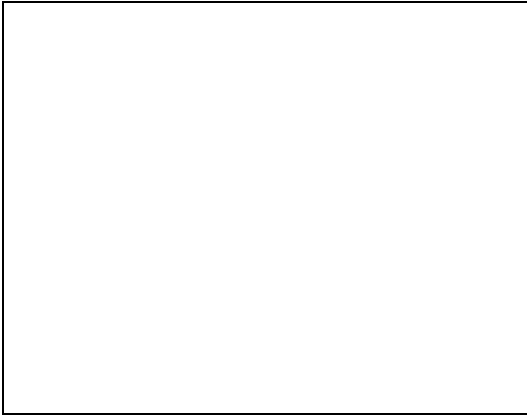
Project Administration	
HMIS	
HMIS Audit (technical standards)	0%
HMIS Audit (technical standards) Pass	No (0 of 5 points)
Completed Audit Result Corrective Actions	No
Passed HMIS Re-Evaluation	No (0 of 5 points)
Error Rate at or below 5% (Excluding SSN)	No (0 of 5 points)
Project Guidelines	
Project Participates in Coordinated Entry	No (0 of 10 points)
Deobligated Funds (Reported by HUD)	
Project Deobligated less than 10% of awarded funds	No (0 of 5 points)
Drawdown Rates (Reported by HUD)	
Drawdown Rates at least once per Quarter	No (0 of 5 points)

Conditional Status	
Conditions Imposed in Previous Year	Missing Information

Conditions & Bonus Points Comments
Agency Comments:

Conditions from Previous Year Satisfied	n/a
New Conditions Imposed	Yes (0 of 5 points)
Condition Details	Must pass HMIS Audit
	Must resolve deobligation
	Must perform appropriate drawdowns

Bonus Points - Special Populations	
Total Number of Persons Served	0
Number of Adults (age 18 or over)	0
% of Youth Household Population	0%
% of Persons with HIV/AIDS	0%
% of Persons Fleeing Domestic Violence	0%
% of Households Served with Children	0%
% of Persons that are Chronically Homeless	0%
% of Veterans Served	0%
% of persons that enter program with 0 income	0%
% of Persons served with multiple Conditions at Start	0%
Number of Special Populations > 10%	0 (0 of 10 points)



NEW PROJECTS THRESHOLD REQUIREMENTS

Project Name: _____ *Completed projects will be moved to the bottom of the list*
 Organization Name: _____
 Project Type: _____ *If you would like to change the project type, please do so in the HIC and re-copy the data to the RAW HIC DATA tab, or do so in the LIST OF PROJECTS TO BE REVIEWED.*
 Project Identifier: _____

New Projects
Threshold Review Complete

0%

THRESHOLD REQUIREMENTS

YES/NO

Stakeholders should NOT assume all requirements are fully addressed through this tool. CoC Program application requirements change periodically and annual NOFAs may provide more detailed guidance. The CoC collaborative applicant and project applicants should carefully review the annual NOFA criteria each year.

Yes to all

HUD THRESHOLD REQUIREMENTS

1. Applicant has Active SAM registration with current information.
2. Applicant has Valid DUNS number in application.
3. Applicant has no Outstanding Delinquent Federal Debts- It is HUD policy, consistent with the purposes and intent of 31 U.S.C. 3720B and 28 U.S.C. 3201(e), that applicants with outstanding delinquent federal debt will not be eligible to receive an award of funds, unless:
 - (a) A negotiated repayment schedule is established and the repayment schedule is not delinquent, or
 - (b) Other arrangements satisfactory to HUD are made before the award of funds by HUD.
4. Applicant has no Debarments and/or Suspensions - In accordance with 2 CFR 2424, no award of federal funds may be made to debarred or suspended applicants, or those proposed to be debarred or suspended from doing business with the Federal Government.
5. Applicant has Accounting System - HUD will not award or disburse funds to applicants that do not have a financial management system that meets federal standards as described at 2 CFR 200.302. HUD may arrange for a survey of financial management systems for applicants selected for award who have not previously received federal financial assistance or where HUD Program officials have reason to question whether a financial management system meets federal standards, or for applicants considered high risk based on past performance or financial management findings.
6. Disclosed any violations of Federal criminal law - Applicants must disclose in a timely manner, in writing to HUD, all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Failure to make required disclosures can result in any of the remedies described in 2 CFR §200.338, Remedies for noncompliance, including suspension or debarment. This mandatory disclosure requirement also applies to subrecipients of HUD funds who must disclose to the pass-through entity from which it receives HUD funds.
7. Demonstrated they are Eligible Project Applicants - Eligible project applicants for the CoC Program Competition are, under 24 CFR 578.15, nonprofit organizations, States, local governments, and instrumentalities of State and local governments. Public housing agencies, as such term is defined in 24 CFR 5.100, are eligible without limitation or exclusion. Neither for-profit entities nor Indian tribes are eligible to apply for grants or to be subrecipients of grant funds.
8. Submitted the required certifications as specified in the NOFA.
9. Demonstrated the project is cost-effective, including costs of construction, operations, and supportive services with such costs not deviating substantially from the norm in that locale for the type of structure or kind of activity.
10. Demonstrated they Participate in HMIS - Project applicants, except Collaborative Applicants that only receive awards for CoC planning costs and, if applicable, UFA Costs, must agree to participate in a local HMIS system. However, in accordance with Section 407 of the Act, any victim service provider that is a recipient or subrecipient must not disclose, for purposes of HMIS, any personally identifying information about any client. Victim service providers must use a comparable database that complies with the federal HMIS data and technical standards. While not prohibited from using HMIS, legal services providers may use a comparable database that complies with federal HMIS data and technical standards, if deemed necessary to protect attorney client privilege.
11. Demonstrated Project Meets Minimum Project Standards - HUD will assess all new projects for the following minimum project eligibility, capacity, timeliness, and performance standards. Please note that these are minimum threshold criteria. CoCs and project applicants should carefully review each year's NOFA to ensure they understand and have accounted for all applicable standards. To be considered as meeting project quality threshold, all new projects must meet all of the following criteria:
 - (a) Project applicants and potential subrecipients must have satisfactory capacity, drawdowns, and performance for existing grant(s) that are funded under the SHP, S+C, or CoC Program, as evidenced by timely reimbursement of subrecipients, regular drawdowns, and timely resolution of any monitoring findings;

NEW PROJECTS THRESHOLD REQUIREMENTS

Project Name: _____ *Completed projects will be moved to the bottom of the list*

Organization Name: _____

Project Type: _____ *If you would like to change the project type, please do so in the HIC and re-copy the data to the RAW HIC DATA tab, or do so in the LIST OF PROJECTS TO BE REVIEWED.*

Project Identifier: _____

New Projects
Threshold Review Complete

0%

THRESHOLD REQUIREMENTS	YES/NO
(b) For expansion projects, project applicants must clearly articulate the part of the project that is being expanded. Additionally, the project applicants must clearly demonstrate that they are not replacing other funding sources; and,	
(c) Project applicants must demonstrate they will be able to meet all timeliness standards per 24 CFR 578.85. Project applicants with existing projects must demonstrate that they have met all project renewal threshold requirements of this NOFA. HUD reserves the right to deny the funding request for a new project, if the request is made by an existing recipient that HUD finds to have significant issues related to capacity, performance, unresolved audit or monitoring finding related to one or more existing grants, or does not routinely draw down funds from eLOCCS at least once per quarter. Additionally, HUD reserves the right to withdraw funds if no APR is submitted on the prior grant.	
12. Demonstrated Project is Consistent with Jurisdictional Consolidated Plan(s) - All projects must be consistent with the relevant jurisdictional Consolidated Plan(s). The CoC will be required to submit a Certification of Consistency with the Consolidated Plan at the time of application submission to HUD.	

CoC THRESHOLD REQUIREMENTS

For each requirement, select "Yes" if the project has provided reasonable assurances that the project will meet the requirement, has been given an exception by the CoC or will request a waiver from HUD. Otherwise select "No".

Coordinated Entry Participation	
Housing First and/or Low Barrier Implementation	
Documented, secured minimum match	
Project has reasonable costs per permanent housing exit, as defined locally	
Project is financially feasible	
Applicant is active CoC participant	
Application is complete and data are consistent	
Data quality at or above 90%	
Bed/unit utilization rate at or above 90%	
Acceptable organizational audit/financial review	
Documented organizational financial stability	

NEW PROJECTS THRESHOLD REQUIREMENTS

Project Name: _____ *Completed projects will be moved to the bottom of the list*
Organization Name: _____
Project Type: _____ *If you would like to change the project type, please do so in the HIC and re-copy the data to the RAW HIC DATA tab, or do so in the LIST OF PROJECTS TO BE REVIEWED.*
Project Identifier: _____

New Projects
Threshold Review Complete

0%

THRESHOLD REQUIREMENTS

YES/NO

NEW PROJECTS RATING TOOL

Project Name: _____
 Organization Name: _____
 Project Type: _____
 Project Identifier: _____

Print Blank Template

Print Report Card

New Projects
Rating Complete

0%

[Instructions on Awarding Points](#)

RATING FACTOR	POINTS AWARDED	MAX POINT VALUE
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EXPERIENCE

A. Describe the experience of the applicant and sub-recipients (if any) in working with the proposed population and in providing housing similar to that proposed in the application.	<input style="width: 100%;" type="text"/>	out of	15
B. Describe experience with utilizing a Housing First approach. Include 1) eligibility criteria; 2) process for accepting new clients; 3) process and criteria for exiting clients. Must demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, actual or perceived sexual orientation, gender identity. Must demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that project participation is terminated in only the most severe cases.	<input style="width: 100%;" type="text"/>	out of	10
C. Describe experience in effectively utilizing federal funds including HUD grants and other public funding, including satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if applicable), regular drawdowns, timely resolution of monitoring findings, and timely submission of required reporting on existing grants.	<input style="width: 100%;" type="text"/>	out of	5
Experience Subtotal	0	out of	30

DESIGN OF HOUSING & SUPPORTIVE SERVICES

A. Extent to which the applicant 1. Demonstrate understanding of the needs of the clients to be served. 2. Demonstrate type, scale, and location of the housing fit the needs of the clients to be served 3. Demonstrate type and scale of the all supportive services, regardless of funding source, meet the needs of the clients to be served. 4. Demonstrate how clients will be assisted in obtaining and coordinating the provision of mainstream benefits 5. Establish performance measures for housing and income that are objective, measurable, trackable, and meet or exceed any established HUD, HEARTH or CoC benchmarks.	<input style="width: 100%;" type="text"/>	out of	15
B. Describe the plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs.	<input style="width: 100%;" type="text"/>	out of	5
C. Describe how clients will be assisted to increase employment and/or income and to maximize their ability to live independently.	<input style="width: 100%;" type="text"/>	out of	5
Design of Housing & Supportive Services Subtotal	0	out of	25

TIMELINESS

A. Describe plan for rapid implementation of the program documenting how the project will be ready to begin housing the first program participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award.	<input style="width: 100%;" type="text"/>	out of	10
Timeliness Subtotal	0	out of	10

FINANCIAL

A. Project is cost-effective - comparing projected cost per person served to CoC average within project type.	<input style="width: 100%;" type="text"/>	out of	5
B. Audit			
1. Most recent audit found no exceptions to standard practices	<input style="width: 100%;" type="text"/>	out of	5
2. Most recent audit identified agency as 'low risk'	<input style="width: 100%;" type="text"/>	out of	5
3. Most recent audit indicates no findings	<input style="width: 100%;" type="text"/>	out of	5
C. Documented match amount	<input style="width: 100%;" type="text"/>	out of	5
D. Budgeted costs are reasonable, allocable, and allowable	<input style="width: 100%;" type="text"/>	out of	20
Financial Subtotal	0	out of	45

PROJECT EFFECTIVENESS

Coordinated Entry Participation- 95% of entries to project from CE referrals	<input style="width: 100%;" type="text"/>	out of	5
Project Effectiveness Subtotal	0	out of	5

OTHER AND LOCAL CRITERIA

Other and Local Criteria Subtotal	0	out of	0
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TOTAL SCORE	0	out of	115
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Weighted Rating Score	0	out of	100
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PROJECT FINANCIAL INFORMATION

CoC funding requested	<i>NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab</i>	\$	-
Amount of other public funding (federal, state, county, city)			
Amount of private funding			
TOTAL PROJECT COST		\$	-