

**NOTICE OF FUNDING OPPURTUNITY For HUD Continuum of Care (CoC) Projects
Portsmouth Homeless Action Consortium (PHAC) / Portsmouth Continuum of Care (VA-507)
FY2023 HUD CoC Competitive Program**

July 28, 2023

The Portsmouth Homeless Action Consortium (PHAC) announces the local Continuum of Care (CoC) Program Notice of Funding Opportunity (NOFO) competition for Fiscal Year 2023 (FY2023).

PHAC is soliciting new and renewal project applications for inclusion in the CoC’s annual submission to the Department of Housing and Urban Development (HUD). This is a competitive grant application process.

Estimated Funding Amounts for all PHAC Projects are as follows:

Proposed Pro Rata Need (PPRN)	\$1,569,205
Annual Renewal Demand (ARD)	\$1,243,092
Estimated Tier 1: 93% of ARD	\$1,156,076
Estimated Tier 2 Total:	\$196,860
7% of ARD	\$87,016
CoC Bonus Amount (7% of the FPRN)	\$109,844
DV Bonus Amount	\$156,921
CoC Planning (Only Lead Agency can apply)	\$78,460
TOTAL funding available for PHAC projects	\$1,588,317

*The HUD FY2023 ARD was published on 7/25/2023.

PROGRAM COMPONENTS:

[FY2023 Notice of Funding Opportunity \(NOFO\)](#) guidelines for new and bonus projects consist of the following:

Renewal Projects

Awards made under the CoC Program are eligible for renewal with FY2023 funds if they are currently in operation and have an executed grant agreement that is dated no later than December 31, 2023 and expire in CY 2024.

Eligible renewal project applicants will have the ability to consolidate two or more eligible renewal projects (but no more than ten eligible renewal projects) into one project application during the application process. Renewal Funds will be used to fund Consolidated Projects. Please see the Notice of Funding Opportunity (NOFO) guidelines section III.B.4.b.(8) for additional information.

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New Projects Created through Reallocation or CoC Bonus

CoCs may submit new projects or expansion projects created through reallocation, CoC Bonus, or a combination of reallocation and CoC Bonus, new DV Bonus projects, and CoC planning project.

1. Permanent Housing – Permanent Supportive Housing (PH-PSH)
 - a. Dedicated PLUS
 - b. 100% Dedicated to Chronically Homeless Persons
2. Permanent Housing – Rapid Rehousing (PH-RRH)
3. Joint Transitional Housing (TH) and PH-RRH
4. Support Services Only-Coordinated Entry

New Projects or expansion projects for DV Bonus

Applicants seeking to administer projects which will provide 100% of housing and services to survivors of domestic violence, dating violence, and stalking.

1. Permanent Housing – Rapid Rehousing (PH-RRH)
2. Joint Transitional Housing (TH) and PH-RRH
3. Support Services Only-Coordinated Entry

ELIGIBLE APPLICANTS:

Agency Directors or program decision makers of CoC funded projects are required to be an “Active Member” of PHAC. Active members seeking to request funding for projects must have attended 75% of the PHAC meetings throughout the previous year. Agencies seeking to submit a new project application for CoC funding should refer to the Collaborative Applicant for additional guidance.

Additionally, according to HUD, eligible applicants consist of nonprofit organizations, State and local governments, instrumentalities of local governments, and public housing agencies.

New Agencies seeking to apply for funding opportunities that do not meet the attendance requirements may submit a letter of Good Faith from a CoC Lead where they do receive funding as well as a letter of Intent explaining how the applicant proposes to provide services or housing within the City of Portsmouth. The Portsmouth CoC leadership will review the letters and approve a waiver (if applicable) to the funding application attendance requirement. Furthermore, the Agency if applying agrees to fulfill all participation requirements of PHAC as defined in PHAC By-Laws Article II, Section 2. Refer to the Project Requirements and Local Competition Requirements Sections of this announcement for more details.

Good Faith letters for consideration must be submitted to PHAC via email supplied in this announcement no later than **5 PM on August 4, 2023**.

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APPLICANT REQUIREMENTS:

- All project applicants must have active registrations in the System for Award Management (**SAM**) and a Unique Entity Identifier (UEI) number supplied by SAM at [Official SAM Website](#). Since this process can take time, interested applicants who are not registered are encouraged to start the process as soon as possible. (Note: PHAC cannot provide technical assistance with SAMS. Contact SAMS directly)
- All approved project applicants will have to access HUD eSNAPS in order to complete the HUD application submission process. You can access eSNAPS at [HUD COC Application website](#). (Note: PHAC cannot provide technical assistance with eSNAPS access. Contact HUD directly)
- Applicants and potential sub-recipients must demonstrate the financial management capacity and experience to carry out the project and to administer federal funds.
- Additional information regarding applicant eligibility is outlined in the FY2023 NOFO section IV.

PROJECT REQUIREMENTS:

- Projects must meet all guidelines, restrictions, and requirements for projects under HUD’s Continuum of Care Competitive Program and the FY2023 CoC NOFO. For program guidelines, training materials and resources, application submission in e-snaps instructions, visit the [FY2023 NOFO resources page](#) and [CoC Competition: e-snaps resources](#).
- Projects must adopt a Housing First approach. Projects must be low barrier and may not include any requirements or conditions for entry into the program (i.e., sobriety, income requirements, etc.)
- Projects for Permanent Supportive Housing (PSH) may designate as “100% Dedicated” to serving chronically homeless individuals or “DedicatedPLUS”.
- Projects for Rapid Re-Housing (RRH) must target families and individuals, including unaccompanied youth, using the criteria listed above.
- Housing Projects (PSH and RRH) must agree to participate in the PHAC Coordinated Entry System (CES) and follow all program rules. This includes agreeing to only receive referrals through the PHAC adopted CES.
- Projects may maximize leveraging and identify non-HUD supportive services funding, including the use of mainstream resources.
- Must request less than 10% in administrative funding.
- Must agree to participate in the PHAC Homeless Management Information System (HMIS). Victim service providers must use a comparable database that meets the needs of the local PHAC HMIS and be willing to share non-identifiable data with PHAC for report submissions to HUD and state funders.

LOCAL COMPETITION REQUIREMENTS:

- New and Renewal project applicants must submit a “Letter of Intent” to apply/reapply that is signed by Board President or for government agencies, the appropriate government official with authority to approve grant application. This letter should include the project type (PH-PSH, PH-RRH, Joint TH/PH-RRH, SSO-CE), what services the project will provide, population served, project design (scattered site/site based). New Project applicants should also utilize community data to describe the need this project will address in Portsmouth.
- Letters of Intent must be submitted to PHAC via email supplied in this announcement no later than **5 PM on August 4, 2023**.
- New and Renewal project applicants must submit project applications to PHAC via email supplied in this announcement no later than **5 PM on August 4, 2023**.
 - Late applications will not be considered.

For further information, interested parties should send inquiries via email to:
abrandenburg@theplanningcouncil.org or jadixon@theplanningcouncil.org