

FY2022 Continuum of Care Renewal

Project Scorecard

Approved for use in the CoC's listed below:

- **VA-501 Southeastern Virginia Homeless Coalition (SVHC)**
- **VA-505 Greater Virginia Peninsula Homelessness Consortium (GVPHC)**
- **VA-507 Portsmouth Homeless Action Consortium (PHAC)**

CoC Scorecard Instructions

Step 1 Review Required Input

Confirm that all of the values in column C of the **Input** tab are filled in and correct.

Blank fields will be highlighted in bright yellow or bright blue.

If a field has an incorrect value, notify the Lead Agency to confirm where the incorrect value originated.

Step 2 Review Data

Confirm that all of the data under the **Review** tab is correct.

Summary of all scored sections are at the top of the page, in the "Overview" section.

Each individual section can be viewed by scrolling down.

If any data is incorrect, please contact the Lead Agency. This data is not editable.

Do not proceed with the next step if you have any reason to dispute the data reflected in this tab.

It is recommended that you look in the **APRData** tab to see how all of this data is collected and calculated.

Information in that **APRData** tab is primarily pulled from the APR.

The only exceptions to this are the items populated in the **Input** tab of this Scorecard.

Fields pulled from the APR should note where that data is pulled.

Example: The value for "Total Number of Persons Served (5a.1.)" is the value from APR Section 5a, Question 1, which is labeled "Total Number of Persons Served."

Any value that is not directly pulled from the APR shows a simple breakdown of how that value is calculated in the "Value Formula" column.

Step 3 Provide Comments/Justification

For each section on the **Review** tab, enter any desired comments in the "Agency Comments" field.

Please keep comments concise.

Please restrict comments to the appropriate sections.

If you have additional comments that cannot fit in the appropriate sections, please submit them as an additional document.

Note: "Ranking Order" is to be determined by the Reviewer. Do not enter anything in this field.

HOUSING INVENTORY		
Data Point	Value	Location
Total Year Round Beds (per latest HUD application)		eSNAPS
Total Year Round Units (per latest HUD application)		eSNAPS
Total Unit count reported in latest GIW (RRH Only)		GIW
Calculate Occupancy by Units		Reviewer



- Information is filled out by Data Team



- Information is filled out by Coordination Team

TARGET POPULATIONS		
Data Point	Value	Location
Primary		Program Data
Secondary		Program Data

HMIS AUDIT RESULTS		
Data Point	Value	Location
HMIS Audit (technical standards)		HMIS Admin
Passed HMIS Audit (technical standards)	No	Automagic
Completed Audit Result Corrective Actions (if necessary)		HMIS Admin
Passed HMIS Re-Evaluation (if necessary)		HMIS Admin
Error Rates at or below 5% (Excluding SSN)		CoC APR

PROGRAM GUIDELINES		
Data Point	Value	Location
Project Participates in Coordinated Entry		HMIS Admin

DEOBLIGATED FUNDS (REPORTED BY HUD)		
Data Point	Value	Location
Project Deobligated less than 10% of awarded funds		HUD Notification

DRAWDOWN RATES (REPORTED BY HUD)		
Data Point	Value	Location
Project performed appropriate quarterly drawdowns		eLOCCS

CONDITIONAL STATUS		
Data Point	Value	Location
Project has Conditions from 2021 Scorecard		Prior Scorecard
Previous Conditions have been satisfied		Prior Scorecard

Definition	Value	Threshold	Max Points	Points Awarded	Value Formula
APR Data					
Basic Information					
Agency Name					
Project Name					
Project Type					
Report Validations Table (5a)					
Total Number of Persons Served (5a.1)					
Number of Adults (age 18 or over) (5a.2)					
Number of Children (under age 18) (5a.3)					
Number of Persons with Unknown Age (5a.4)					
Total Number of Leavers (5a.5)					
Number of Adult Leavers (5a.6)					
Total Number of Stayers (5a.8)					
Number of Adult Stayers (5a.9)					
Number of Veterans (5a.10)					
Number of Chronically Homeless Persons (5a.11)					
Total Number of Youth Under Age 25 (5a.12)					
Point-in-Time Count of Persons on the Last Wednesday (7b)					
January; Total					
April; Total					
July; Total					
October; Total					
Number of Households Served (8a)					
Total Households; Total					
Total Households; With Children and Adults					
Point-in-Time Count of Households on the Last Wednesday (8b)					
January; Total					
April; Total					
July; Total					
October; Total					
Physical and Mental Health Conditions at Start (13a1)					
HIV/AIDS; Total Persons					
Number of Conditions at Start (13a2)					
2 Conditions; Total Persons					
3+ Conditions; Total Persons					
Persons Fleeing Domestic Violence (14b)					
Yes; Total					14b, Row 1 "yes", Column 1 "Total"
Client Cash Income Category - Earned/Other Income Category - by Start and Annual Assessment/Exit Status (18)					
Adults with No Income; Number of Adults at Start					18, Row 4 "Adults with No Income", Column 1 "Number of Adults at Start"
Number of adult stayers not yet required to have an annual assessment; (Stayers)					18, Row 7 "number of adult stayers not yet required to have an annual assessment", Column 2 "Number of Adults at Annual Assessment (Stayers)"
Client Cash Income Change - Income Source - by Start and Latest Status (19a1)					
Number of Adults with Any Income; Performance Measure: Adults who Gained or Increased Income from Start to Annual Assessment					
Client Cash Income Change - Income Source - by Start and Exit (19a2)					
Number of Adults with Any Income; Performance Measure: Adults who Gained or Increased Income from Start to Exit					
Number of Non-Cash Benefit Sources (20b)					
1+ Source(s); Benefit at Latest Annual Assessment for Stayers					
1+ Source(s); Benefit at Exit for Leavers					
Health Insurance (21)					
No Health Insurance; At Annual Assessment for Stayers					
No Health Insurance; At Exit for Leavers					
Number of stayers not yet required to have an annual assessment					21, Row 14 "number of stayers not yet required to have an annual assessment", Column 3 "At Annual Assessment for Stayers"
Length of Participation - CoC Projects (22a1)					
30 Days or Less; Leavers					22a1, Row 1 "30 days or less", Column 2 "Leavers"
31-60 Days; Leavers					22a1, Row 2 "31 to 60 days", Column 2 "Leavers"
61-90 Days; Leavers					22a1, Row 3 "61 to 90 days", Column 2 "Leavers"
91-180 Days; Leavers					22a1, Row 4 "91 to 180 days", Column 2 "Leavers"
Average and Median Length of Participation in Days (22b)					
Average Length; Leavers					22b, Row 1 "Average Length", Column 1 "Leavers"
Length of Time between Project Start Date and Housing Move-in Date (22c)					
Average length of time to housing; Total					22c, Row 10 "Average length of time to housing", Column 1 "Total"
Exit Destination - All persons (23c)					
Permanent Destinations > Subtotal; Total					
Temporary Destinations > Emergency shelter, including hotel or motel paid for with emergency shelter voucher; Total					
Temporary Destinations > Moved from one HOPWA funded project to HOPWA TH; Total					
Temporary Destinations > Transitional housing for homeless persons (including homeless youth); Total					
Temporary Destinations > Place not meant for habitation; Total					
Temporary Destinations > Safe Haven; Total					
Temporary Destinations > Subtotal; Total					
Institutional Destinations > Subtotal; Total					
Other Destinations > Residential project or halfway house with no homeless criteria; Total					
Other Destinations > Deceased; Total					
Other Destinations > Other; Total					
Other Destinations > Client Doesn't Know/Client Refused; Total					
Other Destinations > Data Not Collected (no exit interview completed); Total					
Other Destinations > Subtotal; Total					
Age of Youth (27a)					
18-24; Without Children					27a - row 2 ("18-24"), column 2 ("without children")
Parenting Youth (27b)					
Parenting youth 18 to 24; Total Parenting Youth					27b - row 2 ("parenting youth 18 to 24"), column 1 ("Total Parenting Youth")
Input Tab Information					
Total Number of Year Round Beds submitted on HIC/most recent HUD application	0				Entered in Input tab
Total Number of Year Round Units submitted on HIC/most recent HUD application	0				Entered in Input tab
Total Number of Units reported in Last Year GIW	0				Entered in Input tab
Successful Length of Stay					
APR Data					
Length of Participation - CoC Projects (22a1) : 30 Days or Less; Leavers	0				Information entered in APR Data above
Length of Participation - CoC Projects (22a1) : 31-60 Days; Leavers	0				Information entered in APR Data above
Length of Participation - CoC Projects (22a1) : 61-90 Days; Leavers	0				Information entered in APR Data above
Length of Participation - CoC Projects (22a1) : 91-180 Days; Leavers	0				Information entered in APR Data above
Average and Median Length of Participation in Days (22b) : Average Length; Leavers	0				Information entered in APR Data above
Length of Time between Project Start Date and Housing Move-in Date (22c) : Average length of time to housing; Total	0				Information entered in APR Data above
Calculated Metrics					
Subtotal of Exit Destination - 180 Days or Less	0				Sum of Leaver Length of Participation Counts from 0-180 Days
Scored Criteria					
Total Number of Program Leavers before 6 months Equals 0	FALSE	0	5	0	Determination from information above (Only if persons served is greater than 0)
Average Program Stay for Leavers is less than 180 Days	TRUE	180	0	0	Determination from information above
Average Length of Time to Housing is less than 30 Days	TRUE	30	0	0	Determination from information above
Reduce Returns to Homelessness					
APR Data					
Report Validations Table (5a) : Total Number of Leavers (5a.5)	0				Information entered in APR Data above
Exit Destination - All persons (23c) : Temporary Destinations > Emergency shelter, including hotel or motel paid for with emergency shelter voucher; Total	0				Information entered in APR Data above

Exit Destination - All persons (23c) : Temporary Destinations > Moved from one HOPWA funded project to HOPWA TH; Total	0
Exit Destination - All persons (23c) : Temporary Destinations > Transitional housing for homeless persons (including homeless youth); Total	0
Exit Destination - All persons (23c) : Temporary Destinations > Place not meant for habitation; Total	0
Exit Destination - All persons (23c) : Temporary Destinations > Safe Haven; Total	0
Exit Destination - All persons (23c) : Other Destinations > Deceased; Total	0
Exit Destination - All persons (23c) : Other Destinations > Other; Total	0
Exit Destination - All persons (23c) : Other Destinations > Client Doesn't Know/Client Refused; Total	0
Exit Destination - All persons (23c) : Other Destinations > Data Not Collected (no exit interview completed); Total	0
Calculated Metrics	0

Information entered in APR Data above
 Information entered in APR Data above
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 Information entered in APR Data above
 Information entered in APR Data above
 Information entered in APR Data above
 Information entered in APR Data above

Total Number of Leavers less Deceased	0
Temporary Destinations (Non-Exceptions)	0
Other Destinations (Non-Exceptions)	0
Returns to Homelessness or Unknown	0

Total Leavers - Exits to Deceased
 Emergency Shelter + From HOPWA to HOPWA TH + Transitional Housing + Place not meant for habitation + Safe Haven
 Other + Client Doesn't Know + Client Refused + Data Not Collected
 Temporary Destination Non-Exceptions + Other Destination Non-Exceptions

Percent of Exits to Unknown or Homelessness **0%** **10%** **5** **0** Returns to Homelessness or Unknown / Total Number of Leavers less Deceased (Only if persons served is greater than 0)

Retain or Increase Income (by Adult Individuals)

Report Validations Table (5a) : Total Number of Leavers (5a.5)	0
Report Validations Table (5a) : Number of Adult Leavers (5a.6)	0
Report Validations Table (5a) : Total Number of Stayers (5a.8)	0
Report Validations Table (5a) : Number of Adult Stayers (5a.9)	0
Client Cash Income Category - Earned/Other Income Category - by Start and Annual Assessment/Exit Status (18) : Number of adult stayers not yet required to have an annual assessment; (Stayers)	0
Client Cash Income Change - Income Source - by Start and Latest Status (19a1) : Number of Adults with Any Income; Performance Measure: Adults who Gained or Increased Income from Start to Annual Assessment	0
Client Cash Income Change - Income Source - by Start and Exit (19a2) : Number of Adults with Any Income; Performance Measure: Adults who Gained or Increased Income from Start to Exit	0
Number of Non-Cash Benefit Sources (20b) : 1+ Source(s); Benefit at Latest Annual Assessment for Stayers	0
Number of Non-Cash Benefit Sources (20b) : 1+ Source(s); Benefit at Exit for Leavers	0
Health Insurance (21) : No Health Insurance; At Annual Assessment for Stayers	0
Health Insurance (21) : No Health Insurance; At Exit for Leavers	0
Health Insurance (21) : Number of stayers not yet required to have an annual assessment	0
Calculated Metrics	0

Auto-populates based on number entered above
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Number of Adults who Gained or Increased Income	0
Number of Adults with Non-Cash Benefit	0
Total Adults with Valid Data	0
Total Persons with Valid Data	0
Number of Persons without Health Insurance	0
Number of Persons with Health Insurance	0

Number of Adults who increased income from Start to Annual + Number of Adults who increased income from Start to Exit
 Number of Stayers with 1 Source at latest annual + Number of Leavers with 1 Source at exit
 Total Adult Leavers + Total Adult Stayers - Adult Stayers not yet required to have an annual assessment
 Total Leavers + Total Stayers - Stayers not yet required to have an annual assessment
 Number of Stayers with No Health Insurance at Annual + Number of Leavers with No Health Insurance at Exit
 Total Persons with Valid Data - Total Persons without Health Insurance

Note: Only Adult Stayers and Leavers are reported on section 20b of the APR

Percentage of Adults who increased income	0%	25%	15	0
Percentage of Adults obtaining or retaining mainstream benefits from entry to program exit	0%	84%	5	0
Percentage of Persons obtaining or retaining health insurance from entry to program exit	0%	97%	5	0

Number of Adults who Gained or Increased Income / Total Adults with Valid Data
 Number of Adults with 1+ Non-Cash Benefit / Total Adults with Valid Data
 Number of Persons with Health Insurance / Total Persons with Valid Data

Exits to Permanent Housing / Housing Stability

Report Validations Table (5a) : Total Number of Persons Served (5a.1)	0
Report Validations Table (5a) : Total Number of Leavers (5a.5)	0
Report Validations Table (5a) : Total Number of Stayers (5a.8)	0
Exit Destination - All persons (23c) : Permanent Destinations > Subtotal; Total	0
Exit Destination - All persons (23c) : Institutional Destinations > Subtotal; Total	0
Exit Destination - All persons (23c) : Other Destinations > Residential project or halfway house with no homeless criteria; Total	0
Exit Destination - All persons (23c) : Other Destinations > Deceased; Total	0
Calculated Metrics	0
Total Number of Leavers less Deceased and Institutional	0
Persons retained in PH or exited for Permanent destinations	0
Persons served less exit exceptions	0

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% of Persons with Successful Exits (for TH Only)	0%	78%	0	0
% of Persons who Remained in PH or Exited to a Permanent Destination (PSH or RRH Only)	0%	97%	15	0

Exits to Permanent Destinations / Leavers less Deceased and Institutional
 Persons retained or exited to Permanent destinations / Persons served less exceptions

Program Model Effectiveness

Input Tab Information : Total Number of Year Round Beds submitted on HIC/most recent HUD application	0
Input Tab Information : Total Number of Year Round Units submitted on HIC/most recent HUD application	0
Input Tab Information : Total Number of Units reported in Last Year GIW	0
Point-in-Time Count of Persons on the Last Wednesday (7b) : January; Total	0
Point-in-Time Count of Persons on the Last Wednesday (7b) : April; Total	0
Point-in-Time Count of Persons on the Last Wednesday (7b) : July; Total	0
Point-in-Time Count of Persons on the Last Wednesday (7b) : October; Total	0
Point-in-Time Count of Households on the Last Wednesday (8b) : January; Total	0
Point-in-Time Count of Households on the Last Wednesday (8b) : April; Total	0
Point-in-Time Count of Households on the Last Wednesday (8b) : July; Total	0
Point-in-Time Count of Households on the Last Wednesday (8b) : October; Total	0
Calculated Metrics	0

Auto-populates based on number entered above
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Average Number of Persons Served on the Last Wednesday	0
Average Number of Households Served on the Last Wednesday	0

Average of all 4 Point-in-Time Count of Persons
 Average of all 4 Point-in-Time Count of Households

Average Occupancy by Person	0%			
Average Occupancy by Household	0%			
Final Occupancy Value	0%	90%	5	0

Average number of persons served / Total year round beds
 Average number of households served / Total year round units (Uses GIW units for RRH)
 Equals Average Occupancy by Person, unless input tab says "Yes" to Calculate Occupancy by Units

Program Administration

HMIS Audit Score	0%
Completed Audit Result Corrective Actions	No
Passed HMIS Re-Evaluation	No
Error Rate at or below 5% (Excluding SSN)	No
Project Participates in Coordinated Entry	No
Program Deobligated less than 10% of awarded funds	No
Drawdown Rates at least once per quarter	No
Calculated Metrics	TRUE

Auto-populates from Input tab
 Auto-populates from Input tab
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 Auto-populates from Input tab
 Auto-populates from Input tab
 Auto-populates from Input tab
 Auto-populates from Input tab

HMIS corrective actions required?	TRUE			
HMIS Audit Initial Score	0% Pass	5	0	
Passed HMIS Re-Evaluation	FALSE	TRUE	5	0
CoC APR Error Rate at or below 5% (Excluding SSN)	FALSE	TRUE	5	0
Project Participates in Coordinated Entry	FALSE	TRUE	10	0
Program Deobligated less than 10% of awarded funds	FALSE	TRUE	5	0
Drawdown Rates at least once per quarter	FALSE	TRUE	5	0

TRUE if agency did not pass the initial HMIS Audit
 0 HMIS Audit Score
 0 if corrective action was required, did agency complete and pass HMIS Re-Evaluation?
 0 if Yes, TRUE
 0 if Yes, TRUE
 0 if Yes, TRUE
 0 if Yes, TRUE
 0 if Yes, TRUE

Bonus Points

Report Validations Table (5a) : Total Number of Persons Served (5a.1)	0
Report Validations Table (5a) : Number of Adults (age 18 or over) (5a.2)	0
Report Validations Table (5a) : Number of Veterans (5a.10)	0

Auto-populates based on number entered above
 Auto-populates based on number entered above
 Auto-populates based on number entered above

Overview Information

Agency Name	
Project Name	
Project Type	
Points by Section	
- Successful Length of Stay	0 of 5
- Reduce Returns to Homelessness	0 of 5
- Retain or Increase Income	0 of 25
- Successful Exits or Retention	0 of 15
- Utilization Rates	0 of 5
- Project Administration	0 of 35
- Conditional Status	0 of 15
Total Points Received Before Bonus	0 of 105
- Special Populations	0 of 10
Total Points Received After Bonus	0 of 115
Conditions for Next Year	Must pass HMIS Audit Must resolve deobligation Must perform appropriate drawdowns
Ranking Order	

Overview Comments

Agency Comments:

Housing Inventory

Total Year Round Beds (per latest HUD application)	0
Total Year Round Units (per latest HUD application)	0
Total Unit count reported in latest GIW	0

Inventory & Population Comments

Agency Comments:

Population Served

Total Number Served (May 1, 2021 - April 30, 2022)	
Total Number of Persons Served	0
Number of Adults (age 18 or over)	0
Number of Children (under age 18)	0
Number of Persons with Unknown Age	0
Number of Youth 18-24 Without Children	0
Number of Parenting Youth Age 18 to 24	0
Total Leavers/Stayers (May 1, 2021 - April 30, 2022)	
Total Number of Leavers	0
Number of Adult Leavers	0
Total Number of Stayers	0
Number of Adult Stayers	0

Successful Length of Stay	
Total Project Leavers before 6 months	PSH Projects Only
Total Project Leavers before 6 months is Zero	PSH Projects Only
Average Project Stay for Leavers	TH Projects Only
Average Project Stay for Leavers is below 180 Days	TH Projects Only
Average # of Days From Project Start to Housing Move-In	RRH Projects Only
Average LoT from Project Start to Housing Move-In is less than 30 days	RRH Projects Only

Reduce Returns to Homelessness	
Total Number of Leavers less Deceased []	0
% of Exits to Unknown or Homelessness	0.0%
- below 10%	Yes (0 of 5 points)

Successful Exits or Retention	
Total Number of Leavers less Deceased and Exceptions [0]	0
Successsful exits are greater than 78%	TH Projects Only
Persons who remained in the project or exited to a permanent destination is greater than 97%	PSH/RRH Projects Only

Retain or Increase Income	
Number of Adult Leavers	0
Number of Adult Stayers	0
Number of Adult Stayers not yet required to have an annual assessment	0
% of Adult Project Participants with an Increase in Total Income	0%
- Above 46% (15 Points)	No
- Between 36% - 46% (10 Points)	No
- Between 26% - 35% (5 Points)	No
Total Points for Increasing Income	0 of 15 points
% of Adults obtaining or retaining mainstream benefits	0%
- above 84%	No (0 of 5 points)
% of Persons obtaining or retaining health insurance	0%
- above 97%	No (0 of 5 points)

Utilization Rates	
Average Persons Served on the Last Wednesday	0
Average Households Served on the Last Wednesday	0
Average Occupancy by Person	0%
Average Occupancy by Household	0%
- Occupancy at or above 90%	No (0 of 5 points)

LoS, Exits, & Returns Comments
Agency Comments:

Income Comments
Agency Comments:

Utilization & Administration Comments
Agency Comments:

Project Administration	
HMIS	
HMIS Audit (technical standards)	0%
HMIS Audit (technical standards) Pass	No (0 of 5 points)
Completed Audit Result Corrective Actions	No
Passed HMIS Re-Evaluation	No (0 of 5 points)
Error Rate at or below 5% (Excluding SSN)	No (0 of 5 points)
Project Guidelines	
Project Participates in Coordinated Entry	No (0 of 10 points)
Deobligated Funds (Reported by HUD)	
Project Deobligated less than 10% of awarded funds	No (0 of 5 points)
Drawdown Rates (Reported by HUD)	
Drawdown Rates at least once per Quarter	No (0 of 5 points)

Conditional Status	
Conditions Imposed in Previous Year	Missing Information
Conditions from Previous Year Satisfied	n/a
New Conditions Imposed	Yes (0 of 5 points)
Condition Details	Must pass HMIS Audit Must resolve deobligation Must perform appropriate drawdowns

Conditions & Bonus Points Comments
Agency Comments:

Bonus Points - Special Populations	
Total Number of Persons Served	0
Number of Adults (age 18 or over)	0
% of Youth Household Population	0%
% of Persons with HIV/AIDS	0%
% of Persons Fleeing Domestic Violence	0%
% of Households Served with Children	0%
% of Persons that are Chronically Homeless	0%
% of Veterans Served	0%
% of persons that enter program with 0 income	0%
% of Persons served with multiple Conditions at Start	0%
Number of Special Populations > 10%	0 (0 of 10 points)